



# UNIVERSITY OF LADAKH

OFFICE OF THE CONSULTANT ENGINEER

LEH CAMPUS, TARU-THANG

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## **NOTICE INVITING TENDERS**

NIT No: 06 of UOL Leh campus (Taru)

Dated: 13.10.2025 (e-tendering)

E-Tenders are invited from the approved and eligible contractors/bidders for running University Canteen and stationary/tuck shop at Leh campus (Taru-thang) for one year.

S.No	Name of Location	Period Of Tenure	Cost of Tender	Earnest Money/Security Deposit	Remarks
1.	Canteen and stationary/tuck shop at Leh campus (Taru) University of Ladakh.	1 year	Rs.1000/-	Rs.10,000/-	Successful bidder has to deposit a rent of Rs.1000/- in the first week of every month.

Date of Issue of Tender Notice	13.10.2025
Period of downloading of bidding documents	13.10.2025, 06:00 PM
Bid Submission Start Date	13.10.2025, 06:00 PM
Bid Submission End Date	27.10.2025 up to 04:00 PM
Date & time of opening of Technical Bids (Online)	28.10.2025 at 11:00 AM in the office of Consultant Engineer, Leh campus (Taru-thang), UOL.
Date & time of opening Financial Bids (Online)	To be notified after technical bid evaluation.
Scan copy for technical bid evaluation:	<ol style="list-style-type: none"><li>1. FSSAI license</li><li>2. EMD</li><li>3. Cost of tender documents with date.</li><li>4. GST Registration No &amp; GST Clearance certificate up to date.</li><li>5. Pan card.</li><li>6. Experience certificate from competent authority.</li></ol>

The contractor has to quote for all items given in Price List (BOQ) otherwise it will be treated as incomplete bid and is liable to be rejected. Incomplete tenders will be rejected.

No: WD/UOL/Leh/2025-26/569-577

Date: 13.10.2025

Junior Engineer, UOL

Consultant Engineer, UOL

### **Copy to the:**

- Deputy Commissioner/CEO, LAHDC, Leh for information.
- The Registrar, University of Ladakh for information.
- Technical Director National Information Centre Leh. He is requested to kindly publish the NIT on the official district web site.
- Chief Controller of Finance, LAHDC, Leh for information.
- Assistant Director Information Leh. He is requested to publish the NIT for wide publicity.

- vi. I/C Finance Officer, University of Ladakh for information.
- vii. Canteen committee, University of Ladakh for information.
- viii. P.S to Hon'ble Vice Chancellor, University of Ladakh for kind information to the Hon'ble Vice Chancellor.
- ix. Notice Board, University of Ladakh.

## Annexure-A

### **TERMS AND CONDITIONS**

#### **1. Tenure & Eligibility:**

- a. Licensed bidder having valid **Food Safety License** from FSSAI as per the Food Safety and Standards (Licensing and Registration of Food and Businesses Regulations 2011).
- b. The bidder should have minimum **1 year experience /license** of running a canteen or equivalent. A relevant copy of experience certificate/license/ from competent authority should be attached along with Tender documents.
- c. The contract will be valid for a period of **1 year** with effect from the date of allotment.
- d. Preference will be given to permanent residence certificate holder of UT-Ladakh provided Permanent Residence Certificate of UT-Ladakh is uploaded.
- e. The bidder should have a valid PAN No, GST Registration.
- f. The contract can be renewed by mutual agreement and terms and condition which may be agreed upon by the University officials and Bidder/canteen committee.
- g. The terms and condition reflected in the NIT will form the part of agreement.
- h. The prospective bidder may visit or inspect the property proposed to be licensed out, before bidding for the same.
- i. The committee has the right to reject/accept any tender without assigning any reasons thereof.
- j. The intending tenderers can contact the office of the Consultant Engineer, Leh campus (Taru), UOL for any quarries/information if required.
- k. Bidders must ensure to upload scanned copy of all necessary documents with technical bid.
- l. Notice period for vacation of property/termination of the contract is fixed at one month by either of the parties i.e., University of Ladakh or the Licensee/bidder/contractor.

#### **OTHER TERMS AND CONDITIONS:**

##### **1. License fee and Other charges:**

- a. The approximate area of the canteen is 160 square meter. One tap connection is provided. The bidder will have to install an electric sub meter.
- b. Electricity charges are to be paid as per the meter reading.
- c. The successful bidder shall be permitted to use the premises of the property for running of canteen for student and staff of University.
- d. For all purposes, the name of the property proposed to be licensed out shall remain the same mentioned above during the licensed period.
- e. The tender document can be downloaded from the official website [www.tenders.ladakh.gov.in](http://www.tenders.ladakh.gov.in).
- f. A rent of Rs.1000/- should be paid in the first week of every month.
- g. Security amount of Rs.10000/- (refundable) is to be deposited at the time of signing of contract. No interest will be paid on security deposit.
- h. The contractor has to arrange water tank at his own expenses if in case of any water crises occurs.
- i. The contractor shall be responsible for the payment of GST/Service Tax on eatables if applicable to the sales tax department. He/she should provide a duplicate copy of the sales tax receipt to the campus.
- j. The security, earnest money, advance rent may be fortified/adjusted in case the standard of quality of products/services and hygiene and cleanliness is not maintained and in case of failed payment of office dues.



The tenderer should submit the cost of tender document of Rs.1000/- in shape of online pay or bank receipt in official Account No.: 0357010200000026 (Hostel A/C) in favour of the Registrar, University of Ladakh.

- l. The security amount/canteen rent shall be paid through J&K Bank USB Taru-Leh under saving Account No.: 0357010200000026 (Hostel A/C) in favour of the Registrar, University of Ladakh.

