

POSTS IDENTIFIED FOR BEING HELD BY PERSONS WITH DISABILITIES (OH including CP & LC,VH AND HH) IN GROUP A

SI No.	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks
1	2	3	4	5	6
	<u>ACCOUNTS OFFICERS</u>				
1	Finance Manager	S.BN.SE.RW.C	BL.OA. OL.HH	They ensure proper maintenance of accounts, accounts books, records of business and financial establishments, private institutions , Govt. or Quasi Govt. offices. Supervise subordinates e.g. Account Clerks engaged in maintenance of accounts and records. Scrutinise bills, receipts , payment etc. for proper entries in cash -book , journal , ledger and other records . Keep record of all taxes, licenses, fees etc., required to be paid by organisation in which engaged and ensure that they are paid in time and kept up-to-date. Get annual budget prepared and consolidated under their supervision and place it before 'Board' or appropriate authority for consideration. Prepare final accounts such as trial balance, profit and loss statement or such balance sheet etc. , as required depending upon type of industry or organisation in which engaged . See that prescribed accounting procedure is followed by offices, establishments and institutions and account books are properly maintained . Ensure that instructions given or objections raised are carried out or rectified. Make periodical and surprise checks of accounts. Advise appropriate authority on financial matters including revenue and expenditure such as procedure for procurement of raw materials, machinery and other purchases and also disposal of assets, write of depreciation, award of contract etc.	The work is mostly performed inside in well lighted rooms. Worker usually works alone. It does not involve any hazards. they have to perform supervision and leadership role.During discussion and presentation bilateral communication is required. For field work,mobility of the incumbent should not be restricted. In the organisations who are having fully computerised system. Persons of VH category may be considered.
2	Chief Accountant	S.BN.SE.RW.C	BL.OA. OL.HH		
3	Finance Advisor	S.BN.SE.RW.C	BL.OA. OL.HH		
4	Joint Manager (Accounts)	S.BN.SE.RW.C	BL.OA. OL.HH		
5	Chief Accounts Officer	S.BN.SE.RW.C	BL.OA. OL.HH		
6	Dy. Chief Accounts Officer	S.BN.SE.RW.C	BL.OA. OL.HH		
7	Manager (Financial)	S.BN.SE.RW.C	BL.OA. OL.HH		
8	Joint Manager (Accounts)	S.BN.SE.RW.C	BL.OA. OL.HH		
9	Dy. Financial Advisor	S.BN.SE.RW.C	BL.OA. OL.HH		
10	Accounts Manager	S.BN.SE.RW.C	BL.OA. OL.HH		
11	Dy. Director (Accounts)	S.BN.SE.RW.C	BL.OA. OL.HH		
12	Asstt. Manager (Finance)	S.BN.SE.RW.C	BL.OA. OL.HH		
13	Asstt. Registrar (Accounts)	S.BN.SE.RW.C	BL.OA. OL.HH		
14	Financial & Accounts Officer	S.BN.SE.RW.C	BL.OA. OL.HH		
15	Asstt. Chief Accounts Officer	S.BN.SE.RW.C	BL.OA. OL.HH		
16	Asstt. Controller of Accounts	S.BN.SE.RW.C	BL.OA. OL.HH		
17	Asstt. Divisional Accounts Officer	S.BN.SE.RW.C	BL.OA. OL.HH		
18	Asstt. Account General	S.BN.SE.RW.C	BL.OA. OL.HH		
19	Addl. Comptroller Auditor General of India/ Pr. CGA	S.BN.SE.RW.C	BL.OA. OL.HH		
20	Senior Admn. Grade	S.BN.SE.RW.C	BL.OA. OL.HH		

ABBREVIATIONS USED : S=Sitting, BN=Bending, SE=Seeing, RW=Reading & Writing,C=Communication MF=Manipulation by Fingers, PP=Pulling & Pushing, L=Lifting, KC=Kneeling & Crutching, ST=Standing, W=Walking, BLA=Both Legs & Arms, BA=Both Arms,OL=One Leg, BL=Both Leg, OA=One Arm, OAL=One Arm and One Leg,B=Blind, LV=Low Vision,H=Hearing

OH= Orthopaedically Handicapped, CP= Cerebral Palsy, LC= Leprosy Cured, VH= Visually Handicapped, HH= Hearing Handicapped

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21	Selection Grade in JAG	S.BN.SE.RW.C	BL.OA. OL.HH	Maintain payment records,Bill passing,Record keeping,Maintain records of sales tax, income tax etc.Payments Documentation,Data feeding of financial transactions,Budget preparation,Supervisory.	
22	Junior Admn. Grade	S.BN.SE.RW.C	BL.OA. OL.HH		
23	Senior Time Scale	S.BN.SE.RW.C	BL.OA. OL.HH		
24	Junior Time Scale	S.BN.SE.RW.C	BL.OA. OL.HH		
25	Management Trainee(Accounts)	S.BN.SE.RW.C	BL.OA. OL.HH		
26	Accounts Officer-II	S.BN.SE.RW.C	BL.OA. OL.HH		
27	Accounts Officer-I	S.BN.SE.RW.C	BL.OA. OL.HH		
28	Asstt. Finance Manager	S.BN.SE.RW.C	BL.OA. OL.HH		
29	Dy.Finance Manager	S.BN.SE.RW.C	BL.OA. OL.HH		
30	Finance Manager	S.BN.SE.RW.C	BL.OA. OL.HH		
31	Chief Finance Manager	S.BN.SE.RW.C	BL.OA. OL.HH		
32	Dy.General Manager	S.BN.SE.RW.C	BL.OA. OL.HH		
33	General Manager(Finance)	S.BN.SE.RW.C	BL.OA. OL.HH		
34	Finance & Accounts Officer	S.BN.SE.RW.C	OA.OL.HH	Maintain books and accounts register, Prepare periodic returns, Pass bills, Work delegation to juniors.	
35	Finance Officer	S.BN.SE.RW.C	OA.OL.HH	Planning and scheduling work of section, shall deal with non routine cases referred , keep track of paper movement , hold meeting to discuss sections work.	

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1	2	4	5	6	7
36	Asst. Finance Officer	S.BN.SE.RW.C	OA.OL.HH	Duties assigned by appropriate authority, Informs financial position of the organisation, responsible for proper implementation of financial transactions as per accounts code/ Statutes/ Ordinances/ rules & regulations.	
37	Dy. Finance Officer	S.BN.SE.RW.C	OA,OL,HH		
38	Corporate Finance Officer	S.BN.SE.RW.MF.C	OA,OL,HH		
39	Section Officer(Accounts & Audit)	S.BN.SE.RW.MF.C	OA,OL,HH		
40	AERONAUTICAL ENGINEERS Director of Operations	S.ST.SE.W.KC.RW.BN.MF.C	OA.OL	They develop and modify designs of aircraft and missile systems and maintain their air-worthiness. Analyse comprehensive or incomplete engineering sketches, drawings and notes to evaluate manufacturing and functional practicability of proposed design. Draw preliminary sketches and apply mathematical formulae, physical laws and fundamental aerodynamics theory to develop detail drawings and specifications of structures or systems such as rib assemblies Struts. Landing gear, weight strength etc. Design components to be cast or machined from metal stock . Select standard components such as gears, morors relays etc. for in-corporations in design and draft compete layout drawings. Compile stress analysis data resulting from testing of experimental component and prepare reports , charts and graphs for use by engineering personnel in making design decisions. Inspect various units and components of aircraft such as engine, airframe landing gears, electrical system, various instruments generator, starters autopilot mechanism etc. before and after flight according to chart and get necessary repair replacement and adjustments done by respective aircraft mechanics. Issue daily certificate of safety for flight after checking and ensuring airworthiness and signal pilot for taking off . May conduct air crash enquiries to find out cause of crash & suggest remedial measures.	Much of the work is done outside Work place is not noisy and vibrating. Work usually is done in group . The job is hazardous. However planning work is done inside in normal surroundings.Mobility should not be restricted with the use of appliances. Both hands should be free to work.
41	Dy. Director of Engineering	S.ST.SE.W.KC.RW.BN.MF.C	OA.OL		
42	Dy. Operation Manager	S.ST.SE.W.KC.RW.BN.MF.C	OA.OL		
43	Dy. Engineering Manager	S.ST.SE.W.KC.RW.BN.MF.C	OA.OL		
44	Planning Manager	S.ST.SE.W.KC.RW.BN.MF.C	OA.OL		
45	Manager Navigational	S.ST.SE.W.KC.RW.BN.MF.C	OA.OL		
46	Executive Engineer	S.ST.SE.W.KC.RW.BN.MF.C	OA.OL		
47	Asstt. Suptd.	S.ST.SE.W.KC.RW.BN.MF.C	OA.OL		
48	Senior Planning Officer	S.ST.SE.W.KC.RW.BN.MF.C	OA.OL		

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	AGRICULTURAL SCIENTISTS				
49	Scientists Gr. I (Econometric) Analysis	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH	They develop and apply most effective methods for collecting, tabulating and interpreting data in agricultural statistics as applied to Animal Sciences, Crop Sciences, Sample Survey methodology, Crop Forecasting, methodology Training and Basic research, Computer Science, Econometric Analysis etc. Determine character and volume of information necessary for solution of any problem . Map plan and conduct field survey . May do statistical analysis of data and prepare reports analysing and evaluating conclusions on the basis of variable conditions affecting interpretation or validity. May teach and guide students in their research work.	The work is performed both inside and outside. Work in the field is done in group Desk job is done alone, work place inside is well lighted and comfortable but field work involves dusty, humid and hot conditions.For field work OL and BL category to be considered if their mobility is not restricted.
50	Scientists Gr. I (Computer Science)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
51	Scientists Gr. I (Crop . Forecasting methodology)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
52	" (Trg. & Basic Research)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
53	" (Sample Survey Methodology)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
54	" (Crop Sciences)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
55	" (Animal Sciences)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
56	" Gr. II (Econometric Analysis)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
57	Scientist (Computer Science)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
58	" (Trg. & Basic Research)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
59	" (Crop Forecasting Methodology)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
60	" (Sample Survey Methodology)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
61	" (Animal Science)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
62	" (Crop Science)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
63	" Gr. III (Econometric Analysis)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
64	" (Computer Science)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
65	" (Trg. & Basic Research)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
66	" (Crop forecasting Methodology)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
67	" (Sample Survey Methodology)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
68	" (Crop Sciences)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
69	" (Animal Science)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
70	" Gr.IV (Econometric Analysis)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		

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71	" (Computer Science)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
72	" (Trg. & Basic Research)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
73	" (Crop Forecasting Methodology)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
74	" (Sample Survey Methodology)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
75	" (Crop Sciences)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
76	" (Animal Science)	S.SE.MF.RW.W.ST.C	OL.OA.BL.HH		
ARCHAEOLOGISTS					
77	Keeper (Educational Services)	S.ST.W.SE.RW.KC.C	OA.OL.HH	Archaeologists study ancient art, architectural relics, monuments, excavations and other materials to determine social habits, customs, religious practice, living conditions etc. as existed in past and their influence on modern civilization . Visit places of antiquity to study monuments, relics and other materials that were in use in early times.Examine and analyse findings to determine period to which they belong. Conduct exploration, survey and systematic excavation work of ancient sites to discover hidden cities, structures and other antiquities. Collect objects of art, pottery, beads, ornaments and other relics from excavation bearing prehistoric or posthistoric culture. Classify them according to which they belong. Undertake research on findings and publish reports on historical importance. Inspect and preserve ancient monuments like temples , forts, mosques etc. in good order for architectural value . Prepare descriptive catalogues of articles collected and other exhibits in museums . May deliver lectures to students and other interested in temples and monuments to study form and style of different periods.	Much of the work is performed in the field in hot, cold, humid and dusty conditions. Work is mostly done in a group and is hazardous. OL to be considered if their mobility is not restricted eg. Below knee appliance users. Both hands manipulative activities should not be restricted.
78	Keeper (Display)	S.ST.W.SE.RW.KC.C	OA.OL.HH		
79	Keeper (Manuscript)	S.ST.W.SE.RW.KC.C	OA.OL.HH		
80	Keeper (Numismatics)	S.ST.W.SE.RW.KC.C	OA.OL.HH		
81	Keeper (Anthopology)	S.ST.W.SE.RW.KC.C	OA.OL.HH		
82	Keeper (Archaeology)	S.ST.W.SE.RW.KC.C	OA.OL.HH		
83	Keeper (Central Sian Antiquities)	S.ST.W.SE.RW.KC.C	OA.OL.HH		
84	Dy. Keeper (Decorative Art)	S.ST.W.SE.RW.KC.C	OA.OL.HH		
85	Dy. Keeper (Arms)	S.ST.W.SE.RW.KC.C	OA.OL.HH		
86	Dy. Keeper (Painting)	S.ST.W.SE.RW.KC.C	OA.OL.HH		
87	Dy. Keeper (Anthropology)	S.ST.W.SE.RW.KC.C	OA.OL.HH		
88	Dy. Keeper (Pre-Columbian Art)	S.ST.W.SE.RW.KC.C	OA.OL.HH		
89	Dy. Keeper (Pre-historic Archaeology)	S.ST.W.SE.RW.KC.C	OA.OL.HH		

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	ARCHITECTS				
90	Chief Architect	S.SE.RW.MF.ST.W.C	OL,HH	Architects prepare designs for construction of buildings, monuments , etc. estimate cost and co-ordinate functional and organisational details for execution. Collect information about requirements and type(s) of buildings to be constructed, available funds, special features desired, if any, etc.and record points for consideration . Prepare designs and estimate cost. Prepare detailed drawing either themselves or get them prepared by draughtsmen (Architectural) to specified scale showing location of buildings on site, plan and submit them to competent authorities. Draw up specifications regarding flooring finish , architectural features etc . estimate quantities of materials required and other details and indicate them in drawing for correct execution of plan . May guide , supervise and inspect construction work from time to time to ensure execution according to plan.May consult engineer and specialist and get light and power fittings, sanitary fittings etc. done by them. May specialise in landscape architecture. May approve payment on correct execution of work.	The work is performed mostly inside . Occasional field duty is required. The work place is well lighted, though hot humid and dusty condition have to be faced in the fields . The worker works alone inside but work in a group in the field. The mobility of the incumbent should not be restricted with the use of appliance in the affected limb.
91	Addl. Director	S.SE.RW.MF.ST.W.C	OL,HH		
92	Addl. Chief Architect	S.SE.RW.MF.ST.W.C	OL,HH		
93	Senior Architect	S.SE.RW.MF.ST.W.C	OL,HH		
94	Joint Director	S.SE.RW.MF.ST.W.C	OL,HH		
95	Dy. Director.	S.SE.RW.MF.ST.W.C	OL,HH		
96	Architect	S.SE.RW.MF.ST.W.C	OL,HH		
97	Associate Architect	S.SE.RW.MF.ST.W.C	OL,HH		
98	Land scape Architect	S.SE.RW.MF.ST.W.C	OL,HH		
99	Asstt. Architect	S.SE.RW.MF.ST.W.C	OL,HH		
100	Asstt. Director	S.SE.RW.MF.ST.W.C	OL,HH		
101	Research Officer	S.SE.RW.MF.ST.W.C	OL,HH	Town Planner designs layout and coordinates development of towns, cities and colonies, taking into consideration various aspects such as financial resources, areas, location of residential industries, schools, parks etc. Conducts town planning survey of specified area for designing layout. Collects data from State Governments, Municipal Corporation and other sources.	The work is done inside as well as outside. Work is not hazardous.Mobility of the incumbent should not be restricted with use of appliance.
102	Asstt. Associate Planner	S.SE.RW.MF.ST.W.C	OL,HH		
103	Asstt. Land scape Architect	S.SE.RW.MF.ST.W.C	OL,HH		
104	Scientific Officer C(Architecture)	S.SE.RW.MF.ST.W.C	OL,HH		
105	Scientific Officer D(Architecture)	S.SE.RW.MF.ST.W.C	OL,HH		
106	Scientific Officer E(Architecture)	S.SE.RW.MF.ST.W.C	OL,HH		
107	Scientific Officer F(Architecture)	S.SE.RW.MF.ST.W.C	OL,HH		
108	Scientific Officer H(Architecture)	S.SE.RW.MF.ST.W.C	OL,HH		
110	Scientific Officer G(Architecture)	S.SE.RW.MF.ST.W.C	OL,HH		
111	Town Planner	SE.RW.W.C.MF	OL,HH		

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				rivers, transport and public health facilities, public utility services, age and condition of building if any, density of population,traffic,wind direction etc. Analyses this data and consultsspecialists as necessary such as Engineer, Industrialist, Geologist, Sociologist, Geographer, Statistician, etc. for expert opinion. Prepares road pattern accordingly and fills in details indicating location of open spaces, parks, industrial area, residential, public, school, hospital and other buildings, etc. Prepares detailed drawings of area and sponsoring authority. Submits copies of plan to Corporation or State authorities for their concurrence; passes on approved plan to Architect for designing and preparing estimates.May design and prepare estimates etc. himself, if qualified as Architect. Records planning schemes worked out; if specialised in any particular branch of planning, if experienced as Architect or Civil Engineer, and if member of any recognized professional institution and publications made.	
	ARCHIVISTS				
112	Asstt. Director of Archives	S.ST.W.RW.SE.MF.BN	OL .OA.HH	Archivists acquire, maintain and supply reference manuscripts and other records of historical importance. Scrutinise public records and documents transferred to archives according to historical significance and enduring value. Recommend weeding of unimportant material and analyse and prepare brief descriptions of contents of records and documents. Arrange them in chronological order department wise and prepare indices; guides bibliographies and microfilm copies of documents as reference media. Acquire on payment or otherwise , documents of archival importance from private sources. Safeguard and preserve records cleaning, microfilming etc. Act as consultant to government agencies, academic institutions, research scholars by making available information and documents and locating reference materials obtainable elsewhere . prepare compendia on selected subjects relating to public administration for use of administration.	The work is performed mostly inside The work place is some times dusty . Work is usually done in a group . It does not involve any hazard.Mobility of incumbent should not be restricted with appliance.Hand should be free to work.
113	" (Oriental Records)	S.ST.W.RW.SE.MF.BN	OL .OA.HH		

