संघ राज्य प्रशासन, लद्दाख

सामान्य प्रशासन विभाग

सत्यमेव जयते

THE ADMINISTRATION OF UNION TERRITORY OF LADAKH

GENERAL ADMINISTRATION DEPARTMENT

F. No.: M/581/2022-GAD SEC

ई-मेल / email:
gad.utladakh@ladakh.gov.in

यूटी सचिवालय / UT Secretariat
लेह / Leh, Dated: 19.10.2026

Subject: Grant of State Awards for the year 2026 — Extension of timeline for inviting of nominations thereof.

Circular No: 16 - LA (GAD) of 2026
Dated: 19.10.2026

In continuation of Circular No. 15 – LA(GAD) of 2026 dated 18th September, 2026, regarding the submission of recommendations/nominations for the conferment of State Awards for the year 2026, the last date for receipt of such recommendations/nominations is hereby extended up to **30th October, 2026**.

Accordingly, all individuals, organizations and Government authorities are hereby requested to forward suitable recommendations/nominations of eligible persons/organizations, along with all requisite particulars and supporting documents, including citation(s), brief bio-data, letter(s) of recommendation and other relevant documents, strictly in accordance with the prescribed proforma appended to **Order No. 02–LA(GAD) of 2021 dated 08.01.2021** (copy enclosed).

All concerned are, therefore, advised to ensure that the complete recommendations/nominations reach the Office of the General Administration Department, UT Secretariat, Leh, on or before **30th October, 2026**. Nominations/recommendations received after the stipulated deadline shall not be entertained.

By order of the Competent Authority.

Sd/-
(P.T. Rudra Goud) IAS,
Administrative Secretary,
General Administration Department.

Copy to:

1. All Administrative Secretaries, UT of Ladakh.
2. IGP, Ladakh Police.
3. All Deputy Commissioner, UT of Ladakh.
4. All Director / HODs / Chief Engineers / Registrar University of Ladakh.

Copy also to the: -

1. Secretary to the Hon'ble Lt. Governor for information of the Hon'ble Lt. Governor, Ladakh.
2. Director, NIC, UT Ladakh for uploading on the UT website.
3. Joint Director Information Department, UT of Ladakh for wide dissemination in all mediums of information (electronic / print media).
4. DIO, Leh & Kargil for uploading on Official website.
5. OSD / PS to HCEC Kargil for information and necessary action.
6. OSD to the Chief Secretary, UT of Ladakh for information of the Chief Secretary.
7. Private Assistant to the Administrative Secretary, General Administration Department, UT of Ladakh.
8. E-office / Order file.

19/X

(Tashi Dolma) JKAS,
Special Secretary,
General Administration Department.

I/83/2021 F.No: LA/GAD(Awards)UTL/2020(II)

THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
GENERAL ADMINISTRATION DEPARTMENT

E-mail Id: gadutladakh@gmail.com

Civil Secretariat, UT Ladakh
Dated: - 08 .01.2021

Subject:- Institutionalizing the process of recommendations for conferment of State Awards.

Order No:- 02-LA(GAD) of 2021
Dated:- 08 .01 .2021

In supersession of all previous orders issued on the subject, sanction is hereby accorded to the adoption of the following procedure for conferment of 'State Awards' by the Administration of UT Ladakh:

1. The State Awards shall be announced on the occasion of Republic Day and shall be given in a separate Investiture Ceremony.

2. The Awards would be conferred to any person or organization in recognition of their excellence in the particular fields elucidated below. This recognition will encourage them to excel further in their fields and will in due course motivate others to emulate them.

3. The Awards may be considered in all or any of the following categories:
   I. Bravery.
   II. Literature, Art and Craft.
   III. Social Reforms, Empowerment & Environment Protection.
   IV. Public Service.
   V. Sports.
   VI. Entrepreneurship and Progressive Farming.
   VII. Teaching & Academics.

4. **Amount of Award:**
   a) The award for Bravery to children shall be a medal, Rs.51,000/- a citation and stipend of Rs.500/-per month up to Matric and Rs.1000/- per month in post Matric classes till he/she attains the 18 years of age. He/she will be entitled to a stipend from 01st January of the year in which he/she is conferred with the award. Stipend amount shall be paid through Direct Benefit Transfer in the awardees account. Senior Accounts Officer, GAD shall draw the entire amount for that financial year preferably in the month of April/May and transfer the same in awardees accounts. This stipend shall not be a bar for the child in getting any scholarship if he/she is otherwise entitled.

   b) The award for all other categories shall be a medal, Rs.51,000/- and a citation.

   c) Furthermore, the cash amount for Bravery where the person, whether a child or an adult who dies during the act of outstanding bravery would be Rs.1.00 Lakh.

