



CIRCULAR

Subject: Monitoring and Physical Verification of Developmental Schemes/Projects.

In pursuance of **PD&MD Order No. 265-PD&MD of 2026 dated 20.07.2026**, whereby the UT-Level and District-Level Monitoring and Evaluation Committees have been constituted to operationalize the monitoring mechanism for developmental schemes/projects across the Union Territory of Ladakh, the following instructions are hereby issued for compliance by all District-Level Monitoring and Evaluation Committees:

- Selection of Works:** Identify at least five (05) developmental works/schemes from each district every month for monitoring and physical verification through the respective District Statistics and Evaluation Office.
- Field Inspection and Reporting:** To conduct field inspections and to prepare report of Monitoring/Physical Verification as per the proforma mentioning the physical progress, quality of execution, adherence to approved specifications, and identify any implementation issues requiring corrective action. Technical experts may be associated with the inspection wherever necessary.
- Submission of Reports:** Submit the Monitoring and Physical Verification Report to the Directorate of Economics & Statistics, Planning, Development & Monitoring Department (PD&MD), by the first week of the succeeding month.

All concerned shall ensure compliance with the above instructions to facilitate effective monitoring, timely reporting, and improved implementation of developmental schemes and projects across the Union Territory.


(Tsewang Gyalson)

Director

Directorate of Economics & Statistics
PD&MD, UT of Ladakh

No: M-17077/27/2026-EnS SEC/ 121-26

Dated: 03-08-2026

Copy to the: -

- Deputy Commissioner, Leh/Kargil/Drass/Zaskar/Sham/Nubra/Changthang.
(Chairperson, District Level Monitoring & Evaluation Committee)
- All Directors/Chief Engineers/ Head of Departments/ Offices.
- Technical Director, NIC Ladakh.
- District Statistics & Evaluation Officer, Leh/ Kargil.
- All Joint Director (E&S)/ Deputy Director (E&S), PD&MD UT of Ladakh.
- Under Secy. to the Chief Secretary, UT of Ladakh for kind information of the CS.
- PS to the Adm. Secy. PD&MD UT of Ladakh for kind information of the AS.
- Concerned e-file No: 21765



Subject: Constitution of UT Level & District Level Monitoring & Evaluation Committees in Union Territory of Ladakh.

ORDER NO: 265 - PDMD OF 2026

DATED: 20 - 07- 2026

Sanction is hereby accorded to the constitution of the following UT Level and District Level Monitoring and Evaluation Committees for monitoring and evaluation of developmental projects under Special Development Package (SDP), District Sector (DS), State Sector (SS), Central Sector (CS) and Centrally Sponsored Scheme (CSS) being implemented in the Union Territory of Ladakh

A. UT Level Monitoring & Evaluation Committee

1.	Administrative Secretary, Planning Development and Monitoring Department	Chairperson
2.	Administrative Secretary (Concerned Department)	Member
3.	Director General, Directorate of Economic & Statistics, PD&MD	Member Secretary
4.	Head of Department (Concerned department)	Member
5.	District Statistics & Evaluation Officer (Concerned district)	Member
6.	Joint Director(E&S)/Deputy Director(E&S) (Concerned Department)	Member
7.	Any Co-opt member by the Chairperson	Member

Terms of references:

- To identify and prioritize the developmental projects, programmes, and schemes to be taken up for Monitoring & Evaluation at UT Level in accordance with the approved policy framework and departmental priorities.
- To approve the Annual/Periodic Monitoring & Evaluation (M&E) plan, including the selection of projects/schemes, timelines, and implementation schedule.
- To determine and approve the objectives, scope, methodology, study design, sampling framework, sample size, data collection tools, and other technical parameters for the Monitoring & Evaluation studies.
- To review the physical and financial progress of the selected projects/schemes, assess their effectiveness, efficiency, relevance, sustainability, and impact, and identify implementation gaps and bottlenecks.
- To examine the draft Monitoring & Evaluation reports, validate the findings and recommendations, and approve the final reports for submission to the competent authority.
- To recommend appropriate corrective measures, policy interventions, and systemic improvements based on the findings of the Monitoring & Evaluation studies for enhancing programme performance and service delivery.
- To facilitate coordination among the concerned Administrative Departments, implementing agencies, district authorities, and other stakeholders for the effective conduct of Monitoring & Evaluation activities.
- To review the Action Taken Reports (ATRs) on the recommendations of the Monitoring & Evaluation studies and monitor compliance by the concerned Departments.
- To perform such other functions relating to Monitoring & Evaluation of developmental projects, programmes, and schemes as may be assigned from time to time by the UT Administration.
- The committee shall convene meetings quarterly and submit the report accordingly to higher authority.

B. District Level Monitoring & Evaluation Committee (for each district).

1.	Deputy Commissioner	Chairperson
2.	Chief Planning Officer	Member
3.	District Officer (Concerned Department)	Member
4.	District Statistics & Evaluation Officer	Member Secretary
5.	Assistant Director (E&S) (Concerned Department)	Member
7.	Any Co-opt member by the Chairperson	Member

Terms of references:

- To identify and prioritize the developmental projects, programmes, and schemes to be taken up for Monitoring & Evaluation at District Level in accordance with the approved policy framework and departmental priorities.
- To approve the Annual/Periodic Monitoring & Evaluation (M&E) plan, including the selection of projects/schemes, timelines, and implementation schedule.
- To determine and approve the objectives, scope, methodology, study design, sampling framework, sample size, data collection tools, and other technical parameters for the Monitoring & Evaluation studies.
- To review the physical and financial progress of the selected projects/schemes, assess their effectiveness, efficiency, relevance, sustainability, and impact, and identify implementation gaps and bottlenecks.
- To examine the draft Monitoring & Evaluation reports, validate the findings and recommendations, and approve the final reports for submission to the competent authority.
- To recommend appropriate corrective measures, policy interventions, and systemic improvements based on the findings of the Monitoring & Evaluation studies for enhancing programme performance and service delivery.
- To coordinate with District Officers, implementing agencies, and other stakeholders for the effective conduct of Monitoring & Evaluation activities.
- To review the Action Taken Reports (ATRs) on the recommendations of the Monitoring & Evaluation studies and monitor compliance by the concerned Departments.
- To perform such other functions relating to Monitoring & Evaluation of developmental projects, programmes, and schemes as may be assigned from time to time by the UT/District Administration.
- The committee shall convene meetings quarterly and submit the report accordingly to higher authority

This issues with the approval of the competent authority

Sd/-
(Himanshu Gupta, IAS)
Administrative Secretary
PD&MD, UT of Ladakh
Dated: 20.07.2026

No: M/837/2024-EnS SEC (21765)/ 71

Copy to the: -

- All Administrative Secretaries, UT of Ladakh.
- Resident Commissioner, UT of Ladakh, New Delhi.
- Director General of Police, UT of Ladakh.
- Secretary to Hon'ble Lieutenant Governor, UT of Ladakh.
- Deputy Commissioner Leh/Kargil/Drass/Zaskar/Sham/Nubra/Changthang.
- All Directors/Chief Engineers/ Head of Departments/ Offices.
- Technical Director, NIC Ladakh.
- All Joint Director (E&S)/ Deputy Director (E&S), PD&MD UT of Ladakh.
- Under Secretary to the Chief Secretary, UT of Ladakh for kind information of the CS.
- PS to the Adm. Secy. PD&MD UT of Ladakh for kind information of the AS.
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(Tsewang Gyalson)
Director
PD&MD, UT Ladakh