



संघ राज्य प्रशासन, लद्दाख
आवास एवं शहरी विकास विभाग

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THE ADMINISTRATION OF
UNION TERRITORY OF LADAKH
HOUSING & URBAN DEVELOPMENT
DEPARTMENT

दूरभाष /tele: : 01982-259305

लेह/Leh, dated: 21/09/2023

e-file No: A/1131/2022-ACCT SEC (HUD)/

NOTICE

Subject: Draft Recruitment Rules regulating the method of recruitment to the post of Executive Officer in Urban Local Bodies Institutions (Management) Services, UT Ladakh, invitation of comments thereof-

The draft recruitment rules for the posts of Executive Officer (Group 'B' Gazetted non-ministerial) in the Urban Local Bodies Institutions (Management) Services, UT Ladakh are hereby uploaded on the official website of UT Administration of Ladakh, viz. ladakh.nic.in, for inviting comments from the public in accordance with the instructions of Department of Personnel & Training, GoI issued via OM No. AB-14017/61 dated: 13.10.2015 regarding uploading draft proposals for framing of Recruitment Rules on the official website of respective departments.

Before finalizing the recruiting rules for the post of Executive Officer in conjunction with the UPSC, all the stakeholders are encouraged to submit the comments, if any, **within 30 days** from the date this notice is published on the official website of UT Administration Ladakh.

The comments may be sent by e-mail at gazettedcomments@gmail.com or by post to the office of Deputy Secretary Housing & Urban Development Department UT Secretariat 2nd Floor, Leh -194101.

The comments so received within the allotted time frame will be taken into consideration in accordance with the guidelines.

Encl: Draft Recruitments Rules


Deputy Secretary
Housing & Urban Development Department

Copy to the:

1. SIO, NIC UT Secretariat Leh with the request to upload the Draft RR on the official website of the UT Administration Ladakh.



आज़ादी का
अमृत महोत्सव

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लेह/Leh, dated: /09/2023

NOTIFICATION

Ladakh, the _____ September, 2023

. ----- In exercise of the powers conferred by section 307 and all other enabling provisions of the Jammu and Kashmir Municipal Act, 2000, (Act No. X of 2000), and in supersession to all earlier notifications on the subject matter, the Lieutenant Governor (Administrator) of Union territory of Ladakh, hereby makes the following rules regulating the method of recruitment to the post of **Executive Officer** in the Urban Local Bodies Institutions (Management), namely:

1. Short title and commencement: -

- a. These rules may be called the Ladakh Administration, **Executive Officer** in Urban Local Bodies Institutions (Management) Services, "Group B Gazetted Post" Recruitment Rules, 2023.
- b. These rules shall come into force from the date of their publication in the Official Gazette.

2. Number of posts, classification, and Level in the Pay Matrix: - The number of said posts, its classification and Level in the Pay Matrix attached thereto shall be as specified in paras 2, to 4 of the Schedule annexed hereto.

3. Method of recruitment, age limit, other qualifications: - The method of recruitment, age limit, qualifications and other matters relating to said posts shall be as specified in paras 5 to 13 of the Schedule annexed hereto.

4. Provision for Resident criteria for appointment by direct recruitment: - The eligibility for appointment will be subject to residency requirements prescribed in any Act, Regulations or Order in force in the Union territory of Ladakh.

5. Disqualification. - No person,

(a) who has entered into or contracted a marriage with a person having spouse living;

OR

(b) who is having a spouse living, has entered into or contracted a marriage with any person (s) shall be eligible for appointment to the said post.

Provided that the Lieutenant Governor (Administrator) of Ladakh may, if satisfied that such marriage is permissible under the personal law, applicable to such person(s) and the other party to the marriage or there are other grounds for so doing, exempt any person from the operation of these rules.

6. Power to relax: - Where the Lieutenant Governor (Administrator) is of the opinion that, it is necessary or expedient to do so, he may, by order for reasons to be recorded in writing and in consultation with UPSC, relax any of the provisions of these rules with respect to any class or category of persons.

7. Savings: - Nothing in these rules shall affect reservations, relaxation in age-limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, and other special categories in accordance with the Rules, Instructions or Orders issued by the Administration of Union territory of Ladakh.

By order and in the name of Lieutenant Governor of Ladakh.

Sd/-

Sanjeev Khirwar, IAS

Principal Secretary,

Housing & Urban Development Department.

Copy to the: -

1. Secretary, Union Public Service Commission.
2. Joint Secretary (Jammu, Kashmir & Ladakh), Ministry of Home Affairs, Government of India.

