

संघराज्यप्रशासन, लद्दाख  
स्वास्थ्यएवंचिकित्साशिक्षाविभाग

The Administration of  
Union Territory of Ladakh,  
Health and Medical Education Department.

File No. E 17597 A/1273/2023-EST SEC (DHS) 731-38

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यूटीसचिवालय, लेह/ UT Secretariat, Leh  
Dated: 15.03.2024.

### MEMORANDUM

**Subject: Offer of Appointment to the post of Safaiwala, (Group 'C', Non-Gazetted), in Health and Medical Education Department of the Administration of Union Territory of Ladakh, under District cadre of District, Kargil in Pay level-SL1 of pay matrix (14800-47100).**

Reference: 1. Select List vide letter No. KSSRB/Pro-Select-list/2023/524-45, dated: - 30.10.2023, issued by Ladakh Autonomous Hill Development Council-Kargil Subordinate Services Recruitment Board (LAHDC-KSSRB), against the post of **Safaiwala, SL-01.**

2. Vide DSSRBK-**Corrigendum** Notice No: - KSSRB/Prov-Select-List/DA/2023/1334-1346, 05/03/2024.

Consequent upon the selection made by the Ladakh Autonomous Hill Development Council-Kargil Subordinate Services Recruitment Board (LAHDC-KSSRB) and with approval of the Competent Authority / Appointing Authority, you are hereby offered provisional appointment to the post of **Safaiwala SL-01**, (Group 'C', Non-Gazetted), in Health and Medical Education Department of the Administration of Union Territory of Ladakh under District cadre of District, Kargil in Pay level-SL-01 of pay matrix (14800-47100), on the following terms and conditions:-

1. In addition to basic pay in Pay Level-SL-01 of pay matrix (14800-47100), you will be entitled to draw dearness and other allowances at the rates admissible and subject to the condition laid down in Rules/Orders governing grant of such allowances.
2. You will be on probation for a period of two years from the date of joining the post. The period, of probation may, however, be extended at the discretion of the Competent Authority / Appointing Authority. As regards other matters relating to probation, the same shall be governed by the conditions prescribed under the Notification-S.O. 38, Ladakh Health & Medical (Subordinate) Service Recruitment





Rules, 2021 and other Rules and instructions issued in this regard by the Central Government /Administration of the UT of Ladakh.

3. The appointment carries with it the liability to serve anywhere within the territorial /administrative jurisdiction of the Union territory of Ladakh.
4. You maybe deputed by the Department to attend such trainings, if considered necessary. In the event being deputed for the course, you must complete it successfully before you are considered for confirmation.
5. If you are already in service in Central Government / State Government/ PSU / Autonomous Body / Bank / Corporation etc., you are required to submit formal Relieving Order by the respective organization certifying that your conduct during the present employment does not render you being unsuitable for the Government service and that there are no vigilance cases pending or contemplated against you.
6. Your services shall be liable to termination at any time by one month notice given in writing either by you to the appointing authority / competent authority or by the appointing authority / competent authority to you, subject to other terms and conditions prescribed under Government / Administrative instructions.
7. Your appointment will further be subject to taking an oath of allegiance/ faithfulness to the Constitution of India (or making solemn affirmation to that effect) in the prescribed form. The concerned Head of Office shall administer the oath to the appointee.
8. Your appointment to the said post shall be subject to undergoing the required medical examination by the Prescribed Medical Authority.
9. Your appointment to the said post shall be provisional and subject to the Verification of Character & Antecedents and Category against which your selection has been made. If, at any stage, information / documents are found not verified or any false information is provided by you in your self-declaration attestation forms, your provisional appointment shall be cancelled forthwith and other criminal / legal action will also be taken, as a consequently.
10. You will have to give an undertaking, that if anything adverse come out in the character and antecedents' verification or in the medical examination that would make you ineligible for appointment in the first instance and you will be liable to be discharged from Government service forthwith without any further notice.
11. In accordance with the existing instructions, a person shall not be eligible for appointment under the Administration of the UT of Ladakh, if he has entered into or contracted a marriage with a person having a spouse living or who having a spouse living has entered into or contracted marriage with any other person, provided that the Administration may, if satisfied that there are special reasons for doing so, exempt any person from the operation of this rule. This provisional offer of appointment is therefore, conditional upon satisfying the requirements mentioned above and also furnishing to this Department a declaration to that effect in the prescribed proforma. If, however, you desire to be exempted from the operation of this rule for any special reason(s), you should make a representation in this behalf immediately.





