

संघ राज्य प्रशासन, लद्दाख
उद्योग एवं वाणिज्य विभाग
ई-मेल/email:
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THE ADMINISTRATION OF
UNION TERRITORY OF
LADAKH
INDUSTRIES & COMMERCE
DEPARTMENT
लेह/Leh, dated: 17/08/2026

File No.: A/769/2023-I&C SECTION/659-62

The
Sub Editor, Advertisement Section,
Employment News.

Subject: Publication of advertisement notification for filling up of vacancy of Deputy Director, Geology & Mining, Industries & Commerce Department on deputation basis in the next issue of Employment News.

Sir,

I am directed to refer to the subject cited above and to enclose herewith a copy of the notification for filling up the post of Deputy Director, Geology & Mining, department of Industries & Commerce, Pay Level-12 (₹ 78800-209200) on deputation basis, for publication in the forthcoming issue of Employment News.

It is requested that the bill/invoice and account details for payment may kindly be conveyed at the earliest to facilitate timely processing of payment. The bill may be raised in the name of "Deputy Director, Geology & Mining, Leh UT Ladakh".

Yours faithfully

Encl: A/a

Imtisaal Rasool, JKAS
Under Secretary,
Industries & Commerce Department

Copy to the:

1. Director, Industries & Commerce, UT of Ladakh.
2. Deputy Director, Geology & Mining for information and necessary action.
3. PA to the Administrative Secretary, Industries & Commerce Department for information of Administrative Secretary.

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THE ADMINISTRATION OF
UNION TERRITORY OF
LADAKH
INDUSTRIES & COMMERCE
DEPARTMENT
लेह/Leh, dated: 17/08/2026

File No.: A/769/2023-I&C SECTION/652-58

OFFICE MEMORANDUM

Subject: Inviting applications for filling up post of Deputy Director, Geology & Mining, Department of Industries & Commerce, Pay Level-12 (₹ 78800-209200) on deputation basis.

Applications are invited from eligible and willing officers to fill up one (01) post of Deputy Director, (General Central Service Non-Ministerial Gazetted Group "A") Geology & Mining, in Pay Level-12 (₹78800-209200) on deputation basis at Geology & Mining, Industries & Commerce Department, Union Territory of Ladakh. Copy of the Notification vide no. A/769/2023-I&C SECTION/651, Dated: 17.08.2026 is enclosed.

The undersigned is directed to request that the vacancy may please be circulated among eligible and willing officers in your Ministry/Department, and that application of suitable candidates, who are willing to be considered for deputation and can be relieved immediately, be forwarded through proper channel to the Administrative Secretary, Industries & Commerce Department, UT Secretariat, Leh, Ladakh – 194101, within 30 days from the date of publication of the "Notification" in Employment News.

Encl: Notification.

**Imtisaal Rasool, JKAS
Under Secretary,
Industries & Commerce Department.**

To:-

1. All Ministries/Departments of the Government of India – for circulation to subordinate and attached offices under their administrative control.
2. Chief Secretaries/Administrators of all State and Union Territory Governments – for circulation to all Departments under their administrative control.
3. Administrative Secretaries of the Union Territory of Ladakh – for circulation to all departments under their administrative control.

Copy to the:-

1. Sub Editor, Advertisement Section, Employment News for publication of the enclosed Notification in the "National Employment Newspaper".
2. District Informatics Officers, Leh and Kargil – for uploading the enclosed Notification on the NIC Website of Leh and Kargil.
3. Private Secretary to the Chief Secretary, Ladakh – for kind information of the Chief Secretary.
4. PA to the Secretary, Industries & Commerce Department UT Ladakh for kind information of Secretary.



File No.: A/769/2023-I&C SECTION /651

NOTIFICATION

Subject: Filling up of vacancy of Deputy Director, Geology & Mining, department of Industries & Commerce, Pay Level-12 (₹ 78800-209200) on deputation basis.

Applications are invited, through proper channel, from willing candidates for filling the post of Deputy Director, Geology & Mining on deputation basis.

2. The eligibility criteria for deputation shall be as per Recruitment Rules for the post of Deputy Director, Geology & Mining, Industries & Commerce Department, UT of Ladakh vide (S.O. 80) dated 03rd September, 2024.

Designation	No.of Post	Pay Level	Eligibility criteria
Deputy Director	01	Pay Level-12 (Rs 78800-209200)	Deputation (ISTC)/Promotion Officers of the Central Government or State Government to Union Territories Administration or Statutory Bodies or Public Sector Undertakings or Autonomous Bodies or Recognized Research Institutions: a) (i) Holding analogues posts on a regular basis in the parent cadre/department; or (ii) Having 5 years of regular service in the level-11 in the parent cadre/departments; and b) Possessing the following educational qualifications and experience: (i) Master's Degree in Geology/applied Geology from a recognized university. (ii) Five years' experience in the field of Geology & mining.

