

THE ADMINISTRATION OF THE UNION TERRITORY OF LADAKH
THE DEPARTMENT OF AGRICULTURE, CIVIL SECRETARIATE, UT-LADAKH
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MINUTES OF THE MEETING

Minutes of the UT/Divisional level Departmental Promotion Committee Meeting held on 08-08-2023 under the Chairmanship of Sh. Ravinder Kumar, IAS, Administrative Secretary (Chairperson), to Agriculture Department, in his Office Chamber Civil Secretariat, UT Ladakh.

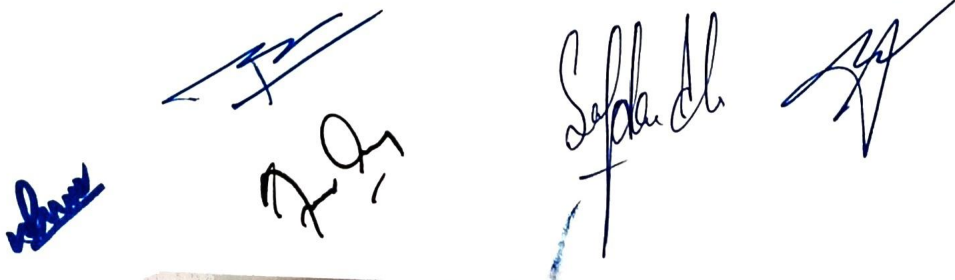
I) The following members of DPC were present:

- Dr Safdar Ali, Additional Secretary Finance, UT Ladakh.
- Chief Agriculture Officer, Leh/Nodal Officer, Agriculture Department, UT Ladakh.
- Chief Agriculture Officer, Kargil.
- Ms. Sonam Chhosdon, Deputy Secretary to General Administration Department (GAD), UT-Ladakh.
- Under Secretary to Administrative Secretary, Agriculture Department, UT-Ladakh.

II) Deliberations of the Committee: -

The Departmental Promotion Committee examined and verified the following Promotion and Time-Bound Promotion Cases of the employees within the Agriculture Department, UT Ladakh. Based on the service book records, the officials have completed a substantive three (03) years for promotion and nine (09) years for Time-Bound Promotion, demonstrating continuous service. They have been found eligible for the grant of 1st, 2nd, and 3rd Time-Bound Promotions within the specified pay scale, effective from the dates as indicated below, in accordance with SRO-14 dated: 15.01.1996, as adapted in UT-Ladakh vide S.O. No. 23 dated: 14.08.2020.

S. No	Name of the official with designation	Date of 1,2 & 3rd appointment and the pay scale	Functional promotion	Time Bound Promotion already granted in the pay scale	Time Bound promotion due in the pay scale w.e.f.	S. No. and Government order No. and Date.
1.	Sh. Mohd Iqbal	10-06-1995	-	1 st and 2 nd TBP w.e.f. 01-07-2004 and 01-07-2013 respectively.	3 rd TBP w.e.f. 01-07-2022 (in situ is due in the PB-2 (9300-34800) GP-5200, L-8A (50700-160600)	S. No. 19 and Government Order No. 505-JK(GAD) of 2022, dated: 05.05.2022.
2.	Sh. Tsering Norboo	08-07-2005	-	1 st TBP w.e.f. 01-08-2014	2 nd TBP w.e.f. 01-08-2023 (in situ is due in the PB-2 (9300-34800) GP-4600, L-7 (44900-142400)	S. No. 105 and Government Order No. 468-JK(GAD) of 2023, dated: 17.04.2023.
3.	Smt. Razia Bano	08-07-2005	-	1 st TBP w.e.f. 01-08-2014	2 nd TBP w.e.f. 01-08-2023 (in situ is due in the PB-2 (9300-34800) GP-4600, L-7 (44900-142400)	S. No. 86 and Government Order No. 468-JK(GAD) of 2023, dated: 17.04.2023.



