



संघ राज्य प्रशासन, लद्दाख
उद्योग एवं वाणिज्य विभाग

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F.No M/1427/2023-GM (SEC)



मन्यमेव जयते



THE ADMINISTRATION OF
UNION TERRITORY OF LADAKH
INDUSTRIES & COMMERCE
DEPARTMENT

दूरभाष /tele: : 01982-259305

लेह/Leh, dated: 22/09/2023

Notice

Subject: Inviting comments of the stakeholders on the draft recruitment rules for the Gazetted post of Deputy Director in Geology & Mining Department UT Ladakh.

The draft recruitment rules for the posts of Deputy Director (Group "A" Gazetted, Non Ministerial) in the Geology & Mining Department of UT Ladakh are hereby uploaded on the official website of UT Administration of Ladakh, viz. ladakh.nic.in, for inviting comments from the public in accordance with the instructions of Department of Personnel & Training, GoI issued via OM No. AB-14017/61 dated: 13.10.2015 regarding uploading draft proposals for framing of Recruitment Rules on the official website of respective departments.

Before finalizing the recruiting rules for the post of Deputy Director in conjunction with the UPSC, all the stakeholders are encouraged to submit the comments, if any, **within 30 days** from the date this notice is published on the official website of UT Administration Ladakh.

The comments may be sent by e-mail at gazettedcomments@gmail.com or by post to the office of Deputy Secretary Industries & Commerce Department UT Secretariat 2nd Floor, Leh -194101.

The comments so received within the allotted time frame will be taken into consideration in accordance with the guidelines.

Encl: Draft Recruitments Rules


Deputy Secretary
Industries & Commerce Department

Copy to the:

1. SIO, NIC UT Secretariat Leh with the request to upload the Draft RR on the official website of the UT Administration Ladakh.
2. Director Industries & Commerce Department UT Ladakh for circulation and wide publicity.



File No:
THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
Industries & Commerce Department
UT Secretariat Ladakh

Notification
Ladakh, the _____ September, 2023

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Govt. of India, Ministry of Home Affairs, New Delhi Notification No. S.O 5088(E) dated 1st November 2022 and in supersession of all earlier notifications on the subject matter, the Lieutenant Governor (Administrator) of Union territory of Ladakh, hereby makes the following rules regulating the method of recruitment to the post of **Deputy Director** in the Ladakh Geology & Mining Department, namely: -

1. Short title and Commencement.

- i. These Rules may be called the Ladakh Administration Deputy Director in Ladakh Geology & Mining Department, Recruitment Rules, 2023
- ii. These rules shall come into effect from the date of publication of this notification in the official Gazette.

2. Number of Posts, Classification, and Level in the Pay Matrix: -

The number of said posts, its classification and Level in the Pay Matrix attached thereto, shall be as specified in columns 2, 3 & 4 of the Schedule annexed hereto.

3. Method of recruitment, age limit, and other qualifications etc: -

The method of recruitment to the said post, age limit, qualifications and other matters relating to said posts shall be as specified in column (5) to (13) of the Schedule annexed hereto.

4. Provision for Resident Criteria for appointment by direct recruitment: -

The eligibility for appointment will be subject to residency requirements prescribed in any Act, Rule, Regulation or Order in force in the Union territory of Ladakh.

5. Disqualification: -

No person,

- a. who has entered into or contracted a marriage with a person having a spouse living;

OR

- b. who, having a spouse living, has entered into or contracted a marriage with any person(s) shall be eligible for appointment to the said post.

Provided that the Lieutenant Governor (Administrator) of Ladakh may, if satisfied that such marriage is permissible under the personal law, applicable to such person(s) and the other party to the marriage or there are other grounds for so doing, exempt any person from the operation of these rules.

6. Power to relax: -

Where the Lieutenant Governor (Administrator) is of the opinion that, it is necessary or expedient to do so, he may, by order for reasons to be recorded in writing and in consultation with UPSC, relax any of the provisions of these rules with respect to any class or category of persons.

