

संघराज्यप्रशासन, लद्दाख

उद्योगएवंवाणिज्यविभाग

ई-मेल/email:

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THE ADMINISTRATION OF
UNION TERRITORY OF LADAKH
INDUSTRIES & COMMERCE
DEPARTMENT

लेह/Leh, dated: 28/09/2026

A/3168/2026-I&C SECTION /852-60

CIRCULAR

Subject: Inviting comments of stakeholders on the draft Recruitment Rules to the post of Assistant Director Handicraft/Store & Supply Officer under the Administration of Union Territory of Ladakh-regarding.

1. In pursuance of DoP&T's OM No. AB-14017/61 dated 13.10.2015 regarding uploading of draft proposals for framing/amendment of Recruitment Rules on the website and inviting comments thereon, the draft Recruitment Rules for the post of **Assistant Director Handicraft/Store & Supply Officer** under the Administration of Union Territory of Ladakh (copy enclosed) are hereby uploaded on the official website of the Administration of Union Territory of Ladakh, i.e. <https://ladakh.gov.in/> for inviting comments from the stakeholders.

2. Before finalization of the Recruitment Rules in consultation with the Union Public Service Commission (UPSC), all stakeholders are requested to furnish their comments/suggestions, if any, within a period of 30 days from the date of publication of the draft Recruitment Rules on the official website.

3. The comments/suggestions, if any, may be sent in writing through official correspondence or by e-mail at adm.secyindustries@gmail.com or by post to the following address:

Imitsaal Rasool, JKAS

**Under Secretary, Industries & Commerce Department,
UT Secretariat, Leh, Ladakh – 194101.**

4. The comments received within the stipulated period shall be examine and considered by the Department before finalization of the Recruitment Rules.

Encl: As Above.


Imitsaal Rasool (JKAS)
Under Secretary, I&C Department

Copy to the:-

1. All Administrative Secretaries, UT of Ladakh.
2. All Deputy Commissioners, UT of Ladakh for wide dissemination of the draft Recruitment Rules among the concerned stakeholders in their respective districts.
3. All Heads of the Departments, UT of Ladakh.
4. Director, NIC, Ladakh for uploading the draft Recruitment Rules on the UT website for wide publicity.

5. Joint Director, Department of Information & Public Relations, UT Ladakh for dissemination of the draft Recruitment Rules through all appropriate means of electronic media.
6. Under Secretary to the Hon'ble Lt. Governor, UT of Ladakh for information of the Hon'ble Lt. Governor, Ladakh.
7. OSD to the Chief Secretary, UT of Ladakh for information of the Chief Secretary, Ladakh.
8. P.S. to Administrative Secretary, GAD, UT Ladakh for information of the Administrative Secretary,
9. e-office / Order file.

6

NOTIFICATION
Ladakh, the ____ September, 2026

S.O.____,— In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Government of India, Ministry of Home Affairs, Notification No. S.O. 5088(E) dated 01st November, 2022, and in supersession of all earlier notifications on the subject matter, the Lieutenant Governor (Administrator), Union territory of Ladakh, after consultation with the Union Public Service Commission (UPSC) hereby makes the following rules regulating the method of recruitment to the post of *Assistant Director Handicraft/Store & Supply Officer* under the Administration of Union Territory of Ladakh, namely:—

- 1. Short title and commencement.—** (1) These rules may be called the *Assistant Director Handicraft/Store & Supply Officer in the Ladakh Administration Recruitment Rules, 2026*.
(2) These rules shall come into force from the date of their publication in the Official Gazette.
- 2. Number of posts, classification and Level in the Pay Matrix.—** The number of said posts, its classification and Level in the Pay Matrix attached thereto shall be as specified in *column (2), (3) & (4)* of the *Schedule* annexed hereto.
- 3. Method of recruitment, age limit, other qualifications.—** The method of recruitment to the said post, age limit, qualifications and other matters relating to said posts shall be as specified in *columns (5) to (13)* of the *Schedule* annexed hereto.
- 4. Provision for Resident Criteria for appointment by direct recruitment.—** The eligibility for appointment will be subject to residency requirements prescribed in any Act, Rule, Regulation or Order in force in the Union territory of Ladakh.
- 5. Disqualification.—** No person,—
(a) who has entered into or contracted a marriage with a person having a spouse living;
OR
(b) who having a spouse living, has entered into or contracted a marriage with any person(s) shall be eligible for appointment to the said post:
Provided that, the Lieutenant Governor (Administrator), Union territory of Ladakh may, if satisfied that such marriage is permissible under the personal law, applicable to such person(s) and the other party to the marriage or there are other grounds for so doing, exempt any person from the operation of these rules.
- 6. Power to relax.—** Where the Lieutenant Governor (Administrator), Union territory of Ladakh, is of the opinion that, it is necessary or expedient to do so, he may, by order for reasons to be recorded in writing and in consultation with UPSC, relax any of the provisions of these rules with respect to any class or category of person(s).
- 7. Savings.—** Nothing in these rules shall affect reservations, relaxation in age limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, and the other special categories in accordance with Rules, instructions or orders issued by the Administration of Union territory of Ladakh.

