

From

The Director General, Supplies & Disposals, Haryana,
S.C.O-09, (1st & 2nd Floor), Sector-16, Panchkula
Telephone no. 0172-2570121, 2570124, E-mail: supplies@hry.nic.in

To

M/s Toyota Kirlosakar Motors Pvt. Ltd.
NPC, Plot No. 1, Bidadi Industrial Area,
District-Ramnagar, PIN-562100 (Karnataka)
Email:- sandeep_bindroo@toyota-kirloskar.co.in

Memo. No. 137/HR/E-3/2025-26/

Dated Panchkula the:-

Subject:- Supply of 07 Nos. Toyota Innova Hycross, 7- Seaters, Super White Colour, (Petrol), BS-VI, required by the State Information Commission, Haryana and 01 No. Toyota Innova Hycross/Hybrid VX 7S HO/YE (Petrol), Super White Colour, BS-VI required by the Raj Bhawan, Haryana

Dear Sir,

With reference to your Proforma Invoice No. TKM/DIR/GOVT KAM/SEP-2025/G/132235 issued on dated 28.09.2025 and Proforma Invoice No. TKM/DIR/GOVT KAM/OCT-2025/S/132575 issued on dated 04.10.2025 for the purchase of subject mentioned vehicles. As per decision of meeting of Departmental High Powered Purchase Committee (DHPPC) held on 15.10.2025 & your e-mail dated 15.10.2025, for the supply of under mentioned vehicle with standard accessories.

The vehicles may please be delivered directly to the State Information Commission, Haryana and Raj Bhawan, Haryana within 90-120 days from the date of placement of supply order. For payment, the bill of the cost of vehicle/s in triplicate be sent directly to both the said indented organizations under advice to this office, as per the rates mentioned below:-

#	Name of indenting Deptt.	Details of Vehicles	Quantity (In Nos.)	Rates in Rs. per vehicle, Inclusive of all duties / taxes & GST / Cess, freight charges upto Ambala & Transit Insurance etc.
1	State Information Commission, Haryana	Toyota Innova Hycross (Petrol) Super White Colour.	07	18,59,802/-
2	Raj Bhawan, Haryana	Toyota Innova Hycross/Hybrid VX 7S HO/YE (Petrol), Super White Colour.	01	25,71,810/-

TERMS & CONDITIONS:-

1. **F.O.R.** :- The above rates are FOR destination basis at supplier's risk.
2. **GST** :- Inclusive in above rates.
3. **Freight Charges** :- Inclusive.
4. **Delivery Period** :- Within 90-120 days from the date of placement of supply order.
5. **Payment** :- 100 % payment advance before delivery of vehicle/s.
6. **Warranty** :- 3 years or 1,00,000 Kilometers whichever is earlier.
7. **Free Service** :- 03 nos.+ 01no. = 4 Nos. (Only Labour charges free).
8. **Additional Accessories:-** Foot Mats at free of cost.
9. **Price Validity:-** Price ruling on the date of invoicing will be applicable; prices may change without prior notice.
10. **Inspection** :- Inspection will be carried out at the premises of the dealer by the representative of the State Information Commission, Haryana and Raj Bhawan, Haryana or any agency authorized by both the Organizations before taking delivery of vehicles as per specifications.

In case, the vehicles offered for inspection by the firm fails to meet the specifications stipulated in NIT/Order are rejected by the Inspecting Committee, the Indenting Department will have the right to levy a penalty at 0.1% of the total order value. In case, the vehicle offered for inspection fails during the 2nd inspection also, the Indenting Department will have the right to increase the penalty to 0.25% of the total order value. In case, the vehicle offered fails during the 3rd and final inspection also, the firm will be liable for penal action including forfeiture of security, risk purchase, debarring/ blacklisting in future, and no further opportunity for inspection would be provided to the supplier firm.

11. **PENALTY CLAUSE** :- Penalty to firm on Delay in delivery :- In case the contractor fail to deliver or dispatch any consignment within the period prescribed for such delivery or dispatch stipulated in the supply order, then the delayed consignment will be accepted subject to 2% penalty per consignment per month recoverable on the value of the vehicle supplied. The other details will be as per provision contained in Sr. No. 14 of "Schedule-'B' Condition of Contract".
12. **PRICE FALL CLAUSE** :- The price charged for the stores shall not exceed in any way the lowest price at which you quote/supply the stores of identical description of stores to State Govt./ Central Govt./ Institutions/ undertaking/ any other person during the delivery period/currency period of the rate contracts. If at any time during the delivery/currency period, you reduce the rate, sale price of quoted stores to any person at the price lower than the price chargeable under this supply order/contract, you are required to inform this office and price payable under the supply order/contract for the stores supplied after the date of coming into force of such reduction of rates shall stand correspondingly reduced to that level. You shall promptly notify the reduction of rates to this office as well as to concerned Indenting Officers/ Consignees. You shall also give a certificate on your bills that

the rates charged by you are not in any way higher to these quoted to other State Govt. Central Govt. Institutions etc. during the corresponding period. The Indenting Officer shall be required to ensure that requisite certificate is given by the concerned firm on the bills before releasing their payments. Full benefit due to reduction in GeM Prices or Net Dealer Price during the period of supply will be passed on to the consignee in addition.

13. Failure to effect supply within stipulated period or repeatedly offering supply liable for rejection may render to penal action as per rules.


Joint Director, Supplies & Disposals, Haryana
For & On behalf of Governor of Haryana.

Endst. No. 137/HR/E-3/2025-26/

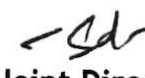
Dated

A copy is forwarded to the followings for information and necessary action:

- (i) The Secretary, State Information Commission, Haryana, Netaji Subhash Chander Bose Suchna Bhawan, IP-8, Sector-3, Near Majri Chowk, Panchkula w.r.to their letter No. 25786/CIC/2025/EA-I dated 11.09.2025.
- (ii) The Secretary, Raj Bhawan, Haryana w.r.to their letter No. HRB-VA-59(12)-2016-6638 dated 03.10.2025.

They are requested to point out deficiency, if any, within a week time otherwise it will be presumed that the supply order of vehicles is correct in all respects.

Payment may please made to the supplier strictly as per approved payment terms and the instructions appearing at the end may also be complied with.


Joint Director
For Director General, Supplies & Disposals
Haryana, Panchkula

Endst. No. 137/HR/E-3/2025-26/

Dated

A copy is forwarded to the following for information and necessary action:-

1. The Principal Accountant General, Haryana, (Audit) Sector-33, Chandigarh.
2. The Deputy Excise & Taxation Commissioner, District-Ramnagar (Karnataka) Pin-562100
- ✓ 3. Programmer O/o DGS&D, Haryana.
4. St. Section O/o DGS&D, Haryana.
5. Departmental Processing Charges branch O/o DGS&D Haryana.


Joint Director
For Director General, Supplies & Disposals
Haryana, Panchkula