4.	Sh. Shakeel- ul-Rehman	08-07-2005	-	1 st TBP w.e.f. 01-08-2014	2 nd TBP w.e.f. 01-08-2023 (in situ is due in the PB-2 (9300-34800) GP-4600, L-7 (44900-142400))	S. No. 28 and Government Order No. 505-JK(GAD) of 2022, dated: 05.05.2022.
5.	Sh. Mohd Issa	08-07-2005	-	1 st TBP w.e.f. 01-08-2014	2 nd TBP w.e.f. 01-08-2023 (in situ is due in the PB-2 (9300-34800) GP-4600, L-7 (44900-142400))	S. No. 62 and Government Order No. 468-JK(GAD) of 2023, dated: 17.04.2023.
6.	Sh. Mohd Hussain	08-07-2005	-	1 st TBP w.e.f. 01-08-2014	2 nd TBP w.e.f. 01-08-2023 (in situ is due in the PB-2 (9300-34800) GP-4600, L-7 (44900-142400))	S. No. 57 and Government Order No. 468-JK(GAD) of 2023, dated: 17.04.2023.
7.	Sh. Kacho Alamgir Khan	08-07-2005	-	1 st TBP w.e.f. 01-08-2014	2 nd TBP w.e.f. 01-08-2023 (in situ is due in the PB-2 (9300-34800) GP-4600, L-7 (44900-142400))	S. No. 21 and Notification date 2 nd September, 2021
8.	Sh. Ibrahim	08-07-2005	-	1 st TBP w.e.f. 01-08-2014	2 nd TBP w.e.f. 01-08-2023 (in situ is due in the PB-2 (9300-34800) GP-4600, L-7 (44900-142400))	S. No. 8 and Government Order No. 505-JK(GAD) of 2022, dated: 05.05.2022.
9.	Sh. Stanzin Gonbo	08-07-2005	-	1 st TBP w.e.f. 01-08-2014	2 nd TBP w.e.f. 01-08-2023 (in situ is due in the PB-2 (9300-34800) GP-4600, L-7 (44900-142400))	S. No. 34 and Government Order No. 505-JK(GAD) of 2022, dated: 05.05.2022.
10	Sh. Manzoor Ahmad	08-07-2005	-	1 st TBP w.e.f. 01-08-2014	2 nd TBP w.e.f. 01-08-2023 (in situ is due in the PB-2 (9300-34800) GP-4600, L-7 (44900-142400))	S. No. 14 and Government Order No. 505-JK(GAD) of 2022, dated: 05.05.2022.
11.	Sh. Tsewang Rigzin	08-07-2005	-	1 st TBP w.e.f. 01-08-2014	2 nd TBP w.e.f. 01-08-2023 (in situ is due in the PB-2 (9300-34800) GP-4600, L-7 (44900-142400))	S. No. 110 and Government Order No. 468-JK(GAD) of 2023, dated: 17.04.2023
12.	Mohd Abdullah	08-07-2005	-	1 st TBP w.e.f. 01-08-2014	2 nd TBP w.e.f. 01-08-2023 (in situ is due in the PB-2 (9300-34800) GP-4600, L-7 (44900-142400))	S. No. 16 and Government Order No. 505-JK(GAD) of 2022, dated: 05.05.2022.
13	Sh. Mohd Ramzan	29-02-2012	-	Nil	1 st TBP w.e.f. 31-03-2021 (in situ is due in the PB-2 (9300-34800) GP-4300, L-6F (35900-113500))	S. No. 14 and Government Order No. 1254-JK(GAD) of 2022, dated: 17.10.2022
14.	Sh. Zahoor Hussain	29-02-2012	-	Nil	1 st TBP w.e.f. 31-03-2021 (in situ is due in the PB-2 (9300-34800) GP-4300, L-6F (35900-113500))	S. No. 112 and Government Order No. 468-JK(GAD) of 2023, dated: 17.04.2023
15.	Sh. Ghulam Mohd	29-02-2012	-	Nil	1 st TBP w.e.f. 31-03-2021 (in situ is due in the PB-2 (9300-34800) GP-4300, L-6F (35900-113500))	S. No. 8 and Government Order No. 1254-JK(GAD) of 2022, dated: 17.10.2022

III Further, the case of the following officials of the Agriculture Department for their promotion were also examined, based on Appointment order, Seniority list, recruitment rules, service

book/records, APRs etc. However, it was informed that their Vigilance Clearance certificates are still pending.

