

C-Office 2233053  
28/7/22

Government of Haryana  
Industries & Commerce Department

From

The Principal Secretary to Government of Haryana,  
Industries & Commerce Department

To

1. All the Administrative Secretaries to Government of Haryana.
2. All the Heads of Departments, Govt. of Haryana.
3. All the MDs/ CEOs of Boards/ Corporations/ Federations in the State of Haryana
4. The Registrar, Punjab & Haryana High Court.
5. All the Divisional Commissioners in the State of Haryana.
6. All the Deputy Commissioners in the State of Haryana.
7. The Registrars of all the Universities in Haryana State.

Memo No. No. 2/1/2021-4IB-II  
Dated Chandigarh, the 26<sup>th</sup> July, 2022

Subject: Constitution of Committees in respect of procurement of Goods/Stores,  
Turnkey & Services.

Sir/Madam,

I am directed to invite your attention to Government Memo No. 2/1/2004-1IB-II, dated 06.05.2005 and Memo No. 2/1/2021-4IB-II dated 12.01.2021 vide which Standing Purchase Committee (Higher) and (Lower) and Departmental High Powered Purchase Committee (DHPPC) were constituted with certain guidelines regarding procurement of Goods/Stores/Services and Turnkey in the State.

2. On constitution of Department namely Micro, Small and Medium Enterprises, Haryana curving out of the Industries Department, Government has decided to change the members of the above said Committees as under :-

Standing Purchase Committee (Higher):-		
1	Administrative Secretary to Government Haryana, Industries & Commerce Department.	Chairman
2	Administrative Secretary to Government Haryana, Finance Department or his representative not below the rank of Deputy Secretary.	Member
3	Administrative Secretary to Government Haryana of Indenting Department or his representative not below the rank of Deputy Secretary.	Member
4	Director, Supplies & Disposals, Haryana.	Member-Secretary
5	Head of the Indenting Department.	Member

6	Technical Expert, Directorate of MSME Haryana.	Member
7	Any other member to be co-opted as considered necessary.	Member
	Note.— The quorum will be of four members.	
<b>Standing Purchase Committee (Lower):-</b>		
1	Director, Supplies & Disposals or his representative.	<b>Chairman</b>
2	Head of the Indenting Department or his representative.	Member
3	Representative of Finance department not below the rank of Under Secretary.	Member
4	Technical Expert, Directorate of MSME Haryana.	Member
5	Any other members to be co-opted as considered necessary.	Member
	Note.— The quorum will be of three members.	
<b>Departmental High Powered Purchase Committee (DHPPC):-</b>		
1	Concerned Minister-in-charge of the Department.	<b>Chairman</b>
2	One Minister to be nominated by Hon'ble Chief Minister.	Member
3	Administrative Secretary of the concerned Department.	Member
4	Secretary level Officer of Finance Department.	Member
5	Secretary level Officer of Industries & Commerce Department.	Member
6	Head of concerned Department.	Member
7	Director, Supplies & Disposals, Haryana.	<b>Member-Secretary</b>
8	Addl. Director/Assistant Director (Technical) Directorate of MSME, Haryana.	Special Invitee
	Note.— The quorum will be of five members.	

3. The remaining terms and conditions will remain unchanged. These instructions may please be brought to the notice of all concerned.

  
 Deputy Secretary Industries,  
 for Principal Secretary to Government Haryana,  
 Industries & Commerce Department.

Endst. No. 2/1/2021-4IB-II

Dated, Chandigarh, the 26<sup>th</sup> July, 2022

A copy is forwarded to all the members of the Standing Purchase Committees for information and necessary action.

Deputy Secretary Industries,  
for Principal Secretary to Government Haryana,  
Industries & Commerce Department

Endst. No. 2/1/2021-4IB-II

Dated, Chandigarh, the 26<sup>th</sup> July, 2022

✓ A copy is forwarded to the Director General, Supplies & Disposals, Haryana for information and necessary action.

Deputy Secretary Industries,  
for Principal Secretary to Government Haryana,  
Industries & Commerce Department

Endst. No. 2/1/2021-4IB-II

Dated, Chandigarh, the 26<sup>th</sup> July, 2022

A copy is forwarded to the Principal Accountant General (Audit), Haryana, Sector-33, Chandigarh for information and necessary action.

Deputy Secretary Industries,  
for Principal Secretary to Government Haryana,  
Industries & Commerce Department

Endst. No. 2/1/2021-4IB-II

Dated, Chandigarh, the 26<sup>th</sup> July, 2022

A copy of the above is forwarded to the Spl. Private Secretaries/ Private Secretaries to Minister of Industries & Commerce Haryana for information please.

Deputy Secretary Industries,  
for Principal Secretary to Government Haryana,  
Industries & Commerce Department

Endst. No. 2/1/2021-4IB-II

Dated, Chandigarh, the 26<sup>th</sup> July, 2022

A copy of the above is forwarded to the Controller, Printing & Stationery Department, Haryana, Chandigarh with the request that above notification may be published in Haryana Govt. Gazette Ordinary immediately and 50 copies thereof be supplied to this department.

Deputy Secretary Industries,  
for Principal Secretary to Government Haryana,  
Industries & Commerce Department