



सत्यमेव जयते

संघ राज्य प्रशासन, लद्दाख

सामान्य प्रशासन विभाग

THE ADMINISTRATION OF
UNION TERRITORY OF LADAKH
GENERAL ADMINISTRATION
DEPARTMENT

F.No: A-12/9/2024-GAD SEC

ई-मेल/email:
gad.utladakh@ladakh.gov.in

यूटी सचिवालय/UT Secretariat
लेह/Leh, Dated the : 30.07.2024

NOTICE

No: A-12/9/2024-GAD SEC

Dated: 30.07.2024

Notice for Type Test - Junior Assistant/Tabulator cum Operator (Post code NW22423) and Junior Stenographer (Post Code NW22523) of Selection Posts/Ladakh/2023-reg

This notice is to inform all DV qualified candidates (*as listed in Annexure I & II attached to this notice*) of the above-mentioned posts, that their type test will be conducted on **7th August, 2024** at NIELIT Centre(s), Leh & Kargil.

Candidates are advised to report to the respective venue on the scheduled date and time mentioned against their names in the attached lists. If a candidate fails to appear for the type test on the scheduled date and time, his/her candidature for the post will be treated as canceled.

The instructions to the candidates for attending the type test is attached as *Annexure III* to this notice. Candidates are advised to carefully read the instructions before appearing for the type test.

(Mohd Taqi) JKAS

Under Secretary to Administration

Copy to:

1. Deputy Commissioner/CEO LAHDC Kargil/Leh for wide publicity.
2. Regional Director, SSC, NWR Chandigarh.
3. Joint Director Information for wide publicity.
4. Director & IOC, NIC Ladakh.
5. E-office file.

ANNEXURE- I

Type Test of Candidates scheduled at NIELIT Leh, Secretariat Complex, Leh on 7th August ,2024.

Junior Assistant/Tabulator cum Operator:

S.No	Registration No	Roll No	Candidate Name	Reporting time
1	40002458174	7313005699	STANZIN NAMRHAS	10.00AM
2	76000014225	7313002425	SONAM ODZER	10.00AM
3	74000189590	7313002981	TASHI NAMGAIL	10.00AM
4	40005108876	7313002017	GULZER HUSSAIN	10.00AM
5	40005123598	5313028760	RINCHEN DOLKAR	10.00AM
6	40001020280	7313001400	JIGMET ANGMO	10.00AM
7	40002449541	7313003298	THENLESS ANGMO	10.00AM
8	40002542851	7313003448	RIGZIN LADOL	10.00AM
9	40000855599	7313005674	PHUNTSOG DOLMA	10.00AM
10	40002448886	7313003396	PADMA ANGMO	10.00AM
11	76000014349	7313002907	PUNCHOK WANGAIL	10.00AM
12	40002388215	7313000236	STANZIN GURMET	10.00AM
13	40000919801	7313005684	RIGZEN DORJEY	10.00AM
14	40002433277	7313003289	RINCHEN LHADOL	10.00AM
15	40004137850	7313003301	PADMA CHOSKIT	10.00AM
16	40000999578	7313000757	TSERING DELDAN	10.00AM
17	94000621422	7313003585	MUTUP DOLMA	10.00AM
18	40001048062	7313003324	PHUNTSOG TARGAIS	10.00AM
19	40002466209	7313003373	DECHAN LADOL	10.00AM
20	84000308903	7313003576	TSEWANG THINLAS	10.00AM

Junior Stenographer:

S.No	Registration No	Roll No	Candidate Name	Reporting time
1	40002408041	7313002325	JIGMET GYALSON	10.00AM
2	40001457992	7313000768	STANZIN DADUL	10.00AM
3	40002713176	7313002764	PADMA YOUTOL	10.00AM
4	40001020280	7313001400	JIGMET ANGMO	10.00AM
5	76000014216	7313002567	RIGZIN YANGDOL	10.00AM



ANNEXURE- II

Type Test of Candidates scheduled at NIELIT Kargil, 1st floor, DIET Building, Chutuk, Kargil on **7th August, 2024.**

Junior Assistant/ Tabulator cum Opreator:

