

From

The Financial Commissioner & Principal Secretary to Govt. Haryana,
Industries Department, Chandigarh.

To

1. All the Heads of the Departments in the State of Haryana.
2. All the Managing Directors & Chief Executives of Boards/Corporations/Federations in the State of Haryana.
3. All the Deputy Commissioners in the State of Haryana.
4. The Registrar, Punjab & Haryana High Court at Chandigarh.

Memo No. 2/1/2004-4IB-II
Dated Chandigarh, the 8.06.2005

Subject:-

Amendments in the purchase policy/ procedure

-X-X-X-X-X-

Sir,

I am directed to refer to Government Memo No.2/1/2004-4IB-II dated 6.05.2005 on the subject noted above and to say that Government have decided to amend the existing policy in respect of para No.3 and 4 which are given as below:-

3. POST TENDER NEGOTIATIONS OF RATES:

The existing practice of holding negotiations by the Special/High Powered Purchase Committee with all the technically valid tenderers is hereby dispensed with.

The negotiations of rates may be held by S/HPPC with three technically valid lowest tenderers. If more than one firm submits the tenders representing the same manufacturer, then such firm/s will be treated as one firm for the purpose of negotiations of rates. If the lowest valid firm/s do not have sufficient capacity according to the requirement of NIT, two more technically valid firms offering next lowest valid rates may be called for negotiations. In case the lowest tenderer does not agree to the negotiations, the Committee shall have the powers to negotiate with lowest tenderer two or lowest tenderer- three or to re-tender for the purchase.

In the purchase cases in which NITs have been floated prior to the issuance of new purchase policy dated 6/5/2005, negotiation of rates may be held by S/HPPC with all the valid tenderers. Similarly, in those cases where NITs have been floated prior to the issuance of new purchase policy dated 6/5/2005 without providing for negotiations of rates as per new purchase policy and tenders have been opened after 6/5/2005, the negotiations may be held with all the technically valid tenderers.

In those cases where NITs have been floated after issuance of new purchase policy, the same will be decided under new purchase policy. However, if any deptt. has specifically mentioned the clause of negotiations of rates with lowest tenderer(L-1) only, the department will have to invite fresh tender in view of the proposed amendments.

-- 2 --

The existing system of finalization of purchases by Standing Purchase Committee (Higher) & Standing Purchase Committee(Lower) without holding negotiations of rates with the bidders will continue. If the lowest rates offered by the firms are considered unreasonable or unduly high by the Purchase Committee, then the Committee may decide to counter offer reasonable rates to them and if the firm's accept the same, the purchase may be decided accordingly. If the firms do not accept the counter offer, the Committee may decide to re-invite the tenders.

4. PURCHASE PREFERENCE:

Purchase preference may be allowed up-to 50% of the requirement to the Industrial Units located in Haryana on the lowest quoted/agreed rates provided the tendering firm claim the purchase preference in their tender and submit the registration certificate and the valid purchase preference certificate issued by the Industries Department alongwith their tender and submit an affidavit that their Sales Office for the purpose of billing is based in Haryana and all the billings are/will be raised from Haryana only.

It is further clarified that purchase preference on lowest rates up-to 50% of the quantity, may be allowed only to those firms having industrial units in Haryana who qualify among three lowest valid firms. Where more than one tenderer having their industries in Haryana, agree to the lowest rates, the 50% quantity covered under purchase preference, may be divided between them on proportionate basis keeping in view the quantity/ delivery period quoted by them.

2. The Government have also decided that an officer from the Vigilance Department not below the rank of Supdt. of Police be associated in future with the Technical Committee meetings.

3. This issues with the concurrence of the Finance Department conveyed vide their U.O. no. 9/8/2004-4FD-III/1205(05) dated 8.06.2005.

Yours faithfully,

Sd/-

Special Secretary Industries,
for Financial Commissioner & Principal Secretary to Govt. Haryana.
Industries Department.

Endst. 2/1/2004-4IB-II

A copy is forwarded to the Director, Supplies and Disposals, Haryana, Chandigarh for information and necessary action.

Sd/-

Special Secretary Industries,
for Financial Commissioner & Principal Secretary to Govt. Haryana.
Industries Department.

Contd. 3

- 3 --

Endst. 2/1/2004-4IB-II

Dated : 8.06.2005

A copy is forwarded to the Accountant General (Audit), Haryana , Chandigarh for information.

Sd/-

Special Secretary Industries,

for Financial Commissioner & Principal Secretary to Govt. Haryana,
Industries Department.

U.O. No. 2/1/2004-4IB-II

Dated : 8.06.2005

A copy is forwarded to all Financial Commissioners & Principal Secretaries and
Administrative Secretaries to Govt. Haryana for information and necessary action.

Sd/-

Special Secretary Industries,

for Financial Commissioner & Principal Secretary to Govt. Haryana,
Industries Department.

To

All the Financial Commissioners & Principal Secretaries and
Administrative Secretaries to Govt. Haryana.

U.O. No. 2/1/2004-4IB-II

Dated : 8.06.2005

A copy is forwarded to the Financial Commissioner & Principal Secretary to Govt
Haryana, Finance Department for information with reference to his U.O. No.9/8/2004-4-4FD-
III/1205(05) dated 8.06.2005

Sd/-

Special Secretary Industries,

for Financial Commissioner & Principal Secretary to Govt. Haryana,
Industries Department.

To

The Financial Commissioner & Principal Secretary to
Govt. Haryana , Finance Department.

U.O. No. 2/1/2004-4IB-II

Dated : 8.06.2005

A copy is forwarded to the Sr. Spl. Private Secretaries/Spl. Private Secretaries /Private
Secretaries to the Chief Minister/ Ministers for their kind information.

Sd/-

Special Secretary Industries,

for Financial Commissioner & Principal Secretary to Govt. Haryana,
Industries Department.

To

The Sr. Spl. Private Secretaries/ Spl. Private Secretaries /Private Secretaries to
the Chief Minister/Ministers/Ministers of State.

U.O. No. 2/1/2004-4IB-II

Dated : 8.06.2005

OFFICE OF THE DIRECTOR, SUPPLIES & DISPOSALS, HARYANA, CHANDIGARH

Endst No. E-11/Purchase Policy/ Processor/ *(S-1)* Dated 14-7-2005

A copy is forwarded to the following for information and necessary action:-

1. A.D.T. /A.D.A
2. D.S.T./ D.S.E/S.O.
3. Steno to J.D.I./J.D.T./ J.D.S
4. All Deleing Assistant

Joint Director,
For Director, Supplies and Disposals Haryana

(K.G.)