7. Savings: -

Nothing in these rules shall affect reservations, relaxation in age limit, and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, and other special categories in accordance with the Rules, Instructions or Orders issued by the Administration of Union territory of Ladakh.

By order and in the name of the Lieutenant Governor.

Sd/-

(Sanjeev Khirwar) IAS,
Principal Secretary
Industries & Commerce Department
UT Ladakh

Copy to the: -

1. Secretary, Union Public Service Commission.
2. Joint Secretary (Jammu, Kashmir & Ladakh), Ministry of Home Affairs, Government of India.

Copy also to the: -

1. All Administrative Secretaries.
2. Principal Secretary Industries & Commerce UT Ladakh
3. Secretary to Lieutenant Governor.
4. Administrative Secretary, General Administration Department.
5. Deputy Commissioners/CEOs, LAHDC, Leh/Kargil.
6. All Heads of the Departments.
7. Joint Director, Information.
8. Technical Director, NIC, Leh.
9. Superintendent, Archives, Archaeology & Museums.
10. Pvt. Secretary to Advisor, Ladakh for information of the Advisor.
11. Pvt. Secretaries to Chairman/Chief Executive Councilor, LAHDCs, Leh/Kargil for information of the Hon'ble CECs.
12. Order/Stock file.

SCHEDULE

**RECRUITMENT RULES FOR THE POST OF DEPUTY DIRECTOR IN LADAKH
GEOLOGY & MINING DEPARTMENT.**

1	Name of Post	Deputy Director				
2	Number of Post (Year 2022)	01 *(one) 2023 * (Subject to variation dependent on workload.				
3	Classification	Group "A" Gazetted (Non-Ministerial)				
4	Level of the Pay Matrix	Level-12(78800-209200)				
5	Whether Selection Post or Non-Selection Post.	Selection				
6	Age limit for Direct Recruits.	Not Applicable				
7	Educational and other qualifications required for direct recruits.	Not Applicable				
8	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotees.	Not Applicable				
9	Period of probation, if any.	No Applicable				
10	Method of Recruitment, whether by Direct Recruitment or by Promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	<table border="1"> <thead> <tr> <th>Method</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Promotion failing which by Deputation (Including Short Term Contract)</td> <td>100</td> </tr> </tbody> </table>	Method	Percentage	Promotion failing which by Deputation (Including Short Term Contract)	100
Method	Percentage					
Promotion failing which by Deputation (Including Short Term Contract)	100					
11	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer to be made.	<p>Promotion From Geologist Grade-I (Level-11 in the Pay Matrix) having 05(Five) years of regular service in the grade rendered after appointment thereto on a regular basis. Note 1 : Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service; or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying / eligibility service.</p> <p>Deputation (Including ISTC) Officers under Central / State Governments / UTs. (a) (i) Holding analogous posts on a</p>				

		<p>regular basis in the parent cadre/department; or</p> <p>(ii) Having 5 years of regular service in the level-11 in the pay matrix or equivalent in the parent cadre/ departments; and</p> <p>(b) Possessing the following educational qualifications and experience:</p> <p>i. Master's Degree in Geology/ Applied Geology from a recognized University.</p> <p>ii. Two years experience in Geology & Mining Sector.</p> <p>Note 2: The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 3: Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications.</p>
12	If a D.P.C exists, what is its composition.	<p>Group-A (DPC)</p> <p>1. Chairman / Member, UPSC</p> <p style="text-align: right;">Chairman</p> <p>2. Administrative Secretary I&C Ladakh</p> <p style="text-align: right;">Member</p> <p style="text-align: right;">Administrative Secretary GAD Ladakh. Member</p> <p>3. Director I&C/ G&M Member</p>
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.	Consultation with UPSC is not necessary