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114	Archivist (GLP)	S.ST.W.RW.SE,MF,BN	OL.OA.HH	To operate and maintain a state of art archival facility at Campus to write and edit standard operating procedure applicable to archives	-do-
AUDITORS					
115	Joint Director (Audit)	RW.S.BN.SE.C	OL.BL.OA.OAL.HH	They examine account books and records of business establishments, private institutions , Government or Quasi Government offices for accuracy and completeness of book keeping records and financial statement . Check items of entries in day book or journal for correct recording, scrutinise bills , vouchers and relevent entries in cash books. Verify ledger entries against receipts for cash payment. Check total for proper observance of accounts procedure and ensure that all revenue and expenditure and disbursements are properly authorised , vouched and correctly classified . Report to appropriate authority irregularities in accounts, improper expenditure etc. May prepare financial statement and final accounts such as profit and loss statements, balance sheets, etc for private and public undertakings.	The work is performed mostly inside in well lighted rooms The workers usually work, alone. Occasional group activity is required . No hazards are involved.Mobility should not be restricted with use of appliance for field duties.
116	Senior Audit Officer	RW.S.BN.SE.C	OL.BL.OA.OAL.HH		
117	Dy. Director(Audit)	RW.S.BN.SE.C	OL.BL.OA.OAL.HH		
118	Asstt. Director(Audit)	RW.S.BN.SE.C	OL.BL.OA.OAL.HH		
119	Asstt. Accounts General (Audit)	RW.S.BN.SE.C	OL.BL.OA.OAL.HH		
120	Director (Audit)	RW.S.BN.SE.C	OL.BL.OA.OAL.HH		
AUTOMOBILE ENGINEERS					
121	Chief Mechanical Engineer	S.ST.BN.W.KC.SE.C	OL.HH	They plan manufacture and repairs of cars, trucks and other motor vehicles. Study performance of different types of models of automobiles and suggest the types & models best suited to the need of the industry . Plan repairs , prepare estimates and make arrangements for supply of necessary spares. Supervise assembly or repairs work, effect necessary modifications and replacement of parts , get tuning and adjustments done and check repaired vehicle for efficiency and roadworthiness . May specialise in repair of particular type of petrol or diesel vehicles.	The work is mostly performed outside. The work place is hot humid . Worker usually works in a group . The job is hazardous. The persons assigned with tunic and adjustment shouil have normal hearing.
122	Addl. Ch. Mech. Engineer	S.ST.BN.W.KC.SE.C	OL.HH		
123	Dy. Transport Manager	S.ST.BN.W.KC.SE.C	OL.HH		
124	Senior Engineer (Shops & Garage)	S.ST.BN.W.KC.SE.C	OL.HH		
125	Transport Engineer	S.ST.BN.W.KC.SE.C	OL.HH		
126	Works Manager	S.ST.BN.W.KC.SE.C	OL.HH		
127	Industrial Engineer	S.ST.BN.W.KC.SE.C	OL.HH		
128	Asstt. Works Manager	S.ST.BN.W.KC.SE.C	OL.HH		
129	Transport Officer	S.ST.BN.W.KC.SE.C	OL.HH		
130	Asstt. Works Manager	S.ST.BN.W.KC.SE.C	OL.HH		
131	Transport Officer	S.ST.BN.W.KC.SE.C	OL.HH		

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OH= Orthopaedically Handicapped, CP= Cerebral Palsy, LC= Leprosy Cured, VH= Visually Handicapped, HH= Hearing Handicapped

POSTS IDENTIFIED FOR BEING HELD BY PERSONS WITH DISABILITIES (OH including CP & LC,VH AND HH) IN GROUP A

Sl. N	Designation	Physical Require- ment	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks
1	2	3	4	5	6
	ADMINISTRATIVE OFFICER-(NON SECRETARIAL)				
132	Technical Secretary to Director IT	S.ST.W.RW.C.MF.SE	OL.BL.OA.OAL B.LV.HH	Duties assigned by the Director, assisting the director	The work is performed mainly inside. Occasional touring is required. Working condition are usually calm and quiet The worker plans his work alone. No hazards are involved. Incumbants with OA,OL & BL to be considered with Use of aid and appliances as per job requirements. Mobility should not be restricted Incumbent of B,LV category to be supported by appropriate software and with HH category should be able to communicate using appropriate aids. Use of aid and appliances as per requirement of the job
133	Deputy manager (Admn.)	S.ST.W.RW.C.MF.SE	OL.BL.OA.OAL B.LV.HH	They serve in various capacities in the Government . They assist in and/or execute various plans, policies of the Govt. In general and their Deptt. in particular . May supervise actual execution of different plans, schemes etc. by the various units of the office and co- ordinate their work. May provide the necessary in-puts for the efficient running and expansion of the Deptt.	
134	Asstt. Manager	S.ST.W.RW.C.MF.SE	OL.BL.OA.OAL B.LV.HH	May laydown policy and prepare plan schemes including cost analysis for expansion and/or continuation of the Deptt.or particular units of the Deptt.	
135	Deputy Director	S.ST.W.RW.C.MF.SE	OL.BL.OA.OAL B.LV.HH	May do analysis and prepare annual, quarterly reports on the functioning and efficiency of the Deptt. for the information of public , press and the parliament . They also answer queries from the public press and the Parliament .	
136	Joint Director	S.ST.W.RW.C.MF.SE	OL.BL.OA.OAL B.LV.HH	May prepare advertisement material for notifying vacancies etc. in the press .	
137	Squad Leader	S.ST.W.RW.C.MF.SE	OL.BL.OA.OAL B.LV.HH	May arrange and/or attend departmental, inter-departmental meetings.	
138	Joint Manager	S.ST.W.RW.C.MF.SE	OL.BL.OA.OAL B.LV.HH		
139	Asstt. Manager	S.ST.W.RW.C.MF.SE	OL.BL.OA.OAL B.LV.HH		
140	Sr. Supdt. Telegraphs	S.ST.W.RW.C.MF.SE	OL.BL.OA.OAL B.LV.HH		
141	Dy. Registrar (Academic)	S.ST.W.RW.C.MF.SE	OL.BL.OA.OAL B.LV.HH		
142	Manager (Admn.)	S.ST.W.RW.C.MF.SE	OL.BL.OA.OAL B.LV.HH		
143	Asstt.Registrar (Academic)	S.ST.W.RW.C.MF.SE	OL.BL.OA.OAL B.LV.HH		
144	Commissioner (Gr.I)	S.ST.W.RW.C.MF.SE	OL.BL.OA.OAL B.LV.HH		
	PURCHASE & SUPPLY				
145	General Manager	S.ST.W.RW.MF.C.SE	OA.OL	Guidance on purchase and control rules, Purchase and supply of equipments machineries and provision, stationery etc, Award contracts	
146	Dy. General Manager	S.ST.W.RW.MF.C.SE	OA.OL	Insurance, Dealing with agents, Uses computers, works in office	
147	Assistant General Manager	S.ST.W.RW.MF.C.SE	OA.OL		
148	Manager	S.ST.W.RW.MF.C.SE	OA.OL		
149	Dy. Manager	S.ST.W.RW.MF.C.SE	OA.OL		
150	Director Administrative staff college	S.ST.W.RW.MF.C.SE	OA.OL		
151	General Manager (Company secretary)	S.ST.W.RW.MF.C.SE	OA.OL.BL	Arrange board meetings, audit committee meeting, share holders meetings	Use of aid and appliances as per requirement of the job.Mobility should be independent.
152	Dy. General Manager	S.ST.W.RW.MF.C.SE	OA.OL.BL	Liaison with Govt. departments, Collation of information, Certification work	
153	Assistant General Manager	S.ST.W.RW.MF.C.SE	OA.OL.BL	(Indian & International standards), Legal matters, Uses computers, work in office	
154	Manager	S.ST.W.RW.MF.C.SE	OA.OL.BL		
155	Dy. Manager	S.ST.W.RW.MF.C.SE	OA.OL.BL		
156	Assist Manager (Provident fund)	S.ST.W.RW.MF.C.SE	B.LV		

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POSTS IDENTIFIED FOR BEING HELD BY PERSONS WITH DISABILITIES (OH including CP & LC,VH AND HH) IN GROUP A

Sl. No	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks		
1	2	3	4	5	6		
157	Assistant Manager	S.ST.W.RW	OL.OA.B.LV.HH	Staff training, Organisation development, Seminars/Workshops for quality improvement IT solutions, Maintain records of staff and families, Public relations, receiving Guests making, arrangements, Maintain seniority lists of staff members, Provide information to section, Uses computers, works in office	Mobility not to be restricted.		
158	Asstt. Registrar (Admn.)	S.ST.W.RW	OL.OA.B.LV.HH				
159	General Manager (HRD)	S.ST.W.SE.MF.C.RW	OL.OA.B.LV.HH				
160	Dy. General Manager	S.ST.W.SE.MF.C.RW	OL.OA.B.LV.HH				
161	Asstt. General Manager	S.ST.W.SE.MF.C.RW	OL.OA.B.LV.HH				
162	Manager	S.ST.W.SE.MF.C.RW	OL.OA.B.LV.HH				
163	Dy. Manager	S.ST.W.SE.MF.C.RW	OL.OA.B.LV.HH				
164	General Manager (P&A)	S.ST.W.RW.C	OA.OLOAL.BL.B.LV.HH			General Administration, Recruitment, Promotion Transfer, Discipline, Employee welfare, settlement of disputes	Use of Aid and appliances as per recruitment of the job.
165	Dy. General Manager	S.ST.W.RW.C	OA.OLOAL.BL.B.LV.HH				
166	Asstt. General Manager	S.ST.W.RW.C	OA.OLOAL.BL.B.LV.HH				
167	Manager	S.ST.W.RW.C	OA.OLOAL.BL.B.LV.HH				
168	Dy. Manager	S.ST.W.RW.C	OA.OLOAL.BL.B.LV.HH				
169	Officers (posted in management Advisory Services/Management Information Services)	SE.ST.R.W	OA.OLOAL.BL.B.LV.HH				The work is performed both inside and outside. Extensive touring is involved. Work place is usually comfortable. Workers in a group. No hazards are involved.Mobility not to be restricted and incumbent needs to be assessed with aids & appliance.
ADMINISTRATIVE OFFICER (SECRETARIAL SENIOR)							
170	Secretary	S.C.W.SE.RW.ST	OL.OA.B.LV.HH			Adminstrating the institutions, monitoring, day-to-day functioning of the institutions. They advise the Head of the Deptt. on all matters of policy and administration. Scrutinise proposals for expansion of administrative staff, renting or purchasing of buildings, furniture & other office equipment . Coordinate activities of various units of the office . Decide the disciplinary action to be taken against staff as per Rules and Regulations laid down by the Deptt. of Personnel and make policy decisions in the matter of administration . Implement policies of the Govt. May function as head of the office.	The work is mostly performed inside in well lighted rooms. The worker usually does his work alone, It does not involve any hazard.Appropriate computer software & aids and appliance to be used as per needs.
171	Adm. Officer	S.C.W.SE.RW.ST	OL.OA.B.LV.HH				
172	Dy. Director (Admn.)	S.C.W.SE.RW.ST	OL.OA.B.LV.HH				
173	Asstt. Director	S.C.W.SE.RW.ST	OL.OA.B.LV.HH				
174	Addl. Gen . Manager (Admn)	S.C.W.SE.RW.ST	OL.OA.B.LV.HH				
175	Chief Admn. Officer	S.C.W.SE.RW.ST	OL.OA.B.LV.HH				
176	Dy. Manager (GenL)	S.C.W.SE.RW.ST	OL.OA.B.LV.HH				
177	Sr.Admn. Officer	S.C.W.SE.RW.ST	OL.OA.B.LV.HH				
ADMINISTRATIVE OFFICER (Secretarial - Junior)							
178	Administrative officer	S.C.RW.ST	OL.BL.OA.HH.B.LV	They organise and control all clerical work in the office, mark the dak, allot duties of staff, co-ordinate and supervise work of the clerical staff and look after discipline ,administrative matters including cases of Earned Leave, in subordination, arrangement of office accommodation, furniture, office equipments etc. Prepare briefs of important administrative matters and Parliament questions, attend departmental meetings.	The work is performed mostly inside. He usually works alone through interaction with subordinates is actively required. The work place is well lighted It does not evolve any hazards.		
179	Asstt. Admn. Officer	S.C.RW.ST	OL.BL.OA.HH.B.LV				
180	Asst. Director (Admn)	S.C.RW.ST	OL.BL.OA.HH.B.LV				
181	Asstt. Secretary	S.C.RW.ST	OL.BL.OA.HH.B.LV				

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POSTS IDENTIFIED FOR BEING HELD BY PERSONS WITH DISABILITIES (OH including CP & LC,VH AND HH) IN GROUP A

Sl. No	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks
1	2	3	4	5	6
182	Faculty Member/Training Manager in Central, Zonal/Regional Training Centres of the Banks	ST.C.SE.RW	OA.OL.BL.HH.B.LV	They identify training needs, plan formulate and execute institutional and/or on the jobs in service training programmes within the frame of policies of the organisations/ Departments aimed at improving personnel efficiency and out-put. Advise and assist in development of syllabi programmes, training materials/aids suited to various levels of worker and nature of work performed. Study policies, procedures, instructions and other related documents. Prepare notes comments, concerning field problems to modify/draft operational instructions. Suggest suitable speaker/trainers for specific area of training. Advise on appropriate training activity, assist evaluation of trainees, as also training program. May correspond with concerned agencies, offices, and organisations. May maintain related statistics, conduct written practical tests and prepare reports thereon.	The work is performed mostly inside except for practical training in organisation like Indian Airlines. The work place inside is well lighted. The work in general organisations does not involve any hazards. However, work in organisations like Indian Airlines is hazardous.
183	Assistant Branch Manager (Administration)	S,ST SE,H,RW	OA,OL,BL	They supervise the branch administration , exercise control over Cash/ Cheque and receipt payments; settle/sanction claims, loans etc.	The work is mostly performed inside in well lighted rooms
184	Asstt. STATION SUPERINTENDENT (Air India)	S,ST SE,H,W	OA,OL	They perform the functions of undertaking sales and extending service to clients. The main areas in which the A.S.S. Officer performs his functions are in the Booking Office-making sales, calls and attending to passengers requirements for reservations and ticketing.	The work is performed both inside and outside . Worker usually works alone. Although interaction with subordinates required.
185	AUDIOLOGIST	S.ST.SE.C.BN.MF.W	OL	Audiological assessment, hearing aid assessment & fitting. Ear mould making, auditory assessment and intervention, teaching assessment.	Work is performed in groups and alone, mostly inside and less frequently outside.

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Sl. No	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks
1	2	3	4	5	6
	LECTURER,READER, PROFESSOR (Arts)				
186	Arabic	S.SE.ST.C.BN.W.	OA.OL.BL.B.LV	College Teachers (Arts) They teach college students one or more Arts Subjects such as History, Geography, Sociology, Philosophy, Economics, Pol. Science Indian or foreign Language such as Hindi, Sanskrit, English, deliver lectures and conduct seminars. Set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside.The work place is well lighted.The OH category incumbents to be assessed with use of aids & appliances.
187	AIHS&Archaeology	S.SE.ST.C.BN.W.	OA		
188	German studies	S.SE.ST.C.BN.W.	OA.OL.BL.B.LV		
189	French studies	S.SE.ST.C.BN.W.	OA.OL.BL.B.LV		
190	Urdu	S.SE.ST.C.BN.W.	OA.OL.BL.B.LV		
191	Persian	S.SE.ST.C.BN.W.	OA.OL.BL.B.LV		
192	Telgu	S.SE.ST.C.BN.W.	OA.OL.BL.B.LV		
193	Linguistics	S.SE.ST.C.BN.W.	OA.OL.BL.B.LV		
194	Bengali	S.SE.ST.C.BN.W.	OA.OL.BL.B.LV		
195	Vocal misic	S.SE.ST.C.BN.W.	OL.OA.BL.B.LV		
196	Jyotish	S.SE.ST.C.BN.W.	OA.OL.BL.B.LV		
197	Vaidic darshan	S.SE.ST.C.BN.W.	OA.OL.BL.B.LV		
198	Dharmasastra & mimansha	S.SE.ST.C.BN.W.	OA.OL.BL.B.LV		
199	Vyakaran	S.SE.ST.C.BN.W.	OA.OL.BL.B.LV		
200	Sahitya	S.SE.ST.C.BN.W.	OA.OL.BL.B.LV		
201	Veda	S.SE.ST.C.BN.W.	OA.OL.BL.B.LV		
202	Dharmagam	S.SE.ST.C.BN.W.	OA.OL.B.LV		
203	Jain & Buddha darshan	S.SE.ST.C.BN.W.	OA.OL.B.LV		

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Sl. No	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks
1	2	3	4	5	6
	LECTURER,READER, PROFESSOR (Sciences)				The work is performed mostly inside.The work place is well lighted.The persons with OH to be assessed with aids & appliances. VH incumbence ned to be provided with appropriate computer software support.
204	Biochemical engineering	S.SE.ST.C.BN.W	OA.OL	They teach college students one or more science subjects. Deliver lecture, guide and supervise practical work in the field or laboratory. Set examination papers,conduct examinations and mark paper. Maintain class registers and records may conduct or guide research work.	
205	Biomedical engineering	S.SE.ST.C.BN.W	OA.OL		
206	Chemical engineering	S.SE.ST.C.BN.W	OA.OL		
207	Computer engineering	S.ST.SE.C.KC.BN	OA.OL.BL.B.LV	They teach medical subjects to the students, supervise practical,clinical training.Examine patients ,their clinical investigations,supervise and administer treatment,maintain records and conduct and guide research work.	
208	Electronics engineering	S.ST.SE.C.KC.BN	OA.OL.BL.B.LV		
209	Mining engineering	S.ST.SE.C.KC.BN	OA.OL		
210	Statistics	S.ST.SE.C.KC.BN	OA.OL.L		
211	Biochemistry	S.SE.ST.MF.KC.C	OL		
212	Medicinal chemistry	S.SE.ST.MF.KC.C	OL		
213	Dravyaguna	S.SE.ST.MF.KC.C	OL		
214	Ayurveda samhita	S.SE.ST.MF.KC.C	OL		
215	Psychiatry	S.SE.ST.MF.KC.C	OL		
216	Radiology	S.SE.ST.MF.KC.C	OL		
217	Rasa Shastra	S.SE.ST.MF.KC.C	OL	Apart from teaching students,they also perform surgical operations,dignosis of patients, prescribe medicines , post operative care,conduct research work and update medical and surgical speciality.	
218	Radiotherapy & radiation medicine	S.SE.ST.MF.KC.C	OL		
219	TB & chest diseases	S.SE.ST.MF.KC.C	OL		
220	ENT(Otolaryngology)	S.SE.ST.MF.KC.C	OL		
221	Urology	S.SE.ST.MF.KC.C	OL		
222	Physiatry	S.SE.ST.MF.KC.C	OL		
223	Urani medicine	S.SE.ST.MF.KC.C	OL		
224	Nursing	S.SE.ST.MF.KC.C	OL		
225	Physiotherapy	S.SE.ST.MF.KC.C	OL		
226	Speech therapy	S.SE.ST.MF.KC.C	OL		
227	Clinical psychology	S.SE.ST.MF.KC.C	OL		
228	Occupational therapy	S.SE.ST.MF.KC.C	OL		
229	Prosthetics & orthotics	S.SE.ST.MF.KC.C	OL		
				Apart from teaching in P& O they need to examine affected part, take measurements and fit aids and appliances to the patients.Orthopaedically impaired persons as per specifications and in consultation with prescribing surgeon/ physician. May conduct or assist in research work.	May require field duties also in conducting camps.Mobility should be independent.