3. Period of deputation: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three (03) years. If the borrowing organization wishes to retain an officer beyond the prescribed tenure., it shall initiate action for seeking concurrence on lending organization, individual concerned etc. six months before the date of expiry of tenure.

4. Age Limit: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the last date of receipt of applications.

5. **Pay & Allowance:** Salary and allowances admissible to the officer on deputation will be governed as per the Consolidated guidelines on deputation/foreign service for central government employees issued vide **OM No. DOPT-1726140763694, dated: 28.03.2024.**

6. List of duties/responsibilities attached to the post of Deputy Director:

- (i) It is the Major controlling office from administrative as well as technical point of view.
- (ii) The processing of Mineral Concessions in the form Mining Leases, Prospecting Licenses, Quarrying Licences, Short Term Permits and e-auction of Minerals shall be granted by the Head Office and as per SRO 917 Deputy Director tops the hierarchy of the Department in the UT Ladakh and is the Head of the task force for carrying out activities of the Department.
- (iii) The Deputy Director of Geology & Mining UT Ladakh is overall in-charge in the administration of the Department. The Deputy Director forwards proposals to the Administration for grant of Mineral Concession for Major Minerals/Minor Minerals on receipt of the applications processed by subordinate offices.
- (iv) The Deputy Director is the authority for grant of quarry Licenses for Minor/Major Minerals, grant of Prospecting Licenses, Short Term Permit & Mining leases of Minerals in Ladakh.
- (v) The responsibility to prepare Minor/Major Mineral Blocks/Plots lies with Deputy Director for auction and also conducts, Mineral Exploration, Detailed Geological Mapping/ Regional Geological Mapping, Ground Water Exploration, Engineering/Geotechnical Investigation, Landslides/Subsidence studies, Road alignment/Bridges & Building foundation testing, Geo-tectonic and Seismic Hazard Assessment, Environmental Studies, Geo-Tourism Studies, Maintenance and Surveillance of Geological Museum (Mineral, Rocks, Fossils, Ores etc.)
- (vi) Implementation of the Mines and Minerals (Development & Regulation) Act, 1957, Minerals Concession Rules, 2016 and J&K MMCR, 2016, Mineral Contents & Evidence Rules 2015.
- (vii) To coordinate with other Departments like GSI, MECL, ONGC, UCI and the concern ministry at State and Central level.
- (viii) In charge of regulatory work i.e. processing of applications for Mining Leases/Prospecting Licenses and submitting reports to Administration.
- (ix) Inspection of working and no-working mines and quarries from technical point of view to ensure systematic and scientific reports.
- (x) General work relating to interpretation, amendments etc. of various Mining Rules.
- (xi) Finalization and approval of Annual Geological field Programmes and referred field items of the Departments for geotechnical guidance's and feasibility reports.
- (xii) Finalization and approval of field reports and furnishing of progress reports on promotional side including preparation of mineral data.
- (xiii) Supervision of fieldwork allotted to subordinate officers.
- (xiv) In-charge of Mineral Concession Sections entrusted by the Administrative Secretary, Industries & Commerce, UT Ladakh.
- (xv) Scrutiny and approval of Mining Plans.

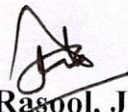
7. Application in the prescribed proforma (Annexure-I) of the eligible candidates, whose services can be spared immediately on selection, together with the certificate from the forwarding Authority (In Proforma Annexure-II) along with the following documents, may be forwarded to the "Administrative Secretary" Industries & Commerce Department, UT of Ladakh, UT Secretariat Leh, Pin 194101, **within 30 days of publication of this advertisement in the employment news.**

- i. Integrity Certificate.
- ii. No Objection Certificate from the Cadre Controlling Authority.
- iii. Vigilance Clearance Certificate

- iv. Attested photocopies of the Annual Confidential Report (ACRs) for the last five years (2020-21 to 2024-25) attested on each page by an officer not below the rank of an Under Secretary to the Govt. of India.
 - v. Annual Property Returns of the recent two years.
 - vi. Certification for no major/minor penalty has been imposed on him/her during the last 10 years.
8. Applications of officers/official of the Central Government/State Government/Union Territory Administration/Public Sector Undertaking/University/Recognized Institute/Recognised research institutions/Autonomous Organization/Statutory Organization who will fulfil the requisite eligibility criteria and experience for the post will only be considered.
9. The application received without supporting documents, photographs, unsigned and incomplete in any manner, shall be summarily rejected.
10. The period of deputation can be curtailed upon a summary assessment of the performance or upon other administrative exigencies by the Competent Authority.
11. The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.
12. Candidates once selected for the post will not be allowed to withdraw their candidature subsequently.
13. **Place of posting:** -The officer may be placed as Deputy Director, in the office of the Deputy Director, Geology & Mining, UT Ladakh.

Issued with the approval of the Competent Authority.

