



**THE ADMINISTRATION OF UNION TERRITORY OF LADAKH**  
**DEPARTMENT OF LAW AND JUSTICE**  
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Room No.: 101, Ground Floor,  
Old JNV Building, UT Secretariat,  
Leh, Ladakh – 194101

**Notification**

**Ladakh, the 05<sup>th</sup> of August, 2025**

**S.O. 98.—** In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Government of India, Ministry of Home Affairs, New Delhi, S.O. 5088(E) dated 1<sup>st</sup> November, 2022 and in supersession of all earlier notifications on the subject matter, the Lieutenant Governor (Administrator) of Union territory of Ladakh, hereby makes the following rules regulating the method of recruitment to the post of **Special Secretary** in the Department of Law and Justice, namely:—

**1. Short title and commencement.—**

- i. These rules may be called the Ladakh Legal Gazetted (Special Secretary) Recruitment Rules, 2025.
- ii. These rules shall come into force on the date of their publication in the Official Gazette

**2. Number of posts, classification and Level in the Pay Matrix.—**

The number of said post, its classification and Level in the Pay Matrix attached thereto shall be as specified in the (2), (3) & (4) row of the Schedule annexed hereto.

**3. Method of recruitment, age limit, qualifications.—**

The method of recruitment to the said post, age limit, qualifications and other matters relating to said post shall be as specified in columns (5) to (13) of the Schedule annexed hereto.

**4. Provision for Resident Criteria for appointment by direct recruitment.—**

The eligibility for appointment will be subject to residency requirements prescribed in any Act, Rule, Regulation or Order in force in the Union territory of Ladakh.

**5. Disqualification.—**

No person,

- a. who has entered into or contracted a marriage with a person having a spouse living;

OR

- b. who, having a spouse living, has entered into or contracted a marriage with any person(s) shall be eligible for appointment to the said post.

Provided that the Lieutenant Governor (Administrator) of the Union territory of Ladakh may, if satisfied that such marriage is permissible under the personal law,

applicable to such person(s) and the other party to the marriage or there are other grounds for so doing, exempt any person from the operation of these rules.

6. **Power to relax.** — Where the **Lieutenant Governor** (Administrator) is of the opinion that, it is necessary or expedient to do so, he may, by order for reasons to be recorded in writing and in consultation with UPSC, relax any of the provisions of these rules with respect to any class or category of persons.
7. **Savings.** — Nothing in these rules shall affect reservations, relaxation in age limit, and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, and other special categories in accordance with the Rules, Instructions or Orders issued by the Administration of Union territory of Ladakh.

**By order and in the name of the Lieutenant Governor, UT of Ladakh**

**Sd/-**  
**(Qureshi Tariq Mahmood),**  
Special Secretary,  
Department of Law & Justice,  
Union territory of Ladakh.

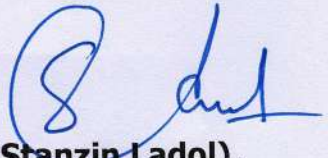
**No.: Secy / L&J / UTL / 2025/ 029-842**      **Dated: 05.08.2025**

**Copy to the: -**

1. Secretary, Union Public Service Commission. *This is in reference to UPSC's letter dated 18.01.2024 read with letter dated: 09.11.2023 issued under File No. 3/31(1)2023RR.*
2. Joint Secretary (Jammu, Kashmir & Ladakh), Ministry of Home Affairs, Government of India.

**Copy also to the: -**

1. All Administrative Secretaries.
2. Director General of Police, UT of Ladakh
3. Secretary to Lieutenant Governor.
4. Administrative Secretary, General Administration Department.
5. Deputy Commissioners/CEOs, LAHDC, Leh/Kargil.
6. All Heads of the Departments.
7. Joint Director, Information.
8. Technical director, NIC, Leh.
9. Superintendent, Archives, Archaeology & Museums.
10. Pvt. Secretary to Chief Secretary, Ladakh for information of the Chief Secretary.
11. Pvt. Secretary to Secretary, General Administration Department for information of the Secretary.
12. Office order/S.O file.

  
**(Stanzin Ladol),**  
Public Law Officer,  
Department of Law & Justice,  
Union territory of Ladakh.

**SCHEDULE**  
**RECRUITMENT RULES FOR THE POST OF SPECIAL SECRETARY**  
**DEPARTMENT OF LAW AND JUSTICE**

1	Name of Post	<b>Special Secretary</b>					
2	Number of Post	01 (One) 2025 *Subject to variation dependent on workload					
3	Classification	<b>General Central Service</b> Non-Ministerial Gazette Group, A					
4	Level of the Pay Matrix	Level 13					
5	Whether Selection Post or Non-Selection Post.	Not Applicable					
6	Age limit for Direct Recruits.	Not Applicable					
7	Educational and other qualifications required for direct recruits.	Not Applicable					
8	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotees?	Age: N.A Educational qualification: Not Applicable					
9	Period of probation, if any.	Not Applicable					
10	Method of Recruitment, whether by Direct Recruitment or by Promotion or by deputation/absorption Percentage of the vacancies to be filled by various methods.	<table><tr><th>Method</th><th>Percentage</th></tr><tr><td>Deputation including short Term Contract/Promotion.</td><td>100</td></tr></table>		Method	Percentage	Deputation including short Term Contract/Promotion.	100
Method	Percentage						
Deputation including short Term Contract/Promotion.	100						
11	In case of recruitment By promotion /deputation /absorption, grades from which promotion/ deputation /transfer to be made.	<b>Deputation (ISTC)/Promotion</b>  Officers of the Central Government or State Government or Union territories Administration or Statutory Bodies or Public Sector Undertakings or Autonomous Bodies or Recognized research Institute or University: a) (i) Holding analogous posts on a regular basis in the parent cadre/department; or (ii) with 5 years of regular service in the post in the level 12 in the pay matrix or equivalent in the parent cadre/department; and (b) possessing the following educational qualification and experience:  (i) Bachelor Degree in Law from a recognized University/Institute.					

(ii) 4 years' experience as an advocate in court of Law in India or in the legal work in Govt/UTs /PSUs/recognized universities/Autonomous/statutory organizations.

Note 1: The departmental Additional Secretary in Level-12 with 5 years of regular service in the grade and having educational qualification and experience prescribed for considering appointment on deputation basis is considered along with outsiders. If the departmental candidate is selected for appointment to the post, it shall be treated as having been filled by promotion.

Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed five years. The Maximum age limit for appointment by deputation shall be Not exceeding 56 years as on the last date of receipt of applications.

12	If a Departmental Promotion Committee exists, what is its composition?	<b>Departmental Promotion Committee</b>  1. N.A (Chairman)  2. N.A (member)  3. N.A (member)	<b>Departmental Confirmation Committee</b>  1. N.A (Chairman)
13	Circumstances in which Union Public Service Commission is to be Consulted in making recruitment.	Consultation with UPSC is not necessary.	