

संघ राज्य प्रशासन, लद्दाख

सामान्य प्रशासन विभाग



THE ADMINISTRATION OF
UNION TERRITORY OF LADAKH
GENERAL ADMINISTRATION
DEPARTMENT

File No.: A / 312 / 2025 - GAD SEC

ई-मेल / e-mail:

gad.utladakh@ladakh.gov.in

यूटी सचिवालय / UT Secretariat

लेह / Leh, Dated: 03.12.2025

OFFICE MEMORANDUM

Subject: Submission of proposals for Direct Recruitments to Union Public Service Commission (UPSC) on annual basis - reg.

The undersigned is directed to refer to the subject cited above and to draw the attention of all Administrative Secretaries, UT of Ladakh to the letter dated 25th November, 2024 of the Union Public Service Commission (UPSC) (*copy enclosed*). It is stated that the UPSC will accept requisitions for direct recruitment, complete in all aspects, in the UPSC-33 proforma from **01st January, 2026 to 31st March, 2026**; through slots available on the Single Window System. The bookings for prior appointment of slots will be made available on the online web portal of UPSC from 15.12.2025 onwards.

2. The UPSC-33 proforma checklist, *inter alia*, provides that reservation for SCs, STs, and other reserved categories have to be worked out as per the reservation roster laid down in the DoP&T OM No. 36012/2/96-Estt. (Res) dated 02.07.1997.

This has been examined in the General Administration Department (GAD), and given that reservation in the UT of Ladakh is governed by statute, namely the J&K Reservation Act, 2004 (*as amended by the Ministry of Law & Justice, Government of India vide the Union Territory of Ladakh Reservation (Amendment) Regulation, 2025 (No. 1 of 2025) dated 02nd June 2025*), in its application to the UT of Ladakh, read with the J&K Reservation Rules, 2005 (*as amended by the Social & Tribal Welfare Department, UT of Ladakh, vide S.O. 77 dated 27.06.2025*); reservations to the posts in the Administration of UT to Ladakh have to be governed strictly in accordance with the provisions of the aforementioned Act, Rules, and Regulations.

3. Therefore, the Departments are required to work out reservations for various reserved categories in accordance with the roster preparation procedure as laid down under the J&K Reservation Rules, 2005 read with S.O. 77 dated 27.06.2025, notified by the Social & Tribal Welfare Department, UT of Ladakh.

4. A copy of the requisition for the *Medical Officer* vacancies, submitted by the Health & Medical Education Department, UT of Ladakh, to the UPSC during the calendar year 2025, completed in all respects along with the formats of certificates, is enclosed for the reference of

the Departments.

5. Further, the Departments may contact the following Officers, namely:

- (a) Ms. Kaneez Fatima (JK Accounts Service),
- (b) Ms. Sumera Shafi (JKAS), and
- (c) Mr. Jigmet Angchuk (JKAS),

who have submitted requisitions to the UPSC during the calendar year 2025, for any guidance and vetting of draft proposals.

6. Departments are further advised to seek approval of the Competent Authority and to ensure appointments of slots on the online portal by **20th December, 2025**.

The Officer of the Department (*viz. the Under Secretary / Deputy Secretary / Additional Secretary / Special Secretary*) designated to submit the requisitions to the UPSC have to ensure the preparation of the formats with all enclosures and the same be routed through this Department, **on or before 12th December, 2025**; to enable online booking of slots on the Single Window System of UPSC, well before **20th December, 2025**.

7. Accordingly, all Departments are advised to identify vacancies and prepare requisitions in the proforma (*enclosed*) prescribed by UPSC, ensuring compliance to the checklist (*UPSC-33 proforma*) and ensure that draft requisitions are submitted to UPSC **before 10th January, 2026**, by availing the appointments well before time.

Digitally signed
by MOHAMMAD
TAQI
Date: 2025.12.03
10:35:07 +05'30'

(Mohd Taqi), JKAS

Under Secretary to Administration

To
All Administrative Secretaries.

Copy to: *OSD to Chief Secretary, UT of Ladakh* for kind information of the Chief Secretary, Ladakh.



संघ राज्य प्रशासन, लद्दाख

स्वास्थ्य एवं चिकित्सा शिक्षा विभाग
संघ राज्य प्रशासन, लद्दाख

The Administration of

Union Territory of Ladakh
Health and Medical Education

F. No.: A-12/15/2025-Office of Special Secretary (HnME)/527

ई-मेल/ e-mail:
adlsecyhutladakh@gmail.com

यूटीसचिवालय, लेह/ UT Secretariat, Leh
Date: 18.07.2025

The Secretary,
Union Public Service Commission,
Dholpur House, Shahjahan Road,
New Delhi - 110069

Subject: Requisition of Direct Recruitment of 125 Medical Officer posts of Health and Medical Education Department of the Administration of UT of Ladakh to UPSC.

Respected Sir,

The undersigned is directed and authorized to submit a requisition for the direct recruitment of **125 Medical Officer** (Level-9, Rs. 52700-166700) in the Health and Medical Education Department, Administration of Union territory of Ladakh, to the Union Public Service Commission (UPSC) for recruitment.

2. The requisition is submitted in the prescribed proforma (UPSC-33) in duplicate, along with all necessary enclosures, including the notified Recruitment Rules *vide* S.O. 58 dated 26.05.2025 (**Appendix A**) and UPSC Advice Note No. 10624 dated 16.05.2025 (**Appendix B**).

3. The recruitment is governed by the following specific regulations and requirements, as applicable to the Union territory of Ladakh, which are not covered under standard UPSC guidelines, namely:

1. **Applicability of Reservation Law:** The recruitment adheres to the *Jammu and Kashmir Reservation Act, 2004 (Appendix C)* as extended to the Union Territory of Ladakh and amended by the *Union Territory of Ladakh Reservation (Amendment) Regulation, 2025 (No. 1 of 2025) (Appendix D)*, notified by the Ministry of Law and Justice, Government of India, and the *Union Territory of Ladakh Reservation (Amendment) Rules, 2025*, notified *vide* S.O. 77 dated 27.06.2025 (**Appendix E**) by the Social & Tribal Welfare Department, UT of Ladakh.

2. **Domicile Requirement:** Candidates must hold a valid Domicile Certificate issued under *Rule 4* of the *Ladakh Civil Services Decentralization and Recruitment - Grant of Domicile Certificate (Procedure) Rules, 2025 (Appendix F)* notified by the Ministry of Home Affairs, Government of India and published in the Gazette of India (Extraordinary) dated 03.06.2025.

Domicile Certificates shall be issued by the Competent Authority (*i.e. Tehsildar*) in the Administration of UT of Ladakh, which shall be issued to the following Category(s):

- (a) **Category A:** Holding Ladakh Resident Certificate (L. R. C.) or eligible to be issued L.R.C.
- (b) **Category B:** Children of L.R.C. holders or those eligible for holding L.R.C.

3. Reservation Structure (under Rule 4 of the Union territory of Ladakh Reservation (Amendment) Rules, 2025):

(a) Vertical Reservation:

- (i) *Scheduled Tribes (ST): 80 %* as notified by the Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989 as (amended by the Constitution (Jammu and Kashmir) Scheduled Tribes Order (Amendment) Act, 2024 (No. 3 of 2024)) (**Appendix K**)
- (i) *Residents of Areas Adjoining Actual Line of Control (ALC): 04 %*, which is notified by the Administration of UT of Ladakh vide S.O. 75 dated 27.06.2025 (**Appendix G**)
- (ii) *Scheduled Castes (SC): 01 %*
- (iii) *Economically Weaker Sections (EWS): 10 %*
- (iv) *Open Merit (Unreserved): 05 %*

(b) Horizontal Reservation:

- (i) *Persons with Benchmark Disabilities (PwBD): 04%* (for posts identified under Section 34 of the *Rights of Persons with Disabilities Act, 2016*).

It must be noted that reservation under Scheduled Tribe (ST), Scheduled Caste (SC) and Residents of Areas Adjoining Actual Line of Control (ALC) categories is admissible only to the holders of Domicile Certificate issued on the basis of L.R.C.

4. Single Reservation Claim (as per provisions of Section 19 of the J&K Reservation Act, 2004): *A candidate belonging to more than one category shall be entitled to claim the benefit of reservation in one category only, as per his choice.*

Accordingly, candidates who fall under more than one reserved category (e.g. ST and ALC, or EWS & ALC or SC & EWS) must exercise their choice of category **at the time of application**. This choice shall be final and **cannot be modified** or withdrawn at any later stage of the recruitment process.

5. Mandatory Submission of Certificates: Candidates claiming reservation must submit valid, original certificates in the prescribed formats for UPSC scrutiny, issued by the competent authority.

The formats are as follows:

- (ii) **Scheduled Caste / Scheduled Tribe Certificate:** *Annexure - I* (issued by Tehsildar).
- (iii) **Certificate of Being a Resident of an Area Adjoining the Actual Line of Control (ALC):** *Annexure - II* (issued by Tehsildar).
- (iv) **Domicile Certificate:** *Annexure - III* (issued by the Tehsildar under Rule 5(1) of the *Ladakh Civil Services Decentralization and Recruitment – Grant of Domicile Certificate (Procedure) Rules, 2025*).
- (v) **Economically Weaker Sections (EWS) Certificate:** *Annexure - IV* (issued by District Magistrate / Additional District Magistrate / Sub-Divisional Magistrate / Tehsildar).
- (vi) **Persons with Benchmark Disabilities (PwBD) Certificate:** *Annexure-V (Application Format for obtaining PwBD certificate), VI, VII, VIII* (certificates issued by Members / Chairperson of Medical Board, countersigned by Medical Superintendent / CMO / Head of Hospital).

(vii) **Government Employees Certificate (for age relaxation):** *Annexure-IX* (issued by Head of Department).

(viii) **Declaration by Employed Applicants:** *Annexure-X* (self-declaration by the applicant).

6. **Preparation of Select List** (as per Rule 7 of the *Union Territory of Ladakh Reservation (Amendment) Rules, 2025*):

- a. A consolidated merit list of all eligible candidates, irrespective of category, will be prepared, followed by a second list for unreserved vacancies and a third list for reserved category vacancies (starting with EWS).
- b. Unfilled EWS vacancies will be treated as unreserved and filled in the same select list.
- c. Reserved category vacancies (except EWS) with insufficient candidates will be treated as backlog under Section 5 of the *Jammu and Kashmir Reservation Act, 2004*.
- d. Horizontal reservation for PwBD will be applied as specified.
- e. The final select list will be based on merit, ensuring *inter se* seniority.

4. The vacancies (125 permanent posts) have arisen due to the apportionment of posts from the erstwhile State of Jammu & Kashmir to the Union Territory of Ladakh, with 100% of the 191 sanctioned Medical Officer posts designated for direct recruitment.

The reservation roster complies with the *DoP&T OM No. 36039/1/2019-Estt (Res) dated 31.01.2019* and *DoP&T OM No. 36035/02/2017-Estt (Res) dated 15.01.2018* for PwBD.

The posts are identified as suitable for PwBD categories, with 05 vacancies reserved for the Person with Benchmark Disabilities (PwBDs).

5. The recruitment is being made specific for the Union Territory of Ladakh, as per the provisions contained in the J&K Civil Service Decentralization and Recruitment Act, 2010 (**Appendix H**) as amended by the Ladakh Civil Services Decentralization and Recruitment (Amendment) Regulation, 2025 (*No. 4 of 2025*) (**Appendix I**) issued by the Ministry of Law & Justice, Govt. of India and J&K Reservation Act, 2004 (as amended by the Ladakh Reservation (Amendment) Regulation, 2025 (*No. 1 of 2025*)) issued by the Ministry of Law & Justice, Govt. of India.

Further, the recruitment is to be made for individuals / candidates who are domiciles of the UT of Ladakh, as per the Ladakh Civil Services Decentralization and Recruitment-Grant of Domicile Certificate (Procedure) Rules, 2025 notified by Ministry of Home Affairs, Govt. of India in Gazette of India (Extraordinary) dated 03/06/2025.

The recruitment for the reserved categories is also being made uniquely and exclusively for the residents of Ladakh as per Rule 4 of the Ladakh Reservation (Amendment) Regulation, 2025 notified *vide* S.O. 77 dated 27/06/2025.

Therefore, the requirement of NOC from DoPT (Surplus Cell) and DGR, M/o Defence is not required; and the certification to this effect is included in the UPSC-33 proforma.

6. To compensate for the loss of more than five and half years since the establishment of the Union territory of Ladakh, where no Gazetted recruitments could take place; the Administration has granted one-time special relaxation in the upper age limit prescribed in column 6 of the RRs, by five (05) years for the recruitment to be conducted during the year 2025 and 2026; *vide* Order No. 280 – LA (GAD) of 2025 dated 30.06.2025 (**Appendix J**).

By the same order the reserved category of ALC has been accorded with a age relaxation of five (05) years.

7. The Administrative Department i.e. the Health & Medical Education Department of the Administration of Union territory of Ladakh is the requisitioning authority for referral of these vacancies in terms of rule 2(1) of the Jammu and Kashmir Civil Services Decentralization Rules, 2010 (*Appendix L*).

8. The undersigned is directed to request the UPSC to kindly initiate the recruitment process at the earliest. For any clarification, please contact **Sh. igmet Angchuk, Under Secretary**, Health and Medical Education Department, UT of Ladakh, at 9797646585 or addlsecyhutladakh@gmail.com

Yours faithfully,

Jigmet Angchuk (JKAS)
Under Secretary
Health and Medical Education Department
Administration of Union Territory of Ladakh
Mob: 9797646585
addlsecyhutladakh@gmail.com

UPSC-33 (DOPT – I)**PROFORMA FOR REQUISITION TO THE UPSC**

(Please furnish this proforma duly filled in duplicate)

Name of the Organization Requisitioning:	Department of Health & Medical Education, The Administration of Union Territory of Ladakh.
Recruitment to the post(s)of:	Medical Officer

1. Is the Requisitioning Authority empowered by the Administrative Ministry / Department to place the Requisition with the UPSC directly?	Yes
2. Brief particulars of the posts:	As below

Designation	Pay scale & total emoluments* (excluding HRA & CCA)	Group & Service Cadre	Total No. Of Posts sanctioned	
			Permanent	Temporary
Medical Officer	L-9 (52700-166700)	General Central Service Non-Ministerial Gazetted Group "B"	191	-

*Higher initial pay may be recommended by the Commission for specially qualified and experienced candidates.

3. (a) Number of vacancies for which this requisition is being sent:

CATEGORY	PERMANENT	TEMPORARY	TOTAL
(i) Scheduled Caste	01	00	01
(ii) Scheduled Tribe	101	00	101
(iii) Other Backward Class	00	00	00
(iv) Unreserved	06	00	06
(v) Economically Weaker Section	12	00	12
(vi) Actual Line of Control	05	00	05

Total of (i) to (vi)	125	00	125
(vii) Persons with Benchmark Disabilities	05	00	05

3. (a)(a)

Category	Fresh Vacancy	Backlog Vacancy	Total
Person with Benchmark Disability	05	00	05

(b) Whether vacancy / vacancies has / have been identified as suitable to be filled by *Persons with Benchmark Disabilities*:

Sl. No.	Disability Category	Sub-category of disability permissible
(i)	Blindness and Low vision	NA
(ii)	Deaf and Hard of hearing	NA
(iii)	Locomotor Disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims, Muscular Dystrophy, Spinal Deformity and Spinal Injury without any associated neurological / limb dysfunction.	OA, OL, BL, LC, Dw, AAV, SD and SI without any associated neurological/limb dysfunction.
(iv)	Autism, Intellectual Disability, Specific Learning Disability and Mental Illness;	SLD
(v)	Multiple Disabilities from amongst persons under clauses(i)to(iv) including deaf-blindness	MD involving (i) to (iv) above
	Total:	OA, OL, BL, LC, Dw, AAV, SD and SI without any associated neurological/limb dysfunction, SLD, and MD involving (i) to (iv) above

(c) How did the vacancies arise?	The vacancies have arisen due to the apportionment of posts and personnel from the erstwhile State of Jammu & Kashmir to the Union
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	Territory of Ladakh. Out of 191 posts of Medical Officer apportioned to Ladakh, 100% (i.e., 191 posts) are to be filled through Direct Recruitment as per the applicable Recruitment Rules. Against this, only 66 direct recruit Medical Officer have been apportioned from J&K. Accordingly, 125 vacancies in the Direct Recruitment quota remain unfilled.
(d) Has the Screening Committee cleared the vacancy(ies) as per DOP&T OM No. 2/8/2001-PIC dt. 16.05.2001?	Not Applicable
(e) Has the reservation for SC, ST, OBC and EWS been worked out on the basis of general principles as laid down in the DOP&T OM No. 36012 / 2 / 96 - Estt. (Res) dated 02.07.97, and the newly recast group wise post-based reservation roster register as mentioned in Para 6 of DOP&T OM No. 36039 /1/ 2019 – Est (Res) dated 31.01.2019?	Yes, the reservation has been worked out as per Rule-4 of the Union Territory of Ladakh Reservation (Amendment) Rules, 2025 notified Vide S.O 77, dated: 27.06.2025.
(f) Have the vacancies reserved for persons with benchmark disabilities been worked out on the basis of 100-point vacancy roster as per DoP&T's O.M. No. 36035 / 02 / 2017-Estt (Res) dated 15/01/2018?	Yes

4.

