

Government of West Bengal
Department of Mass Education Extension & Library Services
Bikash Bhawan, 5th Floor, Salt Lake, Kolkata 700091

No.676/MEE/Sectt./Estt.
Comp. No.:1219031

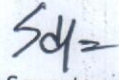
Dated 20/06/2025

Notice Inviting Quotation

Sealed quotations are invited by the undersigned from bona fide and experienced suppliers having credentials for similar type of supply work for the supply of the following articles. The bidders shall abide by the following terms and conditions.

- (i) All item-wise rates shall be quoted both in figures and words positively.
- (ii) The bidders shall submit their quotations to the undersigned by hand/registered post/courier service **on or before 4:00 pm on 04.07.2025**. This Department shall not be held liable for any delays due to the postal service or any other reasons whatsoever.
- (iii) The quotations shall be opened **at 2:00 pm on 07.07.2025** in the office chamber of the undersigned, while the bidders may remain present at the time of opening of the quotations. If this Department happens to be closed on the date of opening of the quotations as specified, the quotations shall be opened on the next working day at the same time and venue.
- (iv) Time is the essence of the contract. The successful bidder shall complete the supply work within the time specified on the supply order. No extension of time shall be allowed except for special cases.
- (v) Incomplete Quotations shall be rejected summarily.
- (vi) GST and any other taxes, which are payable on the goods at the time of invoicing in connection with the sale, shall be included in the total price. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account. All the prices shall be quoted in Indian Rupees only.

Sl. No	Name of the Article	Specification of the Article	Quantity
1.	PAPER SHREDDER	ANTIVA 9520 PAPER SHREDDER MACHINE	1 (ONE)



 Deputy Secretary to
 the Govt. of West Bengal

No.676/1(6)/MEE/Sectt./Estt.
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Dated 20/06/2025

Copy to:

1. The Notice Board of the Department of Mass Education Extension & Library Services, Government of West Bengal
2. The Notice Board of the Directorate of Mass Education Extension, Government of West Bengal
3. The Notice Board of the Directorate of Library Services, Government of West Bengal
4. Department/Directorate, Government of West Bengal
- ✓ 5. Shri Nitendu Roy, SSP of this Department, with the request to upload the **Notice Inviting Quotation** to the Departmental Website
6. The Guard File


 Deputy Secretary to the
 Government of West Bengal