S. No.	Name of the Official	Date of 1st Appointment	Desig. Of 1st appointment	Present Desig.	Post against which to be promoted	S. No. and date in the Apportionment order.	Remarks /recommendation of committee
1	Smt. Tsering Dolma	17.05.1995	Mali	Field Assistant Grade-II (25500-81100)	Field Assistant Grade-I	S.No. 25 and Government order No. 1254-(JK(GAD) of 2022 dated: 17.10.2022.	The official working as Field Assistant Grade-II in the pay level L-4 (25500-81100) at Sr. No(1) of Field Assistant Grade-II proposed for promotion as a Field Assistant Grade-I in the pay level L-6 (35400-112400) against clear vacancy in Leh District. she was adjusted as l/c Field Assistant-I vide CAO, Leh order no. 159 -Estt. of 2021 dated: 08.11.2021 after the distribution of the post by the Jammu and Kashmir to the UT of Ladakh vide SRO No. 723, 25th of Oct 2019. After the thorough discussions, the committees unanimously decided to give her retrospective effect from the date she was placed as l/c Field Assistant-I vide order No. 159/Estt. Of 2021 dated: 08.11.2021.
2	Sh.Stanzin Angchok	30.06.1997	Mali	Field Assistant Grade-II (25500-81100)	Field Assistant Grade-I	S.No. 17 and Government order No. 1254-JK(GAD) of 2022 dated: 17.10.2022.	The official working as Field Assistant Grade-II in the pay level L-4 (25500-81100) at Sr No (2) of Field Assistant Grade-II proposed for promotion as a Field Assistant Grade-I in the pay level L-6 (35400-112400) against clear vacancy in Leh District
3	Sh.Kunchok Gurmet	29.04.1991	Mali	Field Assistant Grade-II (25500-81100)	Field Assistant Grade-I	S.No. 21 and Government order No. 1254-JK(GAD) of 2022 dated: 17.10.2022.	The official working as Field Assistant Grade-II in the pay level L-3(25500-81100) at Sr. No (3) of Field Assistant Grade-II proposed for promotion as a Field Assistant Grade-I in the pay level L-6 (35400-112400) against clear vacancy in Kargil District
4	Sh.Tsetan Namgail	17.05.1995	Mali	Field Assistant Grade-II(25500-81100)	Field Assistant Grade-I	S.No. 58 and Government order No. 468-JK(GAD) of 2023 dated: 17.04.2023.	The official working as Field Assistant Grade-II in the pay level L-4 (25500-81100) at Sr. No (4) of Field Assistant Grade-II proposed for promotion as a Field Assistant Grade-I in the pay level L-6 (35400-112400) against clear vacancy in Kargil District
5	Sh.Sajad Hussain	31.03.2000	Mali	Field Assistant Grade-II (25500-81100)	Field Assistant Grade-I	S.No. 17 and Government order No. 1254-JK(GAD) of 2022 dated: 17.10.2022.	The official working as Field Assistant Grade-II in the pay level L-4 (25500-81100) at Sr.No (2) of Field Assistant Grade-II proposed for promotion as a Field Assistant Grade-I in the pay level L-6 (35400-112400) against clear vacancy in Kargil District
6	Sh.Anayat-Ullah	01.09.2007	Agri. Overseer	Field Assistant Grade-II (25500-81100)	Field Assistant Grade-I	S.No. 21 and Government order No. 1254-JK(GAD) of 2022 dated: 17.10.2022.	The official working as Field Assistant Grade-II in the pay level L-4 (25500-81100) at Sr.No(5) of Field Assistant Grade-II proposed for promotion as a Field Assistant Grade-I in the pay level L-6 (35400-112400) against clear vacancy in Kargil District
7	Miss Spalzes Tsering	31.03.2003	Mali	Field Assistant Grade-II (25500-81100)	Field Assistant Grade-I	S.No. 58 and Government order No. 468-JK(GAD) of 2023 dated: 17.04.2023.	The official working as Field Assistant Grade-II in the pay level L-4 (25500-81100) at Sr.No(6) of Field Assistant Grade-II proposed for promotion as a Field Assistant Grade-I in the pay level L-6 (35400-112400) against clear vacancy in Kargil District

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				81100)			112400) against clear vacancy in Kargil District
8	Sh. Phunchok Angchok	27.07.1990	Mali	Field Assistant Grade-II (25500-81100)	Field Assistant Grade-I	S.No. 17 and Government order No. 1254-JK(GAD) of 2022 dated: 17.10.2022.	The official working as Field Assistant Grade-II in the pay level L-4 (25500-81100) at Sr. No(7) of Field Assistant Grade-II proposed for promotion of as a Field Assistant Grade-I in the pay level L-6 (35400-112400) against clear vacancy in Kargil District
9	Sh. Sonam Dolma	27.07.1991	Mali	Field Assistant Grade-II (25500-81100)	Field Assistant Grade-I	S. No. 21 and Government order No. 1254-JK(GAD) of 2022 dated: 17.10.2022.	The official working as Field Assistant Grade-II in the pay level L-4 (25500-81100) at Sr. No (8) of Field Assistant Grade-II proposed for promotion of as a Field Assistant Grade-I in the pay level L-6 (35400-112400) against clear vacancy in Kargil District
10	Mohd Hussain	15.11.1985	Mali	Field Assistant Grade-II (25500-81100)	Field Assistant Grade-I	S. No. 58 and Government order No. 468-JK(GAD) of 2023 dated: 17.04.2023.	The official working as Field Assistant Grade-II in the pay level L-4 (25500-81100) at Sr. No (9) of Field Assistant Grade-II proposed for promotion as a Field Assistant Grade-I in the pay level L-6 (35400-112400) against clear vacancy in Kargil District
11	Lobzang Kunchok	07-11-1987	Driver	Driver-I	Chauffer	S. No. 34 and Government order No. 468-(JK(GAD) of 2023 dated: 17.04.2023.	The official working as driver Grade-I in the pay level L-4 (25500-81100) at Sr. No 1 of driver seniority proposed for promotion/upgrade as a Chauffer in the pay level L-6C (35700-113100) against clear vacancy in Kargil District.
12	Tsewang Dorjay	03.01.1984	Mali	Driver-I	Chauffer	S. No. 109 and Government order No. 468-(JK(GAD) of 2023 dated: 17.04.2023.	The official working as driver Grade-I in the pay level L-4 (25500-81100) at Sr. No 1 of driver seniority proposed for promotion/upgrade as a Chauffer in the pay level L-6C (35700-113100) against clear vacancy in Leh District. He was adjusted as I/c Chauffer-I vide CAO, Leh order no. 87 -Estt. of 2022 dated: 29.08.2022 after the distribution of the posts by Jammu and Kashmir to the UT of Ladakh vide SRO No. 723, 25th of Oct 2019. After a thorough discussion, the committees unanimously decided to give him retrospective effect from the date he was placed as I/c chauffer vide order No. 87/Estt. Of 2022 dated: 29.08.2022.
13	Sh.Abdul Wahid	19.11.1985	Orderