





UNION TERRITORY OF PUDUCHERRY LEGAL SERVICES AUTHORITY

HANDBOOK

for
WELFARE OF THE CHILDREN
WITH DISABILITIES

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1. IMPLEMENTATIONS OF SCHEMES / PROGRAMMES FOR WELFARE OF THE CHILDREN WITH DISABILITIES

The Differently Abled Persons Section of the Social Welfare Department, Puducherry, is the sole steward of the Person with disabilities of all the four regions of the U.T. of Puducherry. This division is entrusted with the task of implementing many welfare schemes aiming to uplift their social status and also for ensuring equal opportunities to them for the elevation of their position in the society like the normal persons.

It is therefore the "Welfare of the Differently Abled Section" of the Department of Social Welfare which plays a vital role in ensuring that the target groups of the Differently abled persons stand benefited, from time to time, through the implementation of the various welfare schemes of the Department and also the amendments in the rules of such schemes if any, notified according to Government orders in this regard.

Various Schemes/programmes being implemented by this Directorate for persons with disabilities of which **Schemes/programmes eligible for Children with Disabilities** are detailed below.

2. WELFARE SCHEME

2.1 Name of the Welfare Scheme	The Grant of Financial Assistance to the Differently abled persons.
Objective of the Scheme including specific benefits (if any)	To provide Monthly financial assistance to the Differently abled to maintain their minimum standard of living. Benefits: a) 40% to 65% disability: Rs. 3000/- per month b) 66% to 85% disability: Rs. 3500/-per month c) 86% to 100 % disability: Rs. 4500/- per month d) Age from 60 to 79 Years: Rs. 3700/- per month e) Age from 80 Years: Rs.4800/- per month
Eligibility for each Scheme / Component at the time of applying to get the benefit	a) Ortho: 40% and above b) Deaf and Dumb: 40% and above c) Blind: 40% and above d) Mentally retarded: I.Q below 69. e) Annual Income: Not to exceed Rs.75,000/- per annum. f) Other conditions: Should be a resident of the U.T. of Puducherry (UTP) for 5 years or more.
Certificate to be Enclosed	Aadhaar Card , Ration Card, Medical Certificate, Income Certificate, Residence Certificate, Caste Certificate, Bank passbook and Applicant's photo
Processing Time	The selection is periodical, subject to availability of funds.
Whom to apply	 The Deputy Director, Differently Abled Section, Directorate of Social Welfare, Puducherry. The Assistant Director, Social Welfare Department (Sub Office), Karaikal The Welfare Officer (i\c), Social Welfare Department (Sub office), Mahe / Yanam.
In case of delay whom to contact?	Puducherry: The Director, Directorate of Social Welfare, Saradhambal Nagar, Ellaipillaichavadhy, Puducherry. Karaikal: The Collector, Karaikal Mahe/Yanam: The Regional Administrator, Mahe/Yanam
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2.2 Name of the Welfare Scheme	Free distribution of Rice to Differently abled persons	
Objective of the Scheme including specific benefits (if any)	Free rice or equivalent DBT is distributed to the differently abled persons who receive the payment of financial assistance from the Department.	
any)	➤ 15 Kgs of Rice per month or equivalent DBT is paid.	
Eligibility for each	a) Annual Income: Not to exceed 75,000/- per annum.	
Scheme / Component at	b) Disability: 40 % and above	
the time of applying to get the benefit	c) Residence : 5 years and above.	
get the benefit	d) Should be a recipient of the payment of financial assistance.	
Certificate to be Enclosed	Should be a beneficiary under Disability Pension Scheme.	
Processing Time	Subject to availability of fund.	
Whom to apply	> The Deputy Director, Differently Abled Section, Directorate of Social Welfare, Puducherry.	
	 The Assistant Director, Social Welfare Department (Sub Office), Karaikal 	
	The Welfare Officer (i\c), Social Welfare Department (Sub office), Mahe / Yanam.	
In case of delay whom	Puducherry: The Director, Directorate of Social Welfare,	
to contact?	Saradhambal Nagar, Ellaipillaichavadhy, Puducherry.	
	Karaikal: The Collector, Karaikal	
	Mahe/Yanam: The Regional Administrator, Mahe/Yanam	