## **2. Service:**

- a. All approved item rates should be displayed on the Canteen Notice Board. Any change in the rate list or item should be duly approved by the Canteen committee.
- b. All the items sold in Tuck shop should be charged as per the MRP.
- c. In case the contractor is found charging more than the approved rates, UOL is authorized to terminate the contract with immediate effect with forfeiture of the security deposit.
- d. The canteen facility shall be available for Staff and students of campus along with accompanying guests only. No outsider shall be allowed/extended this facility.
- e. The contractor will be required to provide service in the canteen premises and also in offices/cabins/library in all the buildings of the campus. The contractor will not levy any extra service charge over the approved rates for the item listed.
- f. The items and their size and weight including quality should be approved by the canteen committee.
- g. Materials used for cooking and selling purpose should be of good quality and before expiry date. In case of any violation in the product quality, strict legal action will be taken and security will be frozen.
- h. The contractor will take all necessary precautions against hazards.
- i. The canteen committee of the University has the right to visit periodically, or have surprise visits to check the quality of food, services, cleanliness of the canteen and report to the Registrar. If required, feedback from the users can be obtained at any given time.
- j. The contractor shall not sublet the running of the canteen to any other party. No other commercial activity shall be undertaken in the campus canteen premises.
- k. The contractor will also have to make special arrangement for breakfast/lunch/dinner during seminars and meeting as and when required.
- l. The contractor shall not cause any nuisance, annoyance to the students and staff or store any hazardous goods in the premises.
- m. The contractor shall not use electric heater or any other heavy duty electrical appliances without the permission of licenser.
- n. If contractor desires to add any item in the list, he/she must seek the permission from the canteen committee to include the items and their rates.
- o. The contractor shall arrange the gas/kitchen equipment etc. for running the canteen.
- p. Timings: The canteen will function round the clock on all seven days of the week.

## **3. Hygiene and cleanliness:**

- a. The competent authority or canteen committee will inspect the canteen at any time with or without notice so as to verify the hygiene conditions being observed by the contractor.
- b. The contractor will have to make arrangement for the cleanliness of the canteen and its surroundings including sewerage to satisfaction of the campus. The contractor shall also be responsible for the safe and hygienic disposal of the canteen waste. The garbage bins should be covered always and away from the eating place.
- c. The contractor shall arrange the items i.e., crockery, utensils, boilers, juice machine etc., and keep them in hygienic conditions.

## **4. Canteen Employees:**

- a. The Contractor shall be subject to the regulation of labour laws of Central Government.



The Contractor has to ensure the cleanliness of the dress worn by the employee during the time of the serving in the canteen as well as faculty lounge. They should wear photo I-card and should carry clean duster with them always.

The Contractor shall be under the discipline of the Campus and follow the instructions issued from time to time. The Contractor shall in no case disturb the working of the Campus. The employees would remain decent and courteous. Any of his employees indulging in any act of indiscipline, misbehaviour or violent act(s) or abets other in doing so, and if it is prima facie proved, then Bidder shall remove the employee concerned from the premises immediately on receipt of verbal or written communication from the authorities of the Campus.

- d. Only a few requisite staff of canteen contractor will be allowed to stay in the canteen after working hours (under special circumstances) with authorization of the Campus authority and no unauthorized person shall be allowed to stay in the canteen.
- e. Proper police verification of person deputed by canteen contractor shall be done.
- f. List of employees to be provided to the competent authority with name, designation and resident proof.
- g. All rules & regulation as part of legal requirement for employment of labour and obtaining contractor for running of canteen is the responsibility of the Contractor.
- h. Any dispute/litigation is subject to Leh Jurisdiction.
- i. Any terms and conditions not covered in the agreement will be decided by the Registrar and decision on the same will be final and binding.

## **5. Utilization of canteen premises:**

- a. The possession of the premises will always be that of University even when the premises are in use of the Contractor.
- b. The contractor shall not assign any third party or authorize any other person to run the Canteen once it has been formally awarded to him/her, failing which legal action will be taken.
- c. The Contractor is responsible to maintain the infrastructure facilities provided by the Campus such as sitting space, Air conditioners, fans, electrical fittings, sanitary fittings, water cooler etc.
- d. No employee/student/outsideers will be allowed to smoke or consume alcohol/banned drugs in the canteen. The canteen contractor shall not keep or sell any tobacco products or any hard drinks, other health hazard articles in the canteen.
- e. The Contractor shall have no right on the open space adjoining the canteen.
- f. The Contractor shall be deemed to be in the exclusive occupation of the licensed premise and licensor will have the right to enter upon the premise any time to inspect the canteen premises.
- g. The Canteen premises will not be used for residential purpose. No worker or person will be allowed to stay/work in the night in the canteen. No bathing and washing of cloth etc. will be allowed by the workers in open area of Campus.
- h. The licensed premises shall be used only for carrying on the business of canteen and for no other purpose.
- i. The Contractor shall not carry out any addition or alteration or structural repairs in the said premises. Only such alteration of addition or repairs which are necessary and are not of permanent nature may be allowed to be carried out by the contractor but that also with the prior approval/permission of the licensor.



Junior Engineer, Uol



Consultant Engineer, Uol

**UNDERTAKING**

I/we have read the terms and conditions of the tender clearly and agree to abide by them fully. On the acceptance of the offer, I/we will run the canteen at University of Ladakh, Leh campus (Taru-thang) in compliance with the terms and conditions thereof.

~~I/we have read the terms and conditions of the tender clearly and agree to abide by them~~  
Name:

Signature of the Bidder

Address:

Phone/Mobile No.:

Email Id:

~~I/we have read the terms and conditions of the tender clearly and agree to abide by them~~