



File No. A/1470/2024-EST SEC (GZ)-SED/559-567

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Dated: 23.07.2025.

**MEMORANDUM**

**Subject: Offer of Appointment to the post of Class-IV (Group 'C', Non-Gazetted), in Health and Medical Education Department of the Administration of Union territory of Ladakh, in Pay Level -SL1 of pay matrix (Rs. 14800-47100) On compassionate grounds under Jammu & Kashmir (Compassionate Appointment Rules) 1994.**


Reference: 1. Deputy Commissioner/CEO LAHDC-Kargil vide No: SET-II/Edu/SRO-43/18669, dated: - 28.08.2024

2. O.M of GAD vide No: - M/267/2022-GAD SEC, Dated: - 14/01/2024=

In terms of Rule (4) of SRO-43 of 1994 and with the approval of the Competent Authority/Appointing Authority in terms of notification vide **S.O 81 dated: 06/10/2023**, you are hereby offered provisional appointment on compassionate grounds under SRO-43 of 1994 against the post of **Class-IV** (Group-C, Non-Gazetted) in Health and Medical Education Department of the Administration of Union Territory of Ladakh, in level-SL1 of pay matrix (14800-47100), under District Cadre of Kargil District ( against the vacant post of **Class-IV** identified and reserved for SRO-43 by the Deputy Commissioner/CEO, LAHDC- Kargil in Health and Medical Education Department -Kargil and conveyed by GAD vide **O.M No. M/267/2022-GAD SEC dated 14.11.2024**), on the following terms and conditions:-

- (1) In addition to basic pay in Level-SL1 of pay matrix (14800-47100), you will be entitled to draw dearness and other allowances at the rates admissible and subject to the condition laid down in Rules/Orders governing grant of such allowances.
- (2) You will be on probation for a period of two years from the date of joining the post. The period, of probation may, however, be extended at the discretion of the Competent Authority / Appointing Authority. As regards other matters relating to probation, the same shall be governed by the conditions prescribed under the Notification-S.O. 38, Ladakh Health & Medical (Subordinate) Service Recruitment Rules, 2021 and other Rules and instructions issued in this regard by the Central Government /Administration of the UT of Ladakh.
- (3) The appointment carries with it the liability to serve primarily within Kargil District as also anywhere within the territorial /administrative jurisdiction of the Union territory of Ladakh in view of any exigencies that may arise.
- (4) You may be deputed by the Department to attend such trainings, if considered necessary. In the event being deputed for the course, you must complete it successfully before you are considered for confirmation;



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- (5) Your services shall be liable to termination at any time by one month notice given in writing either by you to the appointing authority / competent authority or by the appointing authority / competent authority to you, subject to other terms and conditions prescribed under Government / Administrative instructions.
- (6) Your appointment will further be subject to taking an oath of allegiance/ faithfulness to the Constitution of India (or making solemn affirmation to that effect) in the prescribed form. The concerned Head of Office shall administer the oath to the appointee.
- (7) Your appointment to the said post shall be subject to undergoing the required medical examination by the Prescribed Medical Authority.
- (8) Your appointment to the said post shall be provisional and subject to the Verification of Character & Antecedents and all other relevant documents as are required under **SRO-43 of 1994**. If, at any stage, information / documents are found not verified or any false information is provided by you in your self-declaration attestation forms, your provisional appointment shall be cancelled forthwith and other criminal / legal action will also be taken, as a consequence.
- (9) You will have to give an undertaking, that if anything adverse come out in the character and antecedents' verification or in the medical examination that would make you ineligible for appointment in the first instance and you will be liable to be discharged from Government service forthwith without any further notice.
- (10) In accordance with the existing instructions, a person shall not be eligible for appointment under the Administration of the UT of Ladakh, if he/she has entered into or contracted a marriage with a person having a spouse living or who having a spouse living has entered into or contracted marriage with any other person, provided that the Administration may, if satisfied that there are special reasons for doing so, exempt any person from the operation of this rule. This provisional offer of appointment is therefore, conditional upon satisfying the requirements mentioned above and also furnishing to this Department a declaration to that effect in the prescribed proforma. If, however, you desire to be exempted from the operation of this rule for any special reason(s), you should make a representation in this behalf immediately.
- (11) Other conditions of service will be governed by the relevant rules and orders in force from time to time.
- (12) If you accept the provisional offer of appointment on the terms and conditions specified above, you should report to the office of Directorate of Health Services, UT-Ladakh, along with the acceptance undertaking (**enclosed as Annexure I**) not later than 30 days from the date of this Memorandum. Failure to do so will result in the cancellation of the offer of appointment. Additionally, you are required to bring all original documents supporting your educational qualifications, date of birth, category/caste certificates and all other relevant **documents as are required under SRO-43 of 1994**, for verification and other administrative procedures.

