



**THE ADMINISTRATION OF UNION TERRITORY OF LADAKH  
OFFICE OF THE DEPUTY DIRECTOR, FIRE AND RESCUE SERVICE,  
UT LADAKH**

(e-mail: [dydir-frs@ladakh.gov.in](mailto:dydir-frs@ladakh.gov.in))  
Office Phone No.01982-257101(112)

**Subject:** Notice Inviting applications for grant of licence to act as Licensed Agency (Class A, B, C or D) for fire safety audit and Installation of fire Prevention and fire protection systems

Notice No.: 01 of 2026  
Dated: 27-01-2026

In pursuance of the provisions of Rule 6 (1) of the Ladakh Fire Prevention and Fire Safety Rules, 2025, applications are hereby invited from eligible persons or association of persons, in Form-I (annexed to this notice as Annexure-I), for grant of licence to act as a Licensed Agency for the purposes of conducting Fire Safety Audit and installation of Fire Prevention and Fire Protection Systems in the Union Territory of Ladakh.

**1. Submission of Application**

- The duly filled application, complete in all respects and accompanied by the documents prescribed at paragraph (3) below, shall reach the office of the Deputy Director, Fire and Rescue Service, Agling, Leh Ladakh, 194101 on or before 17-02-2026 (up to 1600 hours).
- The application shall be submitted by hand or by registered/speed post.

**2. Eligibility Criteria**

The applicant shall possess **at least one** of the following qualifications:

- A Degree / Advanced Diploma / Diploma in Fire Engineering awarded by the National Fire Service College, Nagpur, Ministry of Home Affairs, Government of India; or
- A Degree or Diploma in Mechanical, Electrical, Chemical, Civil Engineering or Architecture from a recognized University, with experience in execution of fire prevention and fire protection systems. The applicant must have executed works relating to fire prevention and fire protection systems during the last three (3) years immediately preceding the year of application. The minimum cost of works executed in the last three years for different class of licence shall be as per the provisions of Rule 9 (3), or
- Fellow of the Institution of Fire Engineers, namely:
  - Fellow of Fire Engineering (IFE – U.K.), or
  - M.I. Fire (U.K.), or
  - A.M.I.F.E. (India), or
  - Qualified Graduate Examination of the Institution of Fire Engineers (U.K.) or Institution of Fire Engineers (India);

**3. Documents to be Submitted with the Application**

The application shall be accompanied by the following documents, duly self-attested:

- a) Solvency Certificate for the amount specified under Rule 9(3) of the Ladakh Fire Prevention and Fire Safety Rules, 2025;
- b) Attested copy of Partnership Deed and Power of Attorney, or Memorandum and Articles of Association, or Affidavit on stamp paper in case the applicant is a sole proprietor;
- c) Certificate from a Chartered Accountant or Registered Income Tax Practitioner, in respect of private works executed;
- d) Certificate regarding appointment/engagement of at least one qualified person possessing any of the qualifications specified under paragraph (2) above;
- e) Self-attested passport size photographs of partners / directors / individual proprietor, as applicable;
- f) Attested copy of GST Registration Certificate, wherever applicable;
- g) Affidavit stating that the applicant firm/person has not been blacklisted by any Department of the Administration, any State Government / Union Territory Administration, or the Government of India.

#### 4. Registration Fee

The person or association of persons found qualified for grant of licence shall be liable to deposit the registration fee as prescribed under Rule 9(3) of the Ladakh Fire Prevention and Fire Safety Rules, 2025, prior to grant of licence.

**Note:** *This notice is issued for information only. The detailed terms and conditions, eligibility requirements, validity, renewal, suspension or cancellation of licence shall be governed by the provisions of the Ladakh Fire Prevention and Fire Safety Rules, 2025. Applicants are advised to carefully go through the Rules before submitting their applications.*

Issued with the approval of competent authority

  
Mohd Hussain-JKPS,  
Deputy Director,  
Fire and Rescue Service,  
UT-Ladakh.

No.:F&RS/DD/Public Notice/2026- 65-68

Dated: 27 /01/2026

Copy to:

1. The Director, Fire and Rescue Service, UT Ladakh for kind information.
2. Technical Director, NIC Ladakh, with the request to kindly upload the notice on NIC website
3. The Assistant Director, information Department, Leh/Kargil with the request to give this notice wide publicity for public information.
4. President Press Club, Leh and Kargil with the request to give this notice wide publicity for public information.

  
Deputy Director,  
Fire and Rescue Service,  
UT-Ladakh.

**“FORM-I”**  
**[Rule 9 (1) and Rule 11]**  
**Application for License to act as Licensed Agency**

To  
The Licensing Authority

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Sub: Grant or renewal of License to act as Licensed Agency for the purposes of the Union territory of Ladakh, guidelines for empanelment of Licensed Agencies for third party audit and installation of Fire Prevention and Protection measures.

Sir,

The undersigned hereby applies for grant of or renewal of License to act as a Licensed Agency for undertaking and executing the work of providing installation of equipment and maintenance of fire prevention and Fire safety measures in buildings/premises/occupancies. The particulars regarding the Agency are given below:-

- (1) Full name of the Applicant  
(In capital Letters).
- (2) Whether Licensed Agency will be  
proprietary concern or an Association  
of persons such as a Firm or company, etc.
- (3) Registration No of Firm or Company  
(Copies of Registration Certificate,  
Article of Association or other relevant  
document appended)
- (4) Address
- (5) If the Licensed Agency will be. ----
  - (a) A proprietary concern, the name qualification and address of the person operating the same.
  - (b) A firm of company, names, qualifications and addresses of each of the partners, or as the case may be, Directors.
- (6) Office address from where the Agency will act as a Licensed Agency -----
- (7) Class for which License is applied for -----
- (8) Personnel with the Agency -----
  - (a) Supervisory staff-names, qualifications and addresses of each.
  - (b) Other employees-names, qualifications and addresses of each.
- (9) Details of work with regard to fire prevention and Fire safety measures, if any, undertaken and executed previously-----
  - (a) Name or nature of work
  - (b) Approximate cost of work Whether the work executed or still in progress and remains to be executed.

(Note. – Original or attested copies of Certificate of verification of above details by the officers under whom works are carried out are attached.)

- (10) Technical qualifications and experience of the proprietor or partners of directors and dealing technical officers or employees of or with the applicant.
- (11) Workshop machinery, tolls and plant owned by the applicant, (location and site of workshop and full details to be given).
- (12) Whether enlisted with any other Department or Organization in any other State. If so, in which category.
  - (a) Has the applicant or his partners or Directors been blacklisted in the past by any government Department or Organization or other State?
  - (b) Has the applicant applied for registration elsewhere in his name or in the names of partner, Director or firm or company? If so, whether the application is rejected? Give particulars.
- (13) Whether the applicant has produced up to date Income tax certificate.
- (14) Amount of solvency certificate which the applicant has held or produced.
- (15) A fee of Rs ..... Remitted herewith by Demand Draft No. ..... Dated ..... Drawn on ..... Bank.
- (16) If the application is for renewal of the existing license, the details in respect of the license and the period of its validity (copy of the license appended).
- (17) Whether, the license to act as Licensed Agency granted any time previously has been suspended or cancelled; and if so, reasons thereof.

I/We certify that I/We have not been and will not get myself or ourselves registered as contractor in the department under more than one name.”

Thanking you,

Yours faithfully,

(Applicant)