**Union Public Service Commission
(Recruitment Rules Branch)**

File Reference Diary No.: _____ & Date

Officer dealing with the Case: _____

Checklist for referring RR proposals of Deputy Director to U.P.S.C

New Sl. No.	Details	Reply of Department		
1	If the proposal is for framing RRs: -	Yes		
(a)	Whether order regarding creation of post enclosed?	Yes Enclosed as "Annexure I"		
(b)	Whether signed copy of Annexure-II attached?	Yes Enclosed as "Annexure II"		
(c)	Whether, as a one time-measure, the mode of recruitment to the post was ever decided in consultation with the Commission?		No	
(d)	If yes, please give the reference number and date of UPSC letter under which the approval of the Commission was conveyed to the Ministry.			N. A
(e)	In case the post was created more than a year ago, whether a statement has been attached showing how the post is being made operational since its creation?			N. A
2	If the proposal is for amendment of existing RRs: -		No	
(a)	Whether copy of existing RRs attached?			N.A.
(b)	Whether signed copy of Annexure-III attached?			N. A
(c)	Whether reasons for amending the RRs specified?			N. A
(d)	Whether recruitment to the post had become infructuous or been found difficult in the past, and if so, whether it was due to any provisions of the existing RRs?			N. A
(e)	If yes, whether the details regarding such infructuous cases have been provided?			N. A
(f)	Whether earlier reference No. of the Commission intimated			N. A
3	If the proposal is for deciding the method of recruitment as a onetime measure, pending finalization of RRs:-		No	
(a)	Whether the information in the prescribed proforma has been furnished?			N. A
(b)	Whether the status of framing the RRs of the post has been indicated?			N. A

(c)	In case one time mode of recruitment is proposed for filling up a SAG level post, whether copies of the approval of the ACC and Minister-in-charge for filling up the post has been enclosed?			N. A
4	Whether the draft 13-column schedule attached?	Yes		
5	Whether the draft covering notification attached?	Yes		
6	If the proposal is from a Ministry/Department: -		No.	
(a)	Whether DOP&Trg. had approved the proposal?			N. A
(b)	Whether copies of the notes exchanged with DOP&Trg. attached?			N. A
(c)	Whether the proposal has been approved by the Competent Authority in the Ministry/ Department of Govt of India?			N. A
(d)	If answer to (c) is yes, by whom: Minister-in-Charge/ Secretary/ Joint Secretary in the Ministry? (Kindly refer to Clause 2.1.1 of DoPT Circular)			N. A
7	If the proposal is from a UT Admn: -	Yes		
(a)	Whether framing/amending the RRs is within the delegated powers of the Administrator/Lt. Governor of the UT?	Yes		
(b)	If not, whether the proposal has been forwarded through the nodal Ministry?			NA
8	If the proposal is from a UT Admn. or a statutory body, whether it has been certified that the proposal has the approval of the competent authority?	Yes Enclosed “Annexure-III”		
9(a)	Whether the RRs are being framed/amended to implement the judgment/directions of any court/Tribunal?		No	
(b)	Whether any court case is involved		No. Certificate is enclosed as “Annexure IV”	
(c)	Whether the details of the court case(s) have been given as per the attached proforma?			N. A
10	Whether the detailed list of duties attached to the post attached?	Yes Details at Para 3 of Annexure- II		
11	Whether the detailed list of duties attached to the feeder post attached?	Yes “Annexure V”		