Sd/-
(Himanshu Gupta - IAS)
Administrative Secretary,
UT of Ladakh


Imtisaal Rasool, JKAS
Under Secretary
Industries & Commerce Department

Proforma for application for the post of Deputy Director

BIO-DATA PRO FORMA

1.	Name and Postal Address (in Block Letters)	
2.	Date of Birth (in Christian era)	
3.	i) Date of Entry into service	
	ii) Date of retirement under Central Govt. Rules	
4.	Educational qualifications (Enclose a separate sheet, duly authenticated by your signature, if the spaces below is insufficient)	
5.(A)	a) (i) Holding analogous posts on a regular basis in the parent cadre/department; or (ii) Having five (05) years of regular service in the level-11 in the parent cadre/departments; and b) Possessing the following educational qualifications and experience: (iii) Master's Degree in Geology/applied Geology from a recognized university. (iv) Five years' experience in the field of Geology & mining. Note 1: The departmental Geologist Grade-I in level-11 with 5 years of regular service in the grade and having educational qualification and experience prescribed for considering appointment on deputation basis is considered along with outsiders. If the departmental candidate is selected for appointment to the post, it shall be treated as having been filled by promotion. Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central	

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	Government shall ordinarily not exceed three years. The Maximum age limit for appointment by deputation shall be Not exceeding 56 years as on the last date of receipt of applications.	
5. (B)	i) Do you have a Master Degree in Geology?	
5. (C)	Whether Educational and other qualifications required for the posts are satisfied. (If any qualification has been treated as equivalent to the one prescribed In the Rules, state the authority for the same)	
	[Please enclose supporting documents for point number 5 (A), 5 (B) & 5 (C)]	
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6 (i)	Note: Borrowing departments are to provide their specific comments/ views confirming the relevant Essential Qualification/Work Experience possessed by the candidate (as indicated in the Bio-data) with reference to the post applied.	
7.	Details of employment, in chronological order (starting from entry in government service) Enclosed a separate sheet, duly authenticated by your signature, if the space below is insufficient.	
Office/Organizational	Whether Central Government/State Governments/UTs Administrations/Public Sector Undertakings/Universities/Recognized Institutions/Recognized research institutions/Autonomous Organization/Statutory Organization.	Post held on regular basis
		From
		To
		Pay Level/ Pay Band and Grade Pay Scale of the post held on regular basis
		Nature of duties (in detail) highlighting experience required for the post applied for.

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1	2	3	4	5	6	7

*Important: Pay Level/Pay-Band and Grade Pay granted ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Level where such benefits have been drawn by the candidate, may be indicated as below.

Details of ACP/MACP with present Pay Band and Grade/Pay Level where such benefits have been drawn by the candidate, may be indicated as below;

Office/ Institution	Pay Level/Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To

8	Nature of present employment (whether ad-hoc/temporary/permanent or Quasi-Permanent or Permanent)	
9	In case the present employment is held on deputation/contract basis, please state: a) The date of initial appointment b) Period of appointment on Deputation/contract c) Name of the parent office/organization to which the applicant belongs. d) Name of the post and Pay of the post held in substantive capacity in the parent organization.	
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate. 9.2 Note: Information on part 9 (c) and (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.		
10	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.	
11	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Union Territories d) Universities	

	e) Recognized Research Institution f) Public Sector Undertakings g) Statutory Organization h) Autonomous	
12	Please state whether you are working in the same department and are in the feeder grade or feeder grade to feeder grade.	
13.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	

14. Total emoluments per month now drawn.		
Basic Pay in the PB	Grade Pay/Pay Level	Total emoluments
15. In case the applicant belongs to an organization which is not following the Central Government Pay-Scales the latest salary slips issued by the Organization showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rare of increment	Dearness Pay/Interim relief/other Allowances etc. (with break-up details)	Total Emoluments
16. Additional information, if any, which you would like to mention in support of your suitability for the post. This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the Notification/Advertisement. (Note: Enclose a separate sheet if the space is insufficient)		
17. Full postal address of forwarding authority with name & telephone number.		

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18 Whether belongs to SC/ST		
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I have carefully gone through the vacancy Notification/Advertisement and I am well aware that the information furnished in the curriculum duly supported by the documents in response of essential qualification/work experience submitted by me will also be assessed by the selection committee at the time of selection for the post. The information/details provided by me are correct and true to the base of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Signature of the Candidate:

Full office address:

Email Id :

Date:

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Annexure-II

(Certificate to be furnished by the Employer/Cadre Controlling Authority)

The information/details provided in the above application by the applicant namely _____ are true and correct as per the facts available on records. He/she possess educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- (i) There is no vigilance or disciplinary case pending/contemplated against shri/Smt.
- (ii) His/her integrity is certified.
- (iii) Photocopies of the ACRRs for the last 5 years (for the year 2020-21 to 2024-25) duly attested by an officer of the rank of Under Secretary to the Govt. of India or above, are enclosed.
- (iv) No objection certificate from the Cadre Controlling Authority (enclosed).
- (v) Annual Property returns of the recent two years (enclosed).
- (vi) No major/minor penalty has been imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

(Employer/Cadre Controlling Authority with seal)

Place:

Date:

(4)