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1	2	3	4	5	6
	BANK OFFICERS				
230	Officer Grade 'A'	S.W. RW .SE.C	OA.OL.BL.LV	They develop and apply most effective methods for collecting, tabulating & interpreting data in any one of wide variety of fields. Determine character and volume of information necessary for solution of any problem and obtain or devise methods for collecting necessary information. Determine most effective techniques for production of data required according to nature of available information and type of problem under study. Interpret and present data in the required form. May write reports analysing and evaluating conclusions on the basis of variable conditions affecting interpretation of validity. May advise and consult private industrial concerns or government agencies on matters such as operating efficiency, marketing methods and fiscal problems.	The work is performed inside . The work place is well lighted and comfortable. The worker usually works alone though some public dealing is required. The Branch Incharge has to do field work also and the in the field, which may be work place hot, humid and dusty. Persons with OA should have normal hand functions.
231	Officer Grade 'B'	S.W. RW .SE.C	OA.OL.BL.LV		
232	Officer Grade 'C'	S.W. RW .SE.C	OA.OL.BL.LV		
233	Officer Grade 'D'	S.W. RW .SE.C	OA.OL.BL.LV		
234	Officer Grade 'E'	S.W. RW .SE.C	OA.OL.BL.LV		
235	Officer Grade 'F'	S.W. RW .SE.C	OA.OL.BL.LV		
236	Manager of currency (Foreign exchange)	S.W. RW .SE.C	OA.OL.BL.LV		
237	Economic Analyst	S.W. RW .SE.C	OA.OL.BL.LV		
238	Statistical Analyst	S.SE.R.W.C	BL.OA.OL.B.LV.HH		
239	Economic advisor	S.SE.R.W.C	BL.OA.OL.B.LV.HH		
240	Economist	S.SE.R.W.C	BL.OA.OL.B.LV.HH		
241	Assistant Manager system	S.SE.R.W.C	BL.OA.OL.B.LV.HH		
242	Dy. General Manager, Official Language	S.SE.R.W.C	BL.OA.OL.B.LV.HH		
243	Instructor, Management Faculty	S.SE.R.W.C	BL.OA.OL.B.LV.HH		
244	Programmer	S.SE.R.W	BL.OA.OL.LV.HH		
245	Publicity Officer	S.SE.R.W	BL.OA.OL.LV.HH		
246	Research Officers	S.SE.R.W	BL.OA.OL.LV.HH		
247	Pricing & Profitability Capital Adequacy Officer	S.SE.R.W	BL.OA.OL.LV.HH		
248	Statistical Officer	S.ST.BN.W	OL.HH	Collection, analyzing of statistical data, preparation of reports, update statistics etc	Incumbents to be considered with Use of aid / appliances.

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Sl. No	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks
1	2	3	4	5	6
249	Marketing Officers	S.SE.C.RW	OA.OL.LV		
250	Officer, Marchant Banking	S.SE.C.RW	OA.OL.LV		
251	Officer, Bank Policy & Planning	S.SE.C.RW	OA.OL.LV		
252	Officer, Public Grievance	S.SE.C.RW	OA.OL.LV		
253	Officer, Corporate Finance	S.SE.C.RW	OA.OL.LV		
254	Probationary Officer	S.SE.C.RW	OA.OL.LV		
	CHEMICAL ENGINEER				
255	Dy. Director General	S.ST.BN.SE.RW.C	OA.OL	They direct and supervise operations of chemical plants and equipments for dissolving, filtration evaporation, dehydration, reduction, concentration combination, crystallization and all other unit operation for manufactures of heavy chemicals fine chemicals etc. according to specifications. Study existing process or equipment used, their efficiency and production level combination, crystallization and all other unit operation for manufactures Conduct reasearch into principles of chemistry, physics, thermodynamics etc. to develop new process and to improve design of equipment for increasing efficiency of production. Supervise installation of equipment for production on commercial scale. Study chemical characteristics of chemicals or chemical products such as acids, rayons, dyes developed in laboratories and devices processed and equipment for their manufactures Design construct and study operations of pilot plant to test efficiency of process before construction of full size equipment. Plan lay out of plant to obtain maximum operating efficiency and supervise installation of equipment. Supervise and coordinate activities of workers to ensure efficient treatment of raw materials by chemicals, mechanical and other means.	The work is performed mostly inside Work place is mostly hot, humid, and noisy, Planning jobs are not hazardous. The worker works in agroup on operation jobs and alone on jobs. planning.Persons with OH to be considered with use of aids & appliances.
256	Chief (Power and Utilities)	S.ST.BN.SE.RW.C	OA.OL		
257	Chief Technical Services Manager	S.ST.BN.SE.RW.C	OA.OL		
258	Industrial Adviser(Engineering Chemical)	S.ST.BN.SE.RW.C	OA.OL		
259	Sr. Technical Services Manager	S.ST.BN.SE.RW.C	OA.OL		
260	Dy. Works Manager	S.ST.BN.SE.RW.C	OA.OL		
261	Dy. Manager (Laboratory)	S.ST.BN.SE.RW.C	OA.OL		
262	Dy. Manager (Engineering)	S.ST.BN.SE.RW.C	OA.OL		
263	" (Process)	S.ST.BN.SE.RW.C	OA.OL		
264	" (Planning)	S.ST.BN.SE.RW.C	OA.OL		
265	" (Engineer)	S.ST.BN.SE.RW.C	OA.OL		
266	Dy. Manager (Workshop)	S.ST.BN.SE.RW.C	OA.OL		
267	Dy. Manager (Zone)	S.ST.BN.SE.RW.C	OA.OL		
268	Engineering Service Manager	S.ST.BN.SE.RW.C	OA.OL		
269	Process Manager	S.ST.BN.SE.RW.C	OA.OL		
270	Development officer(Engineering Chemical)	S.ST.BN.SE.RW.C	OA.OL		
271	Inspection Engineer	S.ST.BN.SE.RW.C	OA.OL		
272	Maintenance Manager	S.ST.BN.SE.RW.C	OA.OL		

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POSTS IDENTIFIED FOR BEING HELD BY PERSONS WITH DISABILITIES (OH including CP & LC,VH AND HH) IN GROUP A

Sl. No	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks
1	2	3	4	5	6
273	Asst. Development Manager	ST.SE.BN	OA.OL		
274	Management Trainee	ST.SE.BN	OA.OL		
275	Jr. Engr. (Production /Chemical)	ST.SE.BN	OA.OL		
276	Asst Plant Engineer	ST.SE.BN	OA.OL		
277	Plant Engr/ Plant Manager	ST.SE.BN	OA.OL		
278	Sr. Plant Mgr/ Dy. Chief Engr.	ST.SE.BN	OA.OL		
279	Addt. Chief Engr	ST.SE.BN	OA.OL		
280	Chief Engr	ST.SE.BN	OA.OL		
281	Dy. General Manager (Chem/ Prod)	ST.SE.BN	OA.OL		
282	General Manager (Chem/Prod)	ST.SE.BN	OA.OL		
CIVIL ENGINEERS					
283	Dy. Chief Engineers (Civil)	S.ST.BN.W.SE.MF.C.RW	OL.OA.HH	They plan, organise and supervise construction and repairs of buildings, highway, dams, barrages, canals, bridges, aerodromes, towers, laying of pipe lines, railway tracks, etc. Prepare or get sketches plant projects prepared by Architects according to the requirement of Authority concerned . Visit area(s) for preliminary survey selection site and collection of necessary data such as measurement soil conditions availability of materials labours etc. Prepare design details, detailed drawing, estimates of cost of assistance of Draughtmen Civil or themselves and get approved by their clients or authority concerned. Arrange required materials, machinery, labour and commencement of work at site. Ensure correct execution of work according to specification at every stage of progress Check at site measurement taken by overseer for preparation and payment of bills. Inspect and examine structure completion of work to ensure its conformity with prescribed specifications. May draw sketches and plan themselves. May call for tenders and award work to one or more contractor, May undertake maintenance development or remodelling work.	The work is performed both inside and outside. Workplace is often hot and dusty. Jobs in the fields are hazedous but designing work in office does not involve any hazards. The worker works alone in the office and in a group in the field.The incumbent with OH category need to be considered with use of aids & appliances.
284	Engineer Member	S.ST.BN.W.SE.MF.C.RW	OL.OA.HH		
285	Chief Engineer	S.ST.BN.W.SE.MF.C.RW	OL.OA.HH		
286	Addl. Chief Engineer	S.ST.BN.W.SE.MF.C.RW	OL.OA.HH		
287	Sudpt. Engineer	S.ST.BN.W.SE.MF.C.RW	OL.OA.HH		
288	Sudpt. (Civil)	S.ST.BN.W.SE.MF.C.RW	OL.OA.HH		
289	Sudpt. (Engineering)	S.ST.BN.W.SE.MF.C.RW	OL.OA.HH		
290	Joint manager Engineer	S.ST.BN.W.SE.MF.C.RW	OL.OA.HH		
291	Asstt. Engineer Civil)	S.ST.BN.W.SE.MF.C.RW	OL.OA.HH		
292	Executive Engineer (Civil)	S.ST.BN.W.SE.MF.C.RW	OL.OA.HH		
293	Dy. Manger (Engineer)	S.ST.BN.W.SE.MF.C.RW	OL.OA.HH		

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Sl. No	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks
1	2	3	4	5	6
	COLLEGE TEACHERS				
294	PROFESSOR ARCHITECTURE	S.ST.W.RW.MF.SE.C	OL.OA.BL	College Teachers (Architecture) They teach University or college students one or more subjects relating to Architecture, deliver lectures and supervise practical work in field laboratory. Organise and go on field trips, maintain class registers and records. Set examinations papers. May conduct or guide Research Work.	The work is performed both inside and outside. Workplace in the field is hot, humid and dusty. Field job is hazardous. Mobility of the incumbent should not be restricted.
295	Asstt. PROFESSOR ARCHITECTURE	S.ST.W.RW.MF.SE.C	OL.OA.BL		
296	LECTURER (Architecture)	S.ST.W.RW.MF.SE.C	OL.OA.BL		
	LECTURER,READER, PROFESSOR (Arts)				
297	Marathi	S.ST.W.H.C.RW	BLOA.OLOALB.LV.HH	College Teachers (Arts) They teach college students one or more Arts Subjects such as History, Geography, Sociology, Philosophy, Economics, Pol. Science Indian or foreign Language such as Hindi, Sanskrit, English, deliver lectures and conduct seminars. Set examination papers, conduct examination and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside.The work place is well lighted.The incumbent appropriate need to be considered with aids & appliances.
298	English	S.ST.W.H.C.RW	BLOA.OLOALB.LV.HH		
299	Hindi	S.ST.W.H.C.RW	BLOA.OLOALB.LV.HH		
300	Gujrati	S.ST.W.H.C.RW	BLOA.OLOALB.LV.HH		
301	Sanskrit	S.ST.W.H.C.RW	BLOA.OLOALB.LV.HH		
302	Adult Education	S.ST.W.H.C.RW	BLOA.OLOALB.LV.HH		
303	Art & Painting	S.ST.W.H.C.RW	BLA.OL.HH		
304	Human Development	S.ST.W.H.C.RW	BLA.OL.B.LV.HH		
305	Communication Media	S.ST.W.H.C.RW	BLA.OL.HH.B.LV		
306	Computer Science	S.ST.W.H.C.RW	BLA.OL.HH.B.LV		
307	Economics	S.ST.W.H.C.RW	BLA.OL.HH.B.LV		
308	Language Teaching	S.ST.W.H.C.RW	BLA.OL.B.LV.HH		
309	Education Technology	S.ST.W.H.C.RW	BLA.OL.B.LV.HH		
310	Education Research	S.ST.W.H.C.RW	BLA.OL.B.LV.HH		
311	Guidance and Counselling	S.ST.W.H.C.RW	BLA.OL.B.LV.HH		
312	Education & Management	S.ST.W.H.C.RW	BLA.OL.B.LV.HH		
313	Extension Education	S.ST.W.H.C.RW	BLA.OL.B.LV.HH		
314	Family Resource Mangement	S.ST.W.H.C.RW	BLA.OL.HH		
315	Geography	S.ST.W.H.C.RW	BLA.OL.HH		
316	History	S.ST.W.H.C.RW	BLA.OL.HH		
317	Information Science	S.ST.W.H.C.RW	BLA.OL.HH		
318	Music	S.ST.W.H.C.RW	BLA.OL.HH.B.LV		
319	Psychology	S.ST.W.H.C.RW	BLA.OL.HH		
320	Sociology	S.ST.W.H.C.RW	BLA.OL.B.LV.HH		
321	Women's Studies	S.ST.W.H.C.RW	BLA.OL.B.LV.HH		

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1	2	3	4	5	6
322	Textile & clothing	S.ST.W.C	BL.OA.OL		
323	Physical Health Education	S.ST.W.C	BL.OA.OL		
324	Instrument Section	S.SE.ST.C	BL.OA.OL		
325	Agriculture Economics & Mangement	S.SE.ST.C	BL.OA.OL		
326	Mathematics	S.SE.ST.C	BL.OA.OLB.LV		
	LECTURER,READER, PROFESSOR (Science)				
327	Analytical Chemistry	RW.ST.H.C.W	BLA.OL.OA.HH	College Teachers (Science) They teach college students one or more science subjects such as Chemistry, Physics Botany, Zoology, Geology etc. Deliver lecture, guide and supervise practical work in the field or laboratory. Set examination papers, conduct examinations and mark paper. Maintain class registers and records may conduct or guide research work.	The work is performed mostly inside.The work place is well lighted. The incumbents need to be considered with aids & appliances as mobility should not be restricted.
328	Biology	RW.ST.H.C.W	BLA.OL.OA.HH		
329	Anatomy	RW.ST.H.C.W	BLA.OL.OA.HH		
330	Pharmacology	RW.ST.H.C.W	BLA.OL.OA.HH		
331	Applied Physics	RW.ST.H.C.W	BLA.OL.OA.HH		
332	Library Science	RW.ST.H.C.W	BLA.OL.OA.HH		
333	Botany	RW.ST.H.C.W	BLA.OL.OA.HH		
334	Zoology	RW.ST.H.C.W	BLA.OL.OA.HH		
335	Biotechnology	RW.ST.H.C.W	BLA.OL.OA.HH		
336	Plant protection	RW.ST.H.C.W	BLA.OL.OA.HH		
337	Microbiology	RW.ST.H.C.W	BLA.OL.OA.HH		
338	Wild Life	RW.ST.H.C.W	BLA.OL.OA.HH		
	LECTURER,READER, PROFESSOR (Commerce)				
339	Accountancy	ST.C.RW.W.SE.C.H	OA.OL.B.LV.HH	They teach college students one or more subjects such as Accounts, Commerce, Business Studies etc. Deliver lecture, guide and supervise practical work in the field . Set examination papers, conduct examinations and mark paper. Maintain class registers and records may conduct or guide research work.	The work is performed mostly inside.The work place is well lighted. The incumbents need to be considered with aids & appliances as mobility should not be restricted.
340	Commerce	ST.C.RW.W.SE.C.H	OA.OL.B.LV.HH		
	LECTURER,READER, PROFESSOR (Electronics)				
341	Electrical Section	ST.C.RW.W	OA.OL	College Teachers (Electronics) They teach college students one or more science subjects such as Electronics, TV technology etc. Deliver lecture, guide and supervise practical work in the field or laboratory. Set examination papers, conduct examinations and mark paper. Maintain class registers and records may conduct or guide research work.	The work is performed mostly inside.The work place is well lighted.The incumbents need to be considered with aids & appliances as mobility should not be restricted.
342	TV Technology	ST.C.RW.W	OA.OL		
343	Mechanical Engg(Electronics)	ST.C.RW.W	OA.OL		
344	COMPUTER OPERATION OFFICER	S.ST.SE.C.W.BN	OA.OL.BL.HH.B.LV	Perform activities required for running computer system such as:- booting, handl+G260ing disk and tape units and other peripherals. manning of console and interacting with the system through the console. Preparing and executing job schedules/ and ensuring the production of timely and accurate outputs . Observing necessary procedures for proper upkeep of equipment and environment.	The work is performed inside. Usually workers work alone. The place is well lighted.

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1	2	3	4	5	6
345	Information Scientist	S.ST.SE.C.W.BN	OA.OL.BL.HH	Supervising and collecting and dissemination of information. Prepare reports. Update websites of the university etc.	
346	System Engineer	S.ST.SE.C.W.BN	OA.OL.BL.HH		
347	System Manager	S.ST.SE.C.W.BN	OA.OL.BL.HH	Programming of the software and tools for testing and other activities. working condition.	
348	Programmer	S.ST.SE.C.W.BN	OA.OL.BL.HH.B.LV	Operating and programming computers, data entry works, maintaining database and updating of database files, typing of documents, maintaining all computers in good working condition. Keep records. Other computer related works and duties assigned by seniors.	
349	Maintenance Engineer (IT)	S.ST.SE.C.W.BN	OA.OL.BL.HH	Maintaining all computers and equipments related to IT in proper working condition.	
350	System Engineer	S.ST.SE.C.W.BN	OA.OL.BL.HH	Supervising the works, maintaining all computers and equipments related to IT in proper working condition.	
351	Sr. Maintenance Engineer	S.ST.SE.C.W.BN	OA.OL.BL.HH		
352	Software Engineer	S.ST.SE.C.W.BN	OA.OL.BL.HH.B.LV		
353	Scientist 'B', IT	S.ST.SE.C.W.BN	OA.OL.BL.HH		
354	DENTIST (As per Dental Council Guidelines)	S.ST.SE.C.RW.BN	OL.HH	Dentist; Dental Surgeon treats surgically and medically diseases and disorders of teeth, gums and soft tissues of mouth. Examines mouth and teeth of patients arranges by clinical tests or dental X-ray or clinical and bacteriological tests through Radiologist and Pathologist, if necessary for correct diagnosis. Examines results of tests and plans method of treatment accordingly. Administers medicine orally on teeth and adjacent tissues for minor diseases. Cleans teeth and cavities using scalars, excavators, dental engine, etc. as necessary. Fills cavities with cement, metal or plastic and ensures proper filling by observation and easy feel in chewing by patient. Gives local or general anaesthetics as necessary and prepares mouth for operation. Extracts loose, decayed or impacted teeth using surgical instruments. Renders after care. Makes and fits artificial teeth. Advises patients on various corrective dental measures and on general dental health. Is designated as ORAL SURGEON if engaged in treatment of gums, teething, fractured jaws etc; PERIODONTIST if engaged in treatment of pyorrhoea; PROSTHODONTIST, if engaged in fitting artificial teeth, ORTHODONTIST, if engaged in correction of deformities of children's teeth by mechanical devices or preventive treatment etc.	