12. If you claim to belong to a Scheduled Caste, Scheduled Tribe or another reserved category, or a person with disability, you will have to produce a certificate issued in the prescribed format by the Competent Authority. It may be noted that your appointment shall be provisional and shall be subject to verification of the relevant certificate through proper channels. If the verification reveals that your claim with regard to your belonging to SC/ST/ or any other reserved category / PwD is false, your services will be terminated forthwith without assigning any further reason and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false certificate.
13. Other conditions of service will be governed by the relevant rules and orders in force from time to time.
14. If you have been selected for multiple posts based on your merit in the Ladakh Autonomous Hill Development Kargil, Sub-ordinate Services Recruitment Board, you may have received offers of appointment for each of those posts. In this situation, you have the option to choose one post of your preference and should only accept one offer of appointment. You are required to submit an undertaking at the time of accepting the offer of appointment, clearly indicating your choice of the post you intend to join.
15. If you accept the provisional offer of appointment on the terms and conditions specified above, you should report to the office of Directorate of Health Services, UT-Ladakh, along with the acceptance undertaking (enclosed as Annexure I) not later than 30 days from the date of this Memorandum. Failure to do so will result in the cancellation of the offer of appointment. Additionally, you are required to bring all original documents supporting your educational qualifications, date of birth, category/caste, etc., for verification and other administrative procedures.
16. If you have been selected for multiple posts, you must choose one post of your preference from the offers received. You are required to submit an undertaking stating your choice of one post in the format provided (**enclosed as Annexure II**).

**This issue with the approval of the Competent / Appointing Authority.**

**Sd-**  
**(Dr. Vasanthakumar Namasivayam)**  
**Commissioner Secretary,**  
**Health and Medical Education Department**  
**UT-Ladakh**

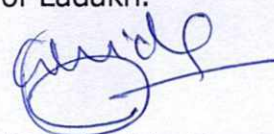


To,

**The candidate(s) as per the select list of Appendix- "A".**

Copy to: -

1. **Administrative Secretary, GAD UT of Ladakh.**
2. **Secretary to Hon'ble Lieutenant Governor, UT of Ladakh.**
3. **Director Health Service, UT-Ladakh, for kind information with the direction to follow the following points to scrutinize the documents: -**
  - a. It is required to verify all the documents being submitted by the candidate concerned, and also refer the candidate to the prescribed medical authority for medical examination. The medical examination report / fitness certificate issued by the prescribed medical authority shall be submitted to this Department immediately, to enable the Competent Authority to issue Appointment Orders and further place the services of the appointee to your Department for further deployment etc.
  - b. Further, it is required that the character rolls / attestation forms in respect of the candidate shall be filled in triplicate, along with undertaking etc. and two copies forwarded to the District Magistrate concerned, in which the primary residence of the candidate is located, for the purpose of verification of character and antecedents.
  - c. The copy of the certificates regarding caste | category of the candidate, if any, shall be submitted to the issuing authority to verify its genuineness and to the Verification Committee of the Department of Social Welfare.
  - d. The certificates related to the essential educational qualifications shall be verified through the Institute/Examination Authority concerned.
4. **Technical Director, NIC, UT-Ladakh with the direction to upload on the official website of the UT-Ladakh.**
5. **District Informatics Officer, NIC-Kargil with the direction to upload on the official website of the district.**
6. **O.S.D. to Hon'ble Lieutenant Governor, UT of Ladakh.**
7. **P.S. to advisor to Hon'ble Lieutenant Governor, UT of Ladakh.**



डॉ. ज़हीदा बानो (जेकेएस)/Dr. Zahida Bano (JKAS)  
विशेष सचिव, /Special Secretary,  
स्वास्थ्य एवं चिकित्सा शिक्षा विभाग/Health & ME, Department,  
संघ राज्य लद्दाख/UT Ladakh.