12	Whether the hierarchy chart showing the designations, pay scale and sanctioned strength of each post in the hierarchy attached?	Yes “Annexure VI”		
13	In case promotion has been proposed as a method of recruitment, whether existing RRs of the feeder post as well as the existing RRs of all other lower posts in the hierarchy furnished?	Yes “Annexure VII”		
14	Whether along with promotion, deputation has been proposed under the "failing which" clause?	Yes		
15	In case the post/feeder post was re-designated, whether copy of order reg. resignation of the post attached?			N. A
16	In case there is a variation in the number of post or in the number of feeder post, whether copies of orders regarding creation/abolition of posts, as the case may be, attached?			N. A
17	In case there is a variation in the pay scale of the post or that of the feeder post, whether copies of orders regarding upgradation of the pay scale attached?			N. A
18(a)	Whether it has been ensured the educational qualifications and experience proposed for direct recruitment/deputation match with the duties and Responsibilities of the post?	Yes		
18(b)	Whether age limit prescribed is in order			N.A.
18(c)	Whether provision for filling short-term vacancies made in the Recruitment Rules when direct recruitment is the only method			N. A
19	Whether direct recruitment proposed under the failing which clause along with promotion is in order?			N. A
20	Whether the educational qualifications proposed for direct recruitment/deputation are in accordance with the norms prescribed in any Act or laid down by any statutory authority (e.g., UGC, AICTE)			NA
21	Whether the term 'or equivalent' has been avoided in the clause relating to educational qualifications for direct recruits/deputation it's in accordance with para 3.8.1 of the DOP&Trg. Guidelines dated 31.12.2010?	Yes		

22(a)	In case EQ of direct recruits are being modified and are to be applied to promotees, whether safeguards provided for feeder grade incumbents?			NA
(b)	Whether as per guidelines Eqs are to be insisted upon for promotees			NA
(c)	Will EQs for direct recruits apply to promotees (for Scientific and Technical Posts Senior Time Scales and above).			NA
23(a)	Whether the quota proposed for promotion is as per the norms? (Kindly refer Clause 3.11.2 of DoPT circular)	Yes		
(b)	If not, the reasons for proposing higher promotion quota have been given?			N. A
(c)	Has composite method been proposed in cases where the firm strength of the feeder post is only one?			N. A
(d)	Whether counting of combined regular service in the feeder post and the next lower post for promotion has been proposed?		No	
(e)	If yes, whether the reasons stated?			N. A
(f)	Certificate to the effect that feeder post has no other promotional avenues	Yes Annexure "VIII"		
24(a)	Whether a provision for training in the field relevant to the duties of the post has been incorporated while proposing the eligibility condition for promotion under col. (11)?		NO	
(b)	If no, reasons furnished?	The promotees are having the requisite qualification required for the post		
(c)	If the qualifying service required for promotion is proposed to be enhanced on account of the revised guidelines of DOP&Trg., whether a clause for retention of existing eligibility service for feeder grade incumbents has been inserted under col. (11)?	Yes		
25(a)	If deputation has been proposed as a method of recruitment, whether the field of deputation proposed is as per norms?			NA
25(b)	Whether short-term contract also included			NA
25(c)	Whether along with promotion, deputation has been prescribed under the failing which clause.	Yes		
26(a)	If re-employment of armed forces personnel (AFP) has been proposed, whether the rank of AFP indicated?		No	

(b)	Whether absorption has been included as a method of recruitment?		No	
(c)	If so, whether it has been provided that officers of only Central/State Governments shall be eligible for consideration for absorption?			N. A
(d)	Whether it has been specifically provided under col. (13) that consultation with UPSC shall be necessary for considering absorption?			N. A
27(a)	Whether direct recruitment has been proposed?		NO	
(b)	If yes, whether promotional avenue is available for direct recruits?			NA
28(a)	If direct recruitment/absorption/ re-employment of AFP have been included as methods of recruitment, whether composition of Departmental Confirmation Committee specified?			N. A
28(b)	Composition of DPC intimated	Yes		
29(a)	Whether the proposal involves direct recruitment to a Group `B' Non-Gazetted post?		No	
(b)	If yes, please mention the name of the recruiting agency			N. A
(c)	If recruitment is being made by an agency other than SSC, whether a copy of the no-objection certificate issued by SSC is attached?			N. A
30	Certificate to the effect that the draft RRs have been uploaded on the website of the concerned Ministry/ Department for 30 days, seeking comments of the stake holders be enclosed.	Yes “Annexure IX”		

ANNEXURE-II

Form to be filled by the Ministry/Department while forwarding proposals to the Department of Personnel & Training and the Union Public Service Commission for framing Recruitment Rules for posts.