2.3 Name of the Welfare Scheme	Free supply of Prosthetic Appliances to the differently abled persons
Objective of the Scheme including specific benefits (if	➤ Prosthetic appliances are supplied to the differently abled persons at free of cost in order to minimize the difficulties experienced by them.
any)	Free supply of prosthetic appliances like calipers, crutches, wheel chairs, tricycle, Hearing Aids, Spectacles / low vision aids etc., on the advice of the Specialist / Medical Officers concerned who attached to the Govt. General Hospital, Puducherry / Karaikal / Mahe and Yanam.
Eligibility for each	a) Annual Income: Not to exceed Rs.75,000/- p.a.
Scheme / Component at	b) Age: No restriction
the time of applying to get the benefit	c) Disability: 40 % and above
get the beliefit	d) Residence: Not less than five years
Supporting document	1. Aadhaar Card
(Certificate / documents	2. Ration Card
to be attached or provided by the	3. Medical Certificate
beneficiaries)	4. Caste Certificate
	5. Applicant's photo
	6. Financial Assistance ID Card
Processing Time	Periodical and depends on the availability of funds
Whom to apply	➤ The Deputy Director, Differently Abled Section, Directorate of Social Welfare, Puducherry.
	 The Assistant Director, Social Welfare Department (Sub Office), Karaikal
	➤ The Welfare Officer (i\c), Social Welfare Department (Sub office), Mahe / Yanam.
In case of delay whom	Puducherry: The Director, Directorate of Social Welfare,
to contact?	Saradhambal Nagar, Ellaipillaichavadhy, Puducherry.
	Karaikal: The Collector, Karaikal
	Mahe/Yanam: The Regional Administrator, Mahe/Yanam

2.4 Name of the Welfare Scheme	Perunthalaivar Karma Veerar Kamarajar Scheme of Financial Assistance towards funeral expenses of the Differently Abled persons.
Objective of the Scheme including	To meeting out the expenses in connection with funeral, in the event of the death of the differently abled person concerned.
specific benefits (if any)	➤ On the death of a differently abled person, financial assistance of Rs.15,000/- shall be paid towards the funeral expenses of the deceased pensioner.
Eligibility for each	a) Disability: 40 % and above
Scheme / Component at the time of applying to get the benefit	b) Son / daughter / spouse or any other close relative under whose care and maintenance of the deceased differently abled persons was living at the time of his / her death.
	c) Residence : Not less than five years
	d) Age limit : Nil.
	e) The application shall be made within 30 days from the date of death of the differently abled person.
Supporting document	1. Aadhaar Card – Both deceased and claimant
(Certificate / documents	2. Ration Card
to be attached or provided by the	3. Bank passbook
beneficiaries)	4. Applicant's photo
,	5. Death Certificate
	6. Financial Assistance ID of the deceased.
Processing Time	Periodical and depends on the availability of funds.
Whom to apply	➤ The Deputy Director, Differently Abled Section, Directorate of Social Welfare, Puducherry.
	 The Assistant Director, Social Welfare Department (Sub Office), Karaikal
	➤ The Welfare Officer (i\c), Social Welfare Department (Sub office), Mahe / Yanam.
In case of delay whom	Puducherry: The Director, Directorate of Social Welfare,
to contact?	Saradhambal Nagar, Ellaipillaichavadhy, Puducherry.
	Karaikal: The Collector, Karaikal
	Mahe/Yanam: The Regional Administrator, Mahe/Yanam