Copy also to the: -

1. All Administrative Secretaries.
2. Secretary to Hon'ble Lieutenant Governor UT Ladakh.
3. Administrative Secretary, General Administration Department.
4. Deputy Commissioners/CEO, LAHDC, Leh/Kargil.
5. Director Urban Local Bodies UT Ladakh.
6. All Head of the Departments.
7. Joint Director, Information.

8. Technical director, NIC, Leh.
9. Superintendent, Archives, Archaeology & Museums.
10. Private Secretary to Advisor, Ladakh for information of the Advisor.
11. Private Secretary to Chairman/Chief Executive Councilor, LAHDC, Leh/Kargil for information of the Hon'ble CECs.
12. Stock file (w.2.s.c).

Deputy Secretary.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF EXECUTIVE OFFICER IN LADAKH URBAN LOCAL BODIES INSTITUTIONS (MANAGEMENT)

1	Name of Post	Executive Officer
2	Number of Post (Year 2023)	02* (Two) 2023 *Subject to variation dependent on workload
3	Classification	General Central Service Group "B" Gazetted (Non-Ministerial)
4	Level of the Pay Matrix	Level-8 (47600-151100)
5	Whether Selection Post or Non-Selection Post.	Selection
6	Age limit for Direct Recruits.	Not exceeding 35 years Note 1: Relaxable for Government servants up to 5 years in accordance with instructions or orders issued by the Central Government. Note 2: The crucial date for determining the age limit shall be as advised by the competent authority/UPSC.
7	Educational and other qualifications required for direct recruits.	Essential: 1. Bachelor's Degree from a recognized University/Institute; with, 2. Diploma in Urban Management or Diploma in Local Self Government from a recognised University/ Institution. OR MBA from a recognized University/Institution Note: Qualifications are relaxable at the discretion of the U.P.S.C, for reasons to be

		recorded in writing, in the case of candidates otherwise well qualified.						
8	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotes?	No						
9	Period of probation, if any.	Two (02) years for Direct recruits.						
10	Method of Recruitment, whether by Direct Recruitment or by Promotion or by deputation/transfer and Percentage of the vacancies to be filled by various methods.	<table border="1"> <thead> <tr> <th>Method</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Direct recruitment</td> <td>50</td> </tr> <tr> <td>Promotion failing which by deputation (Including Short Term Contract)</td> <td>50</td> </tr> </tbody> </table>	Method	Percentage	Direct recruitment	50	Promotion failing which by deputation (Including Short Term Contract)	50
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Direct recruitment	50							
Promotion failing which by deputation (Including Short Term Contract)	50							
11	In case of recruitment By promotion /deputation /transfer, grades from which promotion /deputation /transfer to be made.	<p>Promotion:</p> <p>Assistant Sanitation officer and Secretary in Level-6F & 6E in the pay matrix and based on the combined seniority of Assistant Sanitation officer and Secretary, with Six (06) years regular service in the grade.</p> <p>Note 1: The eligibility service for the promotion to the post of Executive officer shall continue to be five years (5 years) for persons holding feeder posts of Assistant Sanitation officer and Secretary on regular basis on the date of notification of these rules.</p> <p>Note 2: Where juniors who have completed their qualifying/ eligibility services are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualification/ eligibility service, or two years, whichever is less, and have successfully completed their probation period for</p>						

		<p>promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> <p>Deputation (Including Short Term Contract): From officers under Central/State Governments/UTs with; holding analogues post on regular basis in the parent cadre/department;</p> <p style="text-align: center;">OR</p> <p>With 06 (Six) years regular service in the Pay Level – 6F or 6E in the pay matrix in and possessing bachelor degree from a recognized University / Institute with Diploma in Urban Management /Diploma in Local Self Government/ MBA, from a recognized university / Institution.</p> <p>Note 3: The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 4: Period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the central Government shall ordinarily not to exceed four years. The maximum age limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications.</p>
12	If a D.P.C exists, what is its composition?	<p>Departmental Promotion Committee:</p> <ol style="list-style-type: none"> 1. Administrative Secretary, H&UDD – Chairman. 2. Administrative Secretary, GAD - Member 3. Director, Urban Local Bodies - Member

		<p>Departmental Confirmation Committee:</p> <ol style="list-style-type: none"> 1. Administrative Secretary, H&UDD – Chairman. 2. Administrative Secretary, GAD - Member 3. Director, Urban Local Bodies - Member
13	<p>Circumstances in which Union Public Service Commission is to be Consulted in making recruitment.</p>	<p>Consultation with UPSC is necessary for direct recruitment</p>

Deputy Secretary.