

**Government of Haryana**  
**Department of Industries & Commerce**

**Notification**

Dated 13.08.2021

No. 2/2/2016-4I-BII(1) whereas, the State Government vide its Order No. No.2/7/2006-4IB-II dated 29.06.2011 constituted "Special High Powered Committee" as an institutional mechanism for procurement of consultancy and allied services related to PPP Projects and the e-Governance Project involving a financial outgo of Rs. 50 Lakhs and above along with its terms of reference.

Whereas, the Secretariat for Information Technology, Govt. of Haryana vide Order No. 2/364/SIT/2503 dated 15.07.2011 clarified with regard to Para-4 of order dated 29.06.2011.

Whereas, the State Government vide its Order No. No.2/2/2016-4IB-II dated 29.08.2016 revised the financial powers of "Special High Powered Committee" constituted vide Order dated 29.06.2011.

Whereas, the State Government vide its Order No. No.2/2/2016-4IB-II(3) dated 27.07.2017 expanded the scope of work of "Special High Powered Committee" constituted vide Order dated 29.06.2011.

Whereas, the State Government vide its Order No. 2/1/2015-4IB-II dated 04.06.2015 constituted a committee to decide the appointment of consultant involving a financial outgo below Rs. 50 lakhs along with its terms of reference.

Whereas, the State Government vide its Order No. 2/2/2016-4IBII dated 29.08.2016 revised the financial powers of committee constituted vide Order dated 04.06.2015.

Whereas, the State Government vide its Order No. 2/2/2016-4IB-II(2) dated 27.07.2017 expanded the scope of work of committee constituted vide Order dated 04.06.2015.

2. Whereas, the State Government has been focusing on minimizing regulatory compliance burden for the various stakeholders so as to ensure ease of understanding and ease of implementation of the same by the public and other stakeholders. Accordingly, it was decided that all Govt. Departments shall identify redundant acts/notifications that can be removed/repealed or subsumed and to identify all licenses/certificates, permissions that can either be removed or the periodicity of which can be increased and processes that can be digitised & manual processes can be removed. For easy understanding of the instructions as detailed in Para-1 above by various stakeholders, ensuring efficiency, correct application of these instructions and minimizing regulatory compliance burden, a need was being felt to issue a comprehensive instruction replacing all such instructions as detailed above.

3. The matter has been considered by the State and a comprehensive instruction subsuming all the different instructions as contained in Para-1 above related to procurement of Consultant / Consultancy Assignments is as under:-

**A. Procurement of Consultant / Consultancy Assignments involving financial outgo below Rs.1.50 Crores:-**

- I. The competent authority to decide the procurement of Consultant / Consultancy Assignments involving financial outgo below Rs.1.50 Crores is as under:-

Sr No.	Constitution of the Committee	Designation
i)	Principal Secretary, Finance & Planning Department,	Chairman
ii)	Principal Secretary, Industries & Commerce	Member

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iii)	Administrative Secretary of the concerned Department	Member
iv)	Head of the concerned Department	Member Secretary
v)	Any other member to be co-opted as considered necessary by the Member Secretary with approval of the Chairman	Member

- II. The terms of reference of the committee would be to consider, decide/approve the proposals for engagement of consultants for various kinds of consultancy assignments.
- III. The above committee will also be the competent authority for finalizing the cases of procurement of Services required by various Govt. Departments/ Government Agencies as per the financial competencies decided by the State Govt. from time to time.

**B. Procurement of consultancy and allied services related to PPP Projects and the e-Governance Project involving a financial outgo of Rs. 1.5 Crores and above:-**

- I. The Special high Powered Committee as detailed below will be an institutional mechanism for Procurement of consultancy and allied services related to PPP Projects and the e-Governance Project involving a financial outgo of Rs. 1.5 Crores and above and the same is as under:-

Sr.No.	Constitution of the committee:-	Designation
1.	Hon'ble Industries & Commerce Minister, Haryana	Chairman
2.	Chief Secretary to Govt. of Haryana	Member
3.	Financial Commissioner & Principal Secretary, Finance & Planning Department	Member
4.	Financial Commissioner & Principal Secretary, Industries & Commerce Department	Member
5.	Administrative Secretary of the concerned department	Member

- II. The committee may co-opt any other subject expert (s) as special invitee(s).
- III. While the committee would be serviced by the Department Concerned whose agenda/proposal is placed for consideration/decision, the PPP cell in the FD would serve as Secretariat in respect of PPP projects and the IT Department would serve as Secretariat in respect of IT/e-Governance Projects. So, the department concerned will send their agenda items to the following for seeking date & time and placing the same before the SHPC.