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1	2	3	4	5	6
				Record field of work in which specialised such as oral surgery, operative dentistry, periodontia, prosthetic, orthodontia, dental pathology, dental bacteriology dental radiology etc.; whether able to make metal or plastic teeth and handle all types of dental diseases independently if registered under Indian Dentist Act, 1948.	
355	Education Officer	ST.C	OA.OL.BL.B.LV	Organise and directs work of the education deptt. implements latest education programmes in liaison with Distt. Education Officer and supervises education schemes in the schools	
356	Economic Affairs Officer	S.SE.C.RW	OA.OL.BL.LV	Makes studies, conducts research, prepares report and formulates plans designed to aid in solution of economic problems arising from production and distribution of goods and services. Studies whole process through which man makes living and satisfies his wants for products, shelter, services or amusement and conditions favouring or hampering economic development. Devises methods for collection and analysis of economic and statistical data and compiles and interprets such data. Prepares reports and formulates plans based on studies in economic field and interpreted and analysed data. Advises and consults private industrial concerns or government agencies on matters such as operating efficiency, marketing methods and fiscal problems. May, specialise in any branch of economics, such as agricultural, financial or industrial, international trade, labour or prices, or in taxation or market research and be designed accordingly.	The work is performed both inside and outside. Extension touring is involved. Work place is usually comfortable. Workers work in a group. No hazards are involved.
	EDITORS				
357	Editors of publications	SE.ST.RW	OL.B.LV.HH	They edit or direct editing of news items, journals, newspaper, books and leading articles on contemporary events. Plan layouts of publications assign and coordinate work of different sections and staff such as Reporter, Photographer etc. Examine written material, scrutinise and edit reports of meetings, important events etc. received from correspondents for publications. Write leading articles or important subjects of events in accordance with prescribed policy.	The work is mostly performed inside. The work place is well lighted and comfortable. The worker usually works alone. It does not involve any hazard.
358	News Editors	SE.ST.RW	OA.OL.BL.HH.B.LV		
359	Asstt. News Editor	SE.ST.RW	OA.OL.BL.HH.B.LV		
360	Editor	SE.MF.C.RW	HH.B.LV		
361	Asstt. Editor (Sanskrit)	S.BN.SE.RW	HH.OA.OL.BL.B.LV	Overall charge of Sanskrit section of the central reference Library. Completion & editing of the Indian National biography (Roman Script) completion and editing of Sanskrit fascicle of the Indian National Bibliography, processing of Sanskrit publications, answering reference queries, correspondence, translation from and into Sanskrit. Reading proofs of the bibliographies and such other duties as may be assigned from time to time	Use of aid and appliances as per requirement of the job
362	Information Officer	S.ST.SE.RW.C	OA.OL.B.LV		
	ELECTRICAL ENGINEERS				
363	Suptd. Engineer	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH	They plan, design and supervise manufacture, installation, testing, operation and maintenance of various types of electrical wiring, machinery and	The work is performed mostly inside. The work place is noisy
364	Executive Engineer (Elec)	S.ST.BN.SE.W.MF.PP.L.KC.C.RW			

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365	Asstt. Director (Electrical)	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH	equipment .Plan lay-out of work and equipment and prepare themselves or direct preparation of sketches, detailed drawings, writing diagrams.Specify method of construction installation and labour charges. Supervise construction and installation and labour charges. Supervise construction and installation or erection work and give necessary technical advice at every stage of progress Inspect completed work to ensure efficient operation according to prescribed specification and safety standard, correct repairs and maintenance of electrical apparatus and equipment. May examine economic aspects of schemes to be undertaken.	and vibrating.The worker usually works alone. It involves hazards of high voltage. Incumbent need to be considered with suitable aids & appliances.
366	Asstt. Engineer (Electrical)	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
367	Electronics Engineer	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
368	Sr. Instrumentation Officer	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
369	Jr. Instrumentation Officer	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
370	Electronics Engineer	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
371	Jr. Instrumentation Officer	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
372	Micro Analyst (Science Faculty)	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
373	Management Trainee	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
374	Jr. Engr. Electrical	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
375	Asst Elect. Engineer	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
376	Electrical Engr/ Electrical Manager	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
377	Sr. Electrical Mgr/ Dy. Chief Engr.	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
378	Addt. Chief Engr	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
379	Chief Engr	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
380	Dy. General Manager (Electrical)	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
381	General Manager (Electrical)	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
382	Executive Engineer (EWSS)	S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH		
				Check, rectify faults,Wiring,Test instruments,Install new instruments.	The work is performed mostly inside.The work place is noisy and vibrating.The worker usually works alone. It involves hazards of high voltage.The duties include field work also.
				Analysing micro equipments and their results for using in the laboratory.	
				Maintaining instruments and parts,Categoriation of instruments,Fabrication work involving hacsaw cutting,Filling, drilling,Handling tools, materials etc.	
				Electric and water supply works, maintenance and execution of the EWS work. Inspection of above department activities, and instruments used in the work allotted.	

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383 384 385	Asst. Engineer (EWSS) Electronics Engg(IMS) Instrumentation Engg. (IMS)	S.ST.BN.SE.W.MF.PP.L.KC.C.RW S.ST.BN.SE.W.MF.PP.L.KC.C.RW S.ST.BN.SE.W.MF.PP.L.KC.C.RW	OL.HH OL.HH OL.HH	Assist the Seniors concerned with the work. Maintaining, servicing the electronics equipments. Keep reports. Procurement of materials and maintain records.	
386	Scientific Officer,Grade -II(Electrical)	ST.S.W.SE.RW.MF.BN	HH.OL	Indigenous development and quality assurance of DG sets/electrical machines/electrical cables/batteries/aircraft electrical system and accessories.Indigenous development and quality assurance of aircraft electrical systems	Need to work in open area in hot & humid condition.
387	Sr. Scientific Officer-IT (Microwave/Sensors)	SE.C.RW.MF.KC.BN	HH.OL	Maintaining and servicing the microwave equipments and all types of sensors and keep them in good and working condition.	
	ENVIRONMENT SCIENCE				
388	Scientist Soil (A)	ST.BN.SE.W.MF	OL.BL.OA	Soil Scientist studies soil characteristics, classifies, land capabilities and applies findings to problems connected with agriculture, forestry, horticulture and construction of dams,roads, building, etc. Studies genesis and fertility of soil by examining their various layers. Examines particle size and porosity of soil to determine its physical characteristics. Conducts chemical analysis and constitution of inorganic and organic constituents of various soil layers.Conducts experiments to determine micro-biological characteristics of soil. Estimates available nutrition in soil for optimum plant growth and recommends appropriate fertilizer doses. Develops methods for control of erosion, alkalinity, salinity acidity etc. of soil	The work is performed both inside and outside. Workplace is hot and dusty. Jobs in the fields are hazedous but designing work in office does not involve any hazards. The workers works alone in the office and in a group in the fields.The incumbence of OH category needs to be considered with aids & appliances.
389	Scientist Soil (B)	ST.BN.SE.W.MF	OL.BL.OA		
390	Scientist Soil (C)	ST.BN.SE.W.MF	OL.BL.OA		
391	Scientist Soil (D)	ST.BN.SE.W.MF	OL.BL.OA		
392	Scientist Soil (E)	ST.BN.SE.W.MF	OL.BL.OA		
393	Scientist Soil (F)	ST.BN.SE.W.MF	OL.BL.OA		

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POSTS IDENTIFIED FOR BEING HELD BY PERSONS WITH DISABILITIES (OH including CP & LC,VH AND HH) IN GROUP A

Sl. No	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks		
1	2	3	4	5	6		
				and conducts soil survey and soil classification and indicates them on map. Investigates problems relating to stabilisation roads, dams, buildings, etc. May specialize in one or more branches such as soil Biology, Soil Physics, Soil Chemistry, etc. Record field and laboratory experience and branch in which specialized; research papers written or published and whether possesses any experience of soil investigation in connection with construction of dam, building, etc.			
394	Scientist Forest (A)	ST.BN.KC.SE.W.MF.C	OL.BL.OA	Foresters and related workers, perform miscellaneous tasks in preservation of forests, extension of forest and include occupations such as those related to collecting, preparing and storing of seeds; raising seedlings; transplanting seedlings in afforestation area; protecting trees from insects, diseases and animals; marking felled trees, etc. not elsewhere classified.	The work is performed mostly inside but also outside in well lighted rooms/places. The incumbents of OH category should be considered with aids & appliances.		
395	Scientist Forest (B)	ST.BN.KC.SE.W.MF.C	OL.BL.OA				
396	Scientist Forest (C)	ST.BN.KC.SE.W.MF.C	OL.BL.OA				
397	Scientist Forest (D)	ST.BN.KC.SE.W.MF.C	OL.BL.OA				
398	Scientist Forest (E)	ST.BN.KC.SE.W.MF.C	OL.BL.OA				
399	Scientist Forest (F)	ST.BN.KC.SE.W.MF.C	OL.BL.OA				
400	Scientist Zoology (A)	ST.BN.SE.W.MF	OL.BL.OA			Zoologist in general studies animal life in relation to origin, evolution, classification, structure, behaviour, life processes, disease, environment, growth, development, genetics, mutations, etc and relates findings to problems affecting human animal and plant life. Undertakes field trips to collect data and observe animal life in natural habitat on land and in water and collects specimens for study in laboratory. Dissects specimens and studies structure and functioning of various systems such as nervous, reproduction and circulatory systems, anatomy of body cell etc. under microscope and other scientific equipment regarding formation and functioning of organs, diseases of organs, cells, etc. Prepares microscopic slides of special features for future study and research. Preserves rare species of animals, in special preservatives and gets large animals mounted by Taxidermist. Studies characteristics of living organism. Analyses findings and interprets data giving possible or probable causes that affect human life. Collects or rears such as mice, monkeys, fowls, pigeons, etc. in artificial condition in captivity for experimental purpose and knowledge of wild life management. May specialise in particular branches of Zoology such as study of embryos, birds, mammals, etc. and be designated as EMBRYOLOGIST, ORNITHOLOGIST, HISTOLOGIST, VIROLOGIST, BIOLOGIST, CYTOLOGIST, MAMMALOGIST, etc. May teach students in institutions.	The work is performed mostly inside but also outside in well lighted rooms/places. The incumbents of OH category should be considered with aids & appliances.
401	Scientist Zoology (B)	ST.BN.SE.W.MF	OL.BL.OA				
402	Scientist Zoology (C)	ST.BN.SE.W.MF	OL.BL.OA				
403	Scientist Zoology (D)	ST.BN.SE.W.MF	OL.BL.OA				
404	Scientist Zoology (E)	ST.BN.SE.W.MF	OL.BL.OA				
405	Scientist Zoology (F)	ST.BN.SE.W.MF	OL.BL.OA				

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1	2	3	4	5	6
406	Scientist Chemistry (A)	ST.BN.SE.W.MF.C.H	OL.OA	<p>Record research experience and specialize in particular field of study such as embryology, ornithology, mammalogy etc., books and papers published and teaching experience.</p> <p>Chemist in general conducts chemical analysis, synthesis, research sampling of soils, liquids or gases to determine their composition, physical and chemical changes as means of developing new products effecting improved production processes and advancing scientific knowledge. Tests samples of materials or substances by various chemical means such as dissolving them in solvents observing changes from application of heat, pressure or vacuum from reaction to acids, standard reagents (gases and chemicals), and from precipitation, filtration, dehydration and cooling to determine their properties. Conducts quantitative, qualitative, ion exchange, and micro-chemical analysis, microscopic analysis, electronic hydrogenion measurement, component separation by electrolysis, etc., to find physical and chemical compositions, crystalline structures, PH values, optical activity, behaviour of ions and other characteristics of samples.</p> <p>develop new products for further knowledge in field. May control chemical processes and production methods and supervise performance of Laboratory Assistant, Chemical. May guard against explosions and accidents. May interpret findings statistically. May specialise in particular field of work.</p> <p>Record research work done; field of any specialisation; may be experienced in laboratory or production work; teaching experience; titles of books and papers published and membership in professional body.</p>	The work is performed mostly inside but also outside in well lighted rooms/places.
407	Scientist Chemistry (B)	ST.BN.SE.W.MF.C.H	OL.OA		
408	Scientist Chemistry (C)	ST.BN.SE.W.MF.C.H	OL.OA		
409	Scientist Chemistry (D)	ST.BN.SE.W.MF.C.H	OL.OA		
410	Scientist Chemistry (E)	ST.BN.SE.W.MF.C.H	OL.OA		
411	Scientist Chemistry (F)	ST.BN.SE.W.MF.C.H	OL.OA		
412	Scientist Botany (A)	S.ST.BN.SE.W.MF	OL.BL.OA.OAL		
413	Scientist Botany (B)	S.ST.BN.SE.W.MF	OL.BL.OA.OAL		
414	Scientist Botany (C)	S.ST.BN.SE.W.MF	OL.BL.OA.OAL		
415	Scientist Botany (D)	S.ST.BN.SE.W.MF	OL.BL.OA.OAL		
416	Scientist Botany (E)	S.ST.BN.SE.W.MF	OL.BL.OA.OAL		
417	Scientist Botany (F)	S.ST.BN.SE.W.MF	OL.BL.OA.OAL		

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Sl. No	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks
1	2	3	4	5	6
418	Scientist Micro-Biologist (A)	S.ST.BN.SE.W.MF	OL.BL.OA.OAL	economic exploitation. Preserves plants and plants part in special preservatives or in herbarium sheets. Maintains experimental botanical garden for study such as ecology, mycology, algology, embryology, etc. May specialise in experiment and research on particular crops like rice, sugarcane, cotton etc. and be designated as RICE SPECIALIST,SUGARCANE SPECIALIST, COTTON SPECIALIST etc. Record specialisation in particular fields of study as plant pathology, plant genetics, mycology,cytology, plant geography, algology, plant taxonomy and systematics etc., May have teaching experience; membership of any learned society and books and papers published.	
419	Scientist Micro-Biologist (B)	S.ST.BN.SE.W.MF	OL.BL.OA.OAL	Micro-Biologist conducts research and laboratory experiments on occurrence, growth, development, control and utilization of bacteria and other micro organisms (including viruses) affecting plant, animal and human life and industrial processes. Prepares cultures of bacteria by placing samples in suitable nutritive media. Examines under microscope samples of isolated bacteria for identification. Observes reactions of bacteria to contact with various kinds of chemical substances and effects of changes in physical environment. Studies action of micro-organisms on living tissues of higher animals and dead organic matter; analyses organic substances produced by while acting on organic matter to determine nature of by-prod immunization and serological application. Studies methods of stimulating and retarding activity of micro-organisms and their utilization in industry. Records and reports findings. May specialise in any particular branch of bacteriology such as dairy, food, soil or public health bacteriology, mycology, etc. and may be known as diary bacteriologist food bacteriologist,industrial bacteriologist,veterinary bacteriologist,etc. conducts research assist researches, guide & supervise research work. Work as research and scientist in various lable. Works as teacher in university & colleges. Record nature of duties performed; specialization; technical papers published and membership of any professional body, if any.	
420	Scientist Micro-Biologist (C)	S.ST.BN.SE.W.MF	OL.BL.OA.OAL		
421	Scientist Micro-Biologist (D)	S.ST.BN.SE.W.MF	OL.BL.OA.OAL		
422	Scientist Micro-Biologist (E)	S.ST.BN.SE.W.MF	OL.BL.OA.OAL		
423	Scientist Micro-Biologist (F)	S.ST.BN.SE.W.MF	OL.BL.OA.OAL		
424	Scientist Molicular biologist	S.ST.BN.SE.W.MF	OL.BL.OA.OAL		
425	Bio-Physicists	S.ST.BN.SE.W.MF	OL.BL.OA.OAL		
426	Scientist Bio Chemist (A)	S.ST.BN.SE.W.MF	OL.BL.OA.OAL		Biochemist conducts tests and studies metabolic processes in plants and animals to determine their nutrition reaquirements, their ability to detect and separate poisons from body materials and composition of their biological fluids
427	Scientist Bio Chemist (B)	S.ST.BN.SE.W.MF	OL.BL.OA.OAL		
428	Scientist Bio Chemist (C)	S.ST.BN.SE.W.MF	OL.BL.OA.OAL		

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Sl. No	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks
1	2	3	4	5	6
429 430 431	Scientist Bio Chemist (D) Scientist Bio Chemist (E) Scientist Bio Chemist (F)	S.ST.BN.SE.W.MF S.ST.BN.SE.W.MF S.ST.BN.SE.W.MF	OL.BL.OA.OAL OL.BL.OA.OAL OL.BL.OA.OAL	in order to develop and produce antibiotics, serum, vaccines and drugs. Performs basic tasks similar to Chemist in general by applying modern techniques like chromatography, electrophoresis, spectrophotometry radioactive tracers and Warburg manometry for analysis of biological compounds under both normal and pathological conditions. Isolates enzymes and other active principles from tissues and studies their action and properties both at cultural stage and by actual application. Analyses and studies plant, animal and microbial materials to determine their composition of fat, proteins, carbohydrates, vitamins, trace elements etc. Studies biological fluids and materials such as blood, urine, cerebrospinal fluid, liver tissue and hormones and co-relates findings to normal or pathological conditions. Conducts studies for separation and qualitative detection of poison in body for pathological and other purposes. May specialise in particular field of work. Record details of research work, if specialised in any particular branch of work such as drugs, antibiotics, vaccines, hormones, poisons; May have to their credit titles of books and papers published; teaching experience and membership in professional body.	The work is performed mostly inside but also outside in well lighted rooms/places. The incumbents should be considered with aids & appliances.
432 433 434 435 436 437 438	Scientist Physicists Physicist, Atomic Physicist, General Physicist, Light Physicist, Optics Physicist, other Physicist, Sound	ST.BN.SE.W.MF ST.BN.SE.W.MF ST.BN.SE.W.MF ST.BN.SE.W.MF ST.BN.SE.W.MF ST.BN.SE.W.MF ST.BN.SE.W.MF	OL.BL.OA.OAL OL.BL.OA.OAL OL.BL.OA.OAL OL.BL.OA.OAL OL.BL.OA.OAL OL.BL.OA.OAL OL.BL.OA.OAL	Workers in this group are engaged in research and development, and in tests, experiments and analysis of practical nature, relating to chemical composition and properties of, and possible changes in, substances; development of new chemical products; study and investigation of physical phenomena, applying laws of physics to practical problems, study of nature and characteristics of atomic nuclei; and perform other professional activities in the field of physical sciences.	
439 440 441 442	GEOLOGY Dy. Director General Director (Selection) Dy. Director Geologist(Sr.)	ST.S.SE.BN.MF.W.KC.C ST.S.SE.BN.MF.W.KC.C ST.S.SE.BN.MF.W.KC.C ST.S.SE.BN.MF.W.KC.C	OA.OL.HH OA.OL.HH OA.OL.HH OA.OL.HH	Geologist studies physical structure of earth's crust, its rock formations fossils to determine earth's history, gradual changes and development locate minerals and fuels. Conducts exploratory geological survey using instruments and techniques such as air survey and air-photo mapping	Work is performed inside as well as outside. Usually works in a group through interaction with subordinates. Incumbents should be considered with aids & appliances.