(a) If the vacancy / vacancies is / are Permanent / Temporary, on what basis is it / are these to be filled up (strike out appropriately).	The vacancies are permanent and to be filled up on direct recruitment basis.
(b) If the vacancy/vacancies is/are temporary, whether these will exist for more than three years, in terms of the M/o Home Affairs OM No. F.2/4/67- Estt. (B) dated 08.06.67.	Not Applicable

5.

Whether there is litigation underway/ pending in any Court of Law in respect of post(s) being presently requisitioned.	There are no litigation/pending matters in any Court of Law, in respect of these posts of direct recruitment.
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(a) If so, state the present status of the case with OA No./CWP No./SLP No. etc. A copy of directions received from the Court of Law, if any, may be closed with the requisition.	Not Applicable
(b) Also state the effect such a Court case may have on the present requisition.	Not Applicable
Note: Details of court case(s), if any, arising after sending the requisition and the effect such court case(s) may have on the requisition sent shall be conveyed to the Commission immediately and without fail.	Yes, if any court cases arise, the same shall be conveyed to the UPSC.

6.

Have Recruitment Rules for the posts been approved by the UPSC?	Yes
(a) If so, state the reference number & date of the Commission letter and enclose an updated and authenticated copy of the rules. An attested and authenticated copy of notified RRs containing G.S.R. No., along with the latest amendments, if any, must be enclosed with the requisition.	Reference of UPSC Advice Note No. 10624 Dated. 16.05.2025 Copy of the Notified Recruitment Rule bearing S.O. 58 Dated 26.05.025 of UT of Ladakh is enclosed.
(b) If not enclosed, give the reason(s).	Not Applicable
(c) Please state if a reference for amendment / revision of the Recruitment Rules has been made to the Commission. If so, state Ministry / Department's letter number and date.	Not Applicable

7.

Whether the notified Recruitment Rules referred to in Para 6(a) to (c) are more than five (5) years old as of now.	No, the Recruitment Rules has been notified on 26.05.2025.
(a)(1) If these rules were got reviewed, state the reference number and date of the proposal sent to the Commission.	Not Applicable
(a)(2) If not reviewed, state the reason(s).	

	Not applicable as the Recruitment Rules are within the period of 05 years.
(a)(3) Whether the post(s) now requisitioned is / are to be advertised / filled up on the basis of the existing Recruitment Rules, which are more than five years old.	Not Applicable
(b)(1) Whether the post(s) now requisitioned was / were ever upgraded after the notification of the existing Recruitment Rules.	Not Applicable
(b)(2) If so, state the reference and date of the Ministry / Department letter to the Commission. State the G.S.R. No.& date of the notification.	Not Applicable
(b)(3) If the Commission was not approached, state the reason	Not Applicable

8.

Please state whether the present vacancy or vacancies come under the direct recruitment quota.	Yes, the requisition is for filling of the direct recruitment quota.
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9.

(a) If Recruitment Rules provide for other modes, please state what action was taken and the reference and date of the communication from UPSC.	Not Applicable
(b) If the present requisition for direct recruitment is on account of some other method of recruitment having failed, State the reference number & date of the Commission advice to the Ministry / Department to resort to direct recruitment.	Not Applicable

10. Qualification(s)

(a) Essential:	A recognized MBBS degree qualification included in the Chapter VI of National Medical Commission Act 2019.
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(b) Desirable:	Not Applicable Standard Note: Qualification are relaxable at the discretion of the UPSC, for reasons to be recorded in writing, in the case of candidates otherwise qualified.
(c) Experience:	Not Applicable

11.

Age limit(s) and the permissible relaxation for Central Govt. Employees / SC / ST / OBC / Persons with Benchmark Disabilities etc.	The Age limit is 40 years. The age limit is 35 years as per column 6 of the Recruitment Rules. However, one-time special relaxation of 05 years has been granted by the Administration of UT of Ladakh for the recruitment years 2025 & 2026 vide Order No. 280-LA(GAD) of 2025, dated: 30.06.2025. Therefore, the age limit will be 40 years. For ST&SC, 05 years relaxation is available. For Actual Line of Control (ALC), 05 years relaxation is available as per Order No. 280-LA(GAD) of 2025, dated: 30.06.2025. For Persons with Benchmark Disabilities (PwBD), the relaxation is 10 years over and above the upper age limit for the categories of UR, ST, SC, ALC. Further, 05 years relaxation is available for the candidates who are government servants in accordance with instructions or orders issued by the Central Government.
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12.

Period of Probation.	02 years for direct recruitment.
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13.

Duties in brief (Be precise write in not more than 40 words)	A Medical Officer diagnoses and treats patients, provides clinical care, maintains medical records, supervises healthcare staff, manages hospital operations, coordinates emergency services, organizes health programs, and engages in public health outreach to ensure accessible, efficient, and quality medical service delivery across communities.
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14.

Place(s) where the officer(s) will be required to serve.	Within the jurisdiction of Union Territory of Ladakh.
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15.

Whether the benefit of added years of service, admissible under Rule 30 of the CCS (Pension) Rules, is applicable.	Not Applicable
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16.

Any other requirement or conditions not covered above.	As enclosed.
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17.

If direct recruitment was made earlier for identical posts, state the reference and date of the latest communication from the Commission.	No, these are the first set of requisitions being made to UPSC after the establishment of UT of Ladakh.
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18.

Name, address & telephone number of the Ministry Representative with whom these proposals may be discussed.	Jigmet Angchuk (JKAS) Under Secretary, Health and Medical Education Department UT of Ladakh Ph.No: 9797646585
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19. *It is certified that:

(a) The requirements of “THE RIGHTS OF PERSONS WITH DISABILITIES ACT, 2016” which has become effective from 19th day of April, 2017 and the policy relating to reservation for persons with benchmark Disabilities including Ministry of Social Justice and Empowerment Notification No. 38- 16 / 2020-DD-III dated 4th January,2021 and Notification No. 30-12/2020-DD-III dated 24th August, 2022 has been taken care of while sending this requisition. The vacancies reported in this requisition fall at points no. **1, 26, 51, 76, and 101 of cycle no. of 02 of 100-point reservation** roster out of which **05 number** of vacancies are reserved for persons with benchmark disabilities, and

*(i) the post of **Medical Officer** under this requisition has been identified as being suitable or being manned by *persons with benchmark disabilities*. Vacancies reserved for the *persons with benchmark disabilities* have been suitably shown in the vacancy proforma.

OR

~~*(ii) the post of under this requisition has been identified as being suitable to be manned by *persons with benchmark disabilities*. None of the proposed vacancies is earmarked as reserved for the *persons with benchmark disabilities* (i.e. Post is suitable but not Reserved for *persons with benchmark disabilities*).~~

OR

~~*(iii) the post of being requisitioned has not been identified as being suitable to be manned by persons with *benchmark disabilities* (i.e. Post is not suitable and thus not Reserved for persons with *benchmark disabilities*).~~

OR

~~*(iv) the agency for which this requisition is being sent, is exempt from the provision of *Section 34 of The Rights of Persons with Disabilities Act, 2016* which is notified vide Gazette Notification No.~~

(b)	The indent is being placed after scrutiny of all Direct Recruitment vacancies and enforcing the reduction as per procedure given in the DoP&T OM No. 2 / 8 / 2001 - PIC, dated 16.05.2001	Not Applicable
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(c)	No Objection Certificates have been obtained from the Surplus Cell of the DOP&T (now designated as Division of Retraining and Redeployment) and the Director General (Resettlement), M/O Defence, and are placed as annexure to this indent	Not Applicable. The recruitment is being made specific for the Union Territory of Ladakh, as per the provisions contained in the J&K Civil Service Decentralization and Recruitment Act, 2010 as amended by the Ladakh Civil Services Decentralization and Recruitment (Amendment) Regulation, 2025 (No. 4 of 2025) issued by the Ministry of Law & Justice, Govt. of India and J&K Reservation Act 2004 as amended by the Ladakh Reservation (Amendment) Regulation, 2025 (No. 1 of 2025) issued by the Ministry of Law & Justice, Govt. of India. Further, the recruitment is to be made for individuals / candidates who are domiciles of the UT of Ladakh, as per the Ladakh Civil Services Decentralization and Recruitment - Grant of Domicile Certificate (Procedure) Rules, 2025 notified by Ministry of Home Affairs Govt. of India in Gazette of India (Extraordinary) dated 03.06.2025. The recruitment for the reserved categories is also being made uniquely and exclusively for the residents of Ladakh as per Rule 4 of the Ladakh Reservation (Amendment) Regulation, 2025 notified vide S.O. 77 dated 27.06.2025. Therefore, the requirement for NOC from DoPT and DGR, MoD is not required.
(d)	All required formalities prior to placing the indent have been completed.	Yes
(e)	The requisition has been seen by Joint Secretary/Additional Secretary concerned (Name and designation be given) and is being sent with his/her approval.	The requisition has been seen by the competent authority (Secretary to the Department.) Name: Sanjeev Khirwar, IAS Designation: Principal Secretary, H&ME Department

(*Strike out the clauses that are not applicable)

Signature of the Officer authorized to send the requisition

Jigmet Angchuk
Under Secretary
 Health and Medical Education Department

PhoneNo.:9797646585

Place: Leh, Union Territory of Ladakh.
Date: 18.07.2025

Requisition for Recruitment by Selection – Check-List

Sl. No.	Information to be provided	Item No.	Yes/No
1.	Whether the requisition has been submitted in the prescribed proforma?		Yes
2.	Whether requisition has been signed in original showing the name, designation and telephone number of the requisitioning authority?		Yes
3.	Whether the Requisitioning Authority is empowered by the Administrative Ministry / Department to place the Requisition with the UPSC directly?	1	Yes
4.	If yes, whether there levant document/order has been enclosed?	1	Yes
5.	Whether brief particulars of the post have been given in the required format about designation, pay scale & total Emoluments (excluding HRA & CCA), Group & Service Cadre and total number of posts sanctioned (permanent and temporary) have been indicated as per Recruitment Rules?	2	Yes
6.	Whether the existing vacancies and anticipated vacancies up to one year from the date of requisition have been included as per MHA OM No. 9/21/68-RPS dated 10.06.1969 read with OM. No. 23 / 38 / 69 - Estt (B) dated 13.03.1969 and subsequent amendments / instructions thereto / thereunder?	3	Yes
7.	Whether the reservation for SC, ST, OBC and EWS has been worked out on the basis of general principles for making and operating post-based reservation roster as laid down in the DOP&T OM No. 36012/2/96-Estt.(Res) dated 02.07.1997, and newly recast group wise post- based reservation roster register for direct recruitment in accordance with format given in Annexure II, III, IV and V, as the case may be, as mentioned in para 6 of DOP&T OM No. 36039 /1/2019-Estt(Res) dated 31.01.2019?	3	As per the Ladakh Reservation Rules 2025.
8.	Whether the requisition has been placed after scrutiny of all direct recruitment vacancies and enforcing the reduction as per procedure given in the DOP&T OM No. 2/8/2001-PIC, dated 16.05.2001, if the date of occurrence of vacancies is prior to 31.03.2009?	3	NA
9.	Whether the reasons of occurrence of vacancies have been indicated in the requisition along with the date of occurrence?	3	Yes
10.	Whether the requirements of the Rights of Persons with Disabilities Act, 2016 and the policy relating to reservation for persons with benchmark disabilities have been taken care of while sending this requisition?	3	Yes

11.	Whether the suitability and reservation for persons with benchmark disabilities has been considered/ worked out on the basis of DOP&TOM No. 36035/02/2017-Estt (Res) dated 15/01/2018, and have taken notice of amendments/reviews made from time to time by the Department of Empowerment of Persons with Disabilities (Ministry of Social Justice and Empowerment) in respect of identification of posts suitable for Persons with Benchmark Disabilities?	3	Yes
12.	If the vacancies are being requisitioned on the temporary basis, whether such vacancies would exist for more than three years as per M/o Home Affairs OM No. F.2/4/67-Estt. (B) dated 08.06.1967 and subsequent amendments/instructions thereto / thereunder?	4	NA
13.	Whether the details of Court cases / litigation / decisions have been mentioned along with impact, if any?	5	Yes
14.	Whether it has been certified under NOTE that the details of court cases, if any, arising after sending the requisition and effect such court case(s) may have on the requisition sent shall be conveyed to the Commission immediately and without fail?	5	Yes
15.	Whether complete details regarding Recruitment Rules / Service Rules viz. notification, review etc. have been mentioned completely?	6 & 7	Yes
16.	Whether certified copy of notified Recruitment Rules / Service Rules has been enclosed?	6	Yes
17.	Whether the vacancies to be filled come under Direct Recruitment quota as per the notified Recruitment Rules?	8	Yes
18.	If the present requisition for direct recruitment is on account of some other method of recruitment having failed, whether the reference number and date of the Commission advice to the Ministry/Department to resort to direct recruitment has been indicated and a copy of the same has been enclosed?	9	No
19.	Whether the Essential and Desirable Qualification details have been worked out in a clear and comprehensive manner in accordance with the Notified Recruitment Rules/ Service Rules?	10	Yes
20.	In case, the above indicated Educational Qualification includes the term "or equivalent", whether the exhaustive list of equivalent Educational Qualifications has been provided in consultation with the Commission?	10	No
21.	In case, the above indicated Experience Qualification is not clear/ambiguous or not quantified or not clearly prescribed the specific area(s) in which the experience is required, whether the same has been redefined explicitly and clearly in consultation with the Commission?	10	No

22.	Whether the Age Limit and Relaxations are as per Notified Recruitment Rules / Service Rules and extant instruction of Govt. of India on the subject?	11	Yes
23.	In case, the Age relaxation under any Specific provisions / Special circumstances / Court orders have been indicated, whether the copies of notes/ correspondence / decision obtaining prior concurrence of the DOP&T / Home Ministry and prior consultation with the Commission have been enclosed?	11	Yes
24.	Whether the Period of Probation, Place of Posting and other details etc. are as per Notified Recruitment Rules/Service Rules and extant instructions of Govt. of India on the subject?	12 & 14	Yes
25.	Whether duties have been indicated in brief not exceeding 40 words?	13	Yes
26.	Whether information on any other requirement or conditions not covered above has been given, if any?	16	Yes
27.	If Promotion / Limited Competitive Departmental Examination is conducted by UPSC, whether vacancies for Persons with Benchmark Disability have been computed and reserved keeping in view the provisions made in DoP&T OM No. 36012/1/2020-Estt. (Res.-II), dated 17.05.2022 and OM of even no. dated 28.12.2023.	16	No
28.	If direct recruitment was made earlier for identical posts, whether the reference and date of the latest communication from the Commission (including infructuous case) has been indicated?	17	No
29.	If the present requisition is within six months from the previous one, whether satisfactory reason(s) has / have been indicated?	17	No
30.	Whether the name, address & telephone number of the Ministry's Representative with whom the proposal(s) is to be discussed has been indicated?	18	Yes
31.	Whether the clauses which are not applicable have been crossed?	19	Yes
32.	Whether No Objection Certificates have been obtained from the Surplus Cell of the DOP&T (now designated as Division of Retraining and Redeployment) and the Director General (Resettlement), M/O Defence, and placed as annexure to this requisition?	19	NA
33.	Whether all required relevant certificates have been enclosed along with the requisition?	19	Yes
34.	Whether the name of the officer not below the level of Joint Secretary / Additional Secretary concerned, who has approved the requisition, has been indicated?	19	Yes

ANNEXURE-I

Following details in respect of Suitability / Reservation of the posts for Persons with Benchmark Disabilities (PwBDs) are to be given:

Note: As per Section 2 (r) of the Rights of Persons with Disabilities Act, 2016, “Persons with benchmark disability” means a person with not less than forty percent of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. Further, post can be reserved for PwBDs only if the same is identified suitable for PwBDs of the relevant category.

