



# DELHI STATE LEGAL SERVICES AUTHORITY

(Constituted Under the 'Legal Services Authorities Act, 1987', an Act of Parliament)

**Under the Administrative Control of High Court of Delhi**

Central Office, Patiala House Courts Complex, New Delhi - 110001

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**Last date for submission of applications:**

**09.10.2019**

## CIRCULAR

Delhi State Legal Services Authority intends to appoint Accounts Officers (post – retirement) on contractual basis for District Legal Services Authorities, Delhi / New Delhi as per requirement on the following terms and conditions:-

### **Terms & Conditions:**

1. The retired officials of Comptroller & Auditor General of India, The Pr. Accountant General (Audit) Delhi, Principal Secretary (Finance), Govt of Delhi, High Court of Delhi, District Courts and Delhi Government may apply;
2. Upper age limit for remaining on the said post is 65 years;
3. The incumbent should have good experience in Accounts;
4. The selected candidate shall be paid a fixed remuneration of Rs. 35,000/- per month;
5. Accounts Officers (post – retirement) shall be entitled to avail a total number of 12 days paid leave in a year, subject to a maximum of three days leave in a month. In the event of the number of leave exceeding per year or per month, the permissible limit, pro-rata deduction will be made from their monthly remuneration;
6. Eligible candidates may submit their applications in the prescribed format complete in all respect to this Authority either by post or via e-mail at our e-mail address [estabwing-dlsa@nic.in](mailto:estabwing-dlsa@nic.in) on or before **09.10.2019**.
7. This Authority reserves the right to withdraw the aforesaid proposal;
8. The applications received after the due date shall not be entertained.

**(Kanwal Jeet Arora)**  
**Member Secretary**

**Proforma for the post of Accounts Officer (post – retirement) on Contractual basis**

*(to be filled in by the applicant only)*

1. Name: .....

2. Father's / Husband's Name: .....

3. Present Address: .....

Affix self  
attested  
passport size  
photograph

Contact no : .....

4. Permanent Address: .....

.....

5. Date of Birth (DD/MM/YYYY): .....

6. Date of retirement from the Govt. Services: .....

7. Post held at the time of retirement: .....

8. Disciplinary action / criminal case, if any during service, provide details:

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9. Nature of work dealt with:

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10. Educational Qualification:

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11. Any other Special qualification / achievement:

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12. Present employment, if any:

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Date:

(Signature of the applicant)

Place: