

**THE ADMINISTRATION OF UNION TERRITORY OF LADAKH,
LADAKH AUTONOMOUS HILL DEVELOPMENT COUNCIL, (LAHDC) LEH.
OFFICE OF THE DIVISIONAL FOREST OFFICER, LEH**

Phone/Fax No: 01982-252038 E-mail: lehforestdivision@gmail.com

Expression of Interest:

Divisional Forest Officer, Leh Forest Division on behalf of the Administration of Union Territory of Ladakh invites Expression of interest (EoI) from interested parties for documentation of film around various forest ranges of Leh Forest Division.

The following conditions should be followed: -

1. The proposed film shall be required to accurately depict the operations and functioning of the department.
2. The film shall have the capacity to effectively demonstrate the consequential influence on all regions within the Leh district.
3. The film crew shall possess and utilize their own essential filming equipment, which includes, but is not limited to, drones, video cameras, audio recording equipment, and lighting apparatus.
4. The film crew must be prepared to undertake assignments in high-altitude areas of Ladakh, particularly during the winter season.
5. The film crew shall be amenable to collaborative efforts with the designated nodal officer of the department.
6. The film crew is under an obligation to maintain the strict confidentiality of all information provided by the department, both during and subsequent to the contracted period.
7. The film crew shall adhere to all applicable rules and regulations throughout the duration of the contract.
8. The film shall maintain a stance of impartiality concerning political and religious ideologies.
9. The film crew shall diligently and impartially discharge their responsibilities throughout the contact period.
10. The rates quoted should include fooding, lodging and transportation.

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11. The Film should be submitted latest by 29 February 2024.

12. Preference would be given to local enterprises.

Interested parties are requested to submit their Request for Proposal (RFP) including offer prices in a sealed envelope on the prescribed format enclosed with this EOI as annexure-A in the office of Divisional Forest Officer, Leh within 7 days from the date of publication of this EOI. The EOI received after the given date and time shall not be entertained/accepted.

All the applications/resumes received by this office during the stipulated time shall be subjected to examination by a committee constituted by Forest Department, UT Ladakh.

The following documents are required to be submitted:

- a) The Firm Registration.
- b) Past experiences.
- c) Aadhar Card.
- d) Local Residential Proof.
- e) Annexure-A duly filled.

For any further enquiry, Divisional Forest Officer may be contacted on 9818815437.


Dhawan Kumar Rawat, (IFS)
Divisional Forest Officer,
Leh Forest Division

No: FRL/Estt/2023/3377-78.

Dated: 06 / 11/2023

Copy to the: -

1. Chief Conservator of Forest, UT Ladakh for information.
2. District Information Officer, NIC Leh with the request to upload the Eoi on website of UT of Ladakh.

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Annexure-"A"

PERFORMA APPLICATION

1. Name of the Owner:
2. Parentage:
3. Address/Locations:
4. Offer price including GST and other type of taxes (in Rupees): -
Rs. _____
(In words) _____

DECLARATION

I/We hereby certify that the information furnished above is full and correct to the best of my/ our knowledge and believe. I/We understand that in case any deviation found in the above statement at any stage, I/We will be disqualified and if the agreement is entered with me/us.

(Name & Signature of Authorized Signatory with Date)