

केंद्र शासित प्रदेश लद्दाख का प्रशासन
सूचना एवं जनसंपर्क विभाग
सिविल सचिवालय, लद्दाख



THE ADMINISTRATION OF
UNION TERRITORY OF LADAKH,
INFORMATION & PUBLIC RELATIONS
DEPARTMENT,
Civil Secretariat, Ladakh

File No: A/1495/2024-INFO DEPT SECTION/ **123-32**
ई-मेल/Email: ddinformationladakh@gmail.com

Date: 08.10.2026

NOTICE

Subject: Inviting comments of the stakeholders on the draft Recruitment Rules for the Gazetted post of Information Officer (Group 'B') in the Information Department, UT Ladakh.

1. In pursuance of DoP & Ts OM no. AB-14017/61 dated: - 13.10.2015 regarding the uploading of draft proposals for framing of Recruitment Rules on the website and calling for comments, the draft Recruitment Rules for the post of Information Officer (02 post) in Information Department, UT Ladakh (Copy Enclosed), are hereby uploaded on the official website of the Administration of Union Territory of Ladakh (ladakh.nic.in) for inviting comments from the stakeholder.
2. Before finalizing the Recruitment Rules in consultation with UPSC, comments, if any are invited from all the stakeholders, within a period of 30 days from the date of publication of the draft Recruitment Rules on the official website.
3. The comments, if any, may be sent by e-mail at ddinformationladakh@gmail.com or by post to the following address: - Atul Singh Mankotia, Under Secretary, Information Department Civil Secretariat, Leh Ladakh.
4. The comments received within the specified period shall be considered as per rules/instructions.

Enclosed: - (As above)

Your Sincerely,

अतुल सिंह मनकोटिया / (Atul Singh Mankotia), JKAS

अवर सचिव/Under Secretary,
सूचना विभाग/Information Department.

Copy to the:

1. All Administrative Secretary, UT of Ladakh
2. All Deputy Commissioner, UT of Ladakh

3. Joint Director, Information
4. State Information Officer, NIC, Ladakh with the request to upload the draft RR on the official website of the UT Administration Ladakh and District Websites of Leh and Kargil districts.
5. Joint Director, Information & Public Relations Department, UT Ladakh with the request for wide publicity.
6. Assistant Director Information, Leh & Kargil for information.
7. Office file.

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THE ADMINISTRATION OF
UNION TERRITORY OF LADAKH,
INFORMATION & PUBLIC RELATIONS
DEPARTMENT,
Civil Secretariat, Ladakh

File No: M-17037/6/2021-OFFICE OF DY DIR (INFO DEPT)-Part (1)/

ई-मेल/Email: ddinformationladakh@gmail.com

NOTIFICATION

Ladakh, the 08th of October, 2026

S.O. ____ , In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Government of India, Ministry of Home Affairs, Notification No. S.O. 5088(E) dated 01st November, 2022, as amended vide S.O. 4992 (E) dated: 9th September, 2026 and in supersession of all earlier notifications on the subject matter, the Lieutenant Governor (Administrator), Union Territory of Ladakh, hereby makes the following rules regulating the method of recruitment to the post of *Information Officer* in the Department of Information and Public Relations, namely:—

1. Short title and commencement :

- (a) These rules may be called the *Information Officer* in the Information and Public Relations Department Recruitment Rules, 2026.
- (b) These rules shall come into force from the date of their publication in the Official Gazette.

2. Number of posts, classification and Level in the Pay Matrix :

The number of said posts, its classification and Level in the Pay Matrix attached thereto shall be as specified in *column (2), (3) & (4)* of the *Schedule* annexed hereto.

3. Method of recruitment, age limit, other qualifications :

The method of recruitment to the said post, age limit, qualifications and other matters relating to said posts shall be as specified in *columns (5) to (13)* of the *Schedule* annexed hereto.

4. Provision for Resident Criteria for appointment by direct recruitment :

The eligibility for appointment will be subject to residency requirements prescribed in any Act, Rule, Regulation or Order in force in the Union Territory of Ladakh.

5. Disqualification :

No person,

- (a) who has entered into or contracted a marriage with a person having a spouse living;

OR

- (b) who having a spouse living, has entered into or contracted a marriage with any person(s) shall be eligible for appointment to the said post:

Provided that, the Lieutenant Governor (Administrator), Union Territory of Ladakh may, if satisfied that such marriage is permissible under the personal law, applicable to such person(s) and the other party to the marriage or there are other grounds for so doing, exempt any person from the operation of these rules.

6. Power to relax :

Where the Lieutenant Governor (Administrator), Union Territory of Ladakh, is of the opinion that, it is necessary or expedient to do so, he may, by order for reasons to be recorded in writing and in consultation with UPSC, relax any of the provisions of these rules with respect to any class or category of person(s).

