



DELHI STATE LEGAL SERVICES AUTHORITY

(constituted under the 'Legal Services Authorities Act, 1987', an Act of Parliament)

Under the Administrative Control of High Court of Delhi

Central Office, 3rd Floor, Rouse Avenue District Court Complex,

Pt. Deen Dayal Upadhyaya Marg, New Delhi-200002

Email : legalaidwing-dslsa@nic.in website : www.dslsa.org.



Ref. No. 237/DSLSA/LAW-II/Emp. Specialised Panel/2022&2024/2595 to 2611

Dated: 04.03.2025

OFFICE ORDER

This Authority has appointed 16 Legal Services Advocates for the purpose of providing free and competent legal aid under the aegis of this Authority at the Child Welfare Committees in Delhi. These Legal Services Advocates are **posted as under:**

SN	Name with Enrol. No.	Contact details	Place of Posting
1	S. Rama D/2649/2013	krishna.rama18@gmail.com 9891926642	CWC-II, Kasturba Niketan Complex, Lajpat Nagar, New Delhi
2	Jyoti Devi D/1207-A/2011	jyoti7jun@gmail.com 9711399884	CWC-VII, Nirmal Chhaya Complex, Hari Nagar, New Delhi
3	Indu Bala D/3666-A/2014	adv.indubala@gmail.com 7011546497	CWC-III, Sewa Kutir Complex, Kingsway Camp, Delhi
4	Ritu Chandra D/3497/2013	msrituchandra9@gmail.com 9971230935	CWC-IV, NPS Building, Near Police Apartment, Mayur Vihar Phase-1, Delhi
5	Rajni Gupta D/3213/2014	advrajnigupta29@gmail.com 9818334506	CWC-I, Nirmal Chhaya Complex, Hari Nagar, New Delhi
6	Yogesh Kumar D/4592/2010	adv.yogeshgahlot@gmail.com 9811004822	CWC-X, Room No. 1 & 2, Building No. 5, Children Home for Boys, Opposite P.S. Alipur, Delhi
7	Rajni Chauhan D/632/2010	chauhanrajni829@gmail.com 8376830183	CWC-VI, working Women Hostel Complex, Near Aman Vihar Police Station, Sector-22, Rohini, Delhi., Mayur Vihar Phase-1, Delhi

8	Praveen Kumar Nigam D/3884/2014	nigam_praveen@yahoo.com 9711888537	CWC-IX, Community Centre, NPS Building, 1 st Floor, Mayur Vihar, Delhi
9	Sandeep Kumar Saini D/3892/2013	sandy007saini@gmail.com 7960315740	CWC-V, Sankar Ashram Complex, Dilshad Garden, Delhi
10	Surina Anand D/2328/13	surinaanand@gmail.com 9540775556	CWC-VIII, PWD Barracks, B- Block, Kalkaji, Delhi
11	Sinthia Sood D/2786/2015	sinthiaadv.bhatia@gmail.com 9871400496	CWC-V, Sankar Ashram Complex, Dilshad Garden, Delhi
12	Gulshan Khan D-5066/2015	adv.gulshan@gmail.com 9582403563	CWC-X, Room No. 1 & 2 , Building No. 5, Children Home for Boys, Opposite P.S. Alipur, Delhi
13	Divya Raj Singh D-1100/2004	singhrajdivya@gmail.com 9818287348	CWC-III, Sewa Kutir Complex, Kingsway Camp, Delhi
14	Sakshi Arora D/1371/2011	sakshiarora99@gmail.com 9899166956	CWC-VIII, PWD Barracks, B- Block, Kalkaji, Delhi
15	Barkha Chhabra D/384/2017	barkhachhabra8@gmail.com 9454031847	CWC-I, Nirmal Chhaya Complex, Hari Nagar, New Delhi
16	Amibika Gupta D-3474/13	ambikagupta32@yahoo.in 8860891978	CWC-VI, working Women Hostel Complex, Near Aman Vihar Police Station, Sector- 22, Rohini, Delhi., Mayur Vihar Phase-1, Delhi

Terms & Conditions:-

1. LSAs are being nominated to work in CWC.
2. LSAs shall strictly follow the time schedule of the Child Welfare Committees i.e. 10:00 AM to 5:00 PM and mark attendance on Samarpan App.
3. LSAs are required to file all necessary applications and conduct all the acts to safeguard the interest of the children in need of care and protection.
4. LSAs shall maintain a case diary showing their day to day working along with the details of the action taken thereon.
5. LSAs shall interact with children and their parents. They shall also prepare an interaction sheet of the interview carried out by them.

6. Case Diary and the interaction sheet shall be open to inspection by the competent Officer of this Authority.
7. LSAs will inform to this Authority before taking leave by sending email on legalaidwing-dslsa@nic.in.
8. LSAs shall be paid fee as per approved fee schedule of DSLSA.
9. LSAs shall submit the monthly bills along with the attendance certificate and work done report duly verified by the Chairperson, CWC.
10. Postings may be changed by this Authority and necessary information shall be uploaded on the official website of this Authority.
11. It will be mandatory for panel Advocates to attend the training programmes and refresher courses organized by Delhi State Legal Services Authority (DSLSA) from time to time including the orientation programme to enable empanelled lawyers to handle legal aid work, as well as training to upgrade skills in various aspects of trial practice, such as the art of cross examination. Absence from such training programmes and courses, without prior permission would be a ground for removal from Panel.
12. Authority reserves the right to avail the services of empanelled advocates to perform duties in Legal Services Clinics, Outreach programmes, and Observation Homes etc. and for any other activities/awareness programmes including presence in the functions to be organised by the Authority.

Removal from Panel:- If performance of the panel Advocate is found unsatisfactory or the Advocate is found to be guilty of charging or collecting or demanding any remuneration from an aided person in any form or he/she contravenes the Scheme of the Act, Rules and the Regulations he/she can be removed from the panel and shall also be liable for action for Professional Misconduct as per Regulation 7 of the Delhi State Legal Services Authority Regulations, 2002 as well as provisions of the Advocates Act, 1961 or any other rules or regulation applicable. Authority reserves its rights to enlarge the scope of the duty of the legal service counsels in order to achieve the aim and objectives of “The Legal Services Authorities Act, 1987”.

Note: All the LSAs are supposed to work in co-operation and synergy with their colleagues.

-SD-

**(RAJEEV BANSAL)
MEMBER SECRETARY**

Copy forwarded through E-mail to:

1. Ld. Special Secretary, DSLSA
2. Ld. Additional Secretary, DSLSA
3. Ld. Secretary (Litigation)
4. Ld. Secretaries, All DLSAs
5. Chairperson, CWC-I to X, Delhi/New Delhi
6. All concerned Advocates
7. Official Website of DSLSA
8. Office File

**-SD-
(RAJEEV BANSAL)
MEMBER SECRETARY**