By order and in the name of the Lieutenant Governor, UT of Ladakh

Sd/-

Administrative Secretary,
Industries & Commerce Department,
UT of Ladakh.

Copy to the: -

1. Secretary, Union Public Service Commission.
2. Joint Secretary (Jammu, Kashmir & Ladakh), Ministry of Home Affairs, Government of India.

Copy also to the: -

1. All Administrative Secretaries.
2. Secretary to Lieutenant Governor.
3. Deputy Commissioners/CEOs, LAHDC, Leh/Kargil.
4. All Heads of the Departments.
5. Joint Director, Information.
6. Technical Director, NIC, Leh.
7. Superintendent, Archives, Archaeology & Museums.
8. Pvt. Secretary to Advisor, Ladakh for information of the Advisor.
9. Pvt. Secretaries to Chairman/Chief Executive Councilor, LAHDCs, Leh/Kargil for information of the Hon'ble CECs.
10. Concerned e-file.

Under Secretary
Industries & Commerce Department
UT Ladakh.

④

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ASSISTANT DIRECTOR HANDICRAFT/STORE & SUPPLY OFFICER IN HANDICRAFT SECTION OF INDUSTRIES & COMMERCE DEPARTMENT, UT OF LADAKH

1	Name of Post	Assistant Director Handicraft/Store & Supply Officer
2	Number of Post	2 (Two) 2026* *subject to variation dependent on workload
3	Classification	General Central Service, Group "B", Gazetted (Non-Ministerial)
4	Level of the Pay Matrix	Level - 8 (47600-151100) (<i>on initial appointment</i>)
5	Whether Selection Post or Non-Selection Post.	Selection
6	Age limit for Direct Recruits.	Not exceeding 30 years. <i>Note 1:</i> Relaxable for government servants up to 05 years in accordance with the instructions or orders issued by the Central Government. <i>Note 2:</i> The crucial date of determining the age limit shall be as advertised by UPSC.
7	Educational and other qualifications required for direct recruits.	Bachelor in Design (B.Des) (Fashion/Leather/Accessories/Textile/Knitwear/Life Style & Accessory Design). <i>Note:</i> Qualifications are relaxable at the discretion of the U.P.S.C, for reasons to be recorded in writing, in the case of candidates otherwise well qualified.
8	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotees?	Not Applicable
9	Period of probation, if any.	Two (02) years for directs.
10	Method of Recruitment, whether by Direct Recruitment or by Promotion or by deputation / transfer and Percentage of the vacancies to be filled by various methods.	50% by direct recruitment. 50% by promotion, failing which by deputation including ISTC.

11	In case of recruitment by promotion / deputation / transfer, grades from which promotion / deputation / transfer to be made.	Promotion From, Handicraft Training Officer and Quality Control Inspector (Level-6E in the Pay Matrix 35900-113500) of Industries & Commerce Department (Handicraft), having 05 (five) years of regular service in the grade rendered after appointment thereto . <i>Note 1:</i> The eligibility list for promotion shall be prepared with reference to the date of completion by the officers of the prescribed qualifying service in the respective grade / post. <i>Note 2:</i> Where juniors who have completed their qualifying / eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying / eligibility service by more than half of such qualifying / eligibility service; or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying / eligibility service. Deputation (ISTC) From officers under Central / State Governments / UTs / Public Sector Undertaking / Semi – Government / Statutory or Autonomous Organizations: (a) (i) holding analogous post on regular basis in the parent cadre / department; or (ii) with 02 (two) years regular service in the Pay Level – 6 in the pay matrix; and (b) possessing the educational qualifications prescribed for Direct Recruits under column (7). <i>Note 3:</i> The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. <i>Note 4:</i> Period of deputation (ISTC), including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment
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21

			by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications.																								
12	If a D. P. C. exists, is its composition?	what	<table><tr><td colspan="3">Departmental Promotion Committee</td></tr><tr><td>1</td><td>Chief Secretary</td><td>Chairman</td></tr><tr><td>2</td><td>Administrative Secretary, I&C Department, UT Ladakh</td><td>Member</td></tr><tr><td>3</td><td>Director, Industries & Commerce Department</td><td>Member</td></tr></table> <table><tr><td colspan="3">Departmental Confirmation Committee</td></tr><tr><td>1</td><td>Chief Secretary</td><td>Chairman</td></tr><tr><td>2</td><td>Administrative Secretary, I&C Department, UT Ladakh</td><td>Member</td></tr><tr><td>3</td><td>Director, Industries & Commerce Department</td><td>Member</td></tr></table>	Departmental Promotion Committee			1	Chief Secretary	Chairman	2	Administrative Secretary, I&C Department, UT Ladakh	Member	3	Director, Industries & Commerce Department	Member	Departmental Confirmation Committee			1	Chief Secretary	Chairman	2	Administrative Secretary, I&C Department, UT Ladakh	Member	3	Director, Industries & Commerce Department	Member
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13	Circumstances in which Union Public Commission is consulted in making recruitment.	which Service to be making	Consultation with UPSC is necessary for Direct Recruitment.																								