A) Number of Vacancy: Horizontal Reservation

Horizontal Reservation			Permanent	Temporary	Total
Persons with Benchmark Disabilities (PwBDs)	(i)	Blindness and low vision	00	00	00
	(ii)	Deaf and hard of hearing	00	00	00
	(iii)	Locomotor Disability including Cerebral palsy, Leprosy Cured, Dwarfism, Acid Attack Victims, Muscular Dystrophy, Spinal Deformity and Spinal Injury without any associated neurological / limb dysfunction	03	00	03
	(iv)	Autism, Intellectual Disability, Specific Learning Disability and Mental Illness;	02	00	02
	(v)	Multiple Disabilities from amongst persons under clauses (i) to (iv) including deaf-blindness			

ANNEXURE-II

B) Functional Requirements

Sl.	Functional Requirements		Yes/No
i)	S-Sitting		Yes
ii)	ST–Standing		Yes
iii)	W–Walking		Yes
iv)	BN–Bending		Yes
v)	CRL–Crawling		No
vi)	CL–Climbing		No
vii)	JU–Jumping		No
viii)	L-Lifting		No
ix)	KC–Kneeling &Crouching		No
x)	RW–Reading &Writing		Yes
xi)	MF–Manipulation by Fingers		Yes
xii)	PP–Pulling and Pushing		No
xiii)	SE-Seeing		No
xiv)	C-Communication		Yes
xv)	H-Hearing		Yes
xvi)	SD-Spinal Deformity	Without any associated neurological/limb dysfunction.	No
xvii)	SI-Spinal Injury		No

C) Functional Classifications

Sl. No.	PwBD Category	PwBD Sub-Category		Suitability (Yes/No)	Reservation (Yes/No)	
i.	Locomotor Disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims, Muscular Dystrophy, Spinal Deformity and Spinal Injury without any associated neurological/limb dysfunction.	BL-Both legs affected but not arms		Yes	Yes	
		BA-Both arms affected	Impaired Reach	No	No	
			Weakness of Grip	No	No	
		OL- One leg affected (RorL)	Impaired Reach	Yes	Yes	
			Weakness of Grip	Yes	Yes	
			Ataxic	Yes	Yes	
		OA-One arm affected (RorL)	Impaired Reach	Yes	Yes	
			Weakness of Grip	Yes	Yes	
			Ataxic	Yes	Yes	
		BH-Stiff back and hips (cannot sit or stoop)		No	No	
		BLA- Both legs and both arms affected		No	No	
		BLOA –Both Legs and One Arm		No	No	
		OLA- One Leg and One Arm Affected	One Leg (R or L) No	Impaired Reach	No	No
				Weakness of Grip	No	No
				Ataxic	No	No
			One Arm (RorL) No	Impaired Reach	No	No
				Weakness of Grip	No	No
				Ataxic	No	No
		CP-Cerebral Palsy		No	No	
		LC-Leprosy Cured		Yes	Yes	
		DW-Dwarfism		Yes	Yes	
		AAV-Acid Attack Victims		Yes	Yes	
		MDY- Muscular Dystrophy		No	No	
		SD-Spinal Deformity	Without any associated neurological/limb dysfunction.	Yes	Yes	
		SI - Spinal Injury		Yes	Yes	
ii.	Blindness and Low Vision	B-Blind		No	No	
		LV-Low Vision		No	No	
iii.	Deaf and Hard of Hearing	D-Deaf		No	No	
		HH-Hard of Hearing		No	No	

iv.	Autism, Intellectual Disability, Specific Learning Disability and Mental Illness;	ASD–autism spectrum disorder(M= Mild, MoD = Moderate) ID – Intellectual Disability SLD- Specific Learning Disability MI–MentalIllness	Yes (SLD only)	Yes (SLD only)
v.	Multiple Disabilities from amongst persons under clauses (i) to (v) including deaf blindness	MD- Multiple Disabilities	Yes	Yes

Post Description: Medical Officer	
PayScale	L-9 (52700-166700)
Age	Not exceeding 40 years as on normal closing date. Not exceeding 45 years for Scheduled Caste and Scheduled Tribe candidates as on the normal closing date in respect of vacancies reserved for them. Not exceeding 45 years for Actual line of Control (ALC) candidates as on normal closing date in respect of vacancies reserved for them. For Persons with Benchmark Disabilities (PwBD), the relaxation is 10 years over and above the upper age limit for the categories of UR, ST, SC, and ALC. Note: Relaxable for government servants upto 05 years in accordance with the instruction or orders issued by the Central Government. The crucial date for determining the age limit shall be advertised by UPSC.
Essential Qualifications	A. EDUCATIONAL: A recognized MBBS degree qualification included in the Chapter VI of National Medical Commission Act 2019 B. EXPERIENCE: NA Note: Qualification are relaxable at the discretion of the UPSC, for reasons to be recorded in writing, in the case of candidates otherwise qualified.
Desirable Qualifications	NA
Duty	A Medical Officer diagnoses and treats patients, provides clinical care, maintains medical records, supervises healthcare staff, manages hospital operations, coordinates emergency services, organizes health programs, and engages in public health outreach to ensure accessible, efficient, and quality medical service delivery across communities.
Probation	02 years
Head Quarter	UT of Ladakh
Other Details	General Central Service, Non-Ministerial, Gazetted, Group “B” All posts are permanent.
Any Other Conditions	1. Domicile Requirement: The recruitment is exclusively for Domiciles of the Union territory of Ladakh, in terms of the Ladakh Civil Services Decentralization and

	Recruitment - Grant of Domicile Certificate (Procedure) Rules, 2025, notified by the Ministry of Home Affairs, Government of India, and published in the Gazette of India (Extraordinary) dated 03.06.2025. Valid Domicile Certificate must be issued by the Tehsildar in the Administration of UT of Ladakh. Eligible categories include: - Category A: Holding Ladakh Resident Certificate (L.R.C.) or eligible to be issued L.R.C. - Category B: Children of L.R.C. holders or those eligible for holding L.R.C. 2. Applicability of Reservation Law: The recruitment is governed by the Jammu and Kashmir Reservation Act, 2004 as extended to the UT of Ladakh and amended by the Union Territory of Ladakh Reservation (Amendment) Regulation, 2025 (<i>No. 1 of 2025</i>), and further by the Union Territory of Ladakh Reservation (Amendment) Rules, 2025 notified <i>vide</i> S.O. 77 dated 27.06.2025. 3. Reservation: Reservation is provided for reserved categories including Scheduled Tribes (ST), Scheduled Castes (SC), Residents of Areas Adjoining Actual Line of Control (ALC), Economically Weaker Sections (EWS), and Persons with Benchmark Disabilities (PwBD), in accordance with the above-mentioned rules. Scheduled Tribes (ST): Means such tribes or tribal communities or parts of, or groups within such tribes or tribal communities as are specified for the Union territory of Ladakh under <i>Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989</i>, as amended by the <i>Constitution (Jammu and Kashmir) Scheduled Tribes Order (Amendment) Act, 2024 (No. 3 of 2024)</i>. Scheduled Castes (SC): Means such castes as are specified under the Constitution Jammu and Kashmir (Scheduled Castes) Order, 1956, which has been made applicable to the UT of Ladakh in terms of section 66 of the Jammu and Kashmir Reorganization Act, 2019 (No. 34 OF 2019). Residents of Areas Adjoining Actual Line of Control (ALC): Means candidates holding a valid certificate issued by the <i>Tehsildar</i> in Form X as provided in the Ladakh Reservation (Amendment) Rules, 2025 for the residents of the areas adjoining ALC notified by S.O. 75 dated 27.06.2025. 4. Single Reservation Claim: As per <i>Section 19 of the Jammu and Kashmir Reservation Act, 2004</i>, candidates eligible for multiple reserved categories must <i>exercise their option to claim reservation under one category only</i> at the time of application. The option once exercised shall be <i>final</i>.
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	5. Submission of Certificates: All reservation claims must be supported by valid certificates issued by competent authorities in the prescribed formats <i>as appended with Advertisement</i> (Annexure-I to X).
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NOT TO BE ADVERTISED

- (i) Date of receipt of Requisition / Final Clarification from Ministry / Department (if any):
- (ii) Date of approval of IFC:

ADVERTISEMENT DETAILS

Post		Medical Officer									
Organisation		Administration of UT of Ladakh.									
Department		Health and Medical Education Department									
Ministry		Administration of UT of Ladakh.									
No. of Post	Gen	EWS	OBC	SC	ST	ALC	Total	Persons with Benchmark Disabilities (PwBDs)			
								(a)	(b)	(c)	(d) & (e)
	06	12	00	01	101	05	125	00	00	03	02

Persons with Benchmark Disabilities (PwBDs)*- Horizontal Reservation

- (a) Blindness and low vision;
- (b) Deaf and hard of hearing;
- (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims, muscular dystrophy, Spinal Deformity and Spinal Injury without any associated neurological/limb dysfunction.
- (d) Autism, intellectual disability, specific learning disability and mental illness;
- (e) Multiple disabilities from amongst persons under clauses (a) to (d) including deaf- blindness

Recruitment Case

Advt. No.	Reference No.	Advt. Date (Opening Date)	Year of Recruitment	Closing Date (Application Online)	Closing Date (Document's Upload)

1. PwBDsSuitability:40%				
2. PwBDsReservation:40%				
Sl. No.	PwBDs Type	PwBD Type	Suitability (Y/N)	Reservation (Y/N)
(a)	Blindness and Low Vision	B-Blind	No	No
		LV-Low Vision	No	No
(b)	Deaf and Hard of Hearing	D-Deaf	No	No
		HH-Hard of Hearing	No	No
(c)	Locomotor Disability including: Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims, Muscular Dystrophy, Spinal Deformity and Spinal Injury without any associated neurological / limb dysfunction.	BL-Both legs affected but not arms	Yes	Yes
		BA-Both arms affected	No	No
		OL-One leg affected (RorL)	Yes	Yes
		OA-One arm affected (RorL)	Yes	Yes
		BH-Stiff back and hips (cannot sit or stoop)	No	No
		BLA- Both legs and both arms affected	No	No
		OLA-One leg and One arm affected	No	No
		BLOA- Both Legs and One Arm	No	No
		CP-Cerebral Palsy	No	No
		LC-Leprosy Cured	Yes	Yes
		DW-Dwarfism	Yes	Yes
		AAV-Acid Attack Victims	Yes	Yes
		MDY- Muscular Dystrophy	No	No
		SD- Spinal Deformity	Without any associated neurological / limb dysfunction.	Yes
		SI-Spinal Injury		
(d)	(i) Autism, Intellectual Disability, Specific Learning Disability, Mental Illness	ASD- autism spectrum disorder (M=Mild, MoD=Moderate)	No	No
		ID-Intellectual Disability	No	No
		SLD- Specific Learning Disability	Yes	Yes
		MI-Mental Illness	No	No
(e)	Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness	MD-Multiple Disabilities	Yes	Yes

3. Age limit for different Categories (in years)	
Category Name	Maximum Age
GEN	40 years
EWS	40years
ALC	45 years
SC	45years
ST	45 years
PwBD	50 years
Lower Age Limit for all categories: 18	

4. Age Relaxation for Additional Govt Departments	
Additional Department for Age Relaxation	NA

5. Educational Qualification	
Instructions / Message to the Candidates	Kindly note the Educational Qualifications for the posts.
Dynamic Warning to the Candidates	-

6. Professional Registration	
Registration / Enrolment / Membership	Requirement Type
• Allopathy • Ayurveda / Unani • Homeopathy • Architecture • Law • Veterinary Council of India • Dental • Chartered Accountants / Company Secretaries	NA
Instructions Message to the Candidates	NA
Dynamic Warning to the Candidates	-

7. Language	
Language	Requirement Type
Instructions Message to the Candidates	Essential / Desirable

Dynamic Warning to the Candidates	NA

8. Publication		
Min. No. of Publication	Nature / Subject of Publication	Requirement Type
		Essential / Desirable
Instructions Message to the Candidates		NA
Dynamic Warning to the Candidates		NA

9. NET	
Net Qualification Type	
Essential / Desirable:	
Instructions Message to the Candidates	NA
Dynamic Warning to the Candidates	NA

10. GATE	
GATE Qualification Type	
Essential / Desirable:	
Instructions Message to the Candidates	NA
Dynamic Warning to the Candidates	NA

11. CONFERENCE	
Conference Type	
National	Essential / Desirable
International	Essential / Desirable
Instructions Message to the Candidates	NA
Dynamic Warning to the Candidates	NA

12. Internship	
Internship Type:	
Essential / Desirable	
Instructions Message to the Candidates	NA
Dynamic Warning to the Candidates	NA

13. Experience	
Total Length of Experience	• Years
Requirement Type	Essential / Desirable:
Experience Category	NA

Instructions Message to the Candidates	Kindly fill your practical experience details in the following fields only: -
Dynamic Warning to the Candidates	NA

14. Desirable Qualification	
Requirement / Type / Declaration	Essential / Desirable:
Instructions Message to the Candidates	Kindly note the Desirable Qualification for the post: -
Dynamic Warning to the Candidates	NA

15. Recruitment Test Centres
If there is Pre Recruitment Test, the Centres will be decided by the Commission
Two choices from a list of fifteen Centres*
Centre Name: (Bhopal, Chennai, Delhi, Dispur, Jammu, Kolkata, Lucknow, Nagpur, Port Blair, Ahmadabad, Jaipur, Kochi, Mumbai, Ranchi and Visakhapatnam) Leh and Kargil *If there is Post Recruitment Test, the Centres will be decided by the ORA Cell of the Commission

संघ राज्य प्रशासन, लद्दाख
स्वास्थ्य एवं चिकित्सा शिक्षा विभाग



The Administration of
Union Territory of Ladakh
Health and Medical Education
Department

ई-मेल [E-mail: Addlsecyhutladakh@gmail.com](mailto:Addlsecyhutladakh@gmail.com)

यूटी सचिवालय, लेह / UT Secretariat, Leh

CERTIFICATE

It is certified that the vacancies in the **MEDICAL OFFICER** does not fall under either deemed abolition / abolished category as per Department of Expenditure O.M. F. No. 7(1)/E. Coord/2017 dated 05.01.2024 for which requisition for recruitment to the said posts are submitted to UPSC.

Place: Leh

Date: 18.07.2025

Jigmet Angchuk (JKAS)
Under Secretary
Health and Medical Education Department
UT of Ladakh

संघ राज्य प्रशासन, लद्दाख
स्वास्थ्य एवं चिकित्सा शिक्षा विभाग



The Administration of
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Health and Medical Education
Department

ईमेल [E-mail: Addlsecyhutladakh@gmail.com](mailto:Addlsecyhutladakh@gmail.com)

यूटीसचिवालय, लेह / UT Secretariat, Leh

CERTIFICATE OF COMPLIANCE WITH THE PROVISIONS OF THE RIGHT OF PERSONS WITH DISABILITIES ACT, 2016, AND MINISTRY OF SOCIAL, JUSTICE AND EMPOWERMENT NOTIFICATION NO. 38-16/2020-DD-III Dated 4th JANUARY, 2021 AND 24TH AUGUST, 2022.

It is certified that the requirements of THE RIGHT OF PERSONS WITH DISABILITIES ACT, 2016 which has become effective from 19th day of April, 2017 and the policy relating to reservations for persons with benchmark disabilities including Ministry of Social Justice and Empowerment Notification No. 38-16/2020-DD-III dated 4th January, 2021 and 24th August, 2022 has been taken care of while sending the requisition.

The vacancies reported in this requisition fall at points number 1, 26, 51, 76 and 101 of the cycle number of 02 of 100-point reservation roster out of which 05 number of vacancies are reserved for PwBD.

Place: Leh

Date: 18.07.2025

Jigmet Angchuk (JKAS)
Under Secretary
Health and Medical Education Department
UT of Ladakh

**THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
HEALTH AND MEDICAL EDUCATION DEPARTMENT
UT SECRETARIAT, LEH – LADAKH 194101**

CERTIFICATE REGARDING NON-APPLICABILITY OF DOPT (SURPLUS CELL) NOC

Subject: Non-Applicability of No Objection Certificate from Department of Personnel & Training (Surplus Cell) for referral of vacancies under the UT Administration of Ladakh.

This is to certify that the vacancies of **MEDICAL OFFICER**, proposed to be referred to the **Union Public Service Commission (UPSC)** pertain to **posts exclusively under the Administration of Union territory of Ladakh**, and are governed by the provisions of:

- a. The **Ladakh Civil Services Decentralization and Recruitment Act, 2010** (as amended);
- b. The **Ladakh Civil Services Decentralization and Recruitment (Amendment) Regulation, 2025 (No. 4 of 2025)**;
- c. The **Ladakh Civil Services Decentralization and Recruitment – Grant of Domicile Certificate (Procedure) Rules, 2025**;
- d. The **Jammu and Kashmir Reservation Act, 2004**, as applicable to UT of Ladakh;
- e. The **Ladakh Reservation (Amendment) Regulation, 2025 (No. 1 of 2025)**;
- f. The **Ladakh Reservation Rules, 2005**, as amended by **S.O. 77 dated 27.06.2025**.

2. As per the above statutory framework, all appointments under the UT Administration of Ladakh are to be made **strictly from among eligible domicile holders of the UT of Ladakh only**, as defined under the **Ladakh Civil Services Decentralization and Recruitment Grant of Domicile Certificate Rules, 2025** (vide GSR 363(E) dated 03.06.2025 issued by the Ministry of Home Affairs) and the **Formats issued vide S.O. 76 dated 27.06.2025**).

3. Since these posts are **outside the Central Civil Services structure**, and recruitment is based on Ladakh - specific domicile and reservation laws, the **provisions relating to redeployment or absorption of surplus staff maintained by the Surplus Cell (Division of Retraining and Redeployment), DoPT** are not applicable for any recruitment in the UT of Ladakh.

