

संघ राज्य प्रशासन, लद्दाख
वित्तविभाग



सत्यमेव जयते

THE ADMINISTRATION OF
UNION TERRITORY OF LADAKH
FINANCE DEPARTMENT

F. No. G-32/24/2026 (E 41594)/ 31-38

ई-मेल/email: adsecy-finance@ladakh.gov.in

यूटीसचिवालय, लेह /UT Secretariat, Leh
Dated: 17.04.2026

Subject: Use of official email IDs in Government bank accounts-reg.

Circular No. 08 -F of 2026
Dated: 17.04.2026

Attention is invited to the D.O. letter dated 7th of April, 2026 received from the Secretary, Department of Financial Services, Ministry of Finance, Government of India regarding incidents of fraud arising due to vulnerabilities in the management of communication details in Government bank accounts. It has been observed that use of non-official email IDs in bank records can lead to unauthorized changes, compromise of communication channels and eventual financial loss.

In this regard, it is enjoined upon all Departments/Offices in the UT of Ladakh including DDOs, pay and Accounts Officers (PAOs), Cheque Drawing and Disbursing Officers (CDDOs) SNA operators, and authorized signatories, shall ensure the following measures which are critical to safeguarding Government funds and strengthening the integrity of financial operations:

- i) Only official Government domain email IDs are registered and maintained in bank records for all Government accounts.
- ii) Any existing non-official or personal email IDs linked to such accounts are immediately reviewed and replaced with the Government email IDs.
- iii) Periodical verification of registered contact details (email IDs and mobile numbers) is undertaken to ensure accuracy and authenticity.
- iv) Any request for change in communication details is subjected to robust internal authorisation and verification protocols.

Sd/-
Dr. Laltinkhuma Franklin, (IAS)
Secretary Finance Department,
Union Territory of Ladakh.

Copy to the:

1. All Administrative Secretaries, UT of Ladakh.
2. Director General of Police, UT of Ladakh.
3. Deputy Commissioner/CEO, LAHDC, Leh/ Kargil for necessary action.
4. All Heads of Departments, UT of Ladakh for necessary action.
5. Technical Director, NIC Ladakh, for necessary action.
6. Pay & Accounts Officer, Leh and Kargil for necessary action.
7. All Drawing and Disbursing Officers, of UT of Ladakh for necessary action
8. OSD to Chief Secretary and Administrative Secretary Finance, UT of Ladakh.

Accounts Officer, Finance Department, UT of Ladakh.

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