1	a) Name of the posts	Deputy Director
	b) Name of the Ministry / Department	Geology & Mining Department
	c) Number of Posts	01* (One) 2023 *Subject to variation dependent on workload
	d) Scale of pay	Level-12 (78800-209200)
	e) Class and service to which the posts belong	Group-A (Gazetted) Department of Geology & Mining UT Ladakh
	f) Ministerial or non-Ministerial of F.R.9 (17)	Non- Ministerial
2	Appointing Authority	As per Rule 9 of Central Civil Services (Classification, Control & Appeal) Rules,1965 the appointing authority is President. However, it is proposed that the power of appointing authority maybe delegated to the Administrator in pursuance of the proviso to Rule 8.

3	Duties of the post in detail	<p>Deputy Director posted in the Department shall be responsible for proper execution of works under his/her charge.</p> <ol style="list-style-type: none"> 1. It is the Major controlling office from administrative as well as technical point of view. 2. The processing of Mineral Concessions in the form Mining Leases, Prospecting Licenses, Quarrying Licences, Short Term Permits and e-auction of Minerals shall be granted by the Head office and as per SRO 917 Deputy Director tops the hierarchy of the Department in the UT Ladakh and is the Head of the task force for carrying out activities of the Department. 3. The Deputy Director of Geology & Mining UT Ladakh is overall in-charge in the administration of the Department. The Deputy Director forwards proposals to the Administration for grant of Mineral Concession for Major Minerals/ Minor Minerals on receipt of the applications processed by subordinate offices. 4. The Deputy Director is the authority for grant of quarry Licenses for Minor/ Major Minerals, grant of Prospecting Licenses, Short Term Permit & Mining leases of Minerals in Ladakh. 5. The responsibility to prepare Minor / Major Mineral Blocks/ Plots lies with the Deputy Director for auction and also conducts, Mineral Exploration ,Detailed Geological Mapping/ Regional Geological Mapping ,Ground Water Exploration, Engineering/Geotechnical Investigation ,Landslides/ Subsidence studies ,Road alignment/ Bridges & Building foundation testing ,Geo-tectonic and Seismic Hazard Assessment ,Environmental Studies ,Geo-Tourism Studies, Maintenance and Surveillance of Geological Museum (Minerals, Rocks,
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		<p>Fossils, Ores etc.</p> <ol style="list-style-type: none"> 6. Implementation of the Mines and minerals (Development & Regulation) Act,1957, Minerals Concession Rules ,2016 and J&K MMCR, 2016, Mineral Contents & Evidence Rules 2015. 7. To coordinate with other Departments like GSI, MECL, ONGC, UCI and the concern ministry at State and Central level. 8. In charge of regulatory work i.e. processing of applications for Mining Leases / Prospecting Licenses and submitting reports to Administration. 9. Inspection of working and non-working mines and quarries from technical point of view to ensure systematic and scientific reports. 10. General work relating to interpretation, amendments etc. of various Mining Rules. 11. Finalization and approval of Annual Geological field Programmes and referred field items of the Departments for geotechnical guidance's and feasibility reports. 12. Finalization and approval of field reports and furnishing of progress reports on promotional side including preparation of mineral data. 13. Supervision of fieldwork allotted to subordinate officers. 14. In-charge of Mineral Concession Sections entrusted by the Administrative Secretary Industries & Commerce UT Ladakh. 15. Scrutiny and Approval of Mining Plans.
4	Describe briefly the method(s) adopted for filling the posts hitherto	<p>In the erstwhile State of J&K, the following method exists.</p> <p>100% promotion from Geologist Grade-I from amongst the persons possessing 04 years' service.</p>
5	Methods of recruitment proposed	By promotion from Geologist Grade-I (Level-11 in the pay Matrix).

