



Basic Details			
Organisation Chain	DIRECTORATE OF LIBRARY SERVICES OFFICE OF THE DISTRICT LIBRARY OFFICER - KOLKATA		
Tender Reference Number	338/DLO(Kol)		
Tender ID	2025_DLS_891472_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Item Rate
Tender Category	Services	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Online	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments			Cover Details, No. Of Covers - 2			
Online Bankers	S.No	Bank Name	Cover No	Cover	Document Type	Description
	1	ICICI BANK	1	Fee/PreQual/Technical	.pdf	NIT
	2	ICICI NEFT/RTGS	2	Finance	.xls	BOQ

Other Important Documents				
S.No	Category	Sub Category	Sub Category Description	Format/File
1	CERTIFICATES	CERTIFICATES	VAT/SALES TAX REGISTRATION CERTIFICATE ALONG WITH ACKNOWLEDGEMENT , PAN, LATEST IT ACKNOWLEDGEMENT, PTAX,LABOUR LICENCE	
2	CERTIFICATES	Provident Fund Certificate	Provident Fund Certificate	
3	CERTIFICATES	Employees State Insurance Certificate	Employees State Insurance Certificate	
4	CERTIFICATES	GST Registration Certificate	GST Registration Certificate	
5	CERTIFICATES	Bank Solvency Certificate	Bank Solvency Certificate	
6	CERTIFICATES	Permanent Account Number	Permanent Account Number	
7	COMPANY DETAILS	COMPANY DETAILS 1	PARTNERSHIP DEED, CO-OPERATIVE SOCIETY BYLAW, MOA,TRADE LICENCE,COMPANY REGISTRATION CERTIFICATE	
8	CREDENTIAL	CREDENTIAL 1	CREDENTIAL 1	
9	CREDENTIAL	CREDENTIAL 2	COMPLETION CERTIFICATES	
10	DECLARATION	DECLARATION FILE 1	DECLARATION FILE 1	
11	DECLARATION	DECLARATION FILE 2	DECLARATION FILE 2	
12	FINANCIAL INFO	WORK IN HAND	WORK IN HAND	
13	FINANCIAL INFO	P/L AND BALANCE SHEET FOR LAST FINANCIAL YEAR	P/L AND BALANCE SHEET FOR LAST FINANCIAL YEAR	
14	FINANCIAL INFO	P/L AND BALANCE SHEET 2022-23	P/L AND BALANCE SHEET 2022-23	
15	FINANCIAL INFO	P/L. AND BALANCE SHEET 2023-24	P/L. AND BALANCE SHEET 2023-24	
16	FINANCIAL INFO	P/L AND BALANCE SHEET 2024-25	P/L AND BALANCE SHEET 2024-25	

Tender Fee Details, [Total Fee in ₹ *- 0.00]				EMD Fee Details			
Tender Fee in ₹	0.00			EMD Amount in ₹	10,500	EMD Exemption Allowed	No
Fee Payable To	Nil	Fee Payable At	Nil	EMD Fee Type	percentage	EMD Percentage	2.0%
Tender Fee Exemption Allowed	No			EMD Payable To	Nil	EMD Payable At	Nil

Work /Item(s)	
Title	Arrangement For Refreshment And Supply of Manpower

Work Description	Arrangement For Refreshment Including Supply of Foods Tiffin Tea Snacks for Guest and All Participants And Supply of Manpower towards organization of Public Library Day in West Bengal to be held on 31st August 2025				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Tender Value in ₹	5,25,000	Product Category	Miscellaneous Services	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	30	Period Of Work(Days)	NA
Location	Dhono Dhanyo Auditorium	Pincode	700025	Pre Bid Meeting Place	Office of the District Library Officer, Kolkata
Pre Bid Meeting Address	Office of the District Library Officer, Kolkata Kolkata Metropolitan Library Building (5th Floor) 2 (Portion)Ballygunge Park Road, Ballygunge, Kolkata-700019	Pre Bid Meeting Date	16-Aug-2025 03:00 PM	Bid Opening Place	District Library Officer, Kolkata
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates					
Publish Date	15-Aug-2025 09:00 AM	Bid Opening Date	25-Aug-2025 11:00 AM		
Document Download / Sale Start Date	15-Aug-2025 11:00 AM	Document Download / Sale End Date	22-Aug-2025 04:00 PM		
Clarification Start Date	NA	Clarification End Date	NA		
Bid Submission Start Date	15-Aug-2025 11:00 AM	Bid Submission End Date	22-Aug-2025 04:00 PM		

Tender Documents					
NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	NIT	1085.60	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_2010854.xls	BOQ	358.00

Tender Inviting Authority	
Name	District Library Officer, Kolkata
Address	Office of the District Library Officer, Kolkata Kolkata Metropolitan Library Building (5th Floor) 2 (Portion)Ballygunge Park Road, Ballygunge, Kolkata-700019