

I/18843/2024

संघ राज्य प्रशासन, लद्दाख  
सामान्य प्रशासन विभाग



THE ADMINISTRATION OF  
UNION TERRITORY OF LADAKH  
GENERAL ADMINISTRATION  
DEPARTMENT

F.No: A-34 / 2 / 2021-GAD SEC

ई-मेल/email:  
[gad.utladakh@ladakh.gov.in](mailto:gad.utladakh@ladakh.gov.in)

यूटी सचिवालय/UT Secretariat  
लेह/Leh, Dated: 16.02.2024

**Subject: Deputation of Senior Assistants and Junior Assistants for undergoing the "Secretariat Assistants Training Course" at J&K IMPARD, Jammu/Srinagar.**

Reference: - Government Order No. 580-JK(GAD) of 2024 dated: -10.02.2024 of UT of J&K.

**Order No: 87-LA(GAD) of 2024  
Dated: 16.02.2024**

In terms of Government Order under reference, sanction is hereby accorded to the deputation of Senior Assistants & Junior Assistants as per **annexure-I** to this order, for undergoing "**Secretariat Assistants Training Course**" at J&K Institute of Management, Public Administration and Rural Development (JK IMPARD) Srinagar/Jammu as indicated against each for a period of two months w.e.f **19.02.2024 to 19.04.2024**.

The concerned Heads of Departments/Controlling Officers shall immediately relieve the officials of their respective Departments/Offices who are deputed for the "**Secretariat Assistants Training Course**"

The salary in respect of the Officials deputed for the "Secretariat Assistants Training Course" shall continue to be drawn from the respective Department/Officers on production of attendance certificate from J&K IMPARD.

T.A/D.A as admissible under rules is also sanctioned in favour of officials deputed to the aforesaid training.

**By order of the competent Authority.**

Sd/-  
**(Michael M. D'Souza) IAS**  
Administrative Secretary  
General Administration Department

**Copy to the: -**

1. *Director General*, Institute of Management, Public Administration & Rural Development, Srinagar/Jammu, UT of J&K

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2. *Joint Secretary* (Jammu, Kashmir & Ladakh), Ministry of Home Affairs, Government of India.
3. *Commissioner/Secretary*, General Administration Department, UT of J&K.
4. *Concerned Administrative Secretaries*, Ladakh.
5. *Secretary to Lieutenant Governor*, Ladakh.
6. *Deputy Commissioners/CEOs*, LAHDC, Leh/Kargil.
7. *Concerned Heads of the Departments/Controlling Officers*.
8. *Director (IT)*, NIC, Ladakh for uploading the order on UT Website.
9. *Pvt. Secretary to Advisor*, Ladakh for information of the Advisor.
10. *Personal Assistant to Administrative Secretary*, General Administration Department for information of the Administrative Secretary.
11. *Concerned Officials* for compliance.

**(रिगज़िन स्पालगोन/Rigzin Spalgon) JKAS,**

Deputy Secretary/ उप सचिव  
General Administration Department

**Annexure-I to Order No: 87 -LA(GAD) of 2024,  
Dated: -16.02.2024**

<b>A. SENIOR ASSISTANT</b>			
<b>S.No</b>	<b>Name of the employees (Mr./Mrs)</b>	<b>Department</b>	<b>IMPARD Campus</b>
1.	Ghulam Mohd	PHE/I&FC Kargil	Srinagar
2.	Tsewang Dorjay		
3.	Nissar Hussain		
4.	Stanzin Namgyal		
5.	Sakina Banoo		
6.	Zakir Hussain	State Taxes Officer Circle, Kargil	
7.	Mohd Ismail	Command Area, Kargil	

<b>B. JUNIOR ASSISTANT</b>			
<b>S.No</b>	<b>Name of the employees (Mr./Mrs)</b>	<b>Department</b>	<b>IMPARD Campus</b>
1.	Stanzin Dawa Metta	Revenue, Leh	Jammu
2.	Anil Kumar		
3.	Jigmet Angmo		
4.	Phunchok Dolma		
5.	Zenab Khatoon		
6.	Padma Dechen		
7.	Tsewang Dolma		
8.	Motup Dolma		
9.	Zenab Bibi		
10.	Gatok Dorjay	Revenue, Kargil	
11.	Mohd Younus	State Taxes, Leh	
12.	Zainab Banoo	ACD, RDD, Leh	
13.	Phunchok Dolma		
14.	Dachen Lamo		
15.	Shoiab Mohd	Municipal Committee, Leh	
16.	Amina Khatoon		
17.	Ilyas Ahmad	PW (R&B), Leh	
18.	Abba Nasir Hussain		
19.	Stanzin Spaldon	Antiquities, Leh	
20.	Stanzin Paljor	Elizer Joldan Memorial College Leh	
21.	Tsering Dorjay	Animal Husbandry, Leh	
22.	Jigmat Angchok	ACD, RDD, Leh	
23.	Nawang Kunless	Information Leh	
24.	Nawang Tsering	Co-operative Leh	
25.	Nawang Dorjay	PWD Leh	
26.	Dechan Chondol	Sheep Husbandry, Leh	
27.	Rinchen Dolma	DIC, Leh	

28.	Sonam Dawa	Divisional Forest, Leh	Jammu
29.	Stanzin Yougzeng	Revenue, Leh	
30.	Tsering Dolkar	Distt. Youth Service & Sports, Leh	
31.	Jigmat Tsering	Horticulture, Leh	
32.	Padma Dorjey	ICDS, Leh	
33.	Stanzin Gurmet	Education, Leh	
34.	Rehana Banoo		
35.	Mohd Zubair	Handicraft, Leh	
36.	Anwar Ali	PHE/I&FC, Leh	
37.	Rigzin Dorjey	Food Craft Institute, Leh	
38.	Thinles Chorol	Agriculture, Leh	
39.	Padma Chorol	Labour Office, Leh	
40.	Mohd Mussa	PD&MD Leh	

### C. JUNIOR ASSISTANT

S. No	Name of the Employee (Mr./Mrs)	Department	IMPARD Campus
1.	Stanzin Dolkar	PHE/I&FC, Leh	Srinagar
2.	Mustafa Kamal	PHE/I&FC, Kargil	
3.	Skarma Lotus		
4.	Nawang Phunchok		
5.	Mohd Yousuf	Education, Kargil	
6.	Ashia Banoo	Revenue, Kargil	
7.	Zehra Batool		
8.	Feroz Ahmad		
9.	Zahida Banoo		
10.	Batool Banoo		
11.	Mohd Hussain (S)		
12.	Habibullah Khan		
13.	Kaneez Fatima		
14.	Mohd Towhir	RDD, Kargil	
15.	Mohd Hassan		
16.	Mohd Baqir	PW(R&B), Kargil	
17.	Mohd Sadiq Tacha		
18.	Mohd Hassan Arman		
19.	Gh. Hussain		
20.	Ahmad Ali		
21.	Ali Shair Khan		
22.	Mohd Hanifa		
23.	Parveez Ahmad	Handloom, Kargil	
24.	Manzoor Ahmad Bhat		
25.	Mohd Akbar		
26.	Muktar Ali Azad	ICDS, Kargil	
27.	Mehboob Ali		
28.	Zarina Banoo	Information	

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29.	Shakeeel Ahmad	Kargil	Srinagar
30.	Leela Bano	Animal Husbandry, Kargil	
31.	Roksana Perveen	Agriculture, Kargil	
32.	Ahmad Ali	Employment, Kargil	
33.	Mohd Shair	Wildlife, Kargil	