



THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
Office of the Chief Vigilance Officer
Vigilance & Anti-Corruption Bureau Ladakh
UT Secretariat
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No: CVO/UTL(61)/2023-181-203

Dated: 12-09-2023

Office Memorandum

A capacity building workshop/training programme is being conducted by the Anti-Corruption Bureau, J&K for the officers/ officials of the Administration of UT of Ladakh on 14th and 15th September 2023.

Accordingly, it is enjoined upon all Administrative Secretaries (Departmental Vigilance Officers) to nominate officers of the rank of Additional/ Deputy / Under Secretary and the HoDs to attend the said training programme on said dates (training schedule enclosed) in the Conference Hall, DC Office, Leh.


(Dr Pawan Kotwal, IAS)
Chief Vigilance Officer
UT of Ladakh.

**All Administrative Secretaries
(Departmental Vigilance Officers)**

**Addl. Director General of Police,
UT of Ladakh.**

Copy to the: -

1. All Administrative Secretaries, UT of Ladakh.
2. Addl. Director General of Police, UT of Ladakh for information and to nominate the Investigating officers not below the rank of Sub-Inspectors to attend the said training programme.
3. Secretary to Hon'ble Lieutenant Governor for kind information of Hon'ble Lieutenant Governor.
4. All HODs to attend the training programme on said dates and time.

5. Deputy Commissioner/CEO LAHDC, Leh to make available the Conference Hall on the scheduled dates.
6. Director Finance, UT of Ladakh to nominate Accounts Officers.
7. Additional Deputy Commissioner (DVO) Kargil/Leh to attend the training programme on said dates and time.
8. Director Prosecution to nominate the Prosecuting officers to attend the said training programme.
9. DIO NIC Ladakh for uploading on the UT website.
10. AD Information for wide coverage of the training programme.

Copy also to:-

1. Director, ACB, UT of J&K for information.

TIME TABLE

Subject: Training Programme for Officers/Officials of Ladakh
Duration: 14-09-2023 to 15-09-2023
Venue: Leh
Course Coordinator: Abdul Waheed Shah-JKPS, AIG Hqrs Anti Corruption Bureau, J&K

Dated 14-09-2023 (Thursday)

Time	Subject	Training	Faculty
10.30 to 1045Hrs	Introduction	-	-
1045 to 1100Hrs	Inaugural address	-	-
1100 to 1130 Hrs	Tea and Photo Session		
1130 to 1230Hrs	Cyber Hygiene and security	Presentation. Q&A	Ashwani Angotra I/C IT section and System Manager ACB J&K
1230 to 1330 Hrs	The importance of Ethics and governance in the work place.	Presentation. Q&A	Sandeep Wazir –JKPS (AIG) Adm. ACb J&K Harpal Singh-JKAS ACR ACB J&K
1330 to 1430 Hrs	Lunch Break	-	-
1430 to 1530 Hrs	Procurement: The principles of procurement and how to avoid corruption procurement process (working of GeM).	Presentation, Q&A	Director ACB J&K Mohammad Shoib-JKAS CAO ACB J&K
1530 to 1630 Hrs	-do-	Presentation. Q&A	Aijaz Mubarki, Executive Engineer ACB Kashmir.

Dated 15-09-2023 (Friday)

1000 to 1100 Hrs	The role of IOs/PO in investigating and preventing corruption	Presentation. Q&A	Abdul Waheed Shah-JKPS (AIG) Hqrs ACB J&K
1100 to 1115 Hrs	Tea Break		-
1115 to 1230 Hrs	The different system and procedures in place to prevent corruption.	Presentation. Q&A	G.S Ghuman-JKPS (AIG)Policy ACB J&K.
1230 to 1430 Hrs	Lunch Break		
1430 to 1530 Hrs.	DVOs there function and role in preventing corruption.	Presentation. Q&A	G.S Ghuman-JKPS (AIG)Policy ACB J&K.
1530 to 1600 Hrs.	Valedictory		