

S. No.	Job title	Details
1	Name of Position	Project/ Engagement Manager
2	Number of Positions	1
3	Method of Recruitment	Contractual engagement at the end of a competitive selection process
4	Age Limit	Candidates should be below 50 years of age as on the date of advertisement
5	Period of Contract	1 year (with the option of a performance-linked extension)
6	Remuneration (Per Month)	Up to ₹3,00,000
7	Educational Qualifications	<p>Essential:</p> <ul style="list-style-type: none"> - Postgraduate Degree in Management (MBA), Public Administration / Policy (MPA/MPP), International Education Policy (M.Ed in IPE) or equivalent <p>Desirable:</p> <ul style="list-style-type: none"> - Additional Certifications in curriculum design, digital transformation, or skilling
8	Experience	<p>Essential:</p> <ul style="list-style-type: none"> • >10 years of relevant work experience in education and skilling • >3 years of experience managing large scale programs with state governments in India <p>Desirable:</p> <ul style="list-style-type: none"> • Experience in executing national and/or state-level higher education reform projects • Familiarity with key National level Education & Skilling guidelines: NSQF, UGC & NEP guidelines, Credits framework, etc.
9	Job Description	<ul style="list-style-type: none"> • Assist the office of the Secretary, Department of Higher Education, Government of Uttarakhand across key strategic projects • Lead flagship education reforms and skilling initiatives in the state of Uttarakhand, in line with the recommendations of the NEP and the state vision including drafting of key policy papers and strategy documents. • Conduct comprehensive project planning for flagship programs including identification and tracking of all program activities • Assess, evaluate & enhance curriculum frameworks impacting Higher Education students • Manage and coordinate with multiple different stakeholders including Higher Education institutions, University & college-

level stakeholders, and members of the Department of Higher Education

- Facilitate high quality qualitative & quantitative analyses including defining & monitoring priority KPIs, and identifying gaps to improve delivery of Higher Education
- Lead the implementation of academic & non-academic Higher Education interventions including tracking & documentation, management of vendors, ERP systems, & procurement processes
- Support upskilling of stakeholders across universities, colleges & the Department of Higher Education
- Support the Senior Consultant and Consultant in planning their tasks and reviewing them for timely completion

(2) वरिष्ठ सलाहकार (विभाग स्तर हेतु) – मानदेय धनराशि अधिकतम रू0 2.00 लाख प्रतिमाह

S. No.	Title	Details
1	Name of Position	Senior Consultant
2	Number of Positions	1
3	Method of Recruitment	Contractual engagement at the end of a competitive selection process
4	Age Limit	Candidates should be below 50 years of age as on the date of advertisement
5	Period of Contract	1 year (with the option of a performance-linked extension)
6	Remuneration (Per Month)	Up to ₹2,00,000
7	Educational Qualifications	Essential: - Postgraduate Degree in any discipline - Proficiency in core hard skills including office productivity tools (MS Office), AI tools to perform basic research and data analytics Desirable: - Postgraduate Degree in Management (MBA), Public Administration / Policy (MPA/MPP), International Education Policy (M.Ed in IPE) or equivalent - Certifications in Curriculum design, Digital transformation, or Skilling frameworks
8	Experience	<ul style="list-style-type: none">• >5 years of relevant work experience in education and skilling• >2 years of experience in national and/or state-level education projects with the government• Familiarity with key National level Education & Skilling guidelines: NSQF, UGC & NEP guidelines, Credits

Job Description

framework, etc. is preferable

- Support education reforms and skilling initiatives in the state of Uttarakhand, in line with the recommendations of the NEP
- Perform high quality qualitative & quantitative analyses including defining & monitoring priority KPIs, and identifying gaps to improve delivery of Higher Education
- Draft high-quality dashboards, reports & the creation of tools to automate key processes across Higher Education institutions & the Department of Higher Education
- Lead key workstreams across the implementation of academic & non-academic Higher Education interventions including tracking & documentation, management of vendors, ERP systems, & procurement processes
- Opportunity to collaborate with a range of key stakeholders including Higher Education institutions, University & College-level stakeholders, officials from the Department of Higher Education, & external experts

(3) सलाहकार (शासन स्तर हेतु) – मानदेय धनराशि अधिकतम रु0 1.00 लाख प्रतिमाह

S. No.	Title	Details
1	Name of Position	Consultant
2	Number of Positions	1
3	Method of Recruitment	Contractual engagement at the end of a competitive selection process
4	Age Limit	Candidates should be below 50 years of age as on the date of advertisement
5	Period of Contract	1 year (with the option of a performance-linked extension)
6	Remuneration (Per Month)	Up to ₹1,00,000
7	Educational Qualifications	<p>Essential:</p> <ul style="list-style-type: none"> - Graduate Degree in any discipline - Proficiency in core hard skills including office productivity tools (MS Office), AI tools <p>Desirable:</p> <ul style="list-style-type: none"> - Postgraduate Degree in Management (MBA), Public Administration / Policy (MPA/MPP), International Education Policy (M.Ed in IPE) or equivalent - Proficiency in key data analytics platforms such as Tableau, Power BI - Proficiency in basic coding (e.g., Python, SQL or similar tools)
8	Experience	<ul style="list-style-type: none"> • >3 years of total professional experience • >1 year of experience in the education sector

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Job Description

- Experience with national or state level education projects or large-scale implementation projects in other industries
- Support education reforms and skilling initiatives in the state of Uttarakhand, in line with the recommendations of the NEP
- Perform high quality qualitative & quantitative analyses including defining & monitoring priority KPIs, and identifying gaps to improve delivery of Higher Education
- Support in the drafting of high-quality dashboards, reports & the creation of tools to automate key processes across Higher Education Institutions & the Department of Higher Education
- Support the implementation of academic & non-academic Higher Education interventions including tracking & documentation, management of vendors, ERP systems, & procurement processes