लद्दाख केंद्र शासित
प्रदेश का प्रशासन
वित्त विभाग

सत्यमेव जयते

THE ADMINISTRATION OF UNION TERRITORY OF LADAKH FINANCE DEPARTMENT

File No.:G/1174/2026-(E-54645) 87-94

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यूटी सचिवालय, लेह**UT Secretariat.Leh**
Dated:27.11.2026

Subject: Periodic verification of qualifying service under the Central Civil Services (Pension) Rules, 2021 – reg.

Reference:Department of Pension and Pensioners' Welfare OM vide No:

1. No.28/4/2024-P&PW(i)/QS/10145 dated 29.10.2025,
2. No: 28/90/2022-P&PW(B)/8297 dated 02.10.2022 and
3. No: 28/04/2024-P&PW(I)/QS/10145-I dated 26.10.2026.

ORDER No: 09-F of 2026
Dated:27.11.2026

Attention is invited to the Office Memorandums under reference, wherein the Department of Pension and Pensioners' Welfare, Government of India, has re-circulated its earlier instructions regarding periodic verification of qualifying service under Rule 30 of the Central Civil Services (Pension) Rules, 2021, in view of delays in the processing and sanction of retirement benefits on account of inadequate periodic verification of service.

In this regard, all Departments and Government establishments under the Administration of UT of Ladakh shall ensure strict compliance with the following instructions:

(a) In accordance with Rule 30 of the Central Civil Services (Pension) Rules, 2021, on each occasion after a Government servant has completed eighteen years of service and on his being left with five years of service before the date of superannuation, the Head of Office, in consultation with the Accounts Officer, shall verify the service rendered, determine the qualifying service and communicate the period of qualifying service so determined to the Government servant in Format 4.

(b) For the purpose of verification of service, the procedure prescribed under clause (a) of sub-rule (1) of Rule 57 shall be followed. The verification undertaken under Rule 30 shall be treated as final and shall not be reopened except, where necessitated by a subsequent change in the rules and orders governing the conditions under which the service qualifies for pension and gratuity.

(c) A report shall be submitted to the Secretary of the Administrative Department by 31st January of each year, indicating the details of Government servants who were required to be issued a certificate of qualifying service during the previous calendar year under sub-rule (1), the details of those who were actually issued such certificates and the reasons for non-issuance of certificates in the remaining cases.

All Administrative Secretaries and Heads of Departments shall ensure that the aforesaid instructions, along with the earlier Office Memoranda dated 02.10.2022 and 29.10.2025, are brought to the notice of all concerned personnel dealing with pensionary benefits in their respective Departments and attached/subordinate offices for strict implementation.

Strict compliance with the above instructions shall be ensured by all concerned.

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This issues with the approval of the competent authority.

Sd/-

श्री त्सेवांग थरचिन /Sh. Tsewang Tharchin (IA&AS)
आयुक्त सचिव/Commissioner Secretary
वित्त विभाग/Finance Department,
केंद्र शासित प्रदेश लद्दाख /UT Ladakh

Copy to the: -

1. All Administrative Secretaries, UT of Ladakh.
2. Director General of Police, UT of Ladakh.
3. All Head of Departments, UT of Ladakh.
4. Deputy Commissioners, Leh, Kargil, Changthang, Nubra, Drass, Zangskar, Sham and Sankoo.
5. Technical Director, NIC Ladakh, for uploading on website.
6. Pay and Accounts Officer, Leh and Kargil.
7. All Drawing and Disbursing Officers, UT of Ladakh.
8. OSD to Chief Secretary and Administrative Secretary, Finance Department, UT of Ladakh.

Stanzin 27/11/26

स्टैनज़िन डोंसल/ Stanzin Donsal
वित्त निदेशक /Director Finance
केंद्र शासित प्रदेश लद्दाख /UT Ladakh