2.5 Name of the Welfare Scheme	Scholarship for differently abled persons (State)
Objective of the Scheme including specific benefits (if any)	➤ To provide scholarship to the differently abled persons who are students for enabling them to secure education. The assistance is extended to Student with Disabilities studying from I Std upto PG/ Professional courses.
	 ➤ Scholarship is granted to the differently abled students at the following rates. I – V std - Rs.1000/- per year VI – VIII std - Rs.2000/- per year IX – XII std - Rs.3400/- per year U.G Course - Rs.5000/- per year PG/Professional course - Rs.6800/- per year.
Eligibility for each Scheme / Component at the time of applying to get the benefit	a). Annual Income: Not to exceed Rs. 75,000/ per annum b). Disability: 40 % and above c). Residence: 5 years and above
Supporting document (Certificate / documents to be attached or provided by the beneficiaries)	 Aadhaar Card, Ration Card, Medical Certificate, Income Certificate, Caste Certificate, Bank passbook, Applicant's photo, Bonafide Certificate from Educational Institution, Previous year Marksheet.
Processing Time	Routine
Whom to apply	 The Deputy Director, Differently Abled Section, Directorate of Social Welfare, Puducherry. The Assistant Director, Social Welfare Department (Sub Office), Karaikal The Welfare Officer (i\c), Social Welfare Department (Sub office), Mahe / Yanam.
In case of delay whom to contact?	Puducherry: The Director, Directorate of Social Welfare, Saradhambal Nagar, Ellaipillaichavadhy, Puducherry.
	Karaikal: The Collector, Karaikal Mahe/Yanam: The Regional Administrator, Mahe/Yanam

2.6 Name of the Welfare Scheme	Pre-Matric Scholarship to Differently Abled Students (CSS).	
Objective of the Scheme including specific benefits (if any)	 To provide scholarship to the differently abled persons who are students for enabling them to secure education. (IX and X Std). The amount of Pre-matric scholarship includes the following for complete duration of the course. Maintenance allowance, Disability allowance and Book Allowance Visually Impaired/Intellectual Disabilities: Amount of Scholarship for Hosteller - Rs.14,600/- Per annum and Day Scholar - Rs.11,000 /- Per annum. Hearing Impaired/ Physically Disabled / Any other disabilities - Amount of Scholarship for Hosteller - Rs.12,600/- Per annum and Day Scholar - Rs. 9,000/- Per annum. 	
Eligibility for each Scheme / Component at the time of applying to get the benefit	 Students with disabilities (minimum 40%). He/She should be a regular, full time student studying in class IX or X in a Government school or in school recognized by Govt. or by a central/ state Board of secondary education. Income Limit: Not to exceed Rs. 2,50,000/- per annum. 	
Supporting document (Certificate / documents to be attached or provided by the beneficiaries)	 Aadhaar Card, Ration Card, Medical Certificate, Income Certificate, Caste Certificate, Bank passbook, Applicant's photo, Bonafide Certificate from Educational Institution, Previous year Marksheet, UDID card. 	
Processing Time	Once in a year	
Whom to apply	Through on-line in the National Scholarship portal	
In case of delay whom to contact?	Puducherry: The Director, Directorate of Social Welfare, Saradhambal Nagar, Ellaipillaichavadhy, Puducherry. Karaikal: The Collector, Karaikal	
	Mahe/Yanam: The Regional Administrator, Mahe/Yanam	

2.7 Name of the Welfare Scheme	Post-N	Matric Scholarship for Student with	Disabilities (CSS)
Objective of the Scheme including specific benefits (if	ar	o provide scholarship to the differently re students for enabling them to secure td to all other studies)	-
any)	F Ti fo i) iii iii iv	he amount of Post matric Scholarship or complete duration of the course. Disability Allowance, Reimbursement of admission fee as payable to the Institution/university Book Allowance.	orts fee, Medical npulsorily payable by sity/board.
	Sl.	Components of Scholarship	Financial Assistances
	a)	Reimbursement of admission fee and tuition fee paid/ payable to the Institution/university	Up to Rs. 1.40 lakh – per annum (subject to actual amount).
	b)	Miscellaneous fee(Library fee, Sports fee, Medical examination and such other fee compulsorily payable by the scholar to the Institution/university/board.	Up to Rs 10,000/- per annum (subject to actual amount)
	c)	Maintenance Allowance	Rs.1,200/- per month for hostellers, Rs. 650/- per month for day- scholars
	d)	Disability Allowances	a) Rs. 4,000/- per annum for Visual Impairment/ Intellectual Disabilities.
			b) Rs. 2000/- per annum for All other types of disabilities.
	e)	Book allowance	Rs. 1,500/- per annum.