4. Therefore, **No Objection Certificate (NoC) from the Surplus Cell, DoPT is not required** for the purpose of referring these vacancies to the UPSC.

Official Seal

Date: 18.07.2025

(Signature)

Name: Jigmet Angchuk, JKAS

Designation: Under Secretary

Health and Medical Education Department

UT Administration of Ladakh

**THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
HEALTH AND MEDICAL EDUCATION DEPARTMENT
UT SECRETARIAT, LEH – LADAKH 194101**

CERTIFICATE REGARDING NON-APPLICABILITY OF MoD/DGR NOC

Subject: Non-Applicability of No Objection Certificate from Ministry of Defence, Directorate General of Resettlement (DGR) for referral of vacancies under the UT Administration of Ladakh.

This is to certify that the vacancies under the instant requisition for the post of **MEDICAL OFFICER** proposed to be referred to the **Union Public Service Commission (UPSC)** pertains to **civil posts under the Administration of the Union territory of Ladakh**, which are governed exclusively by:

- a. The **Jammu and Kashmir Reservation Act, 2004**, as applicable to UT of Ladakh;
- b. The **Ladakh Reservation (Amendment) Regulation, 2025 (No. 1 of 2025)**;
- c. The **Ladakh Reservation Rules, 2005**, as amended by **S.O. 77 dated 27.06.2025**.

2. In terms of *Rule 4* of the **Ladakh Reservation Rules, 2005**, as amended by **S.O. 77 dated 27.06.2025**, **horizontal reservation for Ex-Servicemen is applicable only in respect of Group ‘C’ posts** where the maximum of the applicable pay level does not exceed **Level – 5 of the Pay Matrix**, and only to those **Ex-Servicemen who are domicile holders of Ladakh**.

3. As such, the **Directorate General (Resettlement), Ministry of Defence** does not have a role in the referral or nomination process for these posts, which are Group ‘B’, Gazetted and which are required to filled up in accordance with UT of Ladakh’s own recruitment framework.

4. Accordingly, **No Objection Certificate or Non-Availability Certificate from the Ministry of Defence / DGR is not applicable** for these posts and is not required for the purpose of referring the vacancies to the UPSC.

Official Seal

Date: 18.07.2025

(Signature)
Name: Jigmet Angchuk, JKAS
Designation: Under Secretary
Health and Medical Education Department
UT Administration of Ladakh

संघ राज्य प्रशासन, लद्दाख
स्वास्थ्य एवं चिकित्सा शिक्षा विभाग



सत्यमेव जयते

The Administration of
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यूटी सचिवालय, लेह / UT Secretariat, Leh

CERTIFICATE

It is certified that there is no litigation in any Court of Law in respect of posts(s) being presently requisitioned to the UPSC till date. If any court case arises after sending the requisitions, the details of such court cases and its effect which may have on the requisitions sent, shall be conveyed to the Commission without fail.

Place: Leh

Date: 18.07.2025

Jigmet Angchuk (JKAS)
Under Secretary
Health and Medical Education Department
UT of Ladakh

संघ राज्य प्रशासन, लद्दाख
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CERTIFICATE

Subject: Certificate on Reservation for ST / SC / OBC / EWS / ALC in direct recruitment-reg.

It is certified that the policy of reservation for persons from ST / SC / OBC / EWS / ALC Category as applicable to the posts in the Administration of Union territory of Ladakh, in terms of the Ladakh Reservation (Amendment) Rules, 2025 has been taken care of while sending this requisition and is found in order.

Place: Leh

Date: 18.07.2025

Jigmet Angchuk (JKAS)

Under Secretary

Health and Medical Education Department

UT of Ladakh

Mohit Sharma (JKAS)

Laision Officer /

Under Secretary,

Social & Tribal Welfare Department,

UT of Ladakh.

संघ राज्य प्रशासन, लद्दाख
स्वास्थ्य एवं चिकित्सा शिक्षा विभाग



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यूटी सचिवालय, लेह / UT Secretariat, Leh

CERTIFICATE

It is certified that the policy relating to reservation for “**Reservation for Economically Weaker Section (EWS)**” in the direct recruitment in civil posts and service in Government of India in term of DOPT's OM No. 36039/01/2019-Estt (Res.) dated 31.01.2019 and the Ladakh Reservation (Amendment) Rules, 2025 has been taken care of while sending the requisition of **125 posts of Medical Officer, General Central Service, Non-Ministerial Gazetted Group 'B'** in the **Health and Medical Education Department, UT of Ladakh**.

The vacancy reported in this requisition falls under UR-06, ST-101, SC-01, EWS-12, ALC-05 and NIL vacancy has been reported projected under reservation for Other Backward Class as per the Reservation Roster.

Place: Leh
Date: 18.07.2025

Mohit Sharma (JKAS)
Liaison Officer /
Under Secretary
Social and Tribal Welfare Department
UT of Ladakh

संघ राज्य प्रशासन, लद्दाख
स्वास्थ्य एवं चिकित्सा शिक्षा विभाग



सत्यमेव जयते

The Administration of
Union Territory of Ladakh
Health and Medical Education
Department

ई-मेल / [E-mail: Addlsecyhutladakh@gmail.com](mailto:Addlsecyhutladakh@gmail.com)

यूटी सचिवालय, लेह / UT Secretariat, Leh

CERTIFICATE

It is certified that the Direct Recruitment proposal for recruitment to the post of **Medical Officer** in the **Health and Medical Education Department, UT of Ladakh** against UR-06 vacancy earmarked as UR for the vacancy year 2025 under different categories, has been examined with reference to the number of vacancies vis-à-vis the reservation points, as per Reservations Roster of Medical Officer in terms of Ladakh Reservation (Amendment) Rules, 2025 notified *vide* S.O. 77 dated 27.06.2025, UT of Ladakh and found to be in order.

Place: Leh

Date: 18.07.2025

Mohit Sharma (JKAS)
Liaison Officer /
UnderSecretary
Social and Tribal Welfare Department
UT of Ladakh

संघ राज्य प्रशासन, लद्दाख
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यूटी सचिवालय, लेह / UT Secretariat, Leh

CERTIFICATE

It is certified that the Direct Recruitment proposal for recruitment to the post of **Medical Officer** in the **Health and Medical Education Department, UT of Ladakh** against ST-101 vacancy earmarked as ST for the vacancy year 2025 under different categories, has been examined with reference to the number of vacancies vis-à-vis the reservation points, as per Reservations Roster of Medical Officer in terms of Ladakh Reservation (Amendment) Rules, 2025 notified *vide* S.O. 77 dated 27.06.2025, UT of Ladakh and found to be in order.

Place: Leh

Date: 18.07.2025

Mohit Sharma (JKAS)
Liaison Officer /
Under Secretary
Social and Tribal Welfare Department
UT of Ladakh

संघ राज्य प्रशासन, लद्दाख
स्वास्थ्य एवं चिकित्सा शिक्षा विभाग



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यूटी सचिवालय, लेह / UT Secretariat, Leh

CERTIFICATE

It is certified that the Direct Recruitment proposal for recruitment to the post of **Medical Officer** in the **Health and Medical Education Department, UT of Ladakh** against SC-01 vacancy earmarked as SC for the vacancy year 2025 under different categories, has been examined with reference to the number of vacancies vis-à-vis the reservation points, as per Reservations Roster of Medical Officer in terms of Ladakh Reservation (Amendment) Rules, 2025 notified *vide* S.O. 77 dated 27.06.2025, UT of Ladakh and found to be in order.

Place: Leh

Date: 18.07.2025

Mohit Sharma (JKAS)
Liaison Officer /
Under Secretary
Social and Tribal Welfare Department
UT of Ladakh

संघ राज्य प्रशासन, लद्दाख
स्वास्थ्य एवं चिकित्सा शिक्षा विभाग



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यूटी सचिवालय, लेह / UT Secretariat, Leh

CERTIFICATE

It is certified that the Direct Recruitment proposal for recruitment to the post of **Medical Officer** in the **Health and Medical Education Department, UT of Ladakh** against EWS-12 vacancy earmarked as EWS for the vacancy year 2025 under different categories, has been examined with reference to the number of vacancies vis-à-vis the reservation points, as per Reservations Roster of Medical Officer in terms of Ladakh Reservation (Amendment) Rules, 2025 notified *vide* S.O. 77 dated 27.06.2025, UT of Ladakh and found to be in order.

Place: Leh

Date: 18.07.2025

Mohit Sharma (JKAS)
Liaison Officer /
Under Secretary
Social and Tribal Welfare Department
UT of Ladakh

संघ राज्य प्रशासन, लद्दाख
स्वास्थ्य एवं चिकित्सा शिक्षा विभाग



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यूटी सचिवालय, लेह / UT Secretariat, Leh

CERTIFICATE

It is certified that the Direct Recruitment proposal for recruitment to the post of **Medical Officer** in the **Health and Medical Education Department, UT of Ladakh** against ALC-05 vacancy earmarked as ALC for the vacancy year 2025 under different categories, has been examined with reference to the number of vacancies vis-à-vis the reservation points, as per Reservations Roster of Medical Officer in terms of Ladakh Reservation (Amendment) Rules, 2025 notified *vide* S.O. 77 dated 27.06.2025, UT of Ladakh and found to be in order.

Place: Leh

Date: 18.07.2025

Mohit Sharma (JKAS)
Liaison Officer /
Under Secretary
Social and Tribal Welfare Department
UT of Ladakh

संघ राज्य प्रशासन, लद्दाख
स्वास्थ्य एवं चिकित्सा शिक्षा विभाग



The Administration of
Union Territory of Ladakh
Health and Medical Education
Department

ई-मेल / [E-mail: Addlsecyhutladakh@gmail.com](mailto:Addlsecyhutladakh@gmail.com)

यूटी सचिवालय, लेह / UT Secretariat, Leh

CERTIFICATE

It is certified that the Direct Recruitment proposal for recruitment to the post of **Medical Officer** in the **Health and Medical Education Department, UT of Ladakh** there are no OBC vacancy earmarked for OBC for the vacancy year 2025 under different categories, as there is no reservation for OBC as per the Ladakh Reservation (Amendment) Rules, 2025 notified *vide* S.O. 77 dated 27.06.2025, UT of Ladakh.

Place: Leh

Date: 18.07.2025

Mohit Sharma (JKAS)
Liaison Officer /
Under Secretary
Social and Tribal Welfare Department
UT of Ladakh

Other Requirements or Conditions Not Covered by UPSC Guidelines: Column 16 (Any other conditions)

1. Applicability of Reservation Law: Recruitment is governed by the *Jammu and Kashmir Reservation Act, 2004*, as extended to the Union territory of Ladakh and amended by the *Union Territory of Ladakh Reservation (Amendment) Regulation, 2025 (No. 1 of 2025)*, notified by the Ministry of Law and Justice, Government of India and the *Union territory of Ladakh Reservation (Amendment) Rules, 2025*, notified vide S.O. 77 dated 27.06.2025 by the Social & Tribal Welfare Department, UT of Ladakh.

2. Domicile Requirement: Candidates must hold a valid Domicile Certificate issued under *Rule 4 of the Ladakh Civil Services Decentralization and Recruitment (Grant of Domicile Certificate) Procedure Rules, 2025* notified by the Ministry of Home Affairs, Government of India and published in the Gazette of India (Extraordinary) dated 03.06.2025.

Domicile Certificate shall be issued to the following Category(s):

- (a) **Category A:** Holding Ladakh Resident Certificate (L. R. C.) or eligible to be issued L.R.C.
- (b) **Category B:** Children of L.R.C. holders or those eligible for holding L.R.C.

3. Reservation Structure (under Rule 4 of the Union territory of Ladakh Reservation (Amendment) Rules, 2025):

(a) **Vertical Reservation:**

- (i) Scheduled Tribes (ST): 80 %
- (ii) Residents of Areas Adjoining Actual Line of Control (ALC): 04 %
- (iii) Scheduled Castes (SC): 01 %
- (iv) Economically Weaker Sections (EWS): 10 %
- (v) Open Merit (Unreserved): 05 %

(b) **Horizontal Reservation:**

- (i) Persons with Benchmark Disabilities (PwBD): 04% (for posts identified under Section 34 of the *Rights of Persons with Disabilities Act, 2016*).

Note: Reservation under Scheduled Tribe (ST), Scheduled Caste (SC) and Residents of Areas Adjoining Actual Line of Control (ALC) categories is admissible only to the holders of Domicile Certificate issued on the basis of L.R.C.

4. Single Reservation Claim (as per provisions of Section 19 of the J&K Reservation Act, 2004): *A candidate belonging to more than one category shall be entitled to claim the benefit of reservation in one category only, as per his choice.*

Accordingly, candidates who fall under more than one reserved category (e.g. ST and ALC, or EWS & ALC or SC & EWS) must exercise their choice of category at the time of application.

This choice shall be final and cannot be modified or withdrawn at any later stage of the recruitment process.

5. Mandatory Submission of Certificates: Candidates claiming reservation must submit valid, original certificates issued by the competent authority in the prescribed formats for UPSC scrutiny:

S. No.	Category	Format	Competent Authority
1	ST/SC	Annexure-I	Tehsildar
2	ALC	Annexure-II	
3	Domicile Certificate	Annexure-III	
4	Economically Weaker Sections (EWS)	Annexure-IV	District Magistrate /Additional District Magistrate / Sub-Divisional Magistrate / Tehsildar
5	Persons with Benchmark Disabilities (PwBD) [OH/HH/VH/Others]	Annexure-V	Members / Chairperson of Medical Board & Countersigned by the Medical Superintendent / CMO / Head of Hospital
		Annexure-VI	
		Annexure-VII	
		Annexure-VIII	
6	Government Employees	Annexure-IX	Head of Department
		Annexure-X	Applicant themselves

6. Preparation of the Select List (as per the provisions of Rule 7 of the *Union territory of Ladakh Reservation (Amendment) Rules, 2025*):

(1) The selection authority shall draw up, in order of merit, a consolidated list of all the eligible candidates irrespective of class or category to which they belong. The list shall show classification of the candidate's category wise.

(2) The selection authority shall then prepare from out of the first list, a second list containing the names of candidates equal in number to the total number of unreserved vacancies to be filled up, arranging them in order of merit, commencing with the first name in the first list, hereinafter called second list. If there are no reserved vacancies, then the second list shall constitute the select list subject only to the provisions of sub-rule (6) and (7).

(3) If there are reserved vacancies as well, the selection authority shall next prepare from out of the portion of the first list remaining after excluding the portion corresponding to the second list, a third list containing the names separately of as many candidates, from each of the categories, as the number of vacancies respectively reserved for them, arranging the candidates from each category in order of their *inter se* merit:

Provided that, the third list shall be prepared beginning with the filling up of EWS vacancies:

Provided further that, if any EWS vacancies remain unfilled due to non-availability of a suitable EWS candidate in the first list, then the unfilled vacancies shall be treated as unreserved and be filled first, before filling the other reserved category vacancies, in the same manner as provided in sub-rule (2), and be added to the second list:

Provided further that, the said third list added to the said second list shall in such case constitute the select list, subject only to the provisions of sub-rule (6) and sub-rule (7):

Provided further that, the placement of selected candidates in the select list shall be in order of merit, to ensure that their *inter se* seniority is based strictly on merit.

(4) If, in the case of any of the aforesaid categories (except the category of EWS), the number of candidates belonging to such category in the third list falls short of the number of vacancies reserved for it, the remaining reserved vacancies for such category shall be treated

as backlog and the procedure as provided under section 5 of the Reservation Act shall be followed.

(5) If there are reserved vacancies alone against which selection is to be made, the selection authority shall invite applications from the members belonging only to that class for whom the said vacancies are meant. It shall then draw up a list of the candidates in order of merit, out of which shall be prepared another list containing names of the candidates equal in number to the number of the reserved vacancies, arranged in order of merit commencing from the first name in the initial list mentioned above. The list so prepared shall constitute the select list for these reserved vacancies, subject only to the provisions of sub-rule (6) and sub-rule (7).

(6) Notwithstanding anything to the contrary contained in sub-rules (1) to (5), the selection authority shall provide horizontal reservation to the extent specified under Rule 4 to the candidates falling under the categories ex-servicemen and persons with benchmark disabilities while preparing the roster under the said sub-rules.

(7) The list as finally settled by conforming to sub-rules (1) to (5) above shall constitute the list of candidates finally selected for appointment to any particular service, cadre, class, category or grade, as the case may be, for which such selection is made at a time.

(8) For purposes of services to which Combined Competitive Examination is conducted, the reserved category candidates if selected against open merit vacancies may also be considered for allotment of services allocable to their respective category as per their *inter se* merit / own preference, and the resultant left over vacancies in the services in open merit shall be allotted to those reserved category candidates only, as per merit-cum-preference, against whose vacancies the reserved category candidates qualifying in the open merit are considered:

Provided that persons with benchmark disabilities shall be considered for selection in the services and against the posts identified for their respective categories.