**These issues with the approval of the Competent / Appointing Authority.**

Sd-  
(Sanjeev Khirwar, IAS)  
Principal Secretary,  
Health and Medical Education Department  
UT-Ladakh




To,

**Sh. Zakir Hussain  
S/o Late Ghulam Mohd  
R/o Tangole, Kargil.**

Copy to:

1. **Administrative Secretary, School Education Department**
2. **Administrative Secretary, GAD UT of Ladakh**
3. **Secretary to Hon'ble Lieutenant Governor, UT of Ladakh.**
4. **Director Health Service, UT-Ladakh, for kind information with the direction to follow the following points to scrutinize the documents: -**
  - (a) It is required to verify all the documents being submitted by the candidate concerned, and also refer the candidate to the prescribed medical authority for medical examination. The medical examination report / fitness certificate issued by the prescribed medical authority shall be submitted to this Department immediately, to enable the Competent Authority to issue Appointment Orders and further place the services of the appointee to your Department for further deployment etc
  - (b) Further, it is required that the character rolls / attestation forms in respect of the candidate shall be filled in triplicate, along with undertaking etc. and two copies forwarded to the District Magistrate concerned, in which the primary residence of the candidate is located, for the purpose of verification of character and antecedents.
  - (c) The copy of the certificates regarding caste /category of the candidate, and any other required documents as per SRO-43, if any, shall be submitted to the issuing authority to verify its genuineness and to the Verification Committee of the Department of Social Welfare.
  - (d) The certificates related to the essential educational qualifications shall be verified through the Institute/Examination Authority concerned.
5. **Technical Director, NIC, UT- Ladakh with the direction to upload on the official website of the UT-Ladakh.**
6. **District Informatics Officer, NIC-Kargil with the direction to upload on the official website of the district.**
7. **OSD to Hon'ble Lieutenant Governor, UT of Ladakh.**
8. **P.S. to Chief Secretary, UT Ladakh for kind information of the Chief Secretary.**

  
**डॉ. ज़हीदा बानो (जेकेएस)/Dr. Zahida Bano (JKAS)**  
**विशेष सचिव, /Special Secretary,**  
**स्वास्थ्य एवं चिकित्सा शिक्षा विभाग/Health & ME, Department,**  
**संघ राज्य लद्दाख/UT Ladakh.**

**Annexure-I**  
**Undertaking and Acceptance of Offer of Appointment.**

I, Mr. / Ms. \_\_\_\_\_ son/daughter/ wife of  
Mr./Ms. \_\_\_\_\_,  
Resident of \_\_\_\_\_, do hereby  
unconditionally accept the offer of appointment to the post of **Class-IV** Under **SRO-43** in  
Health & Medical Education Department, UT Ladakh Under District Cadre of District Kargil  
vide Memorandum No. A/1470/2024-EST-SEC (GZ)-SED/) and also accept the terms and  
conditions mentioned therein.

I also undertake to serve anywhere within the District Kargil and as also in anywhere within  
the territorial jurisdiction of the Union territory of Ladakh in view of any exigencies that may  
arise, as per my service conditions and depending upon requirements of the Health and Medical  
education Department, UT-Ladakh.

I also agree to join duty at the designated place of posting which will be mentioned in the  
deployment orders/others assignment (in the Administration of the UT of Ladakh or such other  
body duly constituted by law in force) without prior approval of the Competent  
Authority/Appointing Authority.

I further undertake that I shall not accept any other offer of appointment /appointment order /  
other assignment (in the Administration of the UT of Ladakh or such other body duly  
constituted by law in force), without prior approval of the Competent Authority / Appointing  
Authority.

I shall be liable not be appointed or to be discharged or dismissed from service, in the event it  
is found that I have willfully suppressed any information; given false declarations; submitted  
false documents in support of my candidature to the post of **Class-IV** under **SRO-43 of 1994**  
and have committed such other things or acts, which shall render me unfit to be in Government  
service, and I understand that I will be liable for criminal prosecution thereof.

Signature .....

Name (in BLOCK LETTERS) .....

Address: .....

**To,**  
**The Special Secretary,**  
**Health and Medical Education Department,**  
**UT-Ladakh**

**Copy to the: -**

1. Director Health Service, UT-Ladakh for kind information and necessary action.
2. Under Secretary, GAD, UT of Ladakh.