



## DELHI STATE LEGAL SERVICES AUTHORITY

(constituted under the 'Legal Services Authorities Act, 1987', an Act of Parliament)

Under the Administrative Control of High Court of Delhi

Central Office, 3<sup>rd</sup> Floor, Rouse Avenue District Court Complex,

Pt. DeenDayalUpadhyayaMarg, New Delhi-200002

Email :legalaidwing-dlsa@nic.inwebsite : [www.dlsa.org](http://www.dlsa.org).



Ref. No. 253/DSLSA/LAW-II/Emp. of Counsellors/2024/4585-4590

Dated: 08.04.2026

### OFFICE ORDER

Pursuant to non-joining of Ms. Sana Khatun Counsellor following Counsellor from the of waiting list is appointed on regular panel of Counsellor as per the date mentioned against her name.

S. N.	Name of Counsellor	Posted at	Date of Joining
1.	Ms. Shefali	West DLSA, Tis Hazari Courts, Delhi	09.04.2026

The term of her services shall be from the date of their joining till 30.05.2026.

### The work profile of the Legal Services Counsellors shall be as follows:

1. Providing free counselling to POCSO and Rape Victims, drug addicts, victims of acid attack and in matrimonial/family disputes.
2. Filling the interaction sheet while counselling of victim and submitting it to DLSA concerned after interaction.
3. Ensuring confidentiality of victim interacted with, failing which he/she will be liable to be disengaged.
4. Counsellor shall work as per the directions of DSLSA and DLSAs.

### Terms and Conditions:

1. Honorarium of Rs. 45,000/- per month alongwith a transport allowance of Rs. 400/- Per visit to the residence of victim/beneficiary subject to a maximum of Rs. 5,200/- Per Month will be paid to each Counsellor as retainership fee. Engagement of a

Counsellor with Authority would not make him/her entitled to any other remuneration.

2. The Authority reserves the right to avail the services of engaged Counsellors to perform duties in Legal Services Clinics, Jails, Observation Homes, Legal Literacy Clubs, Schools, Colleges, Front Office of DLSAs etc. and also for other activities/awareness programmes.
3. It is mandatory to attend the induction training/orientation programme organised by DSLSA, failing which counsellors may be liable to be disengaged.
4. **Disengagement:** If performance of the engaged Counsellor is found unsatisfactory or the Counsellor is found to be involved in charging or collecting or demanding any amount from any person in any form or is found involved in any other misconduct or he/she contravenes the provisions of the Legal Services Authorities Act & DSLSA and DLSA Rules and the Regulations, he/she can be summarily disengaged and shall also be liable for action for professional misconduct as per Regulation 7 of the Delhi State Legal Services Authority Regulations, 2002.
5. This Authority reserves its rights to enlarge the scope of the duty of the engaged Counsellor in order to achieve the aim and object of "The Legal Services Authorities Act, 1987" and its Rules, Regulations, etc.

**(RAJEEV BANSAL)**  
**MEMBER SECRETARY**

**Copy for information (Through Mail):-**

1. Ld. Special Secretary, DSLSA.
2. Ld. Additional Secretary, DSLSA.
3. Ld. Secretary, (Litigation), DSLSA
4. Ld. Secretary Concerned DLSAs.
5. Counsellors concerned.
6. Office Order File.

**(RAJEEV BANSAL)**  
**MEMBER SECRETARY**