6	If promotion is proposed as a method of recruitment-	Yes
	a) Designation and number of the posts proposed to be included in the field of promotion.	Geologist Grade-I (01 posts).
	b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (As per extant GOI instructions)	<u>Promotion:</u> 05 (Five) years
	c)Percentage of vacancies in the grade proposed to be filled by promotion.	100%
	d) Have Recruitment Rules been framed for the post proposed in the field of promotion? If framed in consultation with the Commission, please quote Commission's reference No. If consultation with the Commission was not required please attach a copy of rules framed. A copy of the rules should be sent DOPT along with the proposal.	No
	e) If Recruitment Rules were not framed for the posts in the field of promotion;	Not Applicable.
	i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the percentage of vacancies filled by each of the methods.	Not Applicable.
	ii) Please state briefly the educational qualifications possessed by the persons in the field of promotion.	Not Applicable.
	iii)In case the feeder posts are filled by promotion, the Recruitment Rules for the still lower posts including the lowest post to which direct recruitment is one of the methods of recruitment may be furnished.	Copy of the Rules enclosed.
	f) (i) Is the promotion to be made on selection or non-selection basis?	Selection
	ii)Reasons for the proposal(i)above	The DoPT OM dated: - 31-03-2015 provides that the method will be Selection if promotion is from Group-B to Group-A.
	g) If a DPC exists, what is its composition?	Level-I (Group-A) DPC 1. Chairman/Member UPSC Chairman 2. Administrative Secretary I&C Member 3. Administrative Secretary GAD Ladakh. Member 4. Director I&C/ G&M UT Ladakh Member
	h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	No

7	If promotion is not proposed as a method, please state why it is not considered Desirable/possible/necessary.	Not Applicable.
8	If direct recruitment is proposed as a method of recruitment please state	
	a) The percentage of vacancies proposed to be filled by direct recruitment.	NA
	b) Indicate if there are any promotional avenues for the direct recruits?	NA
	c) (i) Age for direct recruits (As per extant GOI instructions) (ii) Is age relaxation for Government Servants?	Not Applicable
	d) Educational and other qualifications required for direct recruits. (it may please be noted that the essential qualifications prescribed are relaxable at Commission's discretion in case of candidates otherwise well-qualified Essential Desirable	Not Applicable.
	e) Whether essential qualifications to be prescribed are in accordance with any Act(S)? If so please quote the relevant Act (s) under which it is necessary and also supply relevant extracts from the Act(s)	Not Applicable.
	f) Has the post been advertised by the Commission in the past? If so, please quote Commission's reference No.	No
9	If direct recruitment is not proposed as a method, please state why it is not considered desirable/possible/ necessary.	There is only one post for promotion.
10	i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	NA
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	Not Applicable.
11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	Not Applicable.
	b) The percentage of vacancies proposed to be filled by this method.	Not Applicable.
	c) The period to which deputation will be limited.	Not Applicable.

	d)The names of the posts of grades or services etc. from which deputation/absorption is proposed	Not Applicable.
12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	In case of failure to fill the vacancies by the proposed method, the vacancies will be filled by Deputation from officers under Central/State Governments/UTs holding analogous posts on regular basis in the parent cadre/department.
	b) Whether the Recruitment Rules relate to a post which has been up graded from Group 'C' to Group 'B' or Group 'B' to Group 'A' or with in the same group? If so, whether the necessary provisions for initial constitution has been proposed.	Not Applicable.
	c) Whether the Recruitment Rules relate to a post which is proposed to be down graded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	Not Applicable.
13	a) Special circumstances, If any, other then those covered by the rules, in which the Commission may be required to be consulted.	Not Applicable.
	b) Whether the Department of Personnel and Training have concurred in the proposal?	Not Applicable.
14	If these proposals are being sent in response to any reference from the Commission, please quote Commission's reference No.	Not Applicable.
15	Name, address and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/early decision.	(Sh.Sanjeev Khirwar) IAS, Principal Secretary Industries & Commerce Department UT Ladakh

Signature of the Officer sending the Proposals
Telephone No.

