

[सोबत केंद्र शासन, वित्त मंत्रालय, [आर्थिक व्यवहार विभाग] नवी दिल्ली, यांच्या क्रमांक-एफ-१/६७/इसी/८४, दिनांक १७ डिसेंबर १९८५ च्या "राज्य शासनाचे / संघराज्य क्षेत्राचे मंत्री, राज्य विधान मंडळाचे/संघराज्य क्षेत्राचे सदस्य आणि राज्य शासनाचे अधिकारी यांच्या विदेश दौ-या विषयी मार्गदर्शक सूचना" या बाबतच्या गोपनीय पत्राची प्रत]

गोपनीय :

क्रमांक:- सोडोआर-१०८६/७९/अकरा,
सामान्य प्रशासन विभाग,
मंत्रालय, मुंबई-४०० ०३२,
दिनांक:- १७ फेब्रुवारी, १९८६

माहितीसाठी आणि मार्गदर्शनासाठी सादर अर्पित.

राज्यपालाचे सचिव,
मुख्य मंत्र्याचे सचिव,
सर्व मंत्री यांचे खाजगी सचिव,
सर्व राज्य मंत्री यांचे स्वीय सहाय्यक,
शासनाचे सर्व सचिव,
प्रबंधक, उच्च न्यायालय [मूळ न्याय शाखा], मुंबई [पत्राने]
प्रबंधक, उच्च न्यायालय [अपील शाखा], मुंबई, [पत्राने],
प्रबंधक, लोक आयुक्त व उप लोक आयुक्त यांचे कार्यालय, मुंबई [पत्राने]
सचिव, महाराष्ट्र विधान सभा सचिवालय, मुंबई [पत्राने]
सचिव, महाराष्ट्र विधान परिषद सचिवालय, मुंबई [पत्राने],
सचिव, महाराष्ट्र लोकसेवा आयोग, मुंबई [पत्राने],
सामान्य प्रशासन विभाग/का. क्र. १०, व १२-अ,
गृह विभाग-पोल-१,
महसूल व वन विभाग-एफ-७,
सर्व मंत्रालयाने विभाग,
सर्व मंत्रालयाने विभागाच्या प्रशासकीय नियंत्रणाखालील सर्व विभाग प्रमुख

२. त्यांना विनंती करण्यात येते की, विदेश दौ-याच्या प्रस्तावांची छाननी करतांना या मार्गदर्शक सूचना लक्षात घेऊन विहित केलेल्या कार्यपध्दतीचा अवलंब काटेकोरपणे करावा. या मार्गदर्शक सूचना सर्व मंत्रालयाने विभागांनी त्यांच्या प्रशासकीय नियंत्रणाखालील सार्वजनिक क्षेत्रातील सर्व उपक्रम, सर्व मंडळे व महामंडळे आणि सांविधिक संस्था यांच्या निदर्शनास तात्काळ आणून घ्याव्यात.



[मोना करंडे]

अवर सचिव, महाराष्ट्र शासन.

No.F.1/67/EC/84
Government of India
Ministry of Finance
(Department of Economic Affairs)

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New Delhi, the 17th December, 1985.

To

The Chief Secretaries to the State
Govts/Union Territories.

Subject:- Guidelines regarding foreign travel of
Ministers of State Govts/Union Territories,
Members of State Legislatures/Union
Territories and State Govt. officials.

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Sir,

I am directed to invite a reference to Cabinet Sectt. letter No. 21/1/1/81-Cab. dated the 16th August, 1982 on the above mentioned subject. In this connection it has been decided to prescribe the following guidelines for considering the proposals regarding travel abroad by Ministers of State Govts/Union Territories, Members of State Legislatures/Union Territories and State Govt. Officials :

A. Study tours/exploratory visits.

- i) Visits abroad for gathering general information or knowledge which are in the nature of general purpose study tours need not be approved in any circumstances,
- ii) If, however, the study tour abroad is related to any pending scheme of development in the State, such a visit may be approved for a period not exceeding 10 days provided some specific issue or aspect need to be studied. In such cases, the visit abroad will be approved only if the development project is an approved one and is covered by plan allocation.
- iii) Pre/post conference study tours would be restricted to six days duration only. Such pre/post conference study tours would be allowed only when they are of the nature indicated at (ii) above.
- iv) In the case of delegates participating in the Commonwealth Parliamentary Conferences, the duration of study tours would be restricted to six days and three countries, excluding travel time.

B. Visits abroad on hospitality basis

Visits abroad on an invitation from a private source/ organisations would not be encouraged/approved. Visits on hospitality basis will, however, be regulated keeping in view the following criteria:

- /_of
- i) Invitations should have been received either from a foreign government or from an international body (like UN and its specialised agencies, recognised international organisations, regional groups or any other such body with the approval of the Ministry of External Affairs, etc.) These should have been received through Ministry of External Affairs.
 - ii) In case of national political parties, the expenditure relating to international travel should be borne by the concerned political parties/individual, etc., as the case may be, and not by any foreign government/organisation etc.
 - iii) In the case of Ministers, the invitations should bear a relationship to their portfolio.
 - iv) Invitation should have been extended on some important occasion like National Day, or an anniversary, etc. being celebrated by the host country. The period should not exceed normally 2 weeks.

C. Visits abroad for attracting NRI investment/external assistance/finalising collaboration agreement

(a) NRI Investment

- i) The projects (promoted) by the State Govts. in the State Sector should be approved plan projects covered by plan allocations.
- ii) Sufficient advance planning should have been made before delegations are sent for attracting NRI investment for specific projects.
- iii) It would be necessary to send projects profile to the concerned offices abroad of the Indian Investment Centre to enable them to locate potential investors, etc.
- iv) Chief Ministers/Ministers need not be excluded from undertaking the visits.

(b) External Assistance

Separate visits abroad by Ministers of State Governments/Officials to negotiate external assistance for such projects need not be approved as this subject is within the purview of the Central Government which coordinates all external assistance.

(c) Collaboration agreements

Collaboration agreement proposals both from the public sector and private sector are considered on merits of each case. Among other things, profitability aspect of the proposal is to be justified fully in each case. Negotiations with foreign parties in connection with collaboration agreements are matters which are required to be carried out by technical authorities connected with the project. While giving its approval in

principle, in these cases, Govt. of India indicates broad parameters within which agreement has to be finalised with the overseas parties. In cases where any change is sought by the project authorities they have to seek Govt. of India's approval first. It is, therefore, proposed that the visits abroad by Ministers/Chief Ministers for discussions/negotiations in connection with collaboration agreements need not be encouraged.

4. It is requested that the above guidelines may please be kept in view while forwarding the proposals to the Department of Economic Affairs. It is hereby clarified that unless all procedural requirements are met and proposals are submitted to the Department of Economic Affairs at least three weeks in advance, it would be difficult for this Department to clear such proposals in time.

Yours faithfully,

Sd/-

(J.L.Bajaj)

Joint Secretary to the Govt. of India