

**Government of Haryana  
Industries & Commerce Department**

**Government Order**

Director Supplies & Disposal  
Haryana, Chandigarh

**18 MAR 2011**

Dairy No. 1090

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From **The Financial Commissioner and Principal Secretary  
to Government of Haryana,  
Industries & Commerce Department.**

- To
1. All the Administrative Secretaries to Government of Haryana;
  2. All the Heads of Departments in the state of Haryana;
  3. All the Managing Directors/ Chief Executive Officers of Boards/ Corporations/ Federations in Haryana state;
  4. All the Divisional Commissioners in the state of Haryana;
  5. All the Deputy Commissioners in the State of Haryana;
  6. The Registrar, Punjab & Haryana High Court, Chandigarh.

No. Z/7/2006-4IBII: Dated, the 17<sup>th</sup> March, 2011

Subject: Schedule of Meetings of the High Powered Purchase Committee (HPPC) for procurement of stores - regarding.

Sir,

I am directed to invite your kind attention to the subject cited above and state that it has been decided to notify a tentative schedule of the meetings of the High Powered Purchase Committee (HPPC) for the Financial Year 2011-12 as under:

Sr. No.	Month	First Wednesday	Third Wednesday	Remarks
1	April, 2011	6	20	No meeting will be held on the 6 <sup>th</sup> April, 2011
2	May, 2011	4	18	
3	June, 2011	1		No Meeting will be held on 15 <sup>th</sup> June, being a holiday
4	July, 2011	6	20	
5	August, 2011	3	17	
6	September, 2011	7	21	
7	October, 2011	5	19	
8	November, 2011	2	16	
9	December, 2011	7	21	
10	January, 2012		18	Only one meeting will be held to consider cases where funding has been received late
11	February, 2012			No meetings will be held in the month of February
12	March, 2012		21	Meeting will be held only to consider the cases of Rate Contracts for the following Financial Year (2012-13)

Government of Haryana  
Industries & Commerce Department

2. All the members of the HPPC and the concerned Administrative Secretaries/ HODs are requested to keep the above schedule in view while fixing their other engagements. It may be re-iterated that the participation of the Minister-in-Charge and the concerned Administrative Secretary is critical for the quorum of the HPPC. Accordingly, they are requested to note the above schedule of HPPC meetings in their engagement calendar for the year.
3. The above tentative schedule may undergo a change in exceptional circumstances, and efforts would be made to notify such change about a week in advance;
4. Proposals received till one week in advance of the meeting would be included in the agenda for consideration of the Committee. Any proposals received after this period would get included in the agenda for the meeting scheduled next;
5. All the Departments/ Organisations are expected to submit their indents/ proposals to the Director, Supplies & Disposals in accordance with the schedule indicated in the guidelines dated 28-05-2010 issued on the subject;
6. All the indenting Departments are expected to re-visit the existing set of QPs and the Technical specifications for their respective items and get the same approved from their respective Administrative Secretaries;
7. Kind attention of the HODs/ MDs & CEOs of PSUs and the Administrative Secretaries are also invited to the comprehensive Policy Guidelines dated 28.05.2010 issued on the subject. A certificate would be appended in the proposal sent to the DS&D stating that the said guidelines have been followed in toto while formulating the proposal. Any proposals received without adherence to the said guidelines would be returned unprocessed by the DS&D.

  
Superintendent Industries-II  
For Financial Commissioner and Principal Secretary  
to Government of Haryana,  
Industries & Commerce Department

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**Government of Haryana  
Industries & Commerce Department**

Endst. No. 2/7/2006-4IBII: Dated, the 17<sup>th</sup> March, 2011

A copy is forwarded to the Chairman and the members of the High Powered Purchase Committee for information and necessary action.

*C. Gupta*  
Superintendent Industries-II  
For Financial Commissioner and Principal Secretary  
to Government of Haryana,  
Industries & Commerce Department

Endst. No. 2/7/2006-4IBII: Dated, the 17<sup>th</sup> March, 2011

A copy is forwarded to the Director, Supplies & Disposals, Haryana, Chandigarh for information and necessary action.

*C. Gupta*  
Superintendent Industries-II  
For Financial Commissioner and Principal Secretary  
to Government of Haryana,  
Industries & Commerce Department

Through  
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Endst. No. 2/7/2006-4IBII: Dated, the 17<sup>th</sup> March, 2011

A copy is forwarded to the Accountant General (Audit), Haryana, Chandigarh for information and necessary action.

*C. Gupta*  
Superintendent Industries-II  
For Financial Commissioner and Principal Secretary  
to Government of Haryana,  
Industries & Commerce Department

Endst. No. 2/7/2006-4IBII: Dated, the 17<sup>th</sup> March, 2011

A copy is forwarded to the Senior Secretaries/ Secretaries/ Private Secretaries to the Chief Minister, Ministers and Ministers of State of Haryana for the kind information of the Chief Minister, Ministers and Ministers of State of Haryana. The senior Secretary to the Chairman (FM) is requested to inform the DS&D of change, if any, one week in advance.

*C. Gupta*  
Superintendent Industries-II  
For Financial Commissioner and Principal Secretary  
to Government of Haryana,  
Industries & Commerce Department

To  
The Senior Secretaries/ Secretaries/ Private Secretaries to the Chief Minister,  
Ministers and Ministers of State, Haryana.

U.O. No. 2/7/2006-4IBII: Dated, the 17<sup>th</sup> March, 2011