



सत्यमेव जयते

संघ राज्य प्रशासन, लद्दाख

सामान्य प्रशासन विभाग

THE ADMINISTRATION OF
UNION TERRITORY OF LADAKH

GENERAL ADMINISTRATION
DEPARTMENT

F. No.: A / 27 / 2021 - GAD SEC

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यूटी सचिवालय / UT Secretariat
लेह / Leh, Dated:- 03 /01/2025

**Subject: Online filling of Immovable Property Return (IPR) of the IAS officers
Instructions thereof.**

Reference: D.O. Letter No. 6(2)224-EO (PR) dated: 19th December, 2024 from DoPT,
Govt. of India.

**Circular No.: 01 -LA (GAD) of 2025
Dated: 03 -01-2025**

In compliance to the instructions issued by Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions, Government of India, regarding filing of Immovable Property Returns (IPRs) by the IAS Officers and in terms of Rule 16(2) of AIS (Conduct) Rules, 1968; every member of the service is required to submit his/her annual Immovable Property Return (IPR) by 31st January of this year, failure whereof constitutes good and sufficient reason for institution of disciplinary proceedings. Moreover, vide Notification dated 30.12.2021, Rule 3(1) of IAS (Pay) Rules, 2016 has been amended to make filing of IPR mandatory for being considered for appointment to the next level of pay matrix.

2. An online module has been introduced w.e.f. 01.01.2017 in respect of IAS officers for online filing of IPR. Through this module, every IAS officer can submit his/her IPR either electronically or upload scanned copy of the manually filled in IPR. This online module closes automatically after the prescribed timeline of 31st January in respect of filling of IPR of preceding year.

3. In terms of the extant Rules, IAS officers have to necessarily file IPRs electronically as there is no provision for submission of IPRs manually. The timely submission of IPRs, has assumed significance as in terms of DoPT's Instruction and late submission of IPR results in denial of vigilance clearance.

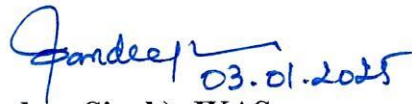
Jandeej 03.01.2025

4. All IAS officers working in connection with the affairs of the Union territory of Ladakh are accordingly advised to observe the above instructions in letter & spirit and complete the filing of their IPR before the stipulated date.

Sd/-
(Michael M. D' Souza) IAS
Administrative Secretary
General Administration Department

Copy to the: -

1. *All concerned Officers.*
2. *Deputy Commissioner / CEO, LAHDCs, Leh and Kargil.*
3. *Director (IT), NIC, UT Ladakh for uploading on the UT website.*
4. *Private Secretary to Advisor to Lt. Governor, UT of Ladakh for information of Advisor to Hon'ble Lieutenant Governor, Ladakh.*


(Sandeep Singh), JKAS
Under Secretary
General Administration Department