S.No	Registration No	Roll No	Candidate Name	Reporting time
1	94000041318	7313001031	TENZIN TOPJOR	10.00AM
2	94000561692	7313003875	SHAKILA BANOO	10.00AM
3	40002729251	7313004551	MOHMMAD FEROUZ KHAN	10.00AM
4	40002393126	7313003752	HAIDER ALI	10.00AM
5	40002266333	7313001223	MOHAMMAD	10.00AM
6	40002687200	7313004199	FEROUZ AHMAD	10.00AM
7	40001766210	7313004345	MOHD AJAZ RAZA	10.00AM
8	40002262098	7313004976	MOHD HANIFA	10.00AM
9	40002744612	7313001233	BILQIES FATIMA	10.00AM
10	40005052795	7313005063	NASIR ALI	10.00AM
11	40000970787	7313005038	ZAHID ALI	10.00AM

Junior Stenographer:

S.No	Registration No	Roll No	Candidate Name	Reporting time
1	40001103662	7313011297	SONAM DOLKAR	10.00AM
2	40005083940	7313004800	AHMAD ALI GERNIL	10.00AM
3	40002781085	7313000798	ARZA BATOOL	10.00AM


mtzqit

Annexure-III
Instructions to Candidates for Type Test.

1. The Type Test is a qualifying test only, the criteria is mentioned as below:

Post	Skill Test Norms on Computer	Evaluation of Type Test	Time/Paragraph
<i>Junior Assistant/Election Assistant and Junior Stenographer</i>	<i>English Typing @ 35 Words Per Minute</i>	<i>Gross Speed x Accuracy% = Net Speed</i>	<i>10.00 Minutes/ Paragraph of 500 words or more</i>

2. All candidates whose names have been shortlisted for the type test are advised to report to the respective venue on the scheduled date half an hour before the reporting time as mentioned in the attached lists. If you fail to appear for the typing test on the scheduled date and time, your candidature for the post will be treated as cancelled.

3. Candidates are required to bring attested copies of the following certificates/documents along with the originals thereof at the time of type test, failing which they may not be admitted to the test.

- i. Admit card issued at the time of Computer Based Test (CBT).
- ii. It is mandatory to carry at least one of the following Photo identity card
 - a) Aadhar Card
 - b) Voters ID Card
 - c) Driving License
 - d) PAN Card
 - e) Passport
 - f) ID card issued by College
 - g) Employer ID Card
 - h) Or any other valid ID card issued by the Central/State Government
- iii. A recent passport size photograph (to be pasted on the admission certificate).

4. The candidates will be required to take their seats ten minutes before the commencement of the Test. If the computer goes out of order, the candidate should not panic or disturb others but should remain seated quietly and inform the Board Officer/Board Assistant.

5. After completing typing the paragraph once, candidates are advised not to re-type the paragraph.

6. Immediately after the typing test is over, the candidate will have to write in his/her own handwriting one paragraph of about 50-60 words from the typewriting passage given



to him/her on a separate sheet and will have to put his her/name, Roll No and signature at the end.

7. Every candidate will be supplied an attendance Sheet with his/her Roll number. He/she will be required to sign it and put his/her Left-Hand Thumb impression and paste the recent photograph in the presence of the Board Officer/Board Assistant before the beginning of the Test.
8. Candidates shall not be permitted to leave the Examination Hall after the expiry of the Test. On completion of the test, they shall remain seated at their desks and wait until their typed paragraph is printed which is required to be signed by the candidates.
9. Candidates must return the Question Paper along with their scripts to the Board Officer/Board Assistant . They should not take either the Question Paper or script or any blank typing paper out of the Examination Hall.
10. Silence must be observed in the Examination Hall.
11. Candidates must abide by further instructions, if any, which may be given to them by the Board Officer/Board Assistant. If any candidate fails to do so or indulges in disorderly or improper conduct, he/she will render himself/herself liable to expulsion from the Test or such other penalty as the Administration may deem fit.
12. No separate admit card will be issued. Therefore, you are advised to bring admit card already issued at the time of the Computer Based Test (CBT) for the post along with all the documents as stated above.