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1	2	3	4	5	6
443	Geologist(Jr.)	ST.S.SE.BN.MF.W.KC.C	OA.OL.HH	geo-chemical and geophysical prospecting methods to low drilling operations in areas of economic mineral deposits. Collects samples of minerals or rocks at various depths for detailed study to determine their formation and quality and quantity of deposits. Evaluates extent of deposit for commercial exploitation and undertakes and coordinates various activities relating to drilling, testing, development and production. Prepares reports, maps and diagrams showing outcrops of rocks and ore bodies and their various geological structures. Advises on suitability of soils and rocks for construction of dams, tunnels, roads, buildings, etc., and on strength of foundation necessary. Renders advice on problems of underground water reservoirs. Studies natural phenomena such as earthquakes, volcanoes, glaciers and mountain building for advancement of knowledge and research on gradual changes and development of earth's crust. May combine teaching with research and administrative work when employed by college or university. May be designated according to field of duties such as Exploration Geologist, Test ,Geologist, Development Geologist, Resident Geologist.	
444	GLASS TUBE Technologist (CRMT), IT	SE.MF.C.RW	HH.OL	Designing and making glass tubes, various apparatus using glass materials for lab equipments	Use of Aid and appliances as per requirement of the job
445	Sr. Scientist (CEMS) IMS	SE.MF.C.RW	HH.OL		
446	HINDI OFFICER Hindi Officer Grade 'A'	S.SE.RW	OL.BL.OA.B.LV.HH	Hindi officer supervises Hindi work under Official Language Act. Attends to all types of translation work. Prescribes proforma for and collect information from various offices, sections, units about the progressive increase/decrease in the use of Hindi as an Official Language. May conduct classes in Hindi. Attend meetings of Committees in Hindi. Responsible for Implementation of Raj bhasha (official language Act) Prepare documents and reports in hindi Arrange Hindi training for staff (drafting and typing) Encourage usage of Official language Uses computers,works in office	The work is mostly performed inside in well lighted rooms. The worker usually works alone though group activity is some times required. It does not involve any hazards.
447	Hindi Officer Grade 'B'	S.SE.RW	OL.BL.OA.B.LV.HH		
448	Dy. Manager Hindi	S.SE.RW	OL.BL.OA.B.LV.HH		
449	Dy. Director Hindi	S.SE.RW	OL.BL.OA.B.LV.HH		
450	Asstt. Director Hindi	S.SE.RW	OL.BL.OA.B.LV.HH		
451	Dy Director Hindi Publication Board Asst.Editor Hindi	S.SE.C.RW.	HH.B.LV		
452	Manager (Raj Bhasha)	S.SE.C.RW	OA.OL.BL.B.LV		
453	Asst. Manager (Raj Bhasha)				

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1	2	3	4	5	6
	HORTICULTURISTS				
454	Dy. Director	ST.W.BN.SE.MF.S.C.RW.KC	OA.OL.HH	Horticulturists conduct experiments to develop methods of breeding cultivating improved varieties of fruits, flowers, vegetables, ornamental bushes, trees,etc. preserving fruits and vegetables and preventing damage during storage, transportation, processing and marketing. Study soil composition in relation to plant requirements. Conduct experiment under controlled conditions to determine factors beneficial to plant growth. Select best varieties of seeds for cross-breeding to develop resistance and improved varieties. Develop methods of propagation of Suggest methods for improving quality and increasing plants and maintenance of nurseries quantity of production of vegetables and flowers. May advise regarding location of farms,sowing time, preparation and lay-out of beds, etc. May arrange flower and vegetable shows.	The work is performed mostly outside in the field. It involves extensive touring. The work environment is usually dusty, humid, hot and dry. The work is hazar - dous in nature. The work is usually done in a group.Incumbence of OH category need to be considered with aids & appliances.
455	Scientific Officer C(Horticulture)	ST.W.BN.SE.MF.S.C.RW.KC	OA.OL.HH		
456	Scientific Officer D(Horticulture)	ST.W.BN.SE.MF.S.C.RW.KC	OA.OL.HH		
457	Scientific Officer E(Horticulture)	ST.W.BN.SE.MF.S.C.RW.KC	OA.OL.HH		
458	Scientific Officer F(Horticulture)	ST.W.BN.SE.MF.S.C.RW.KC	OA.OL.HH		
459	Scientific Officer G(Horticulture)	ST.W.BN.SE.MF.S.C.RW.KC	OA.OL.HH		
460	Scientific Officer H(Horticulture)	ST.W.BN.SE.MF.S.C.RW.KC	OA.OL.HH		
461	INFORMATION OFFICER	SE.ST.RW.W.C.H	OL.OA.BL.B.LV.HH	Information Officer collects and disseminates useful information connected with employer's activities and conducts information centre to educate and benefit public. Plans and prepares educational exhibits, charts, diagrams and other forms of audio visual aids. Displays publicity materials in information centre in attractive manner. Stocks books, pamphlets and other literature relating to activities of employer or institution for distribution or sale. Conducts persons and parties round information centre and explains charts and other exhibits to them. Distributes complimentary copies of literature or sells publications. Maintains proper accounts regarding sales and stock. Renders periodical reports to authorities concerned. May address public gatherings, private clubs and schools. May answer queries and explain achievements made. Record type of information centre handled; branch of industry or concern in which experienced and journalistic experience if any.	The work is mostly performed inside but also outside. The work place is well lighted it does not involves any hazard.
462	Income Tax Appellate Tribunal	S.ST.C.RW	OA.OL.BL.LV	Advises Government on revenue matters received and deals with appeals against the order of Commissioner Income Tax, send references to the High Court on Tax matters involving of law.	The work is mostly performed inside. The work place is well lighted.

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1	2	3	4	5	6
463	Asstt. Registrar (Income tax appellate tribunal)	S.ST.BN.SE.RW.C	OA.OL.HH	To discharge the statutory functions of a registrar under the Income tax (Appellate tribunal) rules 1963 and also to supervise the work of administration, accounts establishment of the bench and also to act as head of office and drawing & disturbing Officer as and when required.	The work is mostly performed inside
464	Industrial Engineer	ST.W.BN.S.C.SE	OA.OL.BL	To study and analyse the utilisation of resources viz . man , machine and materials and revised methods and procedures for optimum resource utilisation and maximise productivity of the Corpn. To advise the management on manpower requirements, utilisation, deployment etc. through effective planning and control of manpower. To conduct organisation study and design new organisation system procedures. Undertaking of work study of different departments/ functions. May inspect gardens, nurseries in their charge. May control and guide junior staff.	Work is performed both inside and outside . Work place when outside can be hot & noisy The work is usually done alone. The job may be hazardous. Incumbents should be considered with aids & . appliances.
465	JOB ANALYST Senior Analyst	S.ST.W.SE.RW.H.C	OA.OL.BL	Job Analysts develop job evaluation scheme in commercial and industrial organizations. Organise evaluation procedures to finalise schemes by defining evaluation factors selecting and studying key-jobs in organisation and relating key-job wages to evaluation factors. Develop norms for evaluating variations in amount of responsibility and intelligence required for efficient performance of each job. Analyse existing and new jobs coming up in organisation and relate job components to selected evaluation factors. Study scope of introducing automatic procedures to minimise manual operations and suggest them to appropriate authorities for adoption. Undertake study to assess workers' condition and suggest methods to increase productivity. May assist in developing training programme of potentially capable individuals in organisation.	The work is performed inside the work place is well lighted and comfortable. The worker usually works in a group. Hearing and speaking are continuously required
466	Judges/Magistrates Subordinate in Lower Judiciaries	S.ST.C.RW	OA.OL.BL.B.LV	Deals with Civil and Criminal cases by adopting established procedure both under Civil and Criminal Codes. Records evidence and pass necessary orders/judgements.	The work is mostly performed inside. The work place is well lighted. The worker usually works alone.
467 468 469 470 471 472	LABOUR WELFARE OFFICERS Asstt. Manager Personnel Officer (Welfare) Welfare Officer Labour Officer Labour Welfare Officer Staff Welfare Officer	S.C.RW.H	OA.OL.BL.B.LV.HH	They execute policy regarding working conditions, welfare, etc. of workers in industrial undertakings, maintain peace between management and labour and promote harmonious relations between them. Bring grievances of workers to notice of management. Interpret labour laws to workers and advises management on various statutory obligations. Promote harmonious relations between management and workers to ensure efficiency in production and	The work is performed mainly inside The worker usually works in a group,the job is not hazardous.

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				encourage formation of co-operative stores and other welfare activities such as recreational facilities, sanitation, education of children, etc. Help in formulating employment and recruitment policies in joint consultation with management and workers' representatives. Use their good offices to bring about settlement by conciliation in event of dispute between workers and management. May assist employees in their personal problems.	
	LAW OFFICERS				
473	Public Prosecutors	S.ST.C.RW.H	OL.BL.OAL.B.LV	They study facts, available documents or papers pertaining to legal aspect of different issue raised by various Government Departments and give opinions and advice to the Govt. if necessary. May scrutinise and advise on legal aspects of Govt. rules and regulations etc. May prepare and file legal proceeding complaints, legal statement, affidavits etc, in civil and criminal courts of law, advice Govt department to procure evidence and documents etc. in support of particular case. May prepare witness appearing on behalf of Government. May appear in the court of law to plead the Government case. May prepare briefs for the senior lawyers.	The work is mostly performed inside. The work place is well lighted. The worker usually works alone.
474	Asstt. Public Prosecutors	S.ST.C.RW.H	OL.BL.OAL.B.LV		
475	Additional Advocate General	S.ST.C.RW.H	OL.BL.OAL.B.LV		
476	Advocate General	S.ST.C.RW.H	OL.BL.OAL.B.LV		
477	Legal Advisors	S.ST.C.RW.H	OL.BL.OAL.B.LV		
478	Chief legal advisors	S.ST.C.RW.H	OL.BL.OAL.B.LV		
479	Manager (Law)	S.ST.C.RW.H	OL.BL.OAL.B.LV		
480	Joint Manger Legal	S.ST.C.RW.H	OL.BL.OAL.B.LV		
481	Senior Law Officer	S.ST.C.RW.H	OL.BL.OAL.B.LV		
482	Law Officer	S.ST.C.RW.H	OL.BL.OAL.B.LV		
483	Legal Officer	S.ST.C.RW.H	OL.BL.OAL.B.LV		
484	Asstt. Manager (Law)	S.ST.C.RW.H	OL.BL.OAL.B.LV		
	LIBRARIANS				
485	Librarian Grade 'A'	S.SE.RW.ST	OL. BL.OA.LV.HH	Librarians organise and maintain systematic collection of books, periodicals and other printed matter in library and issue them to readers, Select publications to be purchased and receive priced or complementary copies of books periodicals and other publications from authors / publishers. Classify or supervise Classifications, indexing, cataloguing, shelving of books and other publications and maintain records of stocks and issue. Guide readers in selecting books or in finding information required by them. Give	The work is mostly performed inside. Work place is well lighted. The worker does his works alone . It does not involve any hazards.
486	Sr. Documentation Officer	S.SE.RW.ST	OL. BL.OA.LV.HH		
487	Scientific Officer C(Library)	S.SE.RW.ST	OL. BL.OA.LV.HH		
488	Scientific Officer D(Library)	S.SE.RW.ST	OL. BL.OA.LV.HH		
489	Scientific Officer E(Library)	S.SE.RW.ST	OL. BL.OA.LV.HH		
490	Scientific Officer F(Library)	S.SE.RW.ST	OL. BL.OA.LV.HH		
491	Scientific Officer G(Library)	S.SE.RW.ST	OL. BL.OA.LV.HH		
492	Scientific Officer H(Library)	S.SE.RW.ST	OL. BL.OA.LV.HH		

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OH= Orthopaedically Handicapped, CP= Cerebral Palsy, LC= Leprosy Cured, VH= Visually Handicapped, HH= Hearing Handicapped

POSTS IDENTIFIED FOR BEING HELD BY PERSONS WITH DISABILITIES (OH including CP & LC,VH AND HH) IN GROUP A

Sl. No	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks
1	2	3	4	5	6
493	Assistant Librarian	S.ST.W.BN.SE.C	OL.OA.HH	Asst Lib- Collection of books, entry in register, handling approval memos, bills. Annual reports report maintenance. Inter library loan , referral service, list of addition CAS service etc. Thesis / Dissertation section look after circulation clerk.	
494	Deputy Librarian	S.ST.W.BN.SE.C	OL.OA.HH	Dy Librarian Incharge of section, assignmnt of work to subordinate staff, supervision and oversee library rquirements.Duties as assigned by University librarian	
495	University Librarian	S.ST.W.BN.SE.C	OL.OA.HH	University Librarian Over all authority concerning Library, Liasion with executivr council, Vice chancellor, university statistics and overall development Works in office environment use of computer & internet	
496	Librarian	S.ST.W.BN.SE.C	OL.OA.HH	Assisting in collection of books, entry in register, handling approval memos, bills . Annual reports report maintenance. Inter library loan , referral service, list of addition CAS service etc. Thesis / Dissertation section	
497	Dy. Librarian	S.ST.W.BN.SE.C	OL.OA.HH		
498	Curator (MA Library)	S.ST.W.BN.SE.C	OL.OA.HH		
499	Epi-Graphist (History)	S.ST.W.BN.SE.C	OL.OA.HH		
500	Case Analyst	S.ST.W.BN.SE.C	OL.OA.HH	Information from library sources on subject of general or special interest to individual groups.Maintain liaison with other libraries.Make abstracts and summaries of important articles from incoming periodicals. Also look after organisations and administration of academic, public, research and technical libraries.	
501	Maintenace Engineer/Inspection Engineer	S.ST.BN.W.SE.C	OA.OL.HH	They provide routine/preventive maintenance and workshop facilities for all plant and equipment, in refinery. Prepare budgets for repalcement of equipment spare parts and maintenance plant. Work in co-ordination with Operation Department and Materials Deptt. Co-ordinate with outside agencies for maintenance and servicing of ACs. water coolers, blowers , fans, painting jobs, insulation , maintenance contracts etc.	The work is performed both inside and outside, work palce can be hot & noisy. The job can be hazardous. The incumbents should be considered with aids & appliances.

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1	2	3	4	5	6		
				Co-ordinate with PWD , Municipal Inspector Weights and Measures Department , manufacturer of equipments and spare parts and consumables. Budgeting for all M & R expenses, adhering to statutory requirements in respect of maintenance of plant and machinery.			
ENGINEERING MANAGEMENT TRAINEE							
502	Asst Plant Engineer	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL	All supervising,All machinery work. Pertaining to Factory,Record keeping,Ensure jobs and done as per specifications.	The incumbents should be considered with aids & appliances. Bilateral hand activities should be adequate.		
503	Plant Engr/ Plant Manager	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
504	Sr. Plant Mgr/ Dy. Chief Engr.	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
505	Addt. Chief Engr	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
506	Chief Engr	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
507	Dy. General Manager (Engr)	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
508	Jr. Engr.(Civil)	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
509	Management Trainee	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL			Write log books,Collect samples and make analysis, Mind control panel and major equipments such as compressor, reactone etc.,Training faults in circuits ,Works in live lines in emergency,Install equipments, panel motors	The incumbents should be considered with aids & appliances. Bilateral hand activities should be adequate.
510	Jr. Engr. (Production /Chemical)	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
511	Asst Plant Engineer	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
512	Plant Engr/ Plant Manager	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
513	Addt. Chief Engr	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
514	Chief Engr	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
515	Dy. General Manager (Chem/ Prod)	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
516	General Manager (Chem/Prod)	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
517	Management Trainee	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL	Overhaul turbines , fluid devices, compressors, pumbs,Align multistage contritugal pumps compressors, turbines,Scrabing and alligning of bearing,Repairing gear boxes etc.	The incumbents should be considered with aids & appliances. Bilateral hand activities should be adequate.		
518	Jr. Engr. Instrumental	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
519	Asst Engineer	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
520	Engr/ Manager	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
521	Sr. Mgr/ Dy. Chief Engr.	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
522	Addt. Chief Engr	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
523	Chief Engr	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				
524	Dy. General Manager (Instrumental)	S.ST.BN.KC.SE.H.C.RW.MR	OA.OL				

