

Order

No. 2/1/2021-4IB-II

Dated 02.02.2021

Subject:

Financial Powers of various Purchase Committees/Authorities in respect of procurement of Goods/Stores, Turnkey & Services - Comprehensive instructions

1. The State Government vide its Order No. 2/2/2016-4IB-II dated 29.08.2016 and further amendment vide No. 2/2/2016-4I BII dated 30.09.2016 had finalized the competent authorities and financial powers vested with them for deciding the procurement of Goods/Stores & Turnkey in the State. Similarly, the State Govt. vide its Order No. 2/2/2016-4IB-II(1) dated 27.07.2017 had finalized the competent authorities and financial powers vested with them for deciding the procurement of Services in the State.
2. Further, the State Government vide its Order No.2/1/2021-4IB-II dated 12.01.2021 had constituted Department High Powered Purchase Committee (DHPPC) for consideration and finalization of procurement of Goods/Stores, Turnkey & Services valuing above Rs. 1 Crore and upto Rs. 5 Crores in respect of Department/Govt. Agency of concerned Minister-in-charge.
3. For easy understanding of the above instructions by various stakeholders, ensuring efficiency and correct application of these instructions, a need was being felt of bringing out a comprehensive instruction replacing all such instructions as detailed above. The matter has been considered by the State and a comprehensive instruction containing the competent authorities and power vested with them for deciding procurement of Goods/Stores, Turnkey & Services will be as under:-

A. In case of procurement of Goods/Stores & Turnkey:-

- (i) To finalize the purchase of such Stores for which Indents are received by Directorate of Supplies & Disposals, Haryana:-

Sr. No.	Competent Authority	Financial Power vested
1	Standing Purchase Committee (Lower) at the level of HOD, Supplies & Disposals, Haryana	All purchases of Stores valuing below Rs. 35 Lacs
2	Standing Purchase Committee (Higher) at the level of Administrative Secretary to Govt. Haryana, Industries & Commerce Department.	All purchases of Stores valuing between Rs. 35 Lacs to Rs. 1 Crore
3	Department High Powered Purchase Committee	All purchases of Stores valuing above Rs. 1 Crore to up to Rs. 5 Crores
4	High Powered Purchase Committee	All purchases of Stores valuing above Rs. 5 Crore

- (ii) To finalize purchase cases of Stores/ Goods of Boards/ Corporations/ Federations which are processed by the concerned Board/ Corporation/Federations:-

Sr. No.	Competent Authority	Financial Power vested
1	Boards/ Corporations/ Federations at their own level	Purchase cases valuing up to Rs. 1 Crore
2	Department High Powered Purchase Committee	All purchases of Stores valuing above Rs. 1 Crore to up to Rs. 5 Crores
3	High Powered Purchase Committee	Purchase cases valuing above Rs. 5 Crore

- (iii) To finalize the purchase cases of Stores/ Turnkey Projects of Power Utilities which are processed by them at their own level:-

Sr. No.	Competent Authority	Financial Power vested
1	Power Utilities at their own level	a. Purchase cases valuing up to Rs. 10 Crores b. Turnkey Projects valuing upto Rs. 50 Crores
2	High Powered Purchase Committee	a. Purchase cases valuing above Rs. 10 Crores b. Turnkey Projects valuing above Rs. 50 Crores

- (iv) To finalize the purchase of such items required by Govt. Departments which are not Store items of Directorate of Supplies & Disposals, Haryana:-

Sr. No.	Competent Authority	Financial Power vested
1	Standing Purchase Committee (Lower) at the level of HOD of the concerned department	All purchases of Stores valuing below Rs. 35 Lacs
2	Standing Purchase Committee (Higher) at the level of Administrative Secretary to Govt. Haryana of the concerned department	All purchases of Stores valuing between Rs. 35 Lacs to Rs. 1 Crore
3	Department High Powered Purchase Committee	All purchases of Stores valuing above Rs. 1 Crore to up to Rs. 5 Crores
4	High Powered Purchase Committee	All purchases of Stores valuing above Rs. 5 Crores