सत्यमेव जयते

THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
OFFICE OF THE TEHSILDAR (SASPOL), LEH DISTRICT

Annexure – I



SCHEDULED CASTE / TRIBE CERTIFICATE

Certificate No.: SC / ST – 01 –SPL - _____

This is to certify that Shri*/Shrimati*/Kumari* _____
son/daughter* of _____,
of village*/town* _____ in District/Division*
_____ belongs to the _____ Caste/Tribe*
which is recognised as a Scheduled Caste/Scheduled Tribe* under:

@ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956.

@ The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989 as amended by the
Constitution (Jammu and Kashmir) Scheduled Tribes Order (Amendment) Act, 2024 (No. 3 of 2024).

~~%2. Application in the case of Scheduled Caste/Scheduled Tribes persons who have migrated from
one State/Union Territory Administration:~~

~~— This Certificate is issued on the basis of the Scheduled Caste/Scheduled Tribes certificate issued
to _____ Shri/Shrimati* _____ father/mother _____ of
Shri/Shrimati/Kumari* _____ of
village/town* _____ in District/Division _____ of the State/Union
Territory* _____ who belongs to the _____ Caste/Tribe* which is
recognised as a Scheduled Caste/Scheduled Tribes in the State/Union Territory* _____ issued by the
_____ (name of prescribed authority) vide their No. _____ dated _____.~~

%3. Shri/Shrimati*/Kumari* _____ and /
or his/her* family ordinarily reside(s) in village/town* _____
of _____ District/Division of the Union territory of Ladakh.
Domicile Certificate No. _____.

Signature _____

Name & Designation _____
(With Seal of Office)

Place: _____

Date: _____

- * Please delete the words which are not applicable
@ Please quote specific Presidential Order.
% Delete the paragraph which is not applicable.



**THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
OFFICE OF THE TEHSILDAR (_____), LEH DISTRICT**



FORM X

**CERTIFICATE OF BEING A RESIDENT OF AN AREA ADJOINING THE ACTUAL LINE
OF CONTROL**

Certificate No.: ALC – 01 – KHL - _____

This is to certify that *Shri / Shrimati / Kumari* _____ *S/o/D/o*
_____ *R/o* _____ Tehsil
_____ District _____, is a resident of an area adjoining the
Actual Line of Control.

This is also certified that the said *Shri/Shrimati/Kumari* _____
or *Shri/Shrimati* _____ (*on behalf of applicant*)
submitted his application for grant of his certificate to this office on _____ and
the certificate has been delivered to him under my hand and seal today on
the _____.

This certificate shall remain valid for a period of five years from the date of issue of this certificate.

Signature of the Competent Authority _____

Name & Designation _____
(With Seal of Office)

Domicile Certificate No. _____

Place: _____

Date: _____



Annexure - III

THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
OFFICE OF THE TEHSILDAR (_____)

Form – B
DOMICILE CERTIFICATE

(issued under Rule 5(1) of the Ladakh Civil Services Decentralization and Recruitment – Grant of Domicile Certificate (Procedure) Rules, 2025)

Certificate No.: 01 KHA

Date of Issue: _____

This is to certify that:

Name: _____

S/D/W of: _____

Date of Birth: _____ (____ / ____ / ____)

Address:

a. Village /Ward No.: _____

b. Tehsil: _____

c. District: _____

d. Post Office: _____ e. Pin Code: _____

whose Photograph is attested is a **Domicile of the Union territory of Ladakh** under the below mentioned **Category of Domicile as per the TABLE provided in Rule 4 of the of the Ladakh Civil Services Decentralization and Recruitment – Grant of Domicile Certificate (Procedure) Rules, 2025:**

Col. I, Sl. No. 1.

- (a) Ladakh Resident Certificate (L.R.C.) Holder or those eligible for L.R.C. ☐
- (b) Children of persons mentioned in section 3A(1)(a) of the Regulation. ☐

Col. I, Sl. No. 2.

Children of such residents of the Union territory of Ladakh as resided outside the Union territory in connection with employment or business or other professional vocational reasons. ☐

Col. I, Sl. No. 3.

- (a) _____ A person who has resided for a period of fifteen years in the Union territory of Ladakh, beginning from and after 31st October, 2019 ☐
- (b) _____ Children of a person who has resided for a period of fifteen years in the Union territory of Ladakh, beginning from and after 31st October, 2019. ☐

Col. I, Sl. No. 4.

A person who has studied for a period of seven years, beginning from and after 31st October, 2019 and appeared in class 10th or 12th examination in an educational institution located in the Union territory of Ladakh. ☐

Col. I, Sl. No. 5.

Children of Central Government officers, Officials of Public Sector Undertakings, Autonomous Body of Central Government, Public sector Banks, Officials of Central Universities and recognized Research Institution of Central Government who shall have served the Union territory of Ladakh for a total period of ten years, beginning from and after 31st October, 2019. ☐

This certificate is issued upon due verification under the provisions of the *Ladakh Civil Services Decentralization and Recruitment – Grant of Domicile Certificate (Procedure) Rules, 2025*

IMPORTANT NOTE:

This certificate is valid only for the purpose of appointment to the posts under the Union territory of Ladakh as defined in Ladakh Civil Services Decentralization and Recruitment (Amendment) Regulation, 2025.

Signature of the Competent Authority
(Name, Designation and Seal)

Date: _____

Place: _____

Office Stamp
[Digitally signed if issued electronically]

The Administration of Union Territory of Ladakh

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER
SECTIONS**

Certificate No. _____

Date _____

VALID FOR THE YEAR _____

This is to certify that Shri / Smt. / Kumari _____-son / daughter / wife of _____ Permanent resident of _____, Village / Street _____ Post Office _____ District, in the Union Territory of Ladakh, Pin Code _____ Whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income*of his/her 'family'***is below Rs.8 Lakh (Rupees Eight Lakh only) for the financial year his / her family does not own or possess any of the following assets***:

- (I) 5 acres of agricultural land and above;
- (II) Residential flat of 1000 sq. ft. and above;
- (III) Residential plot of 100 sq. yards and above in notified municipalities;
- (IV) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. It is to certified that Shri / Smt. / Kumari _____ does not belongs to any of the categories defined in the clause (m), (n) and (o) of the section 2 of the Jammu and Kashmir Reservation Act, 2004 (XIV of 2004) in its application to the Union territory of Ladakh.

Signature with seal of Office

Name : _____

Designation: _____

Recent
Passport Size
attested
photograph of
the applicant

*Note1: Income covered all sources i.e. salary, agriculture, business, profession etc.

** Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his / her parents and siblings below the age of 18 years as also his / her spouse and children below the age of 18 years.

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Annexure- V

Application for Obtaining Certificate of Disability by Persons with Disabilities

- (1) Name: _____
(Surname) (First Name) (Middle Name)
- (2) Father's Name: _____ Mother's Name: _____
- (3) Date of Birth : __/ __/ __ (Date) (Month) (Year)
- (4) Age at the time of application : _____ years
- (5) Sex: Male/Female/Transgender: _____
- (6) Address:
- (a) Permanent address (b) Current Address (i.e. for communication)
- _____

- _____

- (c) Period since when residing at current address: _____
- (7) Educational Status (please tick as applicable)
- (i) Post Graduate
- (ii) Graduate
- (iii) Diploma
- (iv) Higher Secondary
- (v) High School
- (vi) Middle Age
- (vii) Primary
- (viii) Non-literate
- (8) Occupation: _____
- (9) Identification marks: (i) _____ (ii) _____
- (10) Nature of disability: _____
- (11) Period since when disabled: From Birth/since year _____
- (12) (i) Did you ever apply for issue of a certificate of disability in past (Yes/No)
- (iii) If yes, details:
- (a) Authority to whom and district in which applied: _____
- (b) Result of application: _____
- (13) Have you ever been issued a certificate of disability in the past? If yes, please enclose a true copy.

Declaration: I hereby declare that all particulars stated above are true to the best of my knowledge and belief, and no material information has been concealed or misstated. I further state that if any inaccuracy is detected in the application, I shall be liable to forfeiture of any benefits derived and other action as per law.

Date:
Place:

(Signature or left thumb impression of
person with disability, or of his / her legal
guardian in case of persons with intellectual
disability, autism, cerebral palsy and multiple
disabilities, etc)

Annexure-VI

Certificate of Disability

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in case of blindness)

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport
size attested
photograph
(showing face
only) of the
person with
disability

This is to certify that I have carefully examined Shri/Smt./Kum. _____ son / wife / daughter of Shri _____ Date of Birth (DD/MM/YY) _____ Age _____ years, male / female _____ registration No. _____ permanent resident of House No. _____ Ward / Village / Street _____ Post Office _____ District _____ State _____, whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of:

- ☐ locomotor disability
☐ dwarfism
☐ blindness

(Please tick as applicable)

(B) the diagnosis in his / her case is:

He/she has _____% (in figure) _____ percent (in words) permanent locomotor disability / dwarfism / blindness in relation to his / her _____ (part of body) as per guidelines (_____ number and date of issue of the guidelines to be specified).

2. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and Seal of Authorised Signatory of
Notified Medical Authority)

Signature/thumb impression of
the person in whose favour
certificate of disability is issued

Annexure-VII**Certificate of Disability**

(In cases of multiple disabilities)

(Name and Address of the Medical Authority issuing the Certificate)

Certificate No.**Date:**

Recent passport size
attested photograph
(Showing face only)
of the person with
disability.

This is to certify that we have carefully examined Shri/ Smt. / Kum Son / wife / daughter of Shri..... Date of Birth (DD/MM/YY) Age years, male / female , Registration No. permanent resident of House No. Ward / Village / Street.....Post Office.....District..... State....., whose photograph is affixed above, and satisfied that:

(A) he/she is a case of Multiple Disability. His/her extent of permanent physical impairment / disability has been evaluated as per guidelines (_____ number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability in the table below:

S. No.	Disability	Affected part of body	Diagnosis	Permanent physical Impairment / mental disability (in%)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	#		
8.	Blindness	#		
9.	Deaf	£		
10.	Hard of Hearing	£		
11.	Speech and Language disability			
12.	Intellectual Disability			
13.	Specific Learning Disability			
14.	Autism Spectrum Disorder			
15.	Mental illness			
16.	Chronic Neurological Conditions			
17.	Multiple sclerosis			
18.	Parkinson's disease			
19.	Hemophilia			
20.	Thalassemia			
21.	Sickle Cell disease			

@ e.g. Left/right/both arms/legs # e.g. Single eye £ e.g. Left/Right/ both ears

(B) In the light of the above, his/her overall permanent physical impairment as per guidelines (number and

date of issue of the guidelines to be specified), is as follows:-

In figurespercent,

In wordspercent.

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is:

(i) Not necessary, or

(ii) Is recommended/after..... years.....months, and therefore this certificate shall be valid till
..... /...../.....(DD)/(MM)/(YY)

4. The applicant has submitted the following document as proof of residence: -

Nature of document	Date of issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority.

Name and Seal of Member	Name and Seal of Member	Name and Chairperson Seal of the

Signature / thumb
impression of the person
in whose favour certificate of
disability is issued.

Annexure-VIII**Certificate of Disability**

(In cases other than those mentioned in Annexure VI and VII)

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size
attested photograph
(Showing face
only) of the person with
disability.

Certificate No.

Date:

This is to certify that I have carefully examined Shri / Smt / Kum..... son / wife / daughter of Shri Date of Birth (DD/MM/YY) Age years, male / female Registration No. permanent resident of House No. Ward / Village / Street..... Post Office..... District State....., whose photograph is affixed above, and am satisfied that he/she is a case of disability.

S. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment / mental disability(in%)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological			
	Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Hemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

His / her extent of percentage physical impairment/disability has been evaluated as per guidelines (..... number and date of issue of the guidelines to be specified) and is shown against the relevant disability in the table

below:-

(Please strike out the disabilities which are not applicable)

@ - eg. Left/Right/both arms/legs #-eg. Single eye/both eyes €-eg .Left/Right/both ears

2. The above condition is progressive / non-progressive / likely to improve / not likely to improve.

3. Reassessment of disability is:

(i) Not necessary, or

(ii) Is recommended / after.....years.....months, and therefore this certificate shall be valid till (DD/MM/YY)...../...../.....

4. The applicant has submitted the following document as proof of residence:-

Nature of document	Date of issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)

(Name and Seal)

Countersigned

{Counter signature and seal of the Chief Medical Officer / Medical Superintendent / Head of Government Hospital, in case the Certificate is issued by a medical authority who is not a Government servant (with seal)}

Signature /thumb impression of the person in whose favour certificate of disability is issued

FORM OF CERTIFICATE TO BE SUBMITTED BY GOVERNMENT EMPLOYEES

SEEKING AGE-RELAXATION

(To be filled by the Head of the Department in which the candidate is working)

It is certified that*Shri / Smt. / Km. _____ is a Government employee holding the post of _____ in the pay Level _____ as on closing date.

This office has no objection for his / her appearing in the examination conducted by _____ for _____ post vide Advertisement No _____ dated _____.

Signature_____

Name_____

Office Seal

Place:

Date:

(*Please delete the words which are not applicable.)

Annexure- X

DECLARATION TO BE SUBMITTED BY ALL THE EMPLOYED APPLICANTS

I declare that I have already informed my Head of Department in writing that I have applied for _____ and no vigilance is either pending or contemplated against me as on the date of submission of application.

I further submit the following information:

Date of Appointment:.....

Holding present Post & Pay Level:.....

Name & Address of Employer with Tel. No./ FAX / E-mail: _____

Place:

Dated:

Full Signature of the Applicant

पंकज हजारिका
PANKAJ HAZARIKA
अपर सचिव
ADDITIONAL SECRETARY



Tele. : 011-23383723
संघ लोक सेवा आयोग
UNION PUBLIC SERVICE COMMISSION
धौलपुर हाउस, शाहजहाँ रोड, नई दिल्ली-110 069
Dholpur House, Shahjahan Road, New Delhi-110 069

DO.No.8/42/2023-R(C&P)

25 November, 2025

Dear ma'am/Sir,

Kindly refer to Department of Personnel and Training's Office Memorandum No. 39022/02/2023-Pers.Policy(B) dated 07.11.2023 read with O.M. No. 39011/01/2022-Estt(B)(e) dated 22.02.2024 and O.M. No. 39011/01/2022-Estt.(B) dated 24.01.2025 (copy enclosed) for submission of proposals for recruitment to UPSC.

2. I would like to inform you that the Commission follows a methodical approach wherein it accepts comprehensive requisitions for direct recruitment through selection from all Ministries/Departments between January 1st and March 31st of each year (on annual basis), under the Single Window System.

3. In this regard, for the calendar year 2026, the Commission will be accepting requisitions for recruitment proposals, complete in all aspect in UPSC-33 proforma (available in the UPSC's website) from 1st January 2026 to 31st March 2026 through slots available on Single Window System. Booking for prior appointment of slots will be made available on the online web-portal from 15.12.2025 onwards. It may kindly be noted that the Commission may not be in a position to accept any requisitions beyond March 31, 2026 during the Calendar Year 2026.

With regards,

Yours sincerely

(Pankaj Hazarika)

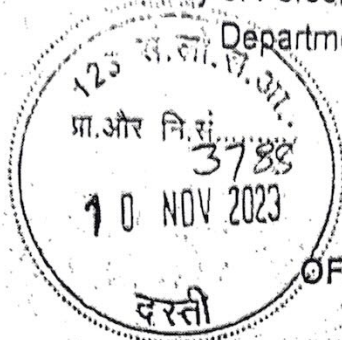
Administrators/Chief Secretaries of all UTs
(as per list)

No.39022/02/2023-Pers. Policy (B)

Government of India

Ministry of Personnel, Public Grievances and Pensions

Department of Personnel and Training



North Block, New Delhi
Dated the 7th November, 2023

OFFICE MEMORANDUM

Subject: Submission of proposals for recruitment to Union Public Service Commission (UPSC) on annual basis - reg.

The undersigned is directed to say that the Union Public Service Commission (UPSC), makes selections, *inter-alia*, by Direct Recruitment through interviews, and, in the process, if the situation so demands, also conducts Recruitment Tests to shortlist/limit the candidates, to be called for interview.

2. Every year, the Commission receives a large number of requisitions from various Ministries/Departments, on piecemeal basis, for filling up various posts under their purview. Also, vacancies in different disciplines like Medical, Engineering, Law, Administration discipline etc. are reported at different times of the same year. Since each of the proposals has to be advertised and processed separately, the Commission has to undergo the entire recruitment process which consumes a lot of time and energy.

3. In view of the above, it is advised that the indenting Ministries/Departments may send their consolidated requisition to the Commission in respect of all the vacancies in a single or different stream (s), as the case may be, for a calendar year (incorporating both the existing as well as the anticipated vacancies), by 31st March of the concerned year. Time schedule to be adhered to by the indenting Ministries/Departments for this purpose is enclosed (Annexure-I). Such reporting will:

- i. Enable the Commission to work out plan, including plans for holding of Recruitment Tests,
- ii. Do away with the necessity of processing individual requisitions on piece meal basis which will save a lot of time and energy of UPSC
- iii. Enable the Commission to plan its recruitment activities for a particular period or for full year well in advance, which will result in efficient conduct of examination and early processing of results.
- iv. After receipt of consolidated requisitions, the Commission will strive to complete the recruitment process, and make recommendations within nine months of reporting of vacancies.