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1	2	3	4	5	6
525	Asst. Training Officer	S.ST.W.SE.C	OA.OL.BL	trends and processing them,Liasoning with finance and obtaining approvals before,Visiting supplier,Receiving the goods,Quality testing,Sending them to stores,Sending theme to respective depts.,Store keeping activities,Dealing with excise matter	The incumbents should be considered with aids & appliances.
526	Sr. Training Officer	S.ST.W.SE.C	OA.OL.BL		
527	Training Manager	S.ST.W.SE.C	OA.OL.BL		
528	Chief Training Mgr.	S.ST.W.SE.C	OA.OL.BL		
530	Management Trainee	S.ST.W.SE.C	OA.OL.BL	Perform surgical operations ,Diagnosis of patients,Prescribe med.,Record keeping ,Case paper preparation and updating, Medical check up of employees,Assist specialist doctors,Referring cases to specialist ,Administrating jobs .	
531	Asst.Material Officer	S.ST.W.SE.C	OA.OL.BL		
532	Material Officer	S.ST.W.SE.C	OA.OL.BL		
533	Asst. Material Mgr.	S.ST.W.SE.C	OA.OL.BL		
534	Dy. Material Mgr.	S.ST.W.SE.C	OA.OL.BL		
	MECHANICAL ENGINEERS				
535	Sudpt. Engineer	ST.S.SE.MF.BN.KC.H.C	OL	They plan, design and supervise installation, operation, production and maintainance of machines and equipment. Prepare drawings with specification showing details of construction and direct installation of machinery and equipment. Study performance of existing machinery and suggest improvements to obtain optimum efficiency. Supervise technical side of production. Inspect work in workshop at different stages of production to ensure correct standards. Conduct methods studies and time and motion studies and determine efficient and economic way of production. Direct repairs and maintnence of workshop tools equipement and accessories to ensure efficient operation. Ensure safety measures and observance of factory laws and statutory provisions. Examine indents and direct checking of outgoing and incoming stores according to specifications.	The work is performed mostly inside . Work place may not humid, noisy. Work is usually done in a group. The work is of a hazardous nature
536	Senior Process Engineer	ST.S.SE.MF.BN.KC.H.C	OL		
537	Senior Dairy Engineer	ST.S.SE.MF.BN.KC.H.C	OL		
538	Executive Engineer	ST.S.SE.MF.BN.KC.H.C	OL		
539	Buyer	ST.S.SE.MF.BN.KC.H.C	OL		
540	Senior Designer	ST.S.SE.MF.BN.KC.H.C	OL		
541	Workshop Incharge	ST.S.SE.MF.BN.KC.H.C	OL		
542	Jr. Dairy Engineer	ST.S.SE.MF.BN.KC.H.C	OL		
543	Mechanical Engineer	ST.S.SE.MF.BN.KC.H.C	OL		
544	Designer	ST.S.SE.MF.BN.KC.H.C	OL		
545	Senior Draughtsman	ST.S.SE.MF.BN.KC.H.C	OL		
546	Instructor (Welding)	ST.S.SE.MF.BN.KC.H.C	OL		
547	Asstt.Engineer (Mechanical)	ST.S.SE.MF.BN.KC.H.C	OL		
548	Foreman (Production)	ST.S.SE.MF.BN.KC.H.C	OL		
549	Management Trainee	ST.S.SE.MF.BN.KC.H.C	OL		
550	Jr. Engr. (Mechanical)	ST.S.SE.MF.BN.KC.H.C	OL		

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Sl. No	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks
1	2	3	4	5	6
551 552 553 554 555	Asst Engineer Engr/ Manager Sr. Mgr/ Dy. Chief Engr. Addt. Chief Engr Chief Engr	ST.S.SE.MF.BN.KC.H.C ST.S.SE.MF.BN.KC.H.C ST.S.SE.MF.BN.KC.H.C ST.S.SE.MF.BN.KC.H.C ST.S.W.SE.BN.RW.MF.C	OL OL OL OL OL.HH	Engineers working on ships to have independent charge of engine of finishing vessels was having BHP upto 50 and on larger vessels as second engineer for proper watch duty or engine supervision of duties or crew working under him.Proper maintenance of engine log books.Maintenance of accounts for conception of fuel oil,day to day maintenance,repair of the vessels keeping necessary spares for such repair complying with the required conditions as per IMS Act in plying the vessel and to assist the fishing operation.	The work in fishing vessels.Needs to work in hot & humid environment.
556 557 558	Dy. General Manager (Mechanical) General Manager (Mechanical) Sr.Engineer(Mechanical)	ST,S,W,SE,BN,RW,MF,C ST,S,W,SE,BN,RW,MF,C ST,S,W,SE,BN,MF	OL.HH OL.HH HH	He/She is responsible for proper functioning of the workshop inclusive of air-conditioning plant,mechanical,electrical and civil section.To cordinate the work of A.Es, to assist senoir officer in technical matters to exercise such administrative powers authorised to him.	
559 560 561 562 563 564	MEDICAL OFFICER Medical Officer. Sr. Medical Officer Dy. Chief Medical Officer. Additional Chief Medical Officer Chief Medical Officer Dy. General Manager (CHSM)	S.ST.BN.MF.W.SE.RW.H.C S.ST.BN.MF.W.SE.RW.H.C S.ST.BN.MF.W.SE.RW.H.C S.ST.BN.MF.W.SE.RW.H.C S.ST.BN.MF.W.SE.RW.H.C S.ST.BN.MF.W.SE.RW.H.C	OA,OL OA,OL OA,OL OA,OL OA,OL OA,OL	Counseling patients and family members,Liasoning with hospital, blood banks, medical officer, BMC and other govt. offices, Counseling employees or specials cases,Absentee Indebt ness,Bad habits,Organising awareness programme,Visiting employees at work and also at homes	

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1	2	3	4	5	6
565	Scientific Officer C(Medical Doctor)	S.ST.BN.MF.W.SE.RW.H.C	OA.OL	Attend to the clients and patients and prepare medical reports. Doctor, Work in shift in main hospitals and dispensaries..treating the patients as per the needs. Planning, medical supervision and coordination. Medical consultation / Operations/ Ward work. Teaching & training. Financial & administrative functions, hospital administration, sanction of leave to staff members. Daily routine medical administration of the hospital, medical examination (overall in charge of Medical Examination Cell) Treatments of patients, medical records, Matters related to Post-graduate and library & central Sterilizing room, Call duty after office hours & Duty assigned by Medical Supdt.	The incumbents should be considered with aids & appliances.
566	Scientific Officer D(Medical Doctor)	S.ST.BN.MF.W.SE.RW.H.C	OA.OL		
567	Scientific Officer E(Medical Doctor)	S.ST.BN.MF.W.SE.RW.H.C	OA.OL		
568	Scientific Officer F(Medical Doctor)	S.ST.BN.MF.W.SE.RW.H.C	OA.OL		
569	Scientific Officer G(Medical Doctor)	S.ST.BN.MF.W.SE.RW.H.C	OA.OL		
570	Scientific Officer H(Medical Doctor)	S.ST.BN.MF.W.SE.RW.H.C	OA.OL		
571	Medical Supdt.	S.ST.W.SE.RW.H.C	OA.OL		
572	Dy. Medical Supdt.	S.ST.W.SE.RW.H.C	OA.OL		
PROJECT & PLANNING OFFICERS IN SCINTIFIC ORGANIZATION					
573	Operation Officer	S.ST.RW.MF.W.SE.H.BN.C	OA.OL.HH	To plan, organise, co-ordinate and control receipt, storage, distribution and manufacturing of bulk black oils, lubricants and specialities with the minimum manpower and lowest operating costs with proper regard to customer relationship. Assisting in work relating to standardising of aerodromes,licensing of aireports,licensing of flight crew.granting permits for operation of non schedules operators/air taxi operators/schedule domestic operator.standardisation of procedures relating to air traffic controller.investigation of operational incidents to aircraft including air traffic control incidents.	The work is performed both inside and outside. Work place can be hot and noisy. Work is usually done alone. The job can be hazardous.
574	Project & Planning Officer	S.BN.SE.H.RW	OA.OL.BL.HH	Conduct analysis and compilation of all refinery projects in the Non-Plan Budget. Analyses of all appropriation requests from refineries, undertaking miscellaneous studies, periodic review of Non-Plan performance.	The work is mostly performed inside in well lighted rooms Work is usually done alone. Use of aid and appliances as per needs.
575	Director Academic (Programme)	SE,H,W,RW	HH	Planning, scheduling academic programmes Computer Programmer; Digital-Computer	
576	Programmer	S,ST,SE,W,BN,H	OA,OL,BL,HH,B,LV	Programmer converts symbolic statement of business, scientific,and other technical problems to detailed logical flow charts for coding into computer language and solution by means of automatic data processing equipment.	The work is performed inside.Usually workers work alone.The place is well lighted.
574	Scientist (Information Technology)	S,RW,BN,MF	OA,OL,BL,HH,B,LV	Analyses all or part of work flow chart or diagram representing scientific and business problem by applying knowledge of computer capabilities, subject matter, algebra and symbolic logic to develop sequence of programme steps.	

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1	2	3	4	5	6
575	Scientist (Information Science)	RW,S,BN,MF,SE	OL,HH	Confers with supervisors and representatives of departments affected by programme to resolve questions of programme intent, output requirements input data acquisition, extent of automatic programming and coding use and modification and inclusion of internal checks and controls.Writes detailed logical flow chart in symbolic form to represent work order of data to be processed by computer system and to describe input, output and arithmetic and logical operations involved.Converts detailed logical flow chart to language processable by computer. Devises sample input data to provide test of programme adequacy.Prepare block diagrams to specify equipment programme on computer, using actual or sample input data. Corrects programme errors by such methods as altering programme steps and sequence. Prepares written instruction(run book) to guide operating personnel during production runs. Analyses, reviews and rewrites programmes to increase operating efficiency or adapt to new requirements. Compiles documentation of programme development and subsequent revision. May specialise in writing programmes for one make and type of computer. Records type and nature of data processed; type of machine in which experienced; reports and reviews published.	The work involves computer operation and repairing hardware.
576	System Engineer	PP,S,ST,BN,SE,H,RW	OL,HH	To provide speedy information services to the sponsoring agency, attend to technical equipment, plan local area network, internet and networking, write technical report and involve in business development activities.	
577	Maintenance Engineer(IT)	PP,S,ST,BN,SE,H,RW	OL,HH	Programming of the software and tools for testing and other activities.Maintaing all computers and equipments related to IT in proper working condition.	
578	Sr.Maintenance Engineer	MF,BN,SE,H,RW	OL,HH	Supervising the works,maintaining all computer and equipments related to IT in proper working condition.	
579	System Manager	SE,H,RW	OL,HH		
580	Project Officer	S,ST,W,RW,SE	OL,BL,OA	Research works regarding the project concerned, collecting and organising the data.	
581	P.R.O/Liaison Officer (Sr.)	S,ST,W,SE	OL,BL,OA,B,LV	Public Relations Officer; Liaison Officer maintains liaison between organization employing him and general public for promoting goodwill and better understanding.	
582	Officer (posted in Public Relation Department/Division)	S,ST,SE,RW	OA,OL,B,LV	Distributes publicity material and issues press releases to popularise organisation's activities. Studies news papers,journals etc. carefully and notes trends of public opinion on policies and activities of organisations. Explains and helps employer to understand public opinion and criticism of policies.Distributes publicity material, arranges film shows etc. to cultivate appreciation of organisation's activities and counteracts criticisms. Arranges visits of important persons and special parties to establishment for explaining their activities. Participates in exhibitions and displays posters,charts, models etc. to public. May select suitable publicity material, write special feature articles, reports or pamphlets. May participate and get photographs taken of important	

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1	2	3	4	5	6
583	Project Officers	MF.S.H.RW	OA.OL.BL.LV.HH	functions and prepare other audio visual aids. May edit journals or periodicals for publicising activities of establishment or organisation. May maintain information centre and organise community relations activities. Record types of establishments and industries in which worked; languages in which specialised; specialisation in journalism, printing, art etc; experience of participation in exhibitions; types of publicity materials prepared and experience of photographic techniques. Determine character and volume of information necessary for any solution of any problem, determine the most effective methods, may advise on matters such as operating efficiency.	The work is performed mostly inside. The work place is well lighted and comfortable work in office, use of computer.
PERSONNEL OFFICERS					
584	Personnel Manager	S,H,RW	OA.OL.BLOALB.LV.HH	They formulate and execute policies, relating to recruitment, training, review of terms and conditions of employment of personnel, implementation of statutory and other welfare schemes and effective utilization and discharge of personnel employed in any undertaking. Advise and assist in development of managerial power, prescribe recruitment methods, organise training schemes, supervise administration of welfare programmes distribute personnel for their effective utilization in organization and resolve problems of All establishment work regarding promotions, timings etc., Maintenance of disputes, Grievance of the employees, Welfare facilities at plant, Administer, sports, cultural and social activities., Follow up Govt. guidelines on various subject Investigate into specific problems of indiscipline and inefficiency to evolve and suggest ameliorative measures to management. Establish channels of consultation between labour and employers to minimise misunderstanding. May represent employers in labour conciliation proceedings during disputes.	The work is performed mostly inside. The work place is well lighted. The worker usually does his work in a group. It does not involve any hazards.
585	Deputy Manager Personnel	S,H,RW	OA.OL.BLOALB.LV.HH		
586	Chief personnel Manager	S,H,RW	OA.OL.BLOALB.LV.HH		
587	Deputy General Manager	S,H,RW	OA.OL.BLOALB.LV.HH		
588	Personnel Manager HR	S,H,RW	OA.OL.BLOALB.LV.HH		
589	Management Trainee (Assistant Personnel)	S,H,RW	OA.OL.BLOALB.LV.HH		
590	Assistant Personnel Officer	S,H,RW	OA.OL.BLOALB.LV.HH		
591	General Manager(Personnel)	S,H,RW	OA.OL.BLOALB.LV.HH		
592	Management Trainee (Assistant Personnel)	S,H,RW	OA.OL.BLOALB.LV.HH		
593	Assistant Personnel Officer	S,H,RW	OA.OL.BLOALB.LV.HH		
594	Personnel Officer	S,H,RW	OA.OL.BLOALB.LV.HH		
595	Officer on Special Duty	S,H,RW	OA.OL.BLOALB.LV.HH		
596	Senior Personnel Officer	S,H,RW	OA.OL.BLOALB.LV.HH		
597	Officer (Personnel) & Industrial Relations	S,H,RW	OA.OL.BLOALB.LV.HH		
PHYSICIANS					
598	Deputy Director (Medical)	S,ST,H.W,RW,SE	OL,OA	They diagnose and treat ailments or disorder of human body according to scientific system of medicine. Examine patients using stethoscope, blood	The work is performed inside in well lighted rooms. The worker
599	Physician	S,ST,H.W,RW,SE	OL,OA		

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1	2	3	4	5	6
600	Asstt. Director (Medical)	S.ST.H.W.RW.SE.	OL.OA(Non surgical jobs)	pressure measuring instrument or any other medical instrument according to symptoms available and make or arrange for clinical tests. X-Ray and histopathological examination for correct diagnosis of disease or disorder, prescribe medicines based on results of examinations. Consult other physicians or specialists, as necessary in complicated and difficult cases. Give treatment and advise patients on regimen required to restore and maintain health. Administer drugs as required. Keep records of patients examined, their ailments and treatment given or prescribed. May issue medical certificates.	works alone. No hazards are involved for non-surgical jobs. Bilateral hand activities should be adequate.
601	Senior Medical Officer	S.ST.H.W.RW.SE.	OL.OA(Non surgical jobs)		
602	Asst. Medical Officer	S.ST.H.W.RW.SE.	OL.OA(Non surgical jobs)		
603	Deputy Medical Officer	S.ST.H.W.RW.SE.	OL.OA(Non surgical jobs)		
604	Sr. resident	S.ST.H.W.RW.SE.	OL.OA(Non surgical jobs)		
605	Registrar	S.ST.H.W.RW.SE.	OL.OA(Non surgical jobs)		
606	Asstt. Divisional Medical Officer	S.ST.H.W.RW.SE.	OL.OA(Non surgical jobs)		
607	Jr. Scale (Physician)	S.ST.H.W.RW.SE.	OL.OA(Non surgical jobs)		
608	General duty medical officer	S.ST.H.W.RW.SE.	OL.OA(Non surgical jobs)		
PHYSICISTS					
609	Scientist G1. El.	S,ST,SE,RW,W,H,C	OA OL,HH	They conduct theoretical and experimental studies and research in different branches of physics such as gravitation, structure and properties of matter heat, light, sound, electricity, magnetism, electronics, atomic and nuclear physics, biophysics astrophysics and geophysics, to formulate theories of physical phenomena and to solve industrial and technical problem. Study theory and experiments with physical properties of solids, liquids and gases perform experiments on laws of motion, electricity, centre of gravity, liquid pressure, etc., to identify and measure elements of matter and energy and their interaction. Apply results to formulate theories of physical phenomena solve industrial and technical problems and for making delicate instruments	The work is performed mostly inside Occasional field work is involved. Work place inside is comfortable but in field it is hot, humid and dusty. He usually works alone. Some jobs involve hazards of high voltage. The incumbents should be considered with aids & appliances.
610	Scientist Gr. (C)	S,ST,SE,RW,W,H,C	OA OL,HH		
611	Scientist Gr. (B)	S,ST,SE,RW,W,H,C	OA OL,HH		

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POSTS IDENTIFIED FOR BEING HELD BY PERSONS WITH DISABILITIES (OH including CP & LC, VH AND HH) IN GROUP A

Sl. No	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks
1	2	3	4	5	6
612	Radiologist Safety Officer	MF,SE,H,RW	OL,HH	and testing equipments. Undertake study of applied physics for understanding analysis data. Solar stellen and astrophysics, biological and geophysical phenomena etc. May specialise in one or more branches of physics such as mechanics, heat, light, sound, electronics, aero and hydro dynamics or use of X-Rays in testing of materials. Doing safety works concerned with radiological technology	The work is performed mostly inside Occasional field work is involved. Work place inside is comfortable but in field it is hot, humid and dusty. He usually works alone. Some jobs involve hazards of high voltage. The incumbents should be considered with aids & appliances.
613	Radiological Physicist	MF,SE,H,RW	OL,HH	Radiological work, giving treatment to the patients by using radiological equipments and techniques. Keep records.	
614	POST MASTERS Post Master	S,RW,H	OL,OA,BL,LV,HH	They control and co-ordinate work of all employees under them in a post office to ensure efficient service to public in accordance with rules and regulation prescribed. Allocate and assign responsibilities to subordinate personnel in their office. Maintain counters to facilitate service provided to public. Display relevant poster rules and regulations and publicise sale of special and commemorative stamp issue, Government bonds, etc. control sale of postage envelopes, stamps and other postal stationary and check timely collection and delivery of letters, money orders etc. within area prescribed. Check cash book amounts, saving bank accounts and other prescribed records. Render accounts to audit office relating to their office and sub offices. May supervise function of telegraph office, if attached to post office. May keep cash and valuables in joint custody with treasurer.	Most of the work is performed inside.The place is well lighted. Workers work alone, It does not involve any hazard.
615	Sr. Time Scale (Post)				
616	Jr. Time Scale (Post)				
617	PRINTING SUPERVISORS Works Manager (Printing Technology)	ST,BN,MF,SE,H,RW	OA,OL,HH	They plan, scrutinise, co-ordinate and control activities of printing presses. May supervise the work of printing press men working on different types of machines, like flat bed-letter-press, rotary printing machines, off-set printing machines, May instruct and supervise mixing of inks to match the colours, examine final proofs, check printed copies. May also look after general administration of the press and solve day-to-day problems of the workers. May also deal with the customers and decide printing charges etc.	Most of the work is performed inside. The work place is noisy and pungent Smell of inks is common. Work is mostly done in a group.
618	Manager (BHU Press)	ST,BN,MF,SE,H,RW	OA,OL,HH		
619	PUBLIC RELATIONS OFFICERS Public Relations Manager	S,W,SE,RW,H,C	OA,OL,B,LV	They maintain liaison between organisations employing them and general public and promoting goodwill and better understanding. Distribute publicity material issues and press releases, popularise organisation's activities Study news papers, journals etc carefully and note trend of public opinion and criticism of policies. Meet press and public representatives, explain	The work is performed both inside and outside. The work place inside is well lighted and comfortable The workers usually work in a group No hazards are involved.
620	Dy Advertising Manager	S,W,SE,RW,H,C	OA,OL,B,LV		
621	Public Relations Officer	S,W,SE,RW,H,C	OA,OL,B,LV		
622	Programme Coordinator	S,W,SE,RW,H,C	OA,OL,B,LV		
623	(Keeper) Public Relations	S,W,SE,RW,H,C	OA,OL,B,LV		