Place:-

Date:-

Annexure “III”

Certificate

It is certified that the draft RR of Deputy Director has been approved by the competent authority (HLG) in e-file No. (Copy of approval enclosed).

(Sanjeev Khirwar) IAS,
Principal Secretary
Industries & Commerce Department
UT Ladakh

Annexure-IV

CERTIFICATE

It is certified that no court case is involved, in respect of the post of Deputy Director.

(Sanjeev Khirwar) IAS,
Principal Secretary
Industries & Commerce Department
UT Ladakh

Annexure-V

Duties of feeder post

Duties of Geologist Grade-I feeder post to Deputy Director

Geologist Grade-I (GG-I) is a technical as well as scientific post, posted in the Department shall be responsible for proper execution of works under his/her charge. This shall include: —

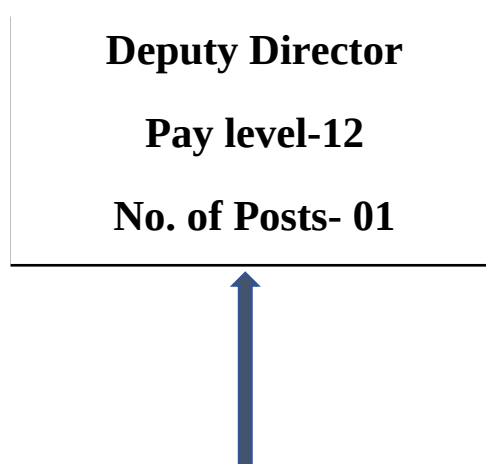
- To assist Deputy Director in Mineral Investigation / Geological Investigation/ Mining Activities.
- To assist DD in the field regarding Geological mapping, compilation of reports and in Mining sector.
- Detailed Geological Mapping/ Regional Geological Mapping.

- To assist the DD in explore Ground Water resources, Engineering/Geotechnical Investigation, Landslides/ Subsidence studies, Road alignment/ Bridges & Building foundation testing, Geo-tectonic and Seismic Hazard Assessment, Environmental Studies, Geo-Tourism Studies.
- Maintenance and Surveillance of Geological Museum (Minerals, Rocks, Fossils, Ores etc.
- Implement the Mines and minerals (Development & Regulation) Act,1957, Minerals Concession Rules ,2016 and J&K MMCR, 2016.
- To assist Deputy Director in Monitoring and regulation of Mining activities.
- To assist the Deputy Director in attending routine matters relating to Mineral Concession.
- Inspection of Mines, Quarries and areas applied for grant of Mineral Concession.
- To assist and to advise DD in Implement processes, policies, systems and practices within Geology and Mining that contribute to the Department.
- Go help in performing Geological and field tasks by applying standard geological techniques and analysis.
- Provide technical advises to Deputy Director when needed.
- To assists in preparation of reports.

(Sanjeev Khirwar) IAS,
Principal Secretary
Industries & Commerce Department
UT Ladakh

Annexure-VI

Hierarchy Chart, of Designation, Sanction Strength and Pay scale of Post



Geologist Grade-I

Pay level-11

No. of Posts- 01

Annexure-VII

Hierarchy chart, showing method of promotion from feeder

Deputy Director



Geologist Grade-I

Annexure-VIII

Certificate

It is certified that the feeder post Geologist Grade-I to the post of Deputy Director has no other promotional avenues.

(Sanjeev Khirwar) IAS,
Principal Secretary
Industries & Commerce Department
UT Ladakh

Annexure-IX

Certificate

It is certified that the draft RR of Deputy Director was uploaded on the Official website of the Administration of Union territory vide O.M No..... dated- / /2023 (enclosed) inviting comments from the stakeholder, for a period of one month and no comments received from stakeholders.

(Sanjeev Khirwar) IAS,
Principal Secretary

**Industries & Commerce Department
UT Ladakh**