4. The indenting Ministries/ Departments are advised to submit the requisitions, to the Commission, complete in all respects, well before or by the date indicated in the Schedule (Annexure-1). While finalizing their consolidated indent, they may ensure that:

- i. The requisitions is in consonance with the 'Check List' (Annexure-II)
- ii. The Recruitment Rules have been updated in accordance with the existing instructions and the requisitions proposed to be submitted are in accordance with the updated Recruitment Rules for each category of post.

5. All the Ministries/ Departments are, therefore, requested to anticipate and work out the vacancies likely to occur in a year, well in advance and send the requisitions, complete in all respects, to the Commission by the date stipulated in the Time Schedule.

Jas
(Jasmine)

Under Secretary to the Government of India
Tel. No.: 23092508

To

✓ All the Ministries/ Departments of the Government of India.

Copy to:

The Secretary, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi. *w.r.t letter no - 8/42/2023-R(C4E) dated 30.10.2023*

Schedule for Direct Recruitment through Selection

Milestones	Timelines
Submission of requisition in UPSC-33 proforma	By 31 st March
Settling deficiencies in requisitions pointed out by UPSC	By 15 th April
Publication of Advertisement	30 days (from acceptance of requisition)
Closing date of applications	By 30 th June
Holding of RTs	From August to October
Interviews	From July to November
Declaration of final result	From July to December

No.39011/01/2022-Estt.(B)(e)
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel & Training)

North Block, New Delhi
Dated the 22nd February, 2024

OFFICE MEMORANDUM

Subject: -Standard UPSC-33 Proforma alongwith Check-list for receiving requisition in UPSC from Ministries/Departments, in view of Rights of Persons with Disabilities Act, 2016 and implementation of reservation scheme for Economic Weaker Sections (EWSs) – reg.

The undersigned is directed to refer to this Department's OM No. 39011/11/2005-Estt.(B), dated 27.02.2008, OM No.39011/05/2012, dated 04.07.2012 and OM No. 39011/02/2019-Estt.(B), dated 16.01.2020, and to say that UPSC-33 Proforma provides the categories and permissible sub categories, as per the previous instructions of DoPT in the matter, based on the Persons with Disability (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995, which has since been repealed by 'Rights of Persons with Disabilities Act, 2016' and also based on implementation of reservation scheme for Economic Weaker Sections taking effect from 01.02.2019.

2. In view of the amendment, vide Notification no.30-12/2020-DD-III, dated 24.08.2022, made in the Notification no.38-16/2020-DD-III, dated 04.01.2021, issued by the Ministry of Social Justice and Empowerment, Department of Empowerment of Persons with Disabilities (Divyangjan), UPSC-33 Proforma, for submitting requisition to UPSC under Single Window System for filling up the vacancies reserved for PwBDs, has been modified/updated, in consultation with the Department of Empowerment of Persons with Disabilities (Divyangjan). A copy of the revised Proforma UPSC-33, along with its Checklist is enclosed for information and compliance.

3. All Ministries / Departments are requested to take a note of the above for strict compliance and also to ensure that from now onwards the revised UPSC-33 Proforma is used for placing requisition for direct recruitment posts with UPSC. The revised proforma may also be brought to the notice of the attached/ subordinate offices for information and strict compliance.

Encl: As above.


(S.P. Pant)
Director(PP-II)
Tele No.: 23093074

To

All the Ministries/ Departments of the Government of India.

Copy to:

The Secretary, Union Public Service Commission, Dholpur House,
Shahjahan Road, New Delhi

No.39011/01/2022-Estt.(B)

Government of India

Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel & Training)

North Block, New Delhi
Dated the 24th January, 2025

OFFICE MEMORANDUM

Subject: Modification in UPSC-33 Proforma for sending requisitions to UPSC by Ministries / Departments - regarding

The undersigned is directed to refer to this Department's OM No. 39011/11/2005-Estt.(B) dated 27.02.2008, OM No.39011/05/2012 dated 04.07.2012, OM No. 39011/02/2019-Estt.(B) dated 16.01.2020, and OM No.39011/01/2022-Estt.(B)(e) dated 22.02.2024 and to state that the UPSC-33 Proforma for sending requisitions by indenting Ministries / Departments to UPSC currently does not contain information regarding fresh/backlog vacancies reserved for PwBD candidates. In the absence of information on whether vacancies are fresh or backlog, there is a possibility that candidates may not be appropriately recommended for backlog vacancies reserved for PwBD candidates in line with DoPT OM dated 15.01.2018, and PwBD-reserved positions may remain unfilled, especially if no suitable candidates are available in the subsequent years.

2. In view of the above, it has been decided to modify the standard UPSC-33 Proforma by inserting Para 3(a)(a) indicating the details of backlog and fresh vacancies out of the total vacancies reserved for PwBD candidates as tabulated below:

Para-3(a)(a):

Category	Fresh Vacancy	Backlog Vacancy	Total
Persons with Benchmark Disability			

3. A copy of the modified UPSC-33 Proforma and Checklist is enclosed.

4. All Ministries / Departments are requested to take note of the above modification and to also ensure that the same is brought to the notice of all attached / subordinate offices for compliance. All Ministries / Departments may ensure that the modified UPSC-33 Proforma is used for placing requisitions for direct recruitment posts with UPSC.

Encl: As above.

To

All the Ministries/Departments of the Government of India.

Copy to:

The Secretary, Union Public Service Commission, Dhoolpur House, Shahjahan Road, New Delhi

Jas
(Jasmine)

Under Secretary to the Government of India
Tele No.: 23092508

Recd. today. As per directions of JS (R-2) pl. put in
29/1/2025
R(CXP)

JS - R(CXP)
27/1/25

JS - R(CXP)
27/1/25
uploaded on website

49/AS(PH)
27.01.2025

7/JS(R-2)
27/01/25

143/Secy
24.1.2025

PROFORMA FOR REQUISITION TO THE UPSC

(Please furnish this proforma duly filled in duplicate)

Name of the Organisation Requisitioning:

Recruitment to the post(s) of:

1. Is the Requisitioning Authority empowered by the administrative Ministry/Department to place the Requisition with the UPSC directly?

2. Brief particulars of the posts:

Designation	Pay scale & total emoluments* (excluding HRA & CCA)	Group & Service Cadre	Total No. of Posts sanctioned	
			Permanent	Temporary

*Higher initial pay may be recommended by the Commission for specially qualified and experienced candidates.

3. (a) Number of vacancies for which this requisition is being sent:

CATEGORY	PERMANENT	TEMPORARY	TOTAL
(i) Scheduled Caste			
(ii) Scheduled Tribe			
(iii) Other Backward Class			
(iv) Unreserved			
(v) Economically Weaker Section			
(vi) Persons with Benchmark Disabilities			
Total of (i) to (vi)			

3. (a)(a)

Category	Fresh Vacancy	Backlog Vacancy	Total
Person with Benchmark Disability			

(b) Whether vacancy/vacancies has/have been identified as suitable to be filled by *Persons with Benchmark Disabilities*:

Sl. No.	Disability Category	Sub-category of disability permissible
(i)	Blindness and Low vision	
(ii)	Deaf and Hard of hearing	
(iii)	Locomotor Disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims, Muscular Dystrophy, Spinal Deformity and Spinal Injury without any associated neurological/limb dysfunction.	
(iv)	Autism, Intellectual Disability, Specific Learning Disability and Mental Illness;	
(v)	Multiple Disabilities from amongst persons under clauses (i) to (iv) including deaf-blindness	
	Total:	

(c) How did the vacancies arise?

(d) Has the Screening Committee cleared the vacancy(-ies) as per DOP&T OM No. 2/8/2001-PIC dt. 16.05.2001?

(e) Has the reservation for SC, ST, OBC and EWS been worked out on the basis of general principles as laid down in the DOP&T OM No. 36012/2/96-Estt.(Res) dated 02.07.97, and the newly recast group wise post-based reservation roster register as mentioned in Para 6 of DOP&T OM No. 36039/1/2019-Estt(Res) dated 31.01.2019?

(f) Have the vacancies reserved for persons with benchmark disabilities been worked out on the basis of 100 point vacancy roster as per DoP&T's O.M. No. 36035/02/2017-Estt(Res) dated 15/01/2018?

4. (a) If the vacancy/vacancies is/are Permanent/Temporary, on what basis is it/are these to be filled up (strike out appropriately).

(b) If the vacancy/vacancies is/are temporary, whether these will exist for more than three years, in terms of the M/o Home Affairs OM No.F.2/4/67-Estt.(B) dated 08.06.67.

5. Whether there is litigation underway/pending in any Court of Law in respect of post(s) being presently requisitioned.

(a) If so, state the present status of the case with OA No./CWP No./SLP No. etc. A copy of directions received from the Court of Law, if any may be enclosed with the requisition.

(b) Also state the effect such a Court case may have on the present requisition.

Note: Details of court case(s), if any, arising after sending the requisition and the effect such court case(s) may have on the requisition sent shall be conveyed to the Commission immediately and without fail.

6. Have Recruitment Rules for the posts been approved by the UPSC?

(a) If so, state the reference number & date of the Commission letter and enclose an updated and authenticated copy of the rules. An attested and authenticated copy of notified RRs containing G.S.R. No., alongwith the latest amendments, if any, must be enclosed with the requisition.

(b) If not enclosed, give the reason(s).

(c) Please state if a reference for amendment/revision of the Recruitment Rules has been made to the Commission. If so, state Ministry/Department's letter number and date.

7. Whether the notified Recruitment Rules referred to in Para 6 (a) to (c) are more than five (5) years old as of now.

(a)(1) If these rules were got reviewed, state the reference number and date of the proposal sent to the Commission.

(a)(2) If not reviewed, state the reason(s).

(a)(3) Whether the post(s) now requisitioned is/are to be advertised/filled up on the basis of the existing Recruitment Rules, which are more than five years old.

(b)(1) Whether the post(s) now requisitioned was/were ever upgraded after the notification of the existing Recruitment Rules.

(b)(2) If so, state the reference and date of the Ministry/Department letter to the Commission. State the G.S.R. No. & date of the notification.

(b)(3) If the Commission was not approached, state the reason.

8. Please state whether the present vacancy or vacancies come under the direct recruitment quota.

9.(a) If Recruitment Rules provide for other modes, please state what action was taken and the reference and date of the communication from UPSC.

(b) If the present requisition for direct recruitment is on account of some other method of recruitment having failed, State the reference number & date of the Commission advice to the Ministry/Department to resort to direct recruitment.

10. Qualification(s)

(a) Essential :

(b) Desirable :

(c) Experience :

11. Age limit(s) and the permissible relaxation for Central Govt. Employees/SC/ST/ OBC/ Persons with Benchmark Disabilities etc.

12. Period of Probation.

13. Duties in brief

(Be precise write in not more than 40 words)

14. Place(s) where the officer(s) will be required to serve.

15. Whether the benefit of added years of service, admissible under Rule 30 of the CCS (Pension) Rules, is applicable.

16. Any other requirement or conditions not covered above.

17. If direct recruitment was made earlier for identical posts, state the reference and date of the latest communication from the Commission.

18. Name, address & telephone number of the Ministry Representative with whom these proposals may be discussed.

19. *It is certified that:

(a) the requirements of “THE RIGHTS OF PERSONS WITH DISABILITIES ACT, 2016” which has become effective from 19th day of April, 2017 and the policy relating to reservation for persons with benchmark Disabilities including Ministry of Social Justice and Empowerment Notification No. 38-16/2020-DD-III dated 4th January, 2021 and Notification No. 30-12/2020-DD-III dated 24th August, 2022 has been taken care of while sending this requisition. The vacancies reported in this requisition fall at points no. _____ of cycle no. _____ of 100 point reservation roster out of which _____ number of vacancies are reserved for persons with benchmark disabilities, and

*i) the post of under this requisition has been identified as being suitable or being manned by *persons with benchmark disabilities*. Vacancies reserved for the *persons with benchmark disabilities* have been suitably shown in the vacancy proforma.

OR

*ii) the post of under this requisition has been identified as being suitable to be manned by *persons with benchmark disabilities*. None of the proposed vacancies is earmarked as reserved for the *persons with benchmark disabilities* (i.e. Post is suitable but not Reserved for *persons with benchmark disabilities*) .

OR

*iii) the post of being requisitioned has not been identified as being suitable to be manned by persons with *benchmark disabilities* (i.e. Post is not suitable and thus not Reserved for persons with benchmark disabilities).

OR

*iv) the agency for which this requisition is being sent, is exempt from the provision of *Section 34 of The Rights of Persons With Disabilities Act, 2016* which is notified vide Gazette Notification No.....

(b) The indent is being placed after scrutiny of all Direct Recruitment vacancies and enforcing the reduction as per procedure given in the DOP&T OM No. 2/8/2001-PIC, dated 16.05.2001

(c) No Objection Certificates have been obtained from the Surplus Cell of the DOP&T (now designated as Division of Retraining and Redeployment) and the Director General (Resettlement), M/O Defence, and are placed as annexure to this indent.

(d) All required formalities prior to placing the indent have been completed.

(e) The requisition has been seen by Joint Secretary/Additional Secretary concerned (Name and designation be given) and is being sent with his/her approval.

(*Strike out the clauses that are not applicable)

Signature of the Officer authorized to send the requisition

Name & Designation

Telephone No.:

Place:

Date:

Requisition for Recruitment by Selection-Check-List

Sl. No.	Information to be provided	Item No.	Yes/No
1.	Whether the requisition has been submitted in the prescribed proforma?		Yes/No
2.	Whether requisition has been signed in original showing the name, designation and telephone number of the requisitioning authority?		Yes/No
3.	Whether the Requisitioning Authority is empowered by the Administrative Ministry/Department to place the Requisition with the UPSC directly?	1	Yes/No
4.	If yes, whether the relevant document/order has been enclosed?	1	Yes/No
5.	Whether brief particulars of the post have been given in the required format about designation, pay scale & total Emoluments (excluding HRA & CCA), Group & Service Cadre and total number of posts sanctioned (permanent and temporary) have been indicated as per Recruitment Rules?	2	Yes/No
6.	Whether the existing vacancies and anticipated vacancies upto one year from the date of requisition have been included as per MHA OM No. 9/21/68-RPS dated 10.06.1969 read with OM. No. 23/38/69-Estt (B) dated 13.03.1969 and subsequent amendments/instructions thereto/thereunder?	3	Yes/No
7.	Whether the reservation for SC, ST, OBC and EWS has been worked out on the basis of general principles for making and operating post-based reservation roster as laid down in the DOP&T OM No. 36012/2/96-Estt.(Res) dated 02.07.1997, and newly recast group wise post-based reservation roster register for direct recruitment in accordance with format given in Annexure II, III, IV and V, as the case may be, as mentioned in para 6 of DOP&T OM No. 36039/1/2019-Estt (Res) dated 31.01.2019?	3	Yes/No
8.	Whether the requisition has been placed after scrutiny of all direct recruitment vacancies and enforcing the reduction as per procedure given in the DOP&T OM No. 2/8/2001-PIC, dated 16.05.2001, if the date of occurrence of vacancies is prior to 31.03.2009?	3	Yes/No

9.	Whether the reasons of occurrence of vacancies have been indicated in the requisition along with the date of occurrence?	3	Yes/No
10.	Whether the requirements of the Rights of Persons with Disabilities Act, 2016 and the policy relating to reservation for persons with benchmark disabilities have been taken care of while sending this requisition?	3	Yes/No
11.	Whether the suitability and reservation for persons with benchmark disabilities has been considered/ worked out on the basis of DOP&T OM No. 36035/02/2017-Estt (Res) dated 15/01/2018, and have taken notice of amendments/reviews made from time to time by the Department of Empowerment of Persons with Disabilities (Ministry of Social Justice and Empowerment) in respect of identification of posts suitable for Persons with Benchmark Disabilities?	3	Yes/No
12.	If the vacancies are being requisitioned on temporary basis, whether such vacancies would exist for more than three years as per M/o Home Affairs OM No. F.2/4/67-Estt.(B) dated 08.06.1967 and subsequent amendments/ instructions thereto/thereunder ?	4	Yes/No
13.	Whether the details of Court cases/litigation/decisions have been mentioned along with impact, if any?	5	Yes/No
14.	Whether it has been certified under NOTE that the details of court cases, if any, arising after sending the requisition and effect such court case(s) may have on the requisition sent shall be conveyed to the Commission immediately and without fail?	5	Yes/No
15.	Whether complete details regarding Recruitment Rules/ Service Rules viz notification, review etc. have been mentioned completely?	6 & 7	Yes/No
16.	Whether certified copy of notified Recruitment Rules/ Service Rules has been enclosed?	6	Yes/No
17.	Whether the vacancies to be filled come under Direct Recruitment quota as per the notified Recruitment Rules?	8	Yes/No
18.	If the present requisition for direct recruitment is on account of some other method of recruitment having failed, whether the reference number and date of the Commission advice to the Ministry/Department to resort to direct recruitment has been indicated and a copy of the same has been enclosed?	9	Yes/No