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1	2	3	4	5	6
624	Asstt. Information Officer	S,W,SE,RW	OA,OL,B,LV	special features of organisations employing them. Distribute publicity materials arrange films shows, to cultivate appreciation of the organisation's activities. Participate in exhibitions and display posters, charts, models, etc. to public. May select suitable publicity materials write special features, articles, reports or pamphlets. May prepare other audiovisual aids. May edit journals or periodicals for publishing activities of establishment or organisations May maintain information centre and organise community relations activities.	
625	Asstt. Public Relations Officer	S,W,SE,RW	OA,OL,B,LV		
626	Asstt. Director (Exhibition)	S,W,SE,RW	OA,OL,B,LV		
627	Asstt. Information Officer	S,W,SE,RW	OA,O.,B,LV		
628	Asstt. Public Relations	S,W,SE,RW	OA,OL,B,LV		
629	Publicity Manager	S,H,RW,SE,C	OL,BL,OA	Publicity Manager prepares publicity material and issues it through press, screen or radio to attain effective publicity for organisation, Government, business houses or other institutions.	The work is performed both inside and outside. The work place inside is well lighted and comfortable
630	Officer (Posted in Publicity & Public Relations)	S,ST,W,H,RW,SE	OA,B,LV	Prepares news releases, scripts, salient features and other publicity materials to be published. Publicises publicity material through appropriate media such as display at important places,exhibitions, films, newspaper, radio and personal contacts. Scrutinises newspaper and magazines to collect news and views to ensure effective publicity relating to his published material. May tour area and contact public to promote mutual goodwill. May maintain liaison with press representatives. Record journalistic experience and specialisation in arranging and participating in exhibitions, festivals, meals etc; type of publicity media in which specialized and industry or in stitution in which experienced.	The workers usually work in a group .No hazards are involved. Incumbents should be considered with aids & appliances.
631	Registrar	S,ST,W,SE,H,C	OA,OL,B,LV,HH	Planning and scheduling work of section, shall deal with non routine cases referred , keep track of paper movement , hold meeting to discuss sections work.Responsible for official work as per the instructions from higher authorities Dy Registrar Planning & scheduling work of entire Dept,Unit &Sections Assign specific job to subordinates , maintain and review annual confidential reports, Warning & reprimands to employees, Public relation with UGC and Govt Registrar - Principal Admn. officer of the University, Regulate the Work & conduct of officers in accordance with Acts, Statutes, Ordinances, rules & regulations. Suspend transfer reprimand memos to employees.Enter into agreement sign documents and authenticate records on behalf of University.All work in office , supervise and sometimes touring job.	Incumbents should be considered with aids & appliances.
632	Deputy Registrar	S,ST,W,SE,H,C	OA,OL,B,LV,HH		

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1	2	3	4	5	6
633	Asstt. Registrar	S.ST.SE.W.H.C	OA.OL.B.LV.HH	Asstt. Registrar-Incharge of section and responsible for normal working. Planning and scheduling work of section, shall deal with non routine cases referred, keep track of paper movement, hold meeting to discuss sections work. Responsible for official work as per the instructions from higher authorities.	Use of aid and appliances as per requirement of the job
RESEARCH OFFICERS					
634	Senior Analyst	S.W.SE.RW.ST.C	OA.OL.B.LV.HH	They develop and apply most effective methods for collecting, tabulating & interpreting data in any one of wide variety of fields. Determine character and volume of information accessory for solution of any problem and obtain or devices and method for collecting necessary information. Determine most effective techniques for the production of data required according to natureof available information and type of problem under study. Interpret and present data in required form. May write reports analysing and evaluating conclusion on basis of variables conditions affecting interpretation of validity. May advise and consult private industrial concerns or Government agencise on matter such as operating efficiency, marketing methods and fiscal problems.	The work is performed both inside and outside. The work in the field is usually done in a group. Most of the other work is done alone. Work place is usually well lighted and comfortable. No Hazards are involved. Incumbents should be considered with aids & appliances.
635	Junior Analyst	S.W.SE.RW.ST.C	OA.OL.B.LV.HH		
636	Senior Research Officer	S.W.SE.RW.ST.C	OA.OL.B.LV.HH		
637	Dy. Manger (Planning Research)	S.W.SE.RW.ST.C	OA.OL.B.LV.HH		
638	Survey Officer	S.W.SE.RW.ST.C	OA.OL.B.LV.HH		
639	Asstt. Director (Non- Medical)	S.W.SE.RW.ST.C	OA.OL.B.LV.HH		
640	Field Officer	S.W.SE.RW.ST.C	OA.OL.B.LV.HH		
641	Audience Research Officer	S.W.SE.RW.ST.C	OA.OL.B.LV.HH		
642	Research Officer	S.W.SE.RW.ST.C	OA.OL.B.LV.HH		
643	Dy. Asstt. Director (Non- Medical)	S.W.SE.RW.ST.C	OA.OL.B.LV.HH		
OPERATION REASERCH OFFICER					
644	Project Officer			Research works regarding the project concerned, collecting and organising the data. Research activities, collection data and editing the data and information.	Incumbents should be considered with aids & appliances.
Research Officer					
645	Sr. Scientific Officer			Maintaining and servicing the equipments and different types of tools and keep them in good and working condition.	
646	Sr Research Officer IMS (CEMS)	MF.SE.H.RW	OL.HH	Doing research activities.	
647	Jr. Research Officer (IMS)	MF.SE.H.RW	OL.HH		
648	Jr. Research Officer (IT)	MF.SE.H.RW	OL.HH		
649	Research Officer (Women Studies)	SE.H.RW	OL.HH	Research activities, collection data and editing the data and information.	Use of aid appliances as per requirement of the job
650	Research Officer (IMS)	SE.H.RW	OL.HH	Undertake research work in IMS.	
651	Research Officer-cum-Editor	MF,SE,H,RW	OL.HH	Research activities, collection data and editing the data and information.	
652	Officer (Posted for Research Activities)	S,W,SE,RW,ST	B,LV,OL		
653	Dy. Director (Molecular Biology)	ST,W,SE,RW,S,BN,MF	HH.OL	Carry out research on molecular biological aspects of malaria vector and parasite to develop molecular tools for diagnostic, population and ecological and vector control genetics, evaluation aspects.	The work is mostly performed inside well lighted rooms. Worker usually works alone. It does not involve.
654	Dy. Director (Research)	ST,W,SE,RW,S,BN,MF	HH.OL	To carry out the research work in diarrhoea disease. 2) To plan, implement, co-ordinate, supervise and guide epidemiological studies in the hospital field area, 3) The incumbent should be prepared to fo on laboratory/field duty any where in India, whenever required, 4) Any other work as assigned by the superior	The work is laboratory based involves field, visits extensive tours for data collection
655	Asstt. Director (Molecular Biology)	ST,W,SE,RW,S,BN,MF	HH.OL	To study the molecular aspects of mircobiology of different enteric pathogens & parasites. The candidates should be familiar with techniques such as cloning, sequencing, various Hybridoma techniques and molecular tools as applicable to diarrhoea pathogens.	The work is laboratory based needs to walk around laboratory.

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1	2	3	4	5	6
656	Asstt. Director (Research)	ST,W,SE,RW,S,BN,MF	HH.OL	To plan and execute research project of regional/national importance and to assist the director in research activity of the centre in thrust areas of regional importance	The work is laboratory based needs to walk around laboratory.
657	Asstt. Director (Medical)	ST,W,SE,RW,S,BN,MF	HH.OL	The candidate will be required to actively participate in the ongoing research project in the centre. He/She will be expected to plan research programme, draft and proposal and undertake research on different aspects of medical help. The job requires travelling in the community.	The work is laboratory based needs to walk around laboratory. The work involves standing & sitting
658	Sr. Research Officer (SRO-Immunology)	ST,W,SE,RW,S,BN,MF	HH.OL	The incumbent will participate in ongoing immunological studies of the Institutes. In addition, the job will require development and execution of research proposals.	The work is laboratory based, involves field-visits, extensive tours for data collection.
659	Sr. Research Officer (SRO-Microbiology)	ST,W,SE,RW,S,BN,MF	HH.OL	The incumbent is expected to plan and participate in studies on natural history of HIV infections, research and diagnosis of opportunistic infectious and other related reserch on HIV aids in India.	The work is laboratory based, needs to walk around involvs touring
660	Scientist (Environmental Microbiology)	ST,W,SE,RW,S,BN,MF	HH.OL	To initiate conduct research identifying and working out microbiological / biotechnology solutions to environmental problems.	The work is laboratory based and involves field work.
661	Scientist (Histopathology)	ST,W,SE,RW,S,BN,MF	HH.OL	To study the path morphological mechanism of toxicity, chemicals, organise and provide histopathological support to various R&D programme and industry sponsored evaluation of Industrial chemicals and products	The work is laboratory based and involves visit to Industry.
662	Scientist (Analytical Chemistry)	ST,W,SE,RW,S,BN,MF	HH.OL	To undertake study on analysis and characterisation of environmental, chemical & their metabolise.	The work is laboratory based.
663	Scientist (Chelating Therapy)	ST,W,SE,RW,S,BN,MF	HH.OL	To synthesise new chelating agents for heavy metals poisoning e.g. heterocyclic system with sulphur, Nitrogen, Oxygen as heteroatom and investigate their efficacy.	The work is laboratory based.
664	Scientist (Chelating Biochemical Toxicology)	ST,W,SE,RW,S,BN,MF	HH.OL	To develop chelating agents for the removal of intracellular bound lead/cadmium and their mode of action	The work is laboratory based.
665	Scientist (Cell Cultural)	ST,W,SE,RW,S,BN,MF	HH.OL	To undertake invitro studies for primary screening and studying biochemical mechanism of action of chemical using primary and cell lines	The work is laboratory based.

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1	2	3	4	5	6
666	Scientist (Microbiology/Immunology)	ST,W,SE,RW,S,BN,MF	HH.OL.BL.	*The candidate is required to undertake studies on animal and human viruses using cell culture and immunotoxicity studies.	The work is laboratory based.
667	Scientist (Polymer Chemistry)	ST,W,SE,RW,S,BN,MF	HH.OL	The candidate should be well versed in the area of molecule modelling of polymers with demonstrated expertise in the application of contemporary software for prediction of fundamental polymer property. The candidate must have an ability to understand the relationship between theory and experiment.	The work is laboratory based.
668	Principle Scientific Officer (PSO) (Information systems)	ST,W,SE,RW,S,BN,MF	HH.OL.BL.	Will be responsible for development Vigyan Prasar Information system (VIPRIS) for S&T. communicator for different media and number of Government and non-government scientific and technological organisations. Should have up to date knowledge of IT development	The work involves computer operation development of software
669	Sr. Scientist Officer (SSO) (Publications)	S,R,W,SE,BN	HH.OL.BL.	Responsible for implementing / monitoring VP activities relating to publication	Desk work
670	Sr. Scientist Officer (SSO) (Sky Watching/Astronomy)	ST,W,SE,RW,S,BN,MF	HH.OL	Responsible for sky watching / Astronomy and other science club related activities of Vigyan Prasar.	Needs to operate telescope, study astronomy.
671	Sr.Scientist	ST,W,SE,RW,S,BN,MF	HH.OL.BL.	Looking after the environmental aspects of the ports and harbour project in Andaman and Nicobar and Lakshadweep islands as per the guidelines issued by the Ministry of Environment and Forest Department and Forest and Wild Life.	The work is humid & dusty.
672	Incharge (Arts & Photo Section)	MF,SE,H,R,W,	HH.OL.BL.	Collection of photo, art pieces etc. Arrange all photos and art works in order. Keep the room/gallery clean and neat. Maintain records of the photos and art works. Doing research works.	Use of aid and appliances as per requirement of the job
673	Incharge(IMS workshop)	MF,SE,H,R,W,	HH.OL.BL.		
674	Jr. Research Officer (IMS)	MF,SE,H,R,W,	HH.OL.BL.		
675	Jr. Research Officer (IT)	MF,SE,H,R,W,	HH.OL.BL.		

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1	2	3	4	5	6
SALES AND MARKETING OFFICERS					
676	Manager (Distribution)	S.H.W.H.C.SE.RW	OA.OL,HH.LV	They are incharge of the stores and purchase depts. of their offices. They take steps to to note the sales of various productsof their organisations, both in the country and abroad. May visit intending buyers, negotiate terms and conditions of business with them and convince them of the superiority of the product of their organisations over that of the products of the other organisation May arrange exhibition of their products. May get phamplets etc. prepared for the publicity of their goods. Keep themselves abreast of their latest national and international market trends and advise their deptt. to make necessary changes, modification in the design and the quality of products to increase their selling potential. May so advise the Departments on the most viable price for various goods, keeping in view the national and international price structure. May deal with stores and purchase officers of other organisations. May arrange and/ or attend trade delegations to and from other countries.	The work is performed both inside and outside. Extensive touring is involved. Work place is usually comfortable. Worker works in a group. No hazards are involved.
677	Addl. General Manager (Marketing)	S.H.W.H.C.SE.RW	OA.OL,HH.LV		
678	Dy. Manager (Distribution)	S.H.W.H.C.SE.RW	OA.OL,HH.LV		
679	Dy. Manager (Product Dev.)	S.H.W.H.C.SE.RW	OA.OL,HH.LV		
680	Sales Manager	S.H.W.H.C.SE.RW	OA.OL,HH.LV		
681	Dy. Manager Production	S.H.W.H.C.SE.RW	OA.OL,HH.LV		
682	Asstt. Director (Export) Promotion	S.H.W.H.C.SE.RW	OA.OL,HH.LV		
683	Management Trainee	S.ST.W.SE.RW.H.C	OL.BL.OA.HH.LV		
684	Marketing Officer	S.ST.W.SE.RW.H.C	OL.BL.OA.HH.LV		
685	Sr. Marketing Officer	S.ST.W.SE.RW.H.C	OL.BL.OA.HH.LV		
686	Asst. Marketing Mgr.	S.ST.W.SE.RW.H.C	OL.BL.OA.HH.LV		
687	Dy. Marketing Mgr.	S.ST.W.SE.RW.H.C	OL.BL.OA.HH.LV		
688	Marketing Manager	S.ST.W.SE.RW.H.C	OL.BL.OA.HH.LV		
689	Chief Marketing Mgr	S.ST.W.SE.RW.H.C	OL.BL.OA.HH.LV		
690	Dy. General Mgr.	S.ST.W.SE.RW.H.C	OL.BL.OA.HH.LV		
691	General Manager. (Marketing)	S.ST.W.SE.RW.H.C	OL.BL.OA.HH.LV		
MATERIAL OFFICERS					
692	Asst.Material Officer	MF,PP,L,KC,BN,S,ST,W,SE,H	OL,BL,OA,LV,HH	To assist material scientist in conducting studies for understanding and developing materials To procure materials,maintain stocks and to issue it to the stakeholder.	
693	Material Officer	MF,PP,L,KC,BN,S,ST,W,SE,H	OL,BL,OA,LV,HH		
694	Asst. Material Mgr.	MF,PP,L,KC,BN,S,ST,W,SE,H	OL,BL,OA,LV,HH		
695	Dy. Material Mgr.	MF,PP,L,KC,BN,S,ST,W,SE,H	OL,BL,OA,LV,HH		
696	Material Manager	MF,PP,L,KC,BN,S,ST,W,SE,H	OL,BL,OA,LV,HH		
697	Chief Material Manager.	MF,PP,L,KC,BN,S,ST,W,SE,H	OL,BL,OA,LV,HH		
698	Officer (posted in Marketing and Customer Service)	S,SE,H,RW	OL,BL,OA,LV,HH		
SECURITY OFFICERS					
699	Senior Security Officer	S,ST,W	OL	They plan control and supervise security arrangement of individual plants, establishment buildings, men, materials and other movable and immovable	The work is performed both inside and outside. Workplace outside
700	Security Officer	H,RW			

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1	2	3	4	5	6
				property against fire, thefts, pilferage, unauthorized entry and personal hazards Allot duties to security personnel at gates of workshops , stores, warehouses works and administrative buildings, unauthorised entry of man and passage of material. Issue gate passes to visitors desiring entry into restricted premises and check security personnel on duty. Enquire into complaints of unauthorised entry of men and material and cases of theft etc. and report the matter to police for further action. Maintain discipline amongst security personnel. May assist fire-fighting personnel in case of fire.	is hot humid and dusty. Worker involves hazards.Incumbence of OH category needs to be considered with aids & appliances.
	STORES OFFICERS				
701	Controller of Stores	S.SH.W.SE.RW.C	OA.OL.HH	They are responsible for the availability of various goods required in their office, section, factory, etc. and also for their proper supply to the actual users. They make assessment of the quantity of different items required at specified intervals on the basis of information provided by the actual users. They contact producers, manufacturers or the agents to discuss and settle	The work is performed mostly inside. Occasional visits to the market are required. Works place is well lighted. It does not involves hazards.Incumbence of OH category needs to be considered with aids & appliances.
702	Manager Stores	S.SH.W.SE.RW.C	OA.OL.HH		
703	Purchase Officer	S.SH.W.SE.RW.C	OA.OL.HH		
704	Deputy Purchase Officer	S.SH.W.SE.RW.C	OA.OL.HH		
705	Stores Officer	S.SH.W.SE.RW.C	OA.OL.HH		

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OH= Orthopaedically Handicapped, CP= Cerebral Palsy, LC= Leprosy Cured, VH= Visually Handicapped, HH= Hearing Handicapped

POSTS IDENTIFIED FOR BEING HELD BY PERSONS WITH DISABILITIES (OH including CP & LC, VH AND HH) IN GROUP A

Sl. No	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks
1	2	3	4	5	6
706 707	Asstt. Supdt. Stores Suptd.Stores	S.ST.SE.H.BN	OA.OL.HH	<p>terms and conditions of sale including the minimum standards or specifications to which the goods must conform. May call for tenders from different suppliers. and place orders for supplying these. Ensure that goods supplied conform to the agreed standards. Arrange for proper storage of goods including spraying of pesticides to kill white ants, rats, etc. in case of perishable goods. May maintain proper accounts of purchase and supplies. May look after general administration of the stores department and be administrative Incharge of the Junior staff.</p> <p>They receive stores and issue various types of goods, tools, equipment , raw materials, etc. and maintain record of each item Check incoming supplies against orders, bills or vouchers Identify weight or measures and examine various items to ensure correct supply . Affix the identity slips to items giving code numbers or marks. Enter details of goods received in stock registers. Maintain bin cards for each item indicating stock in hand. Ensure proper storing and preservation of goods. Issue stock on demand making necessary entries in registers and bin cards; Exercise physical check of stores periodically and tally with stock registers. Render to superiors periodical statements and reports showing position and condition of stocks. Make requisition for replacement and further supply under advice of superiors. Supervise work of subordinates engaged in lifting goods.</p>	<p>Work is performed mostly inside. Visits to market are required. Work place is dusty Worker works alone . No hazards are involved.</p>

