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From:

The Director General, Supplies & Disposals,  
Haryana, SCO. No.09 (1<sup>st</sup> & 2<sup>nd</sup> Floor), Sector-16,  
PANCHKULA.

To

**M/s Sakshi Cab India Pvt.Ltd.**  
79 (Ground Floor), Local Shopping Centre,  
NBCC Tower, Kidwai Nagar (East) , Delhi -110023  
E-mail :- sakshi\_travels@rediffmail.com

Memo. No. 104/HR/RC/E-3/2024-25/  
Dated Panchkula, the:-

**Subject:- Rate Contract for Procurement of services (Duration 03 years):-  
Outsourcing of vehicles Toyota Innova Crysta, BS-VI, (Petrol & Diesel)  
for the use of various Govt. Departments / Boards / Corporations /  
Federations / Agency etc. in state of Haryana (Sr. No. 14).**  
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Dear Sir(s),

With reference to your Tender No. & dated and this office acceptance letter No. & Dated and your letter No. and Dated given in Schedule "A", on the subject noted above, I have to inform you that your offer has been accepted for the supply of stores to the terms & conditions given in the Schedule-"A"/DNIT and Schedule-"B".

2. I enclose herewith an agreement form in duplicate and request that the agreement may be executed on a non-judicial stamp paper of Rs.15/- signed and returned to this office within 10 days from the date of issue of this letter. One copy of the agreement will be sent to you duly executed on behalf of Governor of Haryana for your record. You may kindly send power of attorney in favour of the person/persons who is/ are authorized to signed the agreement together with/their specimen signature duly attested by a Magistrate or Oath Commissioner or Resolution of the firm authorizing the persons to sign the documents on behalf of the firm.

3. The Contract shall come into force from the date of its issue and shall remain operative up-to Three Years i.e 15.08.2027. Government reserves the right to bring any other party on the rate contract at any subsequent stage during the pendency of this rate contract.

4. The Services should be supplied as per the approved specifications and terms & conditions as per Schedule-"A1" attached failing which the same shall be rejected at your risk and cost.

5. The Services must be provided within the Rate Contract period failing which the risks purchase will be effected against you and the excess cost thus incurred will be recovered from you. The delay Services may be accepted under penalty clause as mentioned in Schedule-"A1" unless the Contract Period is extended by the competent authority.

6. The Director, Supplies & Disposals, Haryana reserves to himself the right to obtain contracted items of stores when available from any Govt. Deptt./ approved source without prejudice to this contract.

7. Failure to execute agreement/effect supplies within the stipulated period, repeatedly offering supplies liable to rejection or without prior inspection may render your earnest money/security liable to forfeiture, debarring your firm in addition to other remedies as available under the terms of the contracts.

8. All cases, where payments are not made within time, should be referred to this office for taking necessary action against the defaulters.

9. Your attention is particularly invited to the provision of Schedule "B" regarding the compliance with requisitions, preparation and submission of bills and quarterly submission of statement of supplies.


10. **PRICE FALL CLAUSE:-**

The price charged for the stores shall not exceed in any way the lowest price at which you quote/supply the stores of identical description of stores to GeM /State Govt./Central Govt./Institutions/ undertaking/any other person during the delivery period/currency period of the rate contracts. If at any time during the delivery/currency period, you reduce the rate, sale price of quoted stores to any person at the price lower than the price chargeable under this supply order/contract, you are required to inform this office and price payable under the supply order/contract for the stores supplied after the date of coming into force of such reduction of rates shall stand correspondingly reduced to that level. You shall promptly notify the reduction of rates to this office as well as to concerned Indenting Officers/ Consignees. You shall also give a certificate on your bills that the rates charged by you are not in any way higher to these quoted to the GeM and other State Govt. Central Govt. Institutions etc. during the corresponding period. The Indenting Officer shall be required to ensure that requisite certificate is given by the concerned firm on the bills before releasing their payments.

11. All disputes will be settled only within the jurisdiction of Head Quarters of the Directorate of Supplies & Disposals, Haryana, Panchkula.

Please acknowledge the receipt of this letter.

Yours faithfully,

  
Executive Engineer, Supplies & Disposals,  
For & On behalf of Governor of Haryana

Endst. 104/HR/RC/E-3/2024-25/

Dated

A copy (i) copy of Schedule 'A' showing the prices accepted along with conditions of supply (ii) Schedule "B" i.e. conditions of contract applications are forwarded to the following for information and necessary action:-

1. The Superintendent (RVA) Branch) o/o/ Chief Secretary, Haryana, Civil Secretariat, Haryana, Sector-1, Chandigarh.
2. The Director, Agriculture & Farmers Welfare Department, Krishi Bhawan, Sector-21, Panchkula.
3. The Director, Urban Local Bodies Department, Haryana, Bays No. 11-14, Sector-4, Panchkula.
4. The Managing Director, H.V.P.N.L., Shakti Bhawan, Sector-6, Panchkula.