- (v) Repeat Supply Orders in respect of Supply Orders placed by the Director, Supplies & Disposals, Haryana. The repeat Supply Order will be sanctioned by the authorities as under:-

Sr. No.	Competent Authority	Financial Power vested
1	Director, Supplies & Disposals, Haryana	All purchases of Stores valuing below Rs. 35 Lacs
2	Administrative Secretary to Govt. Haryana, Industries & Commerce Department.	All purchases of Stores valuing between Rs. 35 Lacs to Rs. 1 Crore
3	Department High Powered Purchase Committee	All purchases of Stores valuing above Rs. 1 Crore to up to Rs. 5 Crores
4	Chairman of High Powered Purchase Committee	All purchases of Stores valuing above Rs. 5 Crores

- (vi) Purchases of Stores from Approved Sources and the rate contracts issued by Director General, Supplies & Disposals, Govt. of India:-

Sr. No.	Competent Authority	Financial Power vested
1	Head of concerned Department	All purchases of Stores valuing below Rs. 35 Lacs
2	Administrative Secretary to Govt. Haryana of the concerned Department	All purchases of Stores valuing between Rs. 35 Lacs to Rs. 1 Crore
3	Department High Powered Purchase Committee	All purchases of Stores valuing above Rs. 1 Crore to up to Rs. 5 Crores
4	High Powered Purchase Committee	All purchases of Stores valuing above Rs. 5 Crores

- (vii) Disposals of Stores by Condemnation Board at the level of Deputy Commissioner:-

Sr. No.	Competent Authority	Book value of Store
1	Condemnation Board under the Chairmanship of Deputy Commissioner	Less than or equal to Rs. 10,00,000/-

- (viii) Power of various Purchase Committee for deciding the cases of rate contracts :-

Sr. No.	Indenting Department/ Organization	Financial Power vested and competent authority
1	All Government Departments	1. Below Rs. 35.00 Lakh by Standing Purchase Committee (Lower) 2. From Rs. 35.00 Lakh to 1 Crore by Standing Purchase Committee (Higher) 3. Above Rs. 1 Crore to up to Rs. 5 Crores by Department High Powered Purchase Committee 4. Above Rs. 5 Crores by High Powered Purchase Committee
2	All Boards/ Corporations/ federations	Above Rs. 1 Crore to up to Rs. 5 Crores by Department High Powered Purchase Committee

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		Above Rs. 5 Crores by High Powered Purchase Committee
3	Rate Contract cases of Power Utilities	Above Rs. 10.00 Crores by High Powered Purchase Committee

(ix) Purchases of Stores from the rate contracts issued by Director, Supplies & Disposals, Haryana:-

Sr. No.	Competent Authority	Financial Power vested
1	Head of concerned Department	All purchases of Stores valuing below Rs. 35 Lacs
2	Administrative Secretary to Govt. Haryana, of the concerned Department.	All purchases of Stores valuing between Rs. 35 Lacs to Rs. 1 Crore
3	Minister In-charge of the concerned Department	All purchases of Stores valuing above Rs. 1 Crore"

B. In case of procurement of Services:-

(i) To finalize the Procurement of Services for which Specific Indents are received by Directorate of Supplies & Disposals, Haryana:-

a. **Scope:-** The scope of Procurement of Services which includes Goods/Stores as a component of the Service and are within the purview of DS&D as per Manual of Office Procedure for Supplies & Disposals of Stores and which are tendered & processed by Supplies & Disposals Department, Haryana.