5. As far as possible the Award for Public Service should be considered under various categories of employees i.e. Young employee (having less than 15 years of service); Senior employees (having 15 years or more of service) both under gazetted and non-gazetted categories.

6. Grant of any of the above-mentioned awards shall not render the awardee ineligible for award and scholarship under any other scheme by any other agency.

7. Further, one or more persons/organizations can be given the award in a year in a particular category.

8. The award may not be given for any category in case a suitable person/organization is not found in the particular year or the category.

9. **Nomination:**

The nomination for grant of State Award of Union Territory of Ladakh shall be made to the General Administration Department, Administration of UT of Ladakh by any of the following:

NON- GOVERNMENT PROPOSERS

a) Any person or organization

GOVERNMENT AUTHORITIES

b) Ladakh Autonomous Hill Development Councils may forward recommendation under any category.

c) Administrative Secretaries may also make a nomination under any of the categories relevant to their Departments including Public Service.

d) Deputy Commissioners.

10. The nomination/recommendation should contain all relevant details in the prescribed proforma including a citation in narrative form (maximum 500 words) bringing out the excellent achievements/ service of the person/organization recommended in his/ her respective field/ discipline. The existence of an element of public service in the achievements of the person/organization recommended for the award would be a desirable factor. The Proforma for making a nomination is appended to this order as Annexure.

11. All nominations/recommendations received from any of the above mentioned nominating persons/organizations/Government authorities shall be addressed and submitted to the Under Secretary, General Administration Department, Administration of UT Ladakh Secretariat, Leh.

12. **Screening Committee**

The recommendations/ nominations received by Under Secretary, GAD from any of the above persons/organizations/Government authorities shall be placed before the Screening Committee comprising the following:-

i. Administrative Secretary, General Administration Department

ii. Additional Secretary, Home & Vigilance Department
iii. A representative of the Culture Department to be nominated by the Advisor to HLG

(a) Deputy/ Secretary, General Administration Department will be the Convener of the committee.
(b) The Screening Committee shall be serviced by the GAD.
(c) The Screening Committee shall finalize its recommendation and the Commissioner/ Secretary General Administration Department shall place the recommendations of the Screening Committee before the UT Level Selection Committee. `

13. UT Level Selection Committee

The recommendation of the Screening Committee shall be placed before the UT Level Selection Committee which shall be comprised of the following:-

i. Advisor to Hon'ble Lieutenant Governor Ladakh- Chairman.
ii. Commissioner/Secretary General Administration Department- Member Secretary.
iii. Divisional Commissioner/ Secretary, Revenue Department.
iv. Head of Police Force Ladakh.
v. Secretary to Hon'ble Lt. Governor, UT Ladakh.

a) The Committee will be serviced by the General Administration Department.

b) The UT Level Screening Committee shall finalize the recommendations for consideration of the Hon'ble Lieutenant Governor.

14. Mode of selection:

The selection of entries for above will be as follows:

a) The Screening Committee shall be responsible for thorough scrutiny of all documents submitted by the proposer person/ organisation/ government authorities and will also exercise due diligence to physically verify the bona-fides of the achievements claimed.
b) The Chairman Selection Committee may devise suitable guidelines with detailed criteria for evaluation of nominations in an objective manner to the extent possible.

c) The particulars of the applicants/proposed individuals/organizations must be thoroughly verified. This verification process shall be undertaken and completed well before the convening of the meetings of the UT Level Selection Committee. The proposer(s)/proposer organizations/government authorities at S.No.9 above shall certify the correctness of the particulars and achievements claimed before the Screening Committee.

d) The integrity and credibility of the nominee should be impeccable and he/she should enjoy a good public reputation. In case of government employee the Screening Committee shall seek their vigilance clearance.

e) The Screening Committee shall undertake and complete the shortlisting process based on documents and reports submitted to it by proposers and may seek clarification from the concerned Deputy Commissioner/ Department or any other authorities if deems fit.

f) In the event of any discrepancy or a dispute arising during this verification process, the same shall be brought to the notice of the UT level Selection Committee for appropriate decision in the matter/resolution of the dispute.

g) The selection committee would give due consideration to various factors e.g. experience of the nominee in the relevant field, consistency of their performance, level of their achievement and its impact on society, the credibility of organisation etc for finalising its recommendations.

h) The final selection of entries shall be made by the Hon'ble Lieutenant Governor on the recommendation of the UT Level Selection Committee.

