

संघ राज्य प्रशासन, लद्दाख
वित्त विभाग



THE ADMINISTRATION OF
UNION TERRITORY OF LADAKH
FINANCE DEPARTMENT

File No. M/768/2026-GST-UTL

Email ID: chiefsecretary@ladakh.gov.in

Dated: 30/03/2026

Subject: Appointment of candidate to the post of 'Orderly/Process Server' (Group C, Non-Gazetted), in Excise & State Taxes Department of the Administration of Union Territory of Ladakh, in Pay Level SL-1 (₹14,800–47,100) of the Pay Matrix.

Reference:

1. LSSSSB vide Public Notice No.: 19 dated: 12.02.2026, issued the final select list for the post "Orderly/Process Server/Class-IV" (Post Code LSB2517).
2. Offer of Appointment issued by Finance Department vide Office Memorandum No. M/768/2026-GST-UTL/97-103 dated: 12.03.2026.

Order No. 02 of 2026

Dated: 30 / 03 /2026

Consequent upon the selection made by the Ladakh Subordinate Services Staff Selection Board (LSSSSB) (referred above), the following candidates are hereby appointed to the post of **Orderly/Process Server** (Group 'C', Non-Gazetted), in the **Excise & State Taxes Department** of the Administration of Union Territory of Ladakh, **under UT cadre post in Pay Level SL-1 (₹14,800–47,100) of the Pay Matrix** and other allowances as admissible under Rules, with immediate effect:

S. No.	Roll No.	Name	D.O.B	Category	Permanent Address
1.	12503490	RAHOOF AHMAD	26.06.1996	ST	TRONGJEN, DRASS, RIMBIR PORA, DRASS, KARGIL DISTRICT, LADAKH, 194102
2.	12502208	SALIM JAVED	15.11.2006	ST	NAGMAKUSAR, SANKOO, KARGIL DISTRICT, LADAKH, 194301

1. The appointees shall be on probation for a period of two years with effect from the date of their joining the post. During the period of probation, the appointees will be liable to be discharged from service at any time without any notice, if:
 - a) On the basis of his performance or conduct, he is considered unsuitable for further retention in service, or
 - b) He is otherwise found ineligible or unsuitable to be retained in the service.
2. The appointees have been declared medically fit by the Prescribed Medical Authority.

3. *This appointment is subject to the verification of character and antecedents; verification of the certificates of reserved category; and verification of certificates/marksheets relating to the educational qualification and such essential requirements as prescribed in the Ladakh Excise & State Taxes (Subordinate) Service Recruitment Rules, 2021.*
4. *The appointees shall report to the Office of the Commissioner, Excise & State Taxes Department, UT of Ladakh for joining within a period of one (01) month from the date of issuance of this Order, failing which their appointment shall be deemed to have been cancelled ab-initio.*

By Order of Administration of UT of Ladakh.

Sd /-
Ashish Kundra, IAS,
**Administrative Secretary, Finance,
UT of Ladakh.**

No. M/768/2026-GST-UTL/08-17

Dated:30/03/2026

Copy to the:

1. Joint Secretary (Jammu, Kashmir & Ladakh), Ministry of Home Affairs, Government of India.
2. Administrative Secretary, GAD, UT of Ladakh.
3. Commissioner, Excise & State Taxes, UT of Ladakh.
4. Deputy Commissioners/CEOs, LAHDC, Leh/Kargil.
5. Assistant Commissioner, State Taxes Department, UT-Ladakh.
6. Technical Director, NIC, UT of Ladakh for information & uploading on the official website.
7. Under Secretary to the Hon'ble Lieutenant Governor, UT of Ladakh for information of the Hon'ble Lt. Governor.
8. P.S. to Chief Secretary, UT of Ladakh for information of Chief Secretary.
9. Concerned appointees.
10. Concerned e-file/office file.

Amir Suhail, JKAS,
**Under Secretary, Finance,
UT of Ladakh.**