19.	Whether the Essential and Desirable Qualification details have been worked out in a clear and comprehensive manner in accordance with the Notified Recruitment Rules/ Service Rules?	10	Yes/No
20.	In case, the above indicated Educational Qualification includes the term "or equivalent", whether the exhaustive list of equivalent Educational Qualifications has been provided in consultation with the Commission?	10	Yes/No
21.	In case, the above indicated Experience Qualification is not clear/ambiguous or not quantified or not clearly prescribed the specific area(s) in which the experience is required, whether the same has been redefined explicitly and clearly in consultation with the Commission?	10	Yes/No
22.	Whether the Age Limit and Relaxations are as per Notified Recruitment Rules/Service Rules and extant instruction of Govt. of India on the subject?	11	Yes/No
23.	In case, the Age relaxation under any Specific provisions/ Special circumstances/ Court orders have been indicated, whether the copies of notes/ correspondence/ decision obtaining prior concurrence of the DOP&T/ Home Ministry and prior consultation with the Commission have been enclosed?	11	Yes/No
24.	Whether the Period of Probation, Place of Posting and other details etc. are as per Notified Recruitment Rules/ Service Rules and extant instructions of Govt. of India on the subject?	12 & 14	Yes/No
25.	Whether duties have been indicated in brief not exceeding 40 words?	13	Yes/No
26.	Whether information on any other requirement or conditions not covered above has been given, if any?	16	Yes/No
27.	If promotion/Limited Competitive Departmental Examination is conducted by UPSC, whether vacancies for Persons with Benchmark Disability have been computed and reserved keeping in view the provisions made in DoP&T OM No. 36012/1/2020-Estt.(Res.-II), dated 17.05.2022 and OM of even no. dated 28.12.2023.	16	Yes/No
28.	If direct recruitment was made earlier for identical posts, whether the reference and date of the latest communication from the Commission (including in-fructuous case) has been indicated?	17	Yes/No

29.	If the present requisition is within six months from the previous one, whether satisfactory reason(s) has/have been indicated?	17	Yes/No
30.	Whether the name, address & telephone number of the Ministry's Representative with whom the proposal (s) is to be discussed has been indicated?	18	Yes/No
31.	Whether the clauses which are not applicable have been crossed?	19	Yes/No
32.	Whether No Objection Certificates have been obtained from the Surplus Cell of the DOP&T (now designated as Division of Retraining and Redeployment) and the Director General (Resettlement), M/O Defence, and placed as annexure to this requisition?	19	Yes/No
33.	Whether all required relevant certificates have been enclosed along with the requisition?	19	Yes/No
34.	Whether the name of the officer not below the level of Joint Secretary/Additional Secretary concerned, who has approved the requisition, has been indicated?	19	Yes/No

Following details in respect of Suitability/ Reservation of the posts for Persons with Benchmark Disabilities (PwBDs) are to be given:

Note: As per Section 2 (r) of Persons with Disabilities Act, 2016, “Persons with benchmark disability” means a person with not less than forty percent of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measureable terms, as certified by the certifying authority. Further, post can be reserved for PwBDs only if the same is identified suitable for PwBDs of the relevant category.

A) Number of Vacancy: Horizontal Reservation

Horizontal Reservation			Permanent	Temporary	Total
Persons with Benchmark Disabilities (PwBDs)	(i)	Blindness and low vision			
	(ii)	Deaf and hard of hearing			
	(iii)	Locomotor Disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims, Muscular Dystrophy, Spinal Deformity and Spinal Injury without any associated neurological/limb dysfunction.			
	(iv)	Autism, Intellectual Disability, Specific Learning Disability and Mental Illness;			
	(v)	Multiple Disabilities from amongst persons under clauses (i) to (iv) including deaf-blindness			

ANNEXURE-II

B) Functional Requirements

Sl.	Functional Requirements		Yes/No
i)	S - Sitting		
ii)	ST – Standing		
iii)	W – Walking		
iv)	BN – Bending		
v)	CRL – Crawling		
vi)	CL – Climbing		
vii)	JU – Jumping		
viii)	L - Lifting		
ix)	KC – Kneeling & Crouching		
x)	RW – Reading & Writing		
xi)	MF – Manipulation by Fingers		
xii)	PP – Pulling and Pushing		
xiii)	SE - Seeing		
xiv)	C - Communication		
xv)	H - Hearing		
xvi)	SD - Spinal Deformity	without any associated neurological/ limb dysfunction.	
xvii)	SI - Spinal Injury		

C) Functional Classifications

Sl No.	PwBD Category	PwBD Sub-Category			Suitability (Yes/No)	Reservation (Yes/No)	
i.	Locomotor Disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims, Muscular Dystrophy, Spinal Deformity and Spinal Injury without any associated neurological/limb dysfunction.	BL-Both legs affected but not arms					
		BA-Both arms affected	Impaired Reach				
			Weakness of Grip				
		OL- One leg affected (R or L)	Impaired Reach				
			Weakness of Grip				
			Ataxic				
		OA-One arm affected (R or L)	Impaired Reach				
			Weakness of Grip				
			Ataxic				
		BH-Stiff back and hips (cannot sit or stoop)					
		BLA- Both legs and both arms affected					
		BLOA – Both Legs and One Arm					
		OLA-One Leg and One Arm Affected	One Leg (R or L)	Impaired Reach			
				Weakness of Grip			
				Ataxic			
			One Arm (R or L)	Impaired Reach			
				Weakness of Grip			
				Ataxic			
		CP- Cerebral Palsy					
		LC- Leprosy Cured					
		DW- Dwarfism					
		AAV- Acid Attack Victims					
		MDY- Muscular Dystrophy					
		SD - Spinal Deformity		Without any associated neurological/ limb dysfunction.			
		SI - Spinal Injury					
ii.	Blindness and Low Vision	B-Blind					
		LV-Low Vision					
iii.	Deaf and Hard of Hearing	D- Deaf					
		HH- Hard of Hearing					
iv.	Autism,	ASD – Autism Spectrum Disorder (M = Mild, MoD = Moderate)					
	Intellectual Disability,	ID – Intellectual Disability					
	Specific Learning Disability and	SLD-Specific Learning Disability					
	Mental Illness;	MI – Mental Illness					

Sl No.	PwBD Category	PwBD Sub-Category	Suitability (Yes/No)	Reservation (Yes/No)
v.	Multiple Disabilities from amongst persons under clauses (i) to (iv) including deaf-blindness	MD – Multiple Disabilities		

Post Description	
Pay Scale	
Age	AGE: Not exceeding _____ years as on normal closing date. Not exceeding _____ years for Scheduled Castes and Scheduled Tribes candidates as on normal closing date in respect of the vacancies reserved for them. Not exceeding _____ years for Other Backward Classes candidates as on normal closing date in respect of the vacancies reserved for them. Relaxable for regularly appointed Central/U.T. Government Servant upto Five years as per instructions/ orders issued by Govt. of India from time to time. For age concession applicable to some other categories of applicants, please see relevant paras of the 'Instructions and Additional Information to Candidates for Recruitment by Selection.'
Essential Qualifications	A. EDUCATIONAL: B. EXPERIENCE:
Desirable Qualifications	
Duty	
Probation	
Head Quarter	
Other Details	
Any Other Conditions	

NOT TO BE ADVERTISED

i) Date of receipt of Requisition/Final
Clarification from Ministry/Department (if any) :

ii) Date of approval of IFC

ADVERTISEMENT DETAILS

Post										
Organisation										
Department										
Ministry										
No. of Post	Gen	EWS	OBC	SC	ST	Total	Persons with Benchmark Disabilities (PwBDs)			
							(a)	(b)	(c)	(d) & (e)

Persons with Benchmark Disabilities (PwBDs)* - Horizontal Reservation

- (a) Blindness and low vision;
- (b) Deaf and hard of hearing;
- (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims, muscular dystrophy, Spinal Deformity and Spinal Injury without any associated neurological/limb dysfunction.
- (d) Autism, intellectual disability, specific learning disability and mental illness;
- (e) Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness

Recruitment Case

Advt. No.	Reference No.	Advt. Date (Opening Date)	Year of Recruitment	Closing Date (Application Online)	Closing Date (Document's Upload)

1. PwBDs Suitability: 40%				
2. PwBDs Reservation: 40%				
Sl No.	PwBDs Type	PwBD Type	Suitability (Y/N)	Reservation (Y/N)
(a)	Blindness and Low Vision	B- Blind		
		LV- Low Vision		
(b)	Deaf and Hard of Hearing	D- Deaf		
		HH- Hard of Hearing		
(c)	Locomotor Disability including: Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims, Muscular Dystrophy, Spinal Deformity and Spinal Injury without any associated neurological/limb dysfunction.	BL- Both legs affected but not arms		
		BA- Both arms affected		
		OL- One leg affected (R or L)		
		OA- One arm affected (R or L)		
		BH- Stiff back and hips (can not sit or stoop)		
		BLA- Both legs and both arms affected		
		OLA- One leg and One arm affected		
		BLOA – Both Legs and One Arm		
		CP- Cerebral Palsy		
		LC- Leprosy Cured		
		DW- Dwarfism		
		AAV- Acid Attack Victims		
		MDY-Muscular Dystrophy		
		SD - Spinal Deformity	without any associated neurological/limb dysfunction	
		SI - Spinal Injury		
(d)	(i) Autism, Intellectual Disability, Specific Learning Disability, Mental Illness	ASD- Autism Spectrum Disorder (M=Mild, MoD=Moderate)		
		ID- Intellectual Disability		
		SLD- Specific Learning Disability		
		MI- Mental Illness		
(e)	Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness	MD – Multiple Disabilities		

3. Age limit for different Categories (in years)	
Category Name	Maximum Age
GEN	
EWS	
OBC	
SC	
ST	
PH	
Lower Age Limit for all categories : 18	

4. Age Relaxation for Additional Govt Departments	
Additional Department for Age Relaxation	• Municipal Corporation of Delhi • Delhi Jal Board • NDMC • Other State Governments

5. Educational Qualification	
Instructions Message to the Candidates	Kindly note the Educational Qualification for the post –
Dynamic Warning to the Candidates	

6. Professional Registration	
Registration/Enrolment/Membership	Requirement Type
• Allopathy • Ayurveda/Unani • Homeopathy • Architecture • Law • Veterinary Council of India • Dental • Chartered Accountants/ Company Secretaries	Essential/Desirable
Instructions Message to the Candidates	
Dynamic Warning to the Candidates	

7. Language	
Language	Requirement Type
Instructions Message to the Candidates	Essential/Desirable
Dynamic Warning to the Candidates	

8. Publication		
Min. No. of Publication	Nature/Subject of Publication	Requirement Type
		Essential/Desirable
Instructions Message to the Candidates		
Dynamic Warning to the Candidates		

9. NET	
Net Qualification Type	
Essential/Desirable	
Instructions Message to the Candidates	
Dynamic Warning to the Candidates	

10. GATE	
GATE Qualification Type	
Essential/Desirable	
Instructions Message to the Candidates	
Dynamic Warning to the Candidates	

11. CONFERENCE	
Conference Type	
National	Essential/Desirable
International	Essential/Desirable
Instructions Message to the Candidates	
Dynamic Warning to the Candidates	

12. Internship	
Internship Type	
Essential/Desirable	
Instructions Message to the Candidates	
Dynamic Warning to the Candidates	

13. Experience	
Total Length of Experience	• Years
Requirement Type	Essential/Desirable
Experience Category	• General • Experience Acquired During DNB/ DM/M.Ch. Course • Experience as practicing Advocates
Instructions Message to the Candidates	Kindly fill your practical experience details in the following fields only:-
Dynamic Warning to the Candidates	

14. Desirable Qualification	
Requirement/Type/Declaration	Essential/Desirable
Instructions Message to the Candidates	Kindly note the Desirable Qualification for the post:-
Dynamic Warning to the Candidates	

15. Recruitment Test Centres	
If there is Pre Recruitment Test, the Centres will be decided by the Commission	
Two choices from a list of fifteen Centres*	
Centre Name:	
(Bhopal, Chennai, Delhi, Dispur, Jammu, Kolkata, Lucknow, Nagpur, Port Blair, Ahmadabad, Jaipur, Kochi, Mumbai, Ranchi and Visakhapatnam)	
* If there is Post Recruitment Test, the Centres will be decided by the ORA Cell of the Commission	

A. Gazetted Recruitment Rules approved by UPSC (127 Categories of Posts)

Recruitment Rules of 127 categories of posts as tabulated below have been approved by UPSC as on date. These 127 categories of posts comprise a total of 174 posts, of which 778 are Direct Recruitment (D.R) posts. Tentatively there are 389 DR quota vacancies.

S.No	Department	Designation	Pay Level	No of posts	Method of Recruitment	No of DR posts if any	Number of vacancies in DR	Date on which RRs sent to UPSC	Approved by UPSC and Notified on e-Gazette
1	2	3	4	5	6	7	8		
1	Public Works Department	Chief Engineer (Civil)	Level-13 (123100-215900)	1	100 % by promotion	Nil	Nil	Submitted in offline Mode	Notified
2	Public Works Department	Superintending Engineer (Civil)	Level-13 (123100-215900)	2	100 % by promotion	Nil	Nil	Submitted in offline Mode	Notified
3	Public Works Department	Executive Engineer (Civil)	Level-11 (67700-208700)	11	100 % by promotion	Nil	Nil	Submitted in offline Mode	Notified
4	Public Works Department	Assistant Executive Engineer (Civil)	Level-10 A (56600-179800)	23	100 % by promotion	Nil	Nil	Submitted in offline Mode	Notified
5	Public Works Department	Assistant Engineer (Civil)	Level-8A (50700-151100)	62	40% by Direct Recruitment 60% by Promotion	25	17	Submitted in offline Mode	Notified
			Total	99		25	17		
6	Public Health Engineering Department	Chief Engineer (Civil)	Level-13 (123100-215900)	1	100 % by promotion	Nil	Nil	Submitted in offline Mode	Notified

7	Public Health Engineering Department	Superintending Engineer (Civil)	Level-13 (123100-215900)	2	100 % by promotion	Nil	Nil	Submitted in offline Mode	Notified
8	Public Health Engineering Department	Executive Engineer (Civil)	Level-11	9	100 % by promotion	Nil	Nil	Submitted in offline Mode	Notified
			(67700-208700)						
9	Public Health Engineering Department	Assistant Executive Engineer (Civil)	Level-10 A	22	100 % by promotion	Nil	Nil	Submitted in offline Mode	Notified
			(56600-179800)						
10	Public Health Engineering Department	Assistant Engineer (Civil)	Level-8A	31	40% by Direct Recruitment 60% by Promotion	12	11	Submitted in offline Mode	Notified
			(50700-151100)						
			Total	65		12	11		
11	Labour	Labour Procurement Officer	Level-8	2	100% Promotion	Nil	Nil	27.09.2023	Notified
			Total	2		Nil	Nil		
12	Information and Public Relation	Film Officer/ Photo Officer	L-8(47600-151100)	2	100% by Promotion	Nil	Nil	17.09.2023	Notified
13		Cultural Officer	Level-8 (47600-151100)	01	100% by promotion	00	00	25/11/2024	Notified
			Total	03		Nil	Nil		

14	School Education	Chief Education Officer/ Principal DIET	L-11(67700-208700)	4	100 %by promotion	Nil	Nil	26.09.2023	Notified
15	School Education	Deputy CEO/DEPO/ Principal HSS/ HOD DIET	L-10A(56600-179800)	58	100 %by promotion	Nil	Nil	26.09.2023	Notified
16	School Education	Zonal Education Officer/ Headquarter Assistant	L-9(52700-166700)	14	100 %by promotion	Nil	Nil	26.09.2023	Notified
17	School Education	Lecturer	L-9(52700-166700)	447	50% by Direct Recruitment 50% by promotion	224	67	25.09.2023	Notified
18	School Education	Headmaster/ Zonal Education Planning Officer	L-8A(50700—160600)	94	100 % by promotion			22.09.2023	
			Total	617		224	67		
19	Youth Services and Sports	Joint Director	L-12(78800-209200)	1	100 %by promotion	Nil	Nil	06.10.2023	Notified
20	Youth Services and Sports	District Youth Services And Sports Officer	L-10A(56600-179800)	2	100 %by promotion	Nil	Nil	06.10.2023	Notified
21	Youth Services and Sports	Zonal Physical Education Officer	L-6F(4080-129200)	12	100 %by promotion	Nil	Nil	09.10.2023	Notified
22	Youth Services and Sports	Physical Education Lecturer	L-6F(4080-129200)	15	50% by Direct Recruitment 50% by Promotion.	8	Nil	13.20.2023	Notified