**Annexure-I**  
**Undertaking and Acceptance of Offer of Appointment.**

I, Mr. / Ms. \_\_\_\_\_ son/daughter/ wife of  
Mr./Ms. \_\_\_\_\_, Resident of  
\_\_\_\_\_, do hereby  
unconditionally accept the offer of appointment to the post of  
\_\_\_\_\_ (write name of post and name of  
the department) Memorandum No. \_\_\_\_\_ dated:- \_\_\_\_\_ and  
also accept the terms and conditions mentioned therein.

I also undertake to serve anywhere within the territorial jurisdiction of the Union territory of Ladakh as per my service conditions and depending upon requirements of the Health and Medical education Department, UT-Ladakh.

I also agree to join duty at the designated place of posting which will be mentioned in the deployment orders, upon my appointment to the said post on or before the last date indicated therein, and abide by all conditions of service.

I further undertake that I shall not accept any other offer of appointment /appointment order / other assignment (*in the Administration of the UT of Ladakh or such other body duly constituted by law in force*), without prior approval of the Competent Authority / Appointing Authority.

I shall be liable not be appointed or to be discharged or dismissed from service, in the event it is found that I have wilfully suppressed any information; given false declarations; submitted false documents in support of my candidature to the post of \_\_\_\_\_ and have committed such other things or acts, which shall render me unfit to be in Government service, and I understand that I will be liable for criminal prosecution thereof.

Signature .....

Name (in BLOCK LETTERS) .....

Address: .....

**To,**

**Special Secretary,  
Health and Medical Education Department,  
UT-Ladakh.**

**Copy to the: -**

1. Director Health Service, UT-Ladakh for kind information and necessary action.
2. Under Secretary, GAD, UT of Ladakh.



## Annexure-II

### UNDERTAKING

I \_\_\_\_\_, hereby solemnly declare and undertake the following:

I have been selected for multiple posts based on my merit selection post in the Ladakh Autonomous Hill Development Council, Kargil Sub-ordinate Services Recruitment Board.

I acknowledge that I have received offers of appointment for each of the following posts:

- i. \_\_\_\_\_.
- ii. \_\_\_\_\_.
- iii. \_\_\_\_\_.

I understand that I have the option to choose one post of my preference from the offers received, and I shall only accept one offer of appointment.

I hereby declare that I have carefully considered the offers and after due deliberation, I have made my choice. I choose to join the following post:

Post Name: \_\_\_\_\_.

Post Code: \_\_\_\_\_.

I acknowledge that I am aware of the consequences of providing false information or wilfully suppressing material information. If any declaration or information furnished by me is found to be false or if I am found to have wilfully suppressed any material information, I understand that I will be liable to be removed from service, and such other action may be taken against me as the Department / Administration may deem fit.

I affirm that all the information provided in my application for the selected post is accurate and complete to the best of my knowledge and belief.

I solemnly declare that I have read and understood the above terms and conditions and that this undertaking is made voluntarily.

Date: - \_\_\_\_\_

Place: - \_\_\_\_\_

Signature: - \_\_\_\_\_

Name: - \_\_\_\_\_

Contact: - \_\_\_\_\_



## Appendix – "A"

**Selection List for the post of "Safaiwala SL-01", in Health and Medical Education Department of the Administration of Union Territory of Ladakh, under District cadre post of District, Kargil.**

S.No	Name	Roll No	Category	Category against which selected
1	NAZIA FATIMA	307345	ST	UR
2	MOHD YOUSUF	300966	UR	UR
3	KANEEZ FATIMA	312342	ST	UR
4	MUNTAZIR MEHDI	305132	UR	UR
5	ZAKIR HUSSAIN	302578	ST	UR
6	NAWANG TSERING	304703	ST	UR
7	ABDUL WAHID	300607	ST	UR
8	MOHAMMAD KAIF	300857	ST	UR
9	NAWAZ AHMAD	307565	ST	UR
10	GULZAR HUSSAIN	304553	ST	UR
11	RIGZIN MOTUP	314951	ST	UR
12	NISSAR ALI	307517	UR	UR
13	MOHD REYAZ	304386	ST	UR
14	MOHAMMAD ALI	310665	ST	UR
15	FURQAN ALI	312629	ST	UR
16	AADIL ZARGAR	305005	ST	UR
17	MUKHTAR HUSSAIN	305590	ST	UR
18	STANZIN NAGSAL	314196	ST	UR