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Sl. No	Designation	Physical Requirement	Categories of Disabled suitable for jobs	Nature of work performed	Working condition / Remarks
1	2	3	4	5	7
708	Systems Officer	ST.W.BN.H.SE.RW	OA.OL.BL.HH	Interpreting system, design requirements estimating machine requirements (size and limitations), flow charting (drawing up systems and program flow charts, coding, developing test data, programme compilation debugging (removing errors) testing, modifying programs, parallel programs, testing program maintenance (changes , upgrades, modifications). Learning new technologies (Software & Hardware). Training in user inter- action, making presentations etc.	The work is mostly performed inside in well lighted rooms. Workers usually work alone. It does not involve any hazards. Incumbent of OH category need to be considered with aids & appliances.
709	Speech Therapist Lecturer	S.ST.SE.BN.W.H.C	OL.OA.BL	Speech and language therapist does planning of therapy and counselling. Teaches undergraduates.	Work in groups and alone,mostly inside but also outside.The work is less hazards.
710	School Principal Principal CHS	S.ST.BN.H.SE.RW MF.SE.H.RW	OL.OA.BL. B.LV.HH OL.OA.BL. B.LV.HH	Higher Secondary and High School Teacher teachers one or more subjects to students of high school, higher secondary school, multipurpose school in regional language or English. Teachers,students of various standards, allots and corrects home work, gives practical instructions in science subjects in laboratory. Conducts tests and examinations and decides eligibility for promotion to higher standards. Maintains school registers and records.	The work is performed mostly inside in group. The work place is well lighted.
711	Principal, School of Nursing	MF.SE.H.RW	OL.OA.BL. B.LV.HH		
712	School Vice Principal	MF.SE.H.RW	OL.OA.BL. B.LV.HH		
713	Head master/Head mistress	MF.SE.H.RW	OL.OA.BL. B.LV.HH		
714	Micro Analyst (Science Faculty)	MF.SE.H.RW	HH.OL		

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1	2	3	4	5	6
				May collect fees,conduct sports and extra-curricular activities such as scouting, hobby clubs, dramatics. May be in-charge of stores and equipment, hostel, transport, canteen, library, etc. Is designated as Science Teacher if teaching science subjects such as Chemistry, Physics, etc. as Domestic Science Teacher if teaching domestic science subjects, hygiene, cooking, kitchen gardening,house economics, etc., and as Basic Teacher if teaching according to basic educational system. Is designated as Headmaster or Principal, Secondary School if incharge of school and responsible for executing school's educational programme. Record type of school in which experienced; standards, subjects and medium in which taught;experience of administrative work and extra-curricular activities. Maintain payment records,Bill passing,Record keeping,Maintain records of Sales tax, income tax etc.,Payments to employee, suppliers, contractors etc., Documentation,Data Feeding of financial transaction etc.	
TELE-COMMUNICATION ENGINEERS					
715	Dy. General Manger (Operations)	S.ST.BN.SE.H.C.RW.MF	OA.OL	They design, manufacture, install, operate and maintain telegraph and telephone telex system, radio, radar, special microwave and other telecommunications instruments. Survey area for installation of telegraph and telephone equipment. Prepare plans and get drawings made with necessary details. Install suitable telecommunication equipment like teleprinters, signalling equipment, transmitters, radio, receivers, etc.. Supervise laying of overhead and underground cables. Conduct periodical checks of stations and units and attend to breakdown to remove faults in telephone and telegraph system. Maintain telecommunication equipment in working order May specialise in designing and maintaining special equipments for telegraph, telephone, teleprinting or radio broadcasting systems including sero-mechanism and tele system controls.	The work is performed both inside and outside. Workplace in field is hot humid, dusty and noisy. The worker usually works in a group . However planning job is done inside. Field work is hazardous. Incumbent of OH category need to be considered with aids & appliances.
716	Dy. General Manger (Planning)	S.ST.BN.SE.H.C.RW.MF	OA.OL		
717	Dy. General Manager (Area Incharge)	S.ST.BN.SE.H.C.RW.MF	OA.OL		
718	Station Engineer	S.ST.BN.SE.H.C.RW.MF	OA.OL		
719	Divisional Engineer (Outdoor)	S.ST.BN.SE.H.C.RW.MF	OA.OL		
720	Divisional Engineer (Installation)	S.ST.BN.SE.H.C.RW.MF	OA.OL		
721	Divisional Engineer (Indoor Maintainance)	S.ST.BN.SE.H.C.RW.MF	OA.OL		
722	Divisional Engineer (Planning)	S.ST.BN.SE.H.C.RW.MF	OA.OL		
723	Senior Engineer	S.ST.BN.SE.H.C.RW.MF	OA.OL		
724	Process Engineer	S.ST.BN.SE.H.C.RW.MF	OA.OL		
725	Asstt. Divisoinal Engineer	S.ST.BN.SE.H.C.RW.MF	OA.OL		
TRAINING OFFICERS					
726	Training Manager	ST.H.SE.RW	OA.OL.B.LV	They identify training needs, plan, formulate and execute institutional and	The work is performed mostly

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1	2	3	4	5	6
727	Principal Training Officer	SE,RW	OA.OL.BL.HH	or on the jobs in service training programmes within the frame work of policies of the organisations/Depts. aimed at improving personnel efficiency and out-put Advise and assist in development of syllabi programmes, training materials /aids Study polices, procedures, instruments and other related documents Prepare notes, comments, concentering field problems to modify/ draft or peat-ional instructions . Suggest suitable speaker/trainers for specific area of training , advise on appropriate training activity, assist evaluation of trainees, as also training programme . May correspond with concerned agencies, offices, organisations, .May maintain related statistics, conduct written/ practical tests and prepare reports thereon.	inside except for practical training in organisations like Indian Air lines. The work place inside is well lighted The work in general organisa-tions does not involve any hazards. However , work in organizations like Indian Air lines is hazardous.Incumbent of OH category need to be considered with aids & appliances.
728	Chief Instructor	SE,RW	OA.OL.BL.HH		
729	Sr. Training Officer	SE,RW	OA.OL.BL.HH		
730	Training and Inspection Officer	SE,RW	OA.OL.BL.HH		
731	Dy. Director (Condensed Course)	SE,RW	OA.OL.BL.HH		
732	Divisional Engineer (Principal)	SE,RW	OA.OL.BL.HH		
733	Dy. Director (Training)	SE,RW	OA.OL.BL.HH		
734	Training Officer	SE,RW	OA.OL.BL.HH		
735	Management Trainee	SE,RW	OA.OL.BL.HH		
736	Asst. Training Officer	SE,RW	OA.OL.BL.HH		
737	Sr. Training Officer	SE,RW	OA.OL.BL.HH		
738	Chief Training Mgr.	SE,RW	OA.OL.BL.HH		

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1	2	3	4	5	6
739	Tool Engineer;Tool Designer;Mechanical Engineer, Tools.	ST.S.SE.BN.MF.W	OL.HH	Tool Engineer; Tool Designer; Mechanical Engineer, Tools designs and supervises manufacture of tools, jigs, fixtures, gauges, cutters and other mechanical equipment and gets those already in use reconditioned, if possible for further use. Studies production methods,feed and speed of tools and machines used, required hardness and finish of products prescribed and standard of accuracy desired. Calculates sizes of tools from drawings or samples. Determines materials, tools and machines to be used, hardness and tempering temperatures etc. Prepares sketches or drawings with complete specifications, accuracy required and relevant instructions for manufacture. Observes work and checks it at different stages of production such as machining, filling, hardening, tempering, grinding, lapping etc. with precision instruments such as micrometers, vernier, slip gauges, sine-bar, shadow-graph, hardness testing machines etc. to ensure that work is being made to required accuracy. Inspects finished product, observes performance to ensure required accuracy and certifies conformity to precision standards. Examines used tools, gauges, fixtures, cutters etc., determines if they can be further used with prescribed accuracy by mjinor repairs, such as regrinding replacement of component, hardening, tipping (brazing or weldng required type of steel cutting edge on tool) etc. and gets them reconditioned if possible. May check tools and cutters periodically and ensured their proper maintenance. May specialise in designing particular types of tools such as press-tools, form cutters, hammer dies etc. Record types of tools and gauges in which specialised; whether experienced in making dies by die-copying machine and if member of any Engineering Institution or Association.	The work is performed mostly inside except for practical training in organisations The work place inside is well lighted
740	Jr. Maintenance Engg.	MF.SE.H.RW	OL.HH		
741	Technical Officer	S.ST.BN.SE.H.RW	OL.HH	Maintaining and servicing the equipments and different types of tool and keep them in good and working condition.	Use of aid and appliances as per requirement of the job
742	Scientific Officer (IT)	S.ST.BN.SE.H.RW	OL.HH	Maintaing and servicing the equipments and different types of tools and keep them in good and working condition.	Use of aid and appliances as per requirement of the job
743	Scientist (Photo-voltaic) IT	S.ST.BN.SE.H.RW	OL.HH	Maintaing the collection of photos, keep them safe in order. Maintain records of the photos and art works.	

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744	Sr. Instrumentation Office	BN.S.ST.W.SE.H.RW	OL.HH	Maintaining servicing the electronic tools, equipments keep reports. Procurement of materials and maintain records.	Use of aid and appliances as per requirement of the job
745	Jr. Instrumentation	BN.S.ST.W.SE.H.RW	OL.HH	Maintaining servicing the electronic tools, equipments keep reports. Procurement of materials and maintain records.	Use of aid and appliances as per requirement of the job
746	Training & placement officers	S.H.RW.ST.W.C	OA.OL.LV	Plan and undertake suitable training programme, identify suitable jobs, carrying out placement and related activities. Interviews employment seekers to obtain factual details of job experience, training obtained etc. May assist employers in their recruitment process by using specialised techniques to determine aptitude, interest values etc	The work is performed mostly in sided. The work place is well lighted and comfortable work in office, use of computer
UNIVERSITY & COLLEGE TEACHERS					
DISCIPLINES (SCIENCE, ENGINEERING, M.B.A.,HOSPITAL MANAGEMENT HOTEL MANAGEMENT, ENVIRONMENT, LAW,JOURNALISM, TOURISM)					
747	Lecturer	S.SE.W.BN.MF	OL.BL.OA.B.LV	JOB DESCRIPTION (ARTS) They teach University and college students one or more Arts subjects such as History, Geography, commerce, sociology, Philosophy, Economics, Pol. Science Indian, or Foreign Language such as Hindi Sanskrit, English Law Management, Tourism, Journalism. Deliver lectures and conduct seminars, set examination papers, conduct examinations and evaluate answer books. Maintain class registers and records. May conduct research and guide research work.	The work is performed mostly inside.The work place is well lighted.Incumbents needs to be considered with aids & appliances.
748	Asstt. Professor	S.SE.W.BN.MF	OL.BL.OA.B.LV		
749	Reader	S.SE.W.BN.MF	OL.BL.OA.B.LV		
750	Professor	S.SE.W.BN.MF	OL.BL.OA.B.LV		
SCIENCE					
751	Lecturer	S.ST.W.BN.SE.H.C	OA.OL	JOB DESCRIPTION (SCIENCE) They teach the students of Diploma, Bachelor and Master level students in the area of sciences , Mathematics, Engineering, Medical and Environment disciplines Deliver lecture and guide, supervise practical work in the field or laboratory. Set examination papers, conduct examinations and mark paper. Maintain class registers and record. May conduct or guide research work.	The work is performed mostly inside.The work place is well lighted.Incumbents needs to be considered with aids & appliances.
752	Asstt. Professor	S.ST.W.BN.SE.H.C	OA.OL		
753	Reader	S.ST.W.BN.SE.H.C	OA.OL		
754	Professor	S.ST.W.BN.SE.H.C	OA.OL		
COMMERCE					
755	Lecturer	S.ST.W.BN.SE.H.C	OA.OL	Job Description (Commerce & Management) They teach University & College students on or other subject related to Finance, Administration, Production, Industrial Relations, Personnel Laws Administration of Industry, Trade, Commerce, Finance & Institutions like hospitals etc. They assist students in their project work, supervise group discussions, assist research, co-ordinate, write research papers & provide consultancies to consumer organisations on various aspects of Management. They teach Business Management, Hotel Management, Hospital Management Tourism & General Administration. They conduct exams & prepare results.	The work is performed mostly inside.The work place is well lighted.Incumbents needs to be considered with aids & appliances.
756	Asstt. Professor	S.ST.W.BN.SE.H.C	OA.OL		
757	Reader	S.ST.W.BN.SE.H.C	OA.OL		
758	Professor	S.ST.W.BN.SE.H.C	OA.OL		

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	Journalism & Mass Communication			JOB DESCRIPTION (Journalism & Mass Communication)	
759	Lecturer	S.ST.W.BN.H.C.SE	OA.OL	They teach one or other subjects related to Journalism or Mass Communication which includes class room lectures in the areas of Print, Radio, Video, Journalism, techniques of interview broadcasting writing, Report, Editing Acting etc. They assist students in their practical training in the use of Video, Audio equipments, photography. They assist their students in project work, research work & contribute research papers. They conduct exams & prepare results.	The work is performed mostly inside. The work place is well lighted. Incumbents needs to be considered with aids & appliances.
760	Asstt. Professor	S.ST.W.BN.H.C.SE	OA.OL		
761	Reader	S.ST.W.BN.H.C.SE	OA.OL		
762	Professor	S.ST.W.BN.H.C.SE	OA.OL		
763	Dean University Colleges	S.ST.W.BN.H.C.SE	OA.OL.BL.B.LV	Responsible for official work as per the instructions from higher authorities	The work is performed mostly inside. The work place is well lighted. Incumbents needs to be considered with aids & appliances.
764	Principal University Colleges	S.ST.W.BN.H.C.SE	OA.OL.BL.B.LV	Administrative and supervising of academic work. Work allotment to staff.	The work is performed mostly inside. The work place is well lighted. Incumbents needs to be considered with aids & appliances.
765	Principal University Schools	S.ST.W.BN.H.C.SE	OA.OL.BL.B.LV	Administrative and supervising of academic work. Work allotment to staff.	The work is performed mostly inside. The work place is well lighted. Incumbents needs to be considered with aids & appliances.
766	University Engineer (UWD)	MF.S.ST.BN.SE.H.RW.C	OA.OL.HH	Execution & maintenance of works, procurement of materials and machinery implementation of contracts.	The work is performed mostly inside. The work place is well lighted. Incumbents needs to be considered with aids & appliances.
767	Asst. Engineer	MF.S.ST.BN.SE.H.RW.C	OA.OL.HH	Assist the Seniors concerned with the work.	The work is performed mostly inside. The work place is well lighted. Incumbents needs to be considered with aids & appliances.
768	Examination Controller	SE.H.RW	OA.OL.HH	Controlling overall examination system and section.	The work is performed mostly inside. The work place is well lighted. Incumbents needs to be considered with aids & appliances.
769	Instructors Management Faculty	SE.H.RW	OA.OL.LV		
770	Vice - Chancellor	MF.S.H.RW	OA.OL.BL.LV.HH	To plan organise, co-ordinates and controls within authority, delegead, activities of Organisation, establishment etc, or one or more of its department/branches or sections, and includes officials	The work is performed mostly inside. The work is well lighted and comfortable work in office, use of computer.
771	Pro-Vice Chancellor	MF.S.H.RW	OA.OL.LV		
772	Director Academic	MF.S.H.RW	OA.OL.LV		
773	Dean Student's	MF.S.H.RW	OA.OL.LV		
774	Secretary to Vice Chancellor	MF.S.H.RW	OA.OL.LV		
775	Dy. Director CAS (History)	MF.S.H.RW	OA.OL.LV	Plans organise and controls, within authority delegated, engaged in running educational institutions. Directs acquisition, educational research, public service and development activities of institutions.	The work is performed mostly insided. The work place is well lighted and comfortable work in office, use of computer.
776	Dy. Director (Career Planning centre)	MF.S.H.RW	OA.OL.LV		
777	Asst. Director (Career Planning centre)	MF.S.H.RW	OA.OL.LV		
778	Information Scientist	PP.S.ST.BN.SE.H.RW	OA.OL.BL.HH	Supervising and collecting and dissemination of information. Prepare reports. Update websites of the University etc.	
779	VOCATIONAL COUNSELLING OFFICER	S.RW. W.ST.BN.MF.H.C	OL.BL.OA.B.LV	Vocational Counsellor guides and counsels individuals in vocational choice, vocational adjustment, vocational progress, etc. Interviews and collects information about client to assess his strength and weaknesses in relation to requirements of various occupations and educational training courses. Collects comprehensive information about occupations, employment market, educational and training facilities, scholarship facilities and other information relating to world of work.	The work is performed mostly inside. The work place is well lighted.
780	GUIDENCE LECTURER	S.RW. W.ST.BN.MF.H.C	OL.BL.OA.B.LV		
781	VOCATIONAL GUIDENCE OFFICER	S.RW. W.ST.BN.MF.H.C	OL.BL.OA.B.LV		

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782	Veterinary Officer	S.ST.BN.SE.H.RW	OL.HH	<p>Conducts counselling interviews on vocational and occupational choices in relation to special aptitudes, interests and personality characteristics. Provides occupational information to all those seeking it in person or by post. Conducts group guidance programmes for purposes of disseminating occupational information and promoting vocational maturity. May administer psychological tests of aptitudes, interests, personality traits, etc. as aids in assessment of individuals strengths and weaknesses. May conduct surveys and studies concerning psychological requirements of different occupations and problems relating to adjustment and efficiency in different fields of activity. May conduct job analysis and study staffing patterns in different industrial and commercial organisations. May assist employers in their recruitment problems. career week, career exhibition, etc. And deliver lectures on topics relating to vocational organisations. May assist employers in their recruitment problems guidance to students in schools and colleges.</p> <p>Record nature of duties performed; studies and surveys undertaken; types of clients guided; papers contributed to technical journals.</p> <p>Duties regarding the treatment of animals, keep the records.</p>	Use of aid and appliances as per requirement of the job.Mobility should not be restricted.

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