			Total	30		8	Nil		
23	Cooperative	Assistant Registrar	L-6F(40800-129200)	16	70% by Direct Recruitment 30% by Promotion	11	11	30.10.2023	Notified
			Total	16		11	11		
24	Legal Metrology	Deputy Controller	L-11(67700-208700)	1	100% by promotion	Nil	Nil	11.12.2023	Notified
25	Legal Metrology	Assistant Controller	L-8(47600-151100)	1	100 % by promotion	Nil	Nil	08.12.2023	Notified
			Total	2			Nil		
26	PD&MD	Director General (Economics and Statistics)	L-14(144200-218200)	1	100% by promotion	Nil	Nil	14.12.2023	Notified
27	PD&MD,	Director(Economics and Statistics)	L-13(123100-215900)	2	100% by promotion	Nil	Nil	14.12.2023	Notified
28	PD&MD,	Joint Director	Level-12 (Rs 78800-209200)	6	100% by promotion	Nil	Nil	12.12.2023	Notified
29	PD&MD,	Deputy Director	Level-11 (Rs.67,700-208700)	12	100% by promotion	0	Nil	12.12.2023	Notified
30	PD&MD,	Assistant Director	Level-8 (Rs.47,600-1,51,100)	65	50 % by DR 50% by promotion	32	30	11.12.2023	Notified
			Total	86		32	30		
31	Tourism Department	Tourist Officer	Level-6F (Rs. 40800-129200)	2	50 % by DR 50% by promotion	1	1	22.09.2023	Notified

			Total	2		1	1		
32	Department of Geology & Mining	Drilling Engineer	11 (67700-208700)	1	100% by promotion	Nil	Nil	08.01.2024	Notified
33	Department of Geology & Mining	Driller	10A (56600-179800)	2	50% by DR & 50% by promotion	1	1	08.01.2024	Notified
34	Department of Geology & Mining	Deputy Director	Level-12 (RS. 78800-209200)	1	100 % by Promotion	Nil	Nil	05.01.2024	Notified
35	Department of Geology & Mining	Geologist Grade-II	10A (56600-179800)	1	100%by promotion	Nil	Nil	04.01.2024	Notified
36	Department of Geology & Mining	Geologist Grade-III	8A (50700-151100)	2	100% by promotion	Nil	Nil	03.01.2024	Notified
37	Department of Geology & Mining	Geologist Grade-I	11 (67700-208700)	1	100% by promotion	Nil	Nil	05.01.2024	Notified
			Total	8		1	1		
38	Drugs and Food Control Organization	Deputy Commissioner Food Safety	11 (67700-208700)	1	100% by promotion	Nil	Nil	16.02.2024	Notified
39	Drugs and Food Control Organization	Deputy Controller Drugs	11 (67700-208700)	1	100% by promotion	Nil	Nil	16.02.2024	Notified
40	Drugs and Food Control Organization	Assistant Commissioner Food Safety	L-8(47600-151100)	2	100% by promotion	Nil	Nil	09.02.2024	Notified
41	Drugs and Food Control Organization	Assistant Controller Drugs	L-8(47600-151100)	2	100% by promotion	Nil	Nil	16.02.2024	Notified

			<i>Total</i>	6		00	00		
42	Forensic Science Laboratory	Scientific Officer DNA, Biology and Serology	Level-8 (47600-151100)	1	100% by Direct recruitment	1	1	12.04.2024	Notified
43	Forensic Science Laboratory	Scientific Officer, Document and Finger Printing	Level-8 (47600-151100)	1	100% by Direct recruitment	1	1	09.04.2024	Notified
44	Forensic Science Laboratory	Scientific Officer Narcotics, Chemistry and Toxicology	Level-8 (47600-151100)	1	100% Direct Recruitment	1	1	08.04.2024	Notified
45	Forensic Science Laboratory	Deputy Director	Level-11 (67700-208700)	1	100% by promotion	Nil		08.04.2024	Notified
			<i>Total</i>	4		3	3		
46	Technical Education & Skill Development Department	Principal	Level -12 (78800-209200)	02	100% by promotion	Nil	-	18.04.2024	Notified
47	Technical Education & Skill Development Department	Superintendent ITI/ Vice Principal	Level-8 (47600-151100)	02	50% by DR & 50% by promotion	01	-	18.04.2024	Notified
48	Technical Education & Skill Development Department	Assistant Director	Level - 10A (56600-179800)	01	100% by promotion	Nil	-	24.04.24	Notified
49	Technical Education & Skill Development Department	Lecturer-I (Physics, Chemistry, Math, English)	Level -8A (50700-160600)	04	100% Direct Recruitment	04	-	03.04.2024	Notified

50	Technical Education & Skill Development Department	Workshop Superintendent	Level -11 (67700-208700)	02	100% by promotion	00	00	03.04.2024	Notified
51		Lecturer-II (Engineering)	Level -6F (40800-129200)	05	100% by promotion	00	00	03.04.2024	Gazette Notification Pending
52		Lecturer-I (Engineering)	Level -8A (50700-160600)	04	50% by DR & 50% by promotion	02	00	03.04.2024	Gazette Notification Pending
53		Lecturer-I (Electrical Engineering)	Level -8A (50700-160600)	01	100% by promotion	00	00	03.04.2024	Gazette Notification Pending
				21		07	00		
54	Horticulture Department	District Horticulture Officer	L-8A (50700-160600)	2	100% by promotion	00	-	22.03.2024	Notified
55	Horticulture Department	Manager-cum Chemists	L-8A (50700-160600)	2	100% by promotion	00	-	22.03.2024	Notified
56	Horticulture Department	District Level Subject Matter Specialist (Pomology/Entomology)	L-8A (50700-160600)	4	100% by promotion	00	-	22.03.2024	Notified
57	Horticulture Department	Chief Horticulture Officer	L-11 (67700-208700)	2	100% by promotion	00	00	27.02.2024	Notified
58	Horticulture Department	Assistant Grading & Marketing Officer	L-8 (47600-151100)	1	100% by promotion	00	00	23.02.2024	Notified
59	Horticulture Department	Director	L-13(123100-215900)	1	100% by promotion	Nil	00	22.03.2024	Notified
60	Horticulture Department	Horticulture Development Officer	Level-8 (47600-151100)	8	75 % by DR	6	2	19.03.2024	Notified
				20		6	2		
61	Archives, Archaeology and Museum Department	Assistant Director / Registering Officer Antiquities	Level-8 (47600-151100/-)	02	50% by DR and 50% by promotion	01	00	19.07.2024	Notified
62	Archives, Archaeology and	Deputy Director (Archives, Archaeology	Level-11 (67700-208700/-)	01	100% by promotion	00	00	19.07.2024	Notified

	Museum Department	and Museum Department))							
63		Joint Director (Archives)	L-12(78800-209200)	01	Deputation/Promotion	00	00	24.12.2024	Notified
64		Curator	Level- 6F (40800-129200 /-)	01	100% by promotion, failing which Deputation	00	00	24.12.2024	Yet to be notified
				05		01	00		
65	Home Department	Superintendent Jails	Level-8(47600-151100)	02	50% by DR & 50% by promotion	01	01	30.04.2024	Notified
66	Home Department	Senior Superintendent Jails	Level-11(67700-208700)	01	100% by promotion	00	00	07.05.2024	Notified
67	Home Department	Assistant Director (Fire)	L-8 (47600-151100/-)	01	Deputation/Promotion	00	00	24.12.2024	Notified
68	Home Department	Deputy Director (Fire)	Level-11(67700-208700/-)	01	Deputation/Promotion	00	00	24.12.2024	Notified
69	Home Department	Dy SP (Telecom)	L-8 (47600-151100/-)	02	100% by promotion	00	00	30.12.2024	Ye to be notified
				07		01	01		
70	Sheep Husbandry Department	Deputy Director/District Sheep Husbandry Officers/Assistant Director Farms,	Level-11 (67700-208700)	06	100% by promotion	00		12.07.2024	Notified
71	Sheep Husbandry Department	Joint Director	Level-12 (78800-209200)	01	100% by promotion	00		12.07.2024	Notified
72	Sheep Husbandry Department	Veterinary Assistant Surgeon	Level-9 (52700-166700)	24	85% by DR and 15% by Promotion	17		16.07.2024	Notified

73	Sheep Husbandry Department	Livestock Development Officer	Level-10-A (56600-179800)	08	100% by promotion	00		15.07.2024	Notified
74		Director	Level-13 (123100-215900/-)	1	100% Promotion failing which Deputation	00	00	23.01.2025	Notified
				40		17	00		
75	Finance Department	Director	Level-13 (123100-215900/-)	02	100% by promotion	00	00	01.10.2024	Notified
76	Finance Department	Joint Director/CCF	L-12(78800-209200)	07	100% by promotion	00	00	01.10.2024	Notified
77	Finance Department	Chief Accounts Officer	Level-11(67700-208700/-)	17	100% by promotion	00	00	01.10.2024	Notified
78	Finance Department	Accounts officer	Level-8 (47600-151100)	71	50% by DR 50% by promotion	36	32	30.09.2024	Notified
				97		36	32		
79	Power Development Department	Superintending Engineer (Electrical)	Level-10A (56600-179800/-)	18	100% by promotion	00	00	10.09.2024	Notified
80		Assistant Executive Engineer (Electrical)	Level-11(67700-208700/-)	08	100% by promotion	00	00	10.09.2024	Notified
81		Executive Engineer (Electrical)	Level-13 (123100-215900/-)	01	100% by promotion	00	00	04.09.2024	Notified
82		Chief Engineer (Electrical)	Level-13(123100-215900/-)	02	100% by promotion	00	00	09.09.2024	Notified
83		Assistant Engineer (Electrical)	Level-8A (50700-160600/-)	26	40% by DR 60% by promotion	10	00	10.09.2024	Notified
				55		10	00		

84	Ladakh Public Works (R&B) Department	Executive Engineer (Mechanical)	Level-11(67700 -208700/-)	03	100% by promotion	00	00	15.11.2024	Notified
85		Chief Engineer (Mechanical)	Level-13 (123100-215900/-)	01	100% by promotion	00	00	15.11.2024	Notified
86	Ladakh Public Works (R&B) Department	Superintending Engineer (Mechanical)	Level-13 (123100-215900/-)	01	100% by promotion	00	00	15.11.2024	Notified
87	Ladakh Public Works (R&B) Department	Assistant Executive Engineer (Mechanical)	Level-10A (56600-179800/-)	11	100% by promotion	00	00	15.11.2024	Notified
88		Assistant Engineer (Mechanical)	Level-8A (50700-160600)	10	40% by DR and 60% by Promotion	04	-	15.11.2024	Gazette Notification Pending
				26		04	00		
89	Law Department	Additional Secretary	Level-12 (78800-209200)	01	100% by promotion	00	00	17.09.2024	Notified
90		Deputy Secretary(Legal)/ Dy. Legal Remembrancer	Level 11 (67,700-2,08,700)	05	100% by promotion	00	00	17.09.2024	Notified
91		Public Law Officer /District Litigation Officer/Law Officer	Level-8 (47,600-1,51,100)	17	25% by DR 75% by promotion	04	04	13.09.2024	Notified
92		Special Secretary	Pay Level-13	01	100 % Deputation (ISTC)	00	00	09.04.2025	Notified
				24		04	04		
93	Health & Medical Education Health & Medical Education	Consultant	L-11(67700 -208700)	115	75% DR 25% Promotion	87	41	19.12.2024	Notified
94		Senior Consultant	L-12(78800 -209200)	11	100% by Promotion	00	00	19.12.2024	Notified
95		Director Health Services	L-13(123100-215900)	01	100% by Promotion	00	00	19.12.2024	Notified

96		Deputy Director,Health	L-12(78800-209200)	01	100% by Promotion	00	00	19.12.2024	Notified
97		CMO/MS/DTO	L-11(67700-208700)	06	100% by Promotion	00	00	19.12.2024	Notified
98		Medical Officer	L-9(52700-166700)	191	100% Direct Recruitment	191	125	19.12.2024	Notified
99	Health & Medical Education Health & Medical Education	Medical Officer (Ayurvedic)	Level-9 (52700-166700)	02	100% by DR	02	01	02.04.2024	Notified
100		Medical Officer(Homeopathy)	Level-9 (52700-166700)	02	100% by DR	02	01	02.04.2024	Notified
101.	Health & Medical Education Health & Medical Education	Medical Officer(Unani)	L-9(52700-166700)	02	100% Direct Recruitment	02	02	02.04.2024	Notified
102.		Deputy Director	Level-11(67700-208700/-)	1	Promotion, failing which by deputation (including ISTC	00	00	25.03.2025	Yet to be notified
				332		284	170		
103.	Animal Husbandry Department	Chief Animal Husbandry Officer/Deputy Director	Level-11(67700-208700/-)	04	100% by promotion	00	00	16.10.2024	Notified
104.	Animal Husbandry Department	Joint Director	L-12(78800-209200)	01	100% by promotion	00	00	15.10.2024	Notified
105	Animal Husbandry Department	Director	Level-13 (123100-215900/-)	01	100% by promotion	00	00	11.10.2024	Notified
106	Animal Husbandry Department	Veterinary Assistant Surgeon	L-9(52700-166700)	24	100% Direct Recruitment	24	00	16.10.2024	Notified
107	Animal Husbandry Department	Livestock Development Officer	Level-10A (56600-179800/-)	11	100% by promotion	00	00	16.10.2024	Notified
		Total		41		24	00		

108	Agriculture Department	Chief Agriculture Officer	Level-11 (67700-208700)	02	100% by promotion	00	00	22.10.2024	Notified
109		Joint Director	Level-12 (78800-209200)	01	100% by promotion failing which by Deputation(ISTC)	00	00	30.12.2024	Notified
110	Agriculture Department	Agriculture Extension Officer, Agriculture Assistant, Research Assistant and Plant Production Assistant.	Level- 8 (47600-151100)	26	50 percent by DR and 50 by promotion	13	-	22.10.2024	Gazette Notification Pending
		Total		29		13	00		
111.	Forest, Ecology & Environment	Assistant Conservator of Forest	Level-8(47600-151100)	02	100% by promotion	00	00	04.06.2024	Notified
112.		Range Officer Grade-I	Level-6E(3590-113500)	10	50% by DR & 50% by promotion	05	04	04.06.2024	Notified
		Total		12		5	4		
113.	Urban Local Bodies	Executive Officer	Level-8 (47600-151100)	02	50 percent by DR and 50 by promotion	01		01.11.2024	Gazette Notification Pending
		Total		02		01			
114.	Fisheries Department	Joint Director	L-12(78800-209200)	01	100% by promotion	00	00	23.01.2025	Gazette Notification Pending Gazette Notification Pending
115.		Assistant Director	L-8A (50700-160600)	04	25%by DR 75% by promotion	01	00	23.01.2025	Gazette Notification Pending
116.		Deputy Director	Level-11(67700-208700/-)	02	100% by promotion	00	00	23.01.2025	Gazette Notification Pending

117.		Fisheries Development Officer	L-8 (47600-151100/-)	04	25%by DR 75% by promotion	01	00	23.01.2025	Gazette Notification Pending
		Total		11		02	00		
118.	Department of Tribal Affairs	District Tribal Welfare Officer	Pay Level – 8	02	100 % Deputation /Promotion	00	00	09.04.2025	Notified
		Total		02		00	00		
119.	Tourism Department	Chief Executive Officer	Pay Level-12	03	100% By Deputation	00	00	24.05.2025	Notified
		Total		03		00	00		
120.	Information Technology (IT)	Additional Director	Level-11(67700-208700/-)	1	100% by promotion	00	00	09.04.2025	Gazette Notification Pending
121.		Scientific Officer/Programmer	L-8 (47600-151100/-)	2	50% by DR and 50% by promotion	1	1	09.04.2025	Gazette Notification Pending
122.		Senior System Analyst	Level-11(67700-208700/-)	1	100% by promotion	00	00	09.04.2025	Gazette Notification Pending
		Total		3		1	1		
123.	General Administration Department	Private Secretary	L-8 (47600-151100/-)	40	30 % by DR 70 % by Promotion	12	12	15.12.2024	Notified
		Total		40		12	12		
124.	Command Area Development Department	Deputy Director	Pay Level-11	02	100 % by promotion.	00	00	07.02.2025	Gazette Notification Pending
125.		Assistant Soil Conservation Officer	Pay Level – 8A	02	100 % by promotion.	00	00	07.02.2025	Gazette Notification Pending
126.		Soil Conservation Assistant	Pay Level – 8	08	90 % by DR and 10% by promotion	7	7	07.02.2025	Gazette Notification Pending

		Total		12		7	7		
127.	Health (Dental Service)	Dental Surgeon	L-9 (52700- 166700)	26	100% Direct recruitme nt, failing which by deputatio n, including short- term contract (ISTC)	26	15	15.07.2 025	<i>Gazette Notificatio n Pending</i>
		Total		26		26	15		
	<i>Above tabulated 127 Post categories, approved by UPSC</i>			<i>Numb er of Posts 1,748</i>		<i>D.R Posts 778</i>	<i>D.R Vacan cies 389</i>		