b. **Competent authority/ value for finalization of procurement of Services:-**

Sr. No.	Type of Service Procurement	Competent Authority	Financial Power vested
1	2	3	4
1	(a) Procurement of Services where Goods/ Stores/ Infrastructure are purchased and installed by Government/ Government Agencies but delivery of public services on the same are to be outsourced to the service provider	Standing Purchase Committee (Lower) at the level of HOD, Supplies & Disposals, Haryana.	All procurement of services cases valuing below Rs. 35 Lakhs
2		Standing Purchase Committee (Higher) at the level of Administrative Secretary to Govt. Haryana, Industries & Commerce Department.	All procurement of services cases valuing between Rs. 35 Lakhs to Rs. 1 Crore
3		Department High Powered Purchase Committee	All procurement of services cases valuing above Rs. 1 Crore and up to Rs. 5 Crores
4	(b) Procurement of Services where Goods/ Stores/ Infrastructure are to be procured/ installed/ maintained/ operated by the service provider for the delivery of public services.	Special High Powered Committee.	Procurement of services cases under type of Services as at (a) (as in column 2) valuing above Rs. 5 Crores and up to Rs. 10 Crores
5		High Powered Purchase Committee.	i. Procurement of services cases under type of Services as at (a) (as in column 2) valuing above Rs. 10 Crores ii. Procurement of services cases under type of Services as at (b) (as in column 2) valuing above Rs. 5 Crores

(ii) To finalize the Procurement of Services required by Govt. Departments for which tenders are invited and processed by them at their own level:-

a. **Scope:-** The scope of Procurement of Services which includes Goods (which are not Store items of DS&D), Works/ Turnkey projects as a component of the Service and are within the purview of the concerned Department.

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b. Competent authority/ value for finalization of procurement of Services:-

Sr. No.	Type of Service Procurement	Competent Authority	Financial Power vested
1	2	3	4
1	(a) Procurement of Services where Goods/ Infrastructure are purchased and installed by Government/ Government Agencies but delivery of public services on the same are to be outsourced to the service provider	Standing Purchase Committee (Lower) at the level of HOD of the concerned Department	All procurement of services cases valuing below Rs. 35 Lakhs
2	(b) Procurement of Services where Goods/ Infrastructure are to be procured/ installed/ maintained/ operated by the service provider for the delivery of public services.	Standing Purchase Committee (Higher) at the level of Administrative Secretary to Govt. Haryana of the concerned department	All procurement of services cases valuing between Rs. 35 Lakhs to Rs. 1 Crore
3	(c) Procurement of services where no any type of procurement of hardware/assets is made/ involved and the delivery of public services are to be outsourced to service provider. (eg. Security Services, Housekeeping Services etc. etc.)	Department High Powered Purchase Committee	All procurement of services cases valuing above Rs. 1 Crore and up to Rs. 5 Crores
4		Special High Powered Committee	Procurement of services cases under type of Services as at (a) & (c) (as in column 2) valuing above Rs. 5 Crores and up to Rs. 10 Crores
5		High Powered Purchase Committee	i. Procurement of services cases under type of Services as at (a) & (c) (as in column 2) valuing above Rs. 10 Crores ii. Procurement of services cases under type of Services as at (b) (as in column 2) valuing above Rs. 5 Crores

(iii) To finalize Procurement of Services of Boards/ Corporations/ Federations for which tenders are invited and are processed by them at their own level:-

Sr. No.	Type of Service Procurement	Competent Authority	Financial Power vested
1	2	3	4
1	(a) Procurement of Services where Goods/ Infrastructure are purchased and installed by Government/ Government Agencies but delivery of public services on the same are to be outsourced to the service provider	Boards/ Corporations/ Federations at their own level	All procurement of services cases valuing up to Rs. 1 Crore
	(b) Procurement of Services where Goods/ Infrastructure are to be procured/ installed/ maintained/ operated by the service provider for the delivery of public services.	Department High Powered Purchase Committee	All procurement of services cases valuing above Rs. 1 Crore and up to Rs. 5 Crores
2	(c) Procurement of services where no any type of procurement of hardware/ assets is made/ involved and the delivery of public services are to be outsourced to service provider. (eg. Security Services, Housekeeping Services etc. etc.)	Special High Powered Committee	Procurement of services cases under type of Services as at (a) & (c) (as in column 2) valuing above Rs. 5 Crores and up to Rs. 10 Crores.
3		High Powered Purchase Committee	i. Procurement of services cases under type of Services as at (a) & (c) (as in column 2) valuing above Rs. 10 Crores ii. Procurement of services cases under type of Services as at (b) (as in column 2) valuing above Rs. 5 Crores

