



F. No: Home/UTL/ 258 /2025/493-503

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यूटी सचिवालय/ UT Secretariat

लेह/Leh, Dated: 15. 02 .2025

Notification

Ladakh, the 15th of February, 2025.

S.O. 16.— In exercise of the powers conferred by provisos to sub-section (1) and sub-section (2) of section 64 of the Bharatiya Nagarik Suraksha Sanhita, 2023 read with S.O. 2506 (E) dated: 28.06.2024 issued by the Ministry of Home Affairs, Government of India, and in supersession of S.O. 50 dated 03.07.2024; the Administration of Union territory of Ladakh hereby makes the following rules, namely:

1. Short title and commencement:

- (1) These rules may be called the “Service of Summons Rules, 2025”.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. Definitions:

- (1) In these rules, unless the context otherwise requires:
 - (a) “**Sanhita**” means the Bharatiya Nagarik Suraksha Sanhita, 2023;
 - (b) “**Register**” means Register maintained under rule 524 of the Police Rules, 1960;
 - (c) “**Form**” means a Form-1 appended to these rules.
- (2) All the words and expressions used and not defined in these rules but defined in the Sanhita shall have the same meaning as assigned to them in the Sanhita.

3. Summons Register:

- (1) The summons shall, if practicable, be served personally on the person summoned, by a police officer, by delivering or tendering to him one of the duplicates of the summons.
- (2) Every police station shall maintain a register in the format as specified in **Form-1**, in respect of every person to whom summons by the Courts are issued, either through physical or electronic mode in order to enter the address, email address, phone number and such other details, as required by sub-section (1) of section 64 of the Sanhita.
- (3) Summon bearing the image of Court’s seal may also be served through electronic communication i.e. via personal messaging app, email etc.

Provided that any action taken or order issued under the S.O. 50 of 2024 prior to the notification of these rules shall, in so far as it is not inconsistent with the provisions of these rules, be deemed to have been taken or issued under the provisions of these rules.

By order of Lieutenant Governor, UT of Ladakh.

Sd/-
(डॉ पवन कोतवाल, भ प्र से / Dr. Pawan Kotwal, IAS)
माननीय उपराज्यपाल के सलाहकार /Advisor to HLG
प्रशासनिक सचिव /Administrative Secretary

Copy to:

1. Director General of Police, UT of Ladakh.
2. Joint Secretary, Department of JKL Affairs, Ministry of Home Affairs, GoI.
3. Secretary to Hon'ble Lieutenant Governor, UT of Ladakh.
4. Director Prosecution, UT of Ladakh.
5. Technical Director, NIC Ladakh for uploading on the UT website.
6. Superintendent Archives, UT of Ladakh.
7. OSD to Advisor/ Chief Secretary, UT of Ladakh.
8. OSD to Additional Secretary, Law & Justice Department, UT of Ladakh

Copy also to:

1. Registrar General, High Court of Jammu Kashmir & Ladakh.
2. Principal District & Sessions Judge, Kargil and Leh.

(अक्षय शर्मा/ Akshay Sharma)
अवर सचिव/ Under Secretary

Form-1

[See Rule 3]

(Maintained under section 64 (1) of the Bhartiya Nagarik Suraksha Sanhita, 2023)

S r. N o	By whom issued <i>(Name of the court)</i> and CNR	Name of the person entered in the process including details of father/mother/spo use, permanent and present address, Mobile No. and e- mail address, UID No. etc., and Sections of law	N a t u r e o f p r o c e s s	Nature of offence or object of process	Date of issue	Date of hearing	Date & hour of receipt by Police	Date & hour of endorsem ent for execution and to whom endorsed	How, When and by whom executed	Why not executed	Date of return to court	Remarks in the unexecuted warrants <i>(state whether relevant Sections of BNSS have been put in force)</i>
1	2	3	4	5	6	7	8	9	10	11	12	13