



DELHI STATE LEGAL SERVICES AUTHORITY

(Constituted Under the 'Legal Services Authorities Act, 1987', an Act of Parliament)

Under the Administrative Control of High Court of Delhi

Central Office, Patiala House Courts Complex, New Delhi - 110001

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24X7 Toll Free Helpline No.1516



Ref. No. 02/DSLSA/Proc/Purchase of Stationery/16-17/2681 Dated: 3/3/17
to 2684

Website

Sub: Letter regarding providing Rates/Quotation of Stationery Items

This Authority intends to purchase the following Stationery items on Credit basis and in this regard Kindly submit Quotations/Rates alongwith tax (if any) for the following items in a sealed envelope within 7 days from the receipt of this letter:-

S.NO.	Name of the items
1	Tags Green
2	Tags White
3	Stapler Pin (Small)
4	Stapler Pin (Big)
5	Stapler Machine (Small)
6	Stapler Machine (Big)
7	Spiral Pad
8	Glue Stick
9	Ball Pen Ordinary (Reynold)
10	Gel Pen Black (Uni Ball)
11	Gel Pen Blue (Uni Ball)
12	Gel Pen Green (Uni Ball)
13	Gel Pen Red (Uni Ball)
14	Marker
15	Folder Plastic
16	Wall Clock Cell
17	Remote Cell
18	Mouse
19	Keyboard
20	Pen Drive (16gb)
21	Pen Drive (8gb)
22	Register Diary
23	Register Dispatch
24	Slip Pad
25	Noting Sheet
26	All Pin
27	Cello Tape
28	Pencil
29	Eraser
30	Sharpner

31	Electric kettle	67	Hit Black
32	U-Clip	68	Hit Red
33	Tumbler small borosil	69	Broom Phool
34	Tissue paper	70	Dustbin
35	Hand Wash Liquid	71	Cleanzo
36	Soap lux	72	Collin Spray
37	Soap Rin	73	White Duster
38	Wall Clock	74	Yellow Duster
39	Harpic	75	Floor Duster
40	Phynael goli	76	Odonil
41	Sutli	77	Room Freshner
42	Cup Plate	78	Air wick machine
43	Envelop 9x4 (window)	79	Air wick refill
44	Envelop 9x4	80	Vim powder
45	Envelop 10x12	81	Towel Big
46	Envelop 16x12	82	Towel Small
47	Extension Cord	83	Plastic Bucket (Medium)
48	Pen Fluid	84	Broom (Tilli)
49	Flag 3x3	85	Car Towel Big
50	Highlighter	86	Highlighter
51	Log Book	87	Damper
52	Photocopy Rim A-4 size	88	Wiper
53	Photocopy Rim A-3 size	89	Dak Folder
54	Punching Machine single hole	90	Cutter
55	Rulled Register 2Qr	91	Scale
56	Rulled Register 4Qr	92	Peon Book
57	Rulled Register 6Qr	93	Printer Cartridge HP388AC
58	Rulled Register 8Qr	94	Printer Cartridge HP2612Q
59	Short Hand Note Book	95	Printer Cartridge HP-CF-210A
60	Cash Book Big	96	Printer Cartridge HP-CF-211A
61	Calculator	97	Printer Cartridge HP-CF-212A
62	Lock (big)	98	Printer Cartridge HP-CF-213A
63	Pen stand	99	Hot Case with ISI mark
64	Sua Wooden	100	Small Water Jug
65	Scissors	101	Water jug-10Ltr.
66	Agarbatti	102	Dustbin with cover small
		103	CD-Moserbear
		104	DVD-Moserbear

This issues in pursuance to order dated 03/03/2017 of Ld. Special Secretary.

Yours faithfully

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(Urmila Khosa)

Superintendent (Proc.)

DSLSA, PHC Complex, N.Delhi.