Eligibility for each Scheme / Component at the time of applying to get the benefit	Eligibility: Disability - 40% and above. Parental Income Limit: Not to exceed Rs. 2,50,000/- per annum.
Supporting document (Certificate / documents to be attached or provided by the beneficiaries)	 1. Aadhaar Card 2. Ration Card 3. Medical Certificate 4. Income Certificate 5. Caste Certificate 6. Bank passbook 7. Applicant's photo 8. Bonafide Certificate from Educational Institution 9. Previous year Marksheet. 10. UDID card
Processing Time	Once in a year
Whom to apply	Through on-line in the National Scholarship portal
In case of delay whom to contact?	Puducherry: The Director, Directorate of Social Welfare, Saradhambal Nagar, Ellaipillaichavadhy, Puducherry. Karaikal: The Collector, Karaikal Mahe/Yanam: The Regional Administrator, Mahe/Yanam

2.8 Name of the Welfare Scheme	Payment of Transport Allowance to the Differently Abled Persons
Objective of the Scheme including specific benefits (if any)	 A fixed sum as Transport Allowance to the differently abled is paid. An amount of Rs.300/- per month shall be paid.
Eligibility for each Scheme / Component at the time of applying to get the benefit	a).Annual Income: Not to exceed Rs. 75,000/- per annum. b).Disability: Ortho - 40 % and above c).Residence: 5 years and above d).Should not be in receipt of any other financial assistance for conveyance purpose from the Department or any other source.
Supporting document (Certificate /documents to be attached or provided by the beneficiaries)	 Aadhaar Card, Ration Card, Medical Certificate, Caste Certificate, Applicant's photo, Financial Assistance ID Card, Income Certificate, Bank passbook.
Processing Time	The selection is periodical and depends on the availability of funds.
Whom to apply	 The Deputy Director, Differently Abled Section, Directorate of Social Welfare, Puducherry. The Assistant Director, Social Welfare Department (Sub Office), Karaikal The Welfare Officer (i\c), Social Welfare Department (Sub office), Mahe / Yanam.
In case of delay whom to contact?	Puducherry: The Director, Directorate of Social Welfare,
to comact?	Saradhambal Nagar, Ellaipillaichavadhy, Puducherry.
	Karaikal: The Collector, Karaikal
	Mahe/Yanam: The Regional Administrator, Mahe/Yanam

2.9 Name of the Welfare Scheme	Grant of Financial Incentive for the benefit of the Eye Donors
Objective of the Scheme including	To create awareness among the public about the eye donation and to pay an amount of incentive to the donors of eye.
specific benefits (if any)	An amount Rs.10, 000/- per Beneficiaries to the near relatives of the Eye donor.
Eligibility for each	a).Annual Income : No ceiling
Scheme / Component at	b).Age: 18 years and above
the time of applying to	c).Residence: Not less than five years
get the benefit	d). The person who is claiming the payment of incentive must be a near relative of the eye donor.
	e). Should apply within 90days after the transplantation
Supporting document (Certificate /documents to be attached or provided by the beneficiaries)	 Aadhaar Card, Ration Card, Medical Certificate, Caste Certificate, Applicant's photo, Financial Assistance ID Card, Income Certificate, Bank passbook.
Processing Time	The selection is periodical and depends on the availability of funds.
Whom to apply	> The Deputy Director, Differently Abled Section, Directorate of Social Welfare, Puducherry.
	 The Assistant Director, Social Welfare Department (Sub Office), Karaikal
	➤ The Welfare Officer (i\c), Social Welfare Department (Sub office), Mahe / Yanam.
In case of delay whom to contact?	Puducherry: The Director, Directorate of Social Welfare, Saradhambal Nagar, Ellaipillaichavadhy, Puducherry.
	Karaikal: The Collector, Karaikal
	Mahe/Yanam: The Regional Administrator, Mahe/Yanam