The above instructions as in Para-3 (A & B) will replace the competent authorities and power vested with them issued vide Order No. 2/2/2016-4IB-II dated 29.08.2016, amendment vide G.O. No. 2/2/2016-4I BII dated 30.09.2016 and Govt. Order No. 2/2/2016-4IB-II(1) dated 27.07.2017.

This issues with the concurrence of Finance Department conveyed vide their U.O. No. 1/96/2020-3FD-III/2020/25830 of dated 09.12.2020.

The above instructions may be brought to the notice of all concerned.

Dated: 22/01/2021

A. K. Singh
Principal Secretary to Government Haryana,
Industries & Commerce Department

Endst. No.2/1/2021-4IB-II

Dated 02/02/2021

A copy of the above is forwarded to the following for information and necessary action:-

- ✓ 1. All the Administrative Secretaries to Government of Haryana.
- 2. All the Heads of Departments, Govt. of Haryana.
- 3. All the MDs/ CEOs of Boards/ Corporations/ Federations in the State of Haryana.
- 4. All the Divisional Commissioners in the State of Haryana.
- 5. All Deputy Commissioners in the State of Haryana.
- 6. The Registrar, Punjab & Haryana High Court.


Superintendent Industries-II,
for Principal Secretary to Government Haryana,
Industries & Commerce Department 

Endst. No. 2/1/2021-4IB-II

Dated 02/02/2021


A copy of the above is forwarded to the following for information and necessary action:-

- 1. The Director General, Supplies & Disposals, Haryana, Panchkula.
- 2. The Principal Accountant General (Audit), Haryana, Sector-33, Chandigarh.


Superintendent Industries-II,
for Principal Secretary to Government Haryana,
Industries & Commerce Department

Endst. No. 2/1/2021-4IB-II

Dated 02/02/2021

A copy of the above is forwarded to the Controller, Printing & Stationery Department, Haryana, Chandigarh with the request that above notification may be published in Haryana Govt. Gazette  Ordinary immediately and 50 copies thereof be supplied to this department.


Superintendent Industries-II,
for Principal Secretary to Government Haryana,
Industries & Commerce Department

U.O. No. 2/1/2021-4IB-II

Dated 02/02/2021

A copy of the above is forwarded to the Spl. Private Secretaries/ Private Secretaries to Minister of Industries & Commerce Haryana for information please.


Superintendent Industries-II,
for Principal Secretary to Government Haryana,
Industries & Commerce Department



To,

Spl. Private Secretaries/ Private Secretaries to Minister of Industries & Commerce Haryana

U.O. No.2/1/2021-4IB-II

Dated 02/02/2021

A copy of the above is forwarded to the Additional Chief Secretary to Government Haryana, Finance Department for information with reference to his U.O. No. 1/96/2020-3FD-III/2020/25830 of dated 09.12.2020.

- s.d. -
Superintendent Industries-II,
for Principal Secretary to Government Haryana,
Industries & Commerce Department

To,

The Additional Chief Secretary to Government Haryana,
Finance Department

U.O. No. 2/1/2021-4IB-II

Dated 02/02/2021

A copy of the above is forwarded to the Sr. Spl. Private Secretaries/ Spl. Private Secretaries/ Private Secretaries to the Chief Minister/ Ministers for their kind information.

- s.d. -
Superintendent Industries-II,
For Principal Secretary to Government Haryana,
Industries & Commerce Department

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