

2093  
Dy. No. 21/249  
Dated 21/2/19  
Central Office D.S.L.S.A.

**GOVT. OF NCT OF DELHI**  
**OFFICE OF THE DIVISIONAL COMMISSIONER, DELHI**  
**DEPARTMENT OF REVENUE, S.D.M.-(HQ)-V (PERSONAL BRANCH )**  
**5, SHAM NATH MARG, DELHI -54**

**NoF.1( 2)/SDM-V/Pr.Br./Rev.(HQ)/2019/67**      **DATED: 20-02-2019**

To

✓ The Secretary,  
Delhi State legal Service Authority,  
Patiala House Court,  
New Delhi.

**Subject : Regarding nomination of representative on interview board for the post of legal Assistant.**

Respected Sir/Madam,

We are in the process of recruitment for the post of legal Assistant in the Office of Divisional Commissioner, Revenue (HQ). The Walk-in-interview is slated to take place on 26.02.2019 between 11.00 A.M. to 1.00 P.M. at the Office of Divisional Commissioner, Revenue (HQ). A three member interview board under the Chairmanship of Divisional Commissioner (Revenue) is to be constituted. Deputy Commissioner-II (HQ) will be the second member and a representative from DSLSA is needed to complete the process of constitution of interview board.

You are therefore, requested to make arrangement for the nomination of a representative of DSLSA for the proposed interview board. The representative preferable should be from legal background. The detailed advertisement is also attached herewith for your perusal.

You are also requested to make the arrangement of uploading the Advertisement on the DSLSA website and notice board.

Regards

Yours faithfully

Encls.: As above.

(Sanjay Sondhi)  
SDM (HQ-V)  
(Legal and Judicial)  
Phone no. 7389254004  
e-mail I.D. [sdmhq8@delhi.gov.in](mailto:sdmhq8@delhi.gov.in)

**NoF.1( 2 )/SDM-V/Rev.(HQ)/2019**

**DATED: \_\_\_\_/\_\_\_\_/\_\_\_\_**

Copy forwarded for information to :-

1. P.A. to D.C. (II) (HQ) , O/o the Divisional Commissioner, Revenue Department, 5 Sham Nath Marg , Delhi.

Marked to Etb. Wing. (Admin./Proc./A/c's)  
A. Wing, Legal Lit. Wing, ADR Wing, PIO.

Special Secretary

(Sanjay Sondhi)  
SDM (HQ-V)  
(Legal and Judicial)  
Phone no. 7389254004  
e-mail I.D. [sdmhq8@delhi.gov.in](mailto:sdmhq8@delhi.gov.in)

**GOVT. OF NCT OF DELHI**  
**OFFICE OF THE DIVISIONAL COMMISSIONER, DELHI**  
**DEPARTMENT OF REVENUE 5, SHAM NATH MARG, DELHI -54**  
**PHONE NO.-011-23991200**      email: divcom@nic.in.

NoF.1( 2 )/SDM-V/Pr.Br./Rev.(HQ)/2019/50-53

DATED: 18/Feb/2019

**NOTICE FOR ENGAGEMENT AS LEGAL ASSISTANT ON CONTRACTUAL BASIS IN THE OFFICE OF THE DIVISIONAL COMMISSIONER, REVENUE (HQ), GNCT OF DELHI**

The office of the Divisional Commissioner invites applications from eligible and desirous advocates having requisite qualification and experience to apply for the position of legal Assistant in the office of the Divisional Commissioner, Revenue HQ on a contractual basis.

**Qualification & Experience:**

**Essential:**

1. Must have a Bachelors degree in law from a recognized university and registered with any Bar Council.
2. Must have been practicing as an advocate for not less than 3 years.
3. Maximum age limit 65 years as on the date of advertisement.

**Desirable:**

1. Good knowledge and experience in dealing with courts and matters pertaining to Cr.P.C., revenue matters, senior Citizen Act, 2007, environment protection laws, electoral laws and other laws relevant to Revenue department.
2. Good knowledge of computer and online legal search engines.
3. Having excellent communication skills and good knowledge of law and procedure.

**Important Instructions & Information for Applicants:**

1. The person to be engaged as legal Assistant will be paid a consolidated remuneration of Rs.35,000/- Per month. The initial engagement will be for a period of One year which may be extended subject to the performance of the person and the functional need of the office of the Divisional commissioner, Revenue (HQ). The person being engaged as a legal Assistant will not have any right for regularization against any post.

2. Willing and eligible candidate shall appear for "**WALK-IN-INTERVIEW**" to be held on 26/feb/2019 between 11:00AM to 1:00PM at the office of the Divisional Commissioner Revenue (HQ) 5-Sham Nath Marg Civil Line Delhi-110054. Candidate should bring Complete Curriculum Vitae along with their professional testimonials.
3. There shall be a three member interview Board/Committee.
4. No TA/DA will be admissible for attending the interview.
5. Canvassing in any form shall lead to cancellation of candidature.
6. Only those candidates who fulfill the eligibility criteria should appear for walk-in-interview.
7. The Department reserves the right to reject all the applications without assigning any reason thereof.
8. The date of interview may be changed/ postponed according to circumstances.
9. If the performance of Advocate is found unsatisfactory or he/she engages in any act of omission compromising on the integrity of the department, he/she can be removed from the post and shall also be liable for action for professional misconduct.

(Sanjay Sondhi)  
SDM(HQ-V)  
Legal & Judicial

**NoF.1( 2 )/SDM-V/Pr.Br./Rev.(HQ)/2019/50-53**

**DATED: 18/Feb/2019**

Copy for information to :-

1. DC-I (HQ), Office of the Divisional Commissioner, Revenue (HQ) GNCT of Delhi.
2. J.D. (IT), Office of the Divisional Commissioner, Revenue (HQ), GNCT of Delhi for uploading the Notice on the Website of Office of the Divisional Commissioner, Revenue (HQ), GNCT of Delhi.
3. PA to Divisional Commissioner, Revenue (HQ), GNCT of Delhi, 5 Sham Nath Marg Delhi 110054.
4. Office Order File/Guard File.

(Sanjay Sondhi)  
SDM(HQ-V)  
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