2.10 Name of the Welfare Scheme	Cash award to the meritorious visually impaired students obtaining first three ranks at the State level in the SSLC and HSC examination.	
Objective of the Scheme including specific benefits (if any)	➤ To award Cash Prizes to the Meritorious differently abled persons (visually challenged students) who are studying in Government and Private Schools of the U.T. of Puducherry and secure first, second and third rank in respect of total marks in the SSLC and HSC examination.	
	➤ Providing Cash award of Rs.20,000/-, Rs.15,000/- & Rs.10,000/- to the first, second, and third rank holders respectively.	
Eligibility for each Scheme / Component at the time of applying to get the benefit	 Age: No restrictions Disability: 100 % Residence: Not less than 5 years Should have studied in Tamil or English Medium. Should have passed the qualifying S.S.L.C. & HSC Examination respectively. 	
Supporting document (Certificate / documents to be attached or provided by the beneficiaries)	 Disability Certificate Applicant's photo Aadhaar Card Study Certificate Residence Certificate 	
Processing Time	Once in a year	
Whom to apply	 The Deputy Director, Differently Abled Section, Directorate of Social Welfare, Puducherry. The Assistant Director, Social Welfare Department (Sub Office), Karaikal The Welfare Officer (i\c), Social Welfare Department (Sub office), Mahe / Yanam. 	
In case of delay whom to contact?	Puducherry: The Director, Directorate of Social Welfare, Saradhambal Nagar, Ellaipillaichavadhy, Puducherry. Karaikal: The Collector, Karaikal	
	Mahe/Yanam: The Regional Administrator, Mahe/Yanam	

2.11 Name of the Welfare Scheme	UDID (unique Disability Identification) (CSS)		
Objective of the Scheme including specific benefits (if any)	 For creating a National Database for PwDs. Providing Unique Identification card to Person with Disabilities by Central Government. Persons with disabilities will not need to make multiple copies of documents, maintain, and carry multiple documents as the card will capture all the necessary details which can be decoded with the help of a reader. The UDID card will be the single document of identification, verification of the disabled for availing various benefits in future. The UDID Card will also help in stream-lining the tracking of the physical and financial progress of beneficiary at all levels of hierarchy of implementation – from village level, block level, District level, State level and National level. 		
Eligibility for each Scheme / Component at the time of applying to get the benefit	 He / She should be a differently abled person with a Disability of 40% and above. Should be a resident of U.T. of Puducherry. 		
Supporting document (Certificate / documents to be attached or provided by the beneficiaries)	 Medical Certificate Applicant's photo Aadhaar Card Financial Assistance ID Card 		
Processing Time	3 months		
Whom to apply	 The Deputy Director, Differently Abled Section, Directorate of Social Welfare, Puducherry. The Assistant Director, Social Welfare Department (Sub Office), Karaikal The Welfare Officer (i\c), Social Welfare Department (Sub office), Mahe / Yanam. 		
In case of delay whom to contact?	Puducherry: The Director, Directorate of Social Welfare, Saradhambal Nagar, Ellaipillaichavadhy, Puducherry. Karaikal: The Collector, Karaikal Mahe/Yanam: The Regional Administrator, Mahe/Yanam		

3. CONTACT DETAILS OF THE IN-CHARGE FOR WELFARE SCHEMES

The Section Heads who are in-charge of Welfare schemes in respect of these Directorate and the population covered are detailed below:

Sl. No	Head of Section & Grievance Officer	Category served	Types of assistance	Contact No.
1.	The Deputy Director, Differently Abled Section, DSW, Puducherry.	Differently Abled person	Monthly Financial Assistance, Free rice, Tricycle (Motorized), Scholarship, Free Saree & Dhoties, Marriage Assistance, Vocational Training Assistance, Travel allowances, Prosthetic appliances, Funeral Expenses, etc.,	0413 - 2205871, 2205872
2.	The Field Officer, Social Defence Section, DSW, Puducherry.	Aged Person, destitute, Differently abled children and abandoned person	Grant in aid to NGO, Shelter, food, clothing, education, medical aid, etc.,	0413 - 2205871, 2205872
3.	The Assistant Director, Social Welfare Department, Karaikal	Differently Abled person, Children, Aged Person, destitute and abandoned person	Shelter, food, clothing, education, medical aid, etc., Scholarship and Various assistance to Differently Abled persons and senior citizen.	04368 - 223026
4.	The Welfare Officer, Social Welfare Department (Sub Office), Mahe	Differently Abled person, Children, Aged Person, destitute and abandoned person	-do-	0490 - 2332560
5.	The Welfare Officer, Social Welfare Department (Sub Office), Yanam	-do-	-do-	0884 - 2321319

4. Details of G.O. /Orders for the schemes implemented for Children with Disabilities

Sl.	Scheme/Programme	Details of the Government Order/Circular/Official	Date of issue	
No.	Seneme/110gramme	Memorandum issued	Date of issue	
1.	The Grant of Financial	G.O.Ms. No.19/93 Wel. (SW-I)	dt.06.04.1993	
	Assistance to the Differently abled persons.	Latest Amendment G.O.Ms. No.07/SWS/2024-25/1223	dt.14.10.2024	
2.	Free distribution of Rice to	G.O.Ms. No.13/2007-Wel. (SW V)	dt.26.03.2007	
	Differently abled persons	Latest Amendment	1, 02 05 2025	
		No.6558/DSW/DD/HW-4/2025-26	dt.02.05.2025	
3.	Free supply of Prosthetic Appliances to the differently abled persons	Latest Order No.5920/DSW/DD/HW-2/2023- 24/6761	Dt.02.08.2023	
4.	Perunthalaivar Karma Veerar	G.O.Ms. No.20/2004 Wel. (SW-V)	Dt.10.06.2004	
	Kamarajar Scheme of Financial Assistance towards	Latest Amendment	D. 25 04 2025	
	funeral expenses of the Differently Abled persons.	G.O.Ms. No.02/SWS/2022-23	Dt.25.04.2025	
5.	Scholarship for differently abled persons (State)	G.O.Ms. No.01/2014/SWD/1136	Dt.10.07.2014	
6.	Pre-Matric Scholarship to Differently Abled Students (CSS).	These are Central Sector Schemes and are directly implemented by the Department of Empowerment of Persons with Disabilities through an on-line		
7.	Post-Matric Scholarship for Student with Disabilities (CSS)	Scholarship management program		
8.	Payment of Transport	G.O.Ms. No.22/2001-Wel. (SW-II)	dt.24.09.2021	
	Allowance to the Differently	Latest Amendment		
	Abled Persons	G.O.Ms. No.03/SWS/2022-23/5394	dt.27.10.2022	
9.	Grant of Financial Incentive	G.O.Ms. No. 1/97-Wel. (SW II)	Dt.20.01.1998	
	for the benefit of the Eye	Latest Amendment		
	Donors	G.O.Ms. No. 07/2007-Wel. (SW V)	Dt.27.02.2007	
10.	Cash award to the meritorious	G.O.Ms. No.20/2007/Wel/SW-V	Dt. 13.08.2007	
	visually impaired students	T start Amandarant		
	obtaining first three ranks at the State level in the SSLC and HSC examination.	Latest Amendment G.O.Ms. No.09/SWS/2015-16	Dt.26.08.2015	
11.	UDID (unique Disability Identification) (CSS)	It is implemented as per guidelines of	Govt. of India	