15. Dates for receipt and finalization of recommendation/nomination:-

i. The last date for receipt of the recommendation/nomination by Under Secretary General Administration Department shall be 30th September, each year. However, for the calendar year 2021, the nomination/ recommendation shall be received till 15th January 2021.

ii. The Screening Committee shall finalize its recommendation by 15th of November, every year. However, for the year 2021, the recommendations shall be finalized by 17th January 2021. The Administrative Secretary, General Administration Department shall place the recommendations of the Screening Committee before the UT Level Selection Committee.

iii. The UT Level Selection Committee shall finalize the recommendations by 15th December for consideration of the Hon'ble Lieutenant Governor through the General Administration Department, every year. However, for the year 2021, the recommendations shall be finalized by 20th January 2021.

By order of the Lt. Governor Ladakh.

Sd/-
(Ajeet Kumar Sahu), IAS
Commissioner/Secretary
General Administration Department

Copy to the:-

1. All Administrative Secretaries, Civil Secretariat, Ladakh.
2. Additional Director General of Police, Ladakh.

3. Secretary to Hon'ble Lt. Governor for information of the Hon'ble Lt. Governor, UT of Ladakh.
4. Deputy Commissioner/CEO, LAHDC, Leh and Kargil.
5. All Directors /HOD/Chief Engineers/Registrar University of Ladakh.
6. Deputy Director, Information Department for wide dissemination in all mediums of information (electronic/ print media).
7. District Informatics Officer, NIC, UT Ladakh for uploading on the UT website.
8. OSD/Private Secretary to Hon'ble CECs LAHDCs Leh & Kargil for information of Hon'ble CECs
9. Private Secretary to Advisor to Hon'ble Lt. Governor for information of Advisor to Hon'ble Lt. Governor, UT of Ladakh.
10. Private Secretary to Hon'ble MP Ladakh for information for Hon'ble Member of Parliament.
11. Order/office/e-office file.

8.01.2021

(Sonam Chhosdon)
Under Secretary
General Administration Department

Annexure to Order No. 02- LA(GAD) of 2021 Dated: 08. 01.2021

Proforma for nomination for State Awards in UT of Ladakh

Part-A: DETAILS ABOUT THE NOMINEE

Recent passport size Photograph of Individual Nominee

i. Name : _____

ii. Whether a person/Organisation: _____

iii. Father's/Husband's/guardian Name(In case of an organisation mention the name of the head of the organisation):

_____

iv. Date of Birth(In case of an organisation mention the date of incorporation of the organisation) _____

v. Gender (only in case of the person) _____

vi. Nationality (in case of organisation the place of incorporation of the organisation) _____

vii. Full Postal Address and contact details

_____

Ward/Village_____

Tehsil/Town_____District_____State_____

Email ID _____Mobile No: _____

Part- B: NOMINATION DETAILS

Field of Activity: _____

Award Category: _____

Whether Posthumous: _____

CITATION (500 words)

Note: *The citation should preferably be a write up in narrative form (maximum 500 words) depicting all the details of the excellence achieved, distinctions, publications etc. in the concerned field. The work done for the welfare of society, social service work may also be highlighted in the citation.*

AWARDS/RECOGNITION RECEIVED EARLIER BY THE APPLICANT/NOMINEE

Note: Details of other National /State level awards conferred to the nominee be provided.

State Awards _____

National Awards _____

International Awards _____

REFERENCES

Letter of recommendation by :

1. Name: _____ Address _____

   Mobile No _____ Email ID _____

2. Name: _____ Address _____

   Mobile No _____ Email ID _____

(Note: *Attach Letters of Recommendations of two persons who have witnessed the achievement or have full knowledge of achievement/excellence claimed. Provide the details of the persons above)*

DOCUMENTS/CERTIFICATES

Note: Kindly attach all significant/important documents/materials in support of the nomination and provide the list of documents attached.

1. _____
2. _____
3. _____
4. _____

Part-C: DETAILS ABOUT THE PROPOSER

Name _____

Whether a person/Organisation _____

Father's/Husband's/guardian Name(In case of an organisation mention the name of the head of the organisation) _____

Date of Birth(In case of an organisation mention the date of incorporation of the organisation) _____

Gender (only in case of the person) _____

Nationality (in case of organisation the place of incorporation of the organisation)

_____

Full Postal Address and contact details

_____

Ward/Village_____

Tehsil/Town_____District_____State_____

Email ID _____Mobile No: _____

CERTIFICATE

(Note: *The proposer person or the authorized signatory of the organization has to provide below certificate regarding correctness of the details and the achievement claimed)*

I, (name)……S/o,D/o……

Resident of …… do hereby certify;

that I know the nominee personally and have full knowledge of the particulars provided here and also the achievement/excellence claimed;

that there has been no criminal or corruption case(s) or such complaint pending against the nominee or he/she has been convicted in this regard by any court of law;

that all the particulars mentioned in this application and achievements claimed in this nomination are correct and true to the best of my knowledge and belief.

Signature (Authorized signatory in case of Organization)

Date
Place