7. Savings :

Nothing in these rules shall affect reservations, relaxation in age limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, and the other special categories in accordance with Rules, instructions or orders issued by the Administration of Union Territory of Ladakh.

By order and in the name of the Lieutenant Governor, UT of Ladakh

Sd/-

(बसीर उल हक चौधरी) Baseer Ul Haq Choudhary (IAS)
प्रशासनिक सचिव/Administrative Secretary,
सूचना विभाग /Information Department

Copy to the: -

1. Secretary, Union Public Service Commission.
2. Additional Secretary (Jammu, Kashmir & Ladakh), Ministry of Home Affairs, Government of India.

Copy also to the: -

1. All Administrative Secretaries.
2. Secretary to Lieutenant Governor.
3. Administrative Secretary, General Administration Department.
4. Deputy Commissioners/CEOs, LAHDC, Leh/Kargil.
5. All Heads of the Departments.
6. Joint Director, Information.
7. Technical Director, NIC, Leh.
8. Superintendent, Archives, Archaeology & Museums.
9. Pvt. Secretary to Chief Secretary, Ladakh for information of the Chief Secretary.
10. Pvt. Secretaries to Chairman/Chief Executive Councilor, LAHDCs, Leh/Kargil for information of the Hon'ble CECs.
11. Concerned e-file.



अतुल सिंह मनकोटिया / (Atul Singh Mankotia), JKAS

अवर सचिव/Under Secretary,
सूचना विभाग/Information Department

SCHEDULE

RECRUITMENT RULES FOR THE POST OF INFORMATION OFFICER IN INFORMATION & PUBLIC RELATIONS DEPARTMENT, UT OF LADAKH

1	Name of Post	Information Officer
2	Number of Post	02 (Two) 2026* *subject to variation dependent on workload
3	Classification	General Central Service, Group “B”, Gazetted (Non-Ministerial)
4	Level of the Pay Matrix	Level - 8 (47600-151100)
5	Whether Selection Post or Non-Selection Post.	Selection
6	Age limit for Direct Recruits.	Not exceeding 30 years. <i>Note 1:</i> Relaxable for government servants up to 05 years in accordance with the instructions or orders issued by the Central Government. <i>Note 2:</i> The crucial date of determining the age limit shall be as advertised by UPSC.
7	Educational and other qualifications required for direct recruits.	Graduate in any stream with PG Diploma or Masters Degree in Mass Communication, Journalism or Development Communication from a recognized university. <i>Note:</i> Qualifications are relaxation at the discretion of the U.P.S.C, for reasons to be recorded in writing, in the case of candidates otherwise well qualified.
8	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotees?	Not Applicable
9	Period of probation, if any.	Two (02) years for directs.
10	Method of Recruitment, whether by Direct Recruitment or by Promotion or by deputation / transfer and Percentage of the vacancies to be filled by various methods.	50% by direct recruitment 50% by promotion failing which Deputation including Short Term Contract (ISTC).
11	In case of recruitment by promotion / deputation / transfer, grades from which promotion / deputation / transfer to be made.	Promotion By promotion from, Assistant Information Officer (Level-6E in the Pay Matrix) with 05 (five) years of regular service in the grade after appointment thereto. <i>Note 1:</i> The eligibility list for promotion shall be prepared with reference to the date of completion by the officers of the prescribed qualifying service in the respective grade / post. <i>Note 2:</i> Where juniors who have completed their qualifying / eligibility service are being considered for promotion, their

		seniors would also be considered provided they are not short of the requisite qualifying / eligibility service by more than half of such qualifying / eligibility service; or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying / eligibility service. Deputation (ISTC) From officers under Central / State Governments / UTs / Public Sector Undertaking / Semi – Government / Statutory or Autonomous Organizations: (a) (i) holding analogous post on regular basis in the parent cadre / department; or (ii) with 02 (two) years regular service in the Pay Level – 6 in the pay matrix; and (b) possessing the educational graduation. Note 3: The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Note 4: Period of deputation (ISTC), including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications.
12	If a D. P. C. exists, what is its composition?	Departmental Promotion Committee 1. Chief Secretary: Chariperson 2. Administrative Secretary, Information & Public Relations: Member 3. Joint Director: Information & Public Relations: Member Department Confirmation Committee 1. Chief Secretary: Chariperson 2. Administrative Secretary, Information & Public Relations: Member 3. Joint Director: Information & Public Relations: Member
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Consultation with UPSC is necessary for Direct Recruitment.



अतुल सिंह मनकोटिया / (Atul Singh Mankotia), JKAS

अवर सचिव/Under Secretary,

सूचना विभाग/Information Department