19	SHAHAR BANO	301967	ST	UR
20	SYED SIKANDAR	307475	ST	UR
21	SUHAIL AHMAD	303810	ST	UR
22	SONAM ZOMSKIT	314627	ST	UR
23	ZULFIQUAR ALI	303085	ST	UR
24	STANZIN RIGSZANG	311172	ST	UR
25	THINLAY NAMGYAL	314634	ST	UR
26	ZAKIYA BANO	308727	ST	UR
27	MOHD HANIFA	301680	ST	UR
28	MOHAMMAD ALI	300958	ST	UR
29	IMRAN AHMAD	311968	ST	UR
30	SEERAT HUSSAIN BALTI	310483	ST	UR
31	MOHD TAQI	306936	ST	UR
32	TSEWANG GIALTSAN	307145	ST	UR
33	STANZIN DUDDUL	314606	ST	UR
34	GHULAM ALI	310508	ST	ST
35	TENZIN KHITSUN	314318	ST	ST
36	SAJJAD HUSSAIN	301431	ST	ST
37	SHAHIDA AKHTAR	309554	ST	ST
38	MOHD JAVAD YABGO	305542	ST	ST
39	THUKJAY NAMGYAL	314546	ST	ST
40	STANZIN NYIMA	314377	ST	ST
41	MOHD SALEEM	310446	ST	ST
42	ZULFIKAR ALI	302727	ST	ST
43	ZAHEER HUSSAIN	312626	ST	ST



44	SONAM GYATSO	312651	ST	ST
45	IFTIKHAR HUSSAIN	304379	ST	ST
46	NASIR HUSSAIN	313449	ST	ST
47	JIGMAT YANGSKIT	314429	ST	ST
48	AYOUB	304860	ST	ST
49	ABUL HASSAN	302994	ST	ST
50	MOHAMMAD KAZIM	310734	ST	ST
51	MOHD REYAZ	306415	ST	ST
52	AJAZ HUSSAIN	311234	ST	ST
53	SADIQ ALI	311258	ST	ST
54	ZAKIR HUSSAIN	309739	ST	ST
55	NARGIS AKHTAR	302083	ST	ST
56	MOHD SHAFI	309967	ST	ST
57	FAROZ AHMAD	309173	ST	ST
58	MOHAMMAD RAZA	303186	ST	ST
59	MOHD MUJTABA	305142	ST	ST
60	MOHD TOHIR	313113	ST	ST
61	MUKHTAR HUSSAIN	310847	ST	ST
62	KHAIR UN NISSA	301886	ST	ST
63	MUMTAZ ALI	302183	ST	ST
64	NARGIS BANO	310604	ST	ST
65	KHIRON NISSA	309900	ST	ST
66	SYED YOUSUF SHAH	308464	ST	ST
67	MUMTAZ HUSSAIN	310732	ST	ST
68	NAJUMA AKHTAR	307984	ST	ST
69	STANZIN TAKPA	314449	ST	ST
70	KHADIM HUSSAIN	313770	ST/ESM	UR/ESM
71	ZAKIR HUSSAIN	303289	ST/ESM	UR/ESM



72	MOHD ALI	307102	ST/ESM	ST/ESM
73	MOHD IBRAHIM	302237	ST/ESM	ST/ESM
74	AHMAD ALI	305240	ST/PwD (OH)	UR/PwD (OH)
75	HAKIMA BANO	306139	ST/PwD (HH)	ST/PwD (HH)

No: - Pr.Secy/H&ME/UTL/2021/ 731-38

Dated:- 15/03/2024



डॉ. ज़हीदा बानो (जेकेएस)/Dr. Zahida Bano (JKAS)  
विशेष सचिव, /Special Secretary,  
स्वास्थ्य एवं चिकित्सा शिक्षा विभाग/Health & ME, Department,  
संघ राज्य लद्दाख/UT Ladakh.