Sr. No.	Particular	Address where agenda note is to be sent
1	Agenda for IT/eGovernance Project	Administrative Secretary to Govt. Haryana Electronics & Information Technology Department, Chandigarh
2	Agenda for PPP Projects	Administrative Secretary to Govt. Haryana Finance Department (in PPP Cell), Chandigarh

- IV. The proposals below the above prescribed financial ceiling would continue to be processed by the Committee headed by the Chief Secretary in respect of PPP projects as per the PPP policy and by the Technical Committee on IT in the case of e-Governance projects.
- V. The 'Terms of Reference' of the Committee would be as under:-

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- (i) To consider and approve the proposals for engagement of consultants for various kinds of consultancy assignments, e.g:-

- Diagnostic Study Reports;
- Pre-feasibility Reports;
- Detailed Projects reports;
- Strategic consultancy Services
- Transaction Advisory Services;
- Preparation of 'Request for proposal' (RFP) Documents.

For projects of various departments/organizations in the State, to be implemented in the public sector or in PPP mode.

- (ii) To consider and approve proposals involving engagement of consultants for preparation of RFQs, RFPs and engagement of system integrators/Solution providers for undertaking service deliverables and implementation of IT/e-governance projects on turnkey basis involving an expenditure of Rs. 1.50 Crores and above.
- (iii) To consider and approve the standardised structure of the bidding formats/conditions for engagement of consulting services (i.e pure financial bids or QCBS etc.), evaluation criteria and the methodology for technical evolution in respect of infrastructure projects under the PPP mode/e-Governance;
- (iv) To consider and approve panels of consultants/consulting agencies for various purposes and prescribe the conditions for engagement thereof.
- (v) To consider and approve the final award of projects in the above categories.
- (vi) The above committee will also be competent authority for finalizing the cases of procurement of services for various Govt. Departments/Govt. Agencies as per the financial competencies decided by the State Govt. from time to time. The Administrative Secretary of the concerned department will act as member Secretary of the committee in such cases.

VI. The Headquarter of the Committee would be at Chandigarh and it shall hold its meeting as and when required.

4. These instructions will replace all the instructions related to Consultant / Consultancy Assignments and allied Services as detailed in Para-1 of this order.

The above instructions may be brought to the notice of all concerned for its implementation.

Dated, the Chandigarh  
13<sup>th</sup> August, 2021

Vijayendra Kumar  
Principal Secretary to Government Haryana,  
Industries & Commerce Department

Endst. No. 2/2/2016-4I-BII(1)

Dated, the 13.08.2021

A copy of the above is forwarded to the following for information and necessary action:-

1. All the Administrative Secretaries to Government of Haryana.

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2. All the Heads of Departments, Govt. of Haryana.
3. All the MDs/ CEOs of Boards/ Corporations/ Federations in the State of Haryana.
4. All the Divisional Commissioners in the State of Haryana.
5. All Deputy Commissioner in the State of Haryana.
6. Registrar, Punjab & Haryana High Court.

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Superintendent Industries-II,  
For Principal Secretary to Government Haryana,  
Industries & Commerce Department

**Endst. No. 2/2/2016-4I-BII(1)**

**Dated, the 13.08.2021**

A copy of the above is forwarded to the following for information and necessary action:-

1. Director, Supplies & Disposals, Haryana, Panchkula.
2. Principal Accountant General (Audit), Haryana, Sector-33, Chandigarh.

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Superintendent Industries-II,  
For Principal Secretary to Government Haryana,  
Industries & Commerce Department

**Endst. No. 2/2/2016-4I-BII**

**Dated, the 13.08.2021**

A copy of the above is forwarded to the Controller, Printing & Stationery Department, Haryana, Chandigarh with the request that above notification may be published in Haryana Govt. Gazette Ordinary immediately and 50 copies thereof be supplied to this department.

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Superintendent Industries-II,  
For Principal Secretary to Government Haryana,  
Industries & Commerce Department

**Endst. No. 2/2/2016-4I-BII(1)**

**Dated, the 13.08.2021**

A copy of the above is forwarded to Spl. Private Secretaries/ Private Secretaries to Minister of Industries & Commerce Haryana for information please.

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Superintendent Industries-II,  
For Principal Secretary to Government Haryana,  
Industries & Commerce Department

To,

Spl. Private Secretaries/ Private Secretaries to  
Minister of Industries & Commerce Haryana

**U.O. No. 2/2/2016-4I-BII(1)**

**Dated, the 13.08.2021**

A copy of the above is forwarded to ACS to Government Haryana, Finance Department for information with reference to his U.O. No. 1/38/2016-4FD III/23529 of dated 16.08.2016.

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Superintendent Industries-II,  
For Principal Secretary to Government Haryana,  
Industries & Commerce Department

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To,  
Additional Chief Secretary to Government Haryana,  
Finance Department

**U.O. No. 2/2/2016-4I-BII(1)**

**Dated, the 13.08.2021**

A copy of the above is forwarded to Sr. Spl. Private Secretaries/ Spl. Private Secretaries/ Private Secretaries to the Chief Minister/ Ministers for their kind information.

  
Superintendent Industries-II,  
For Principal Secretary to Government Haryana,  
Industries & Commerce Department

To,  
Sr. Spl. Private Secretaries/ Spl. Private Secretaries/  
Private Secretaries to the Chief Minister/ Ministers

**U.O. No. 2/2/2016-4I-BII(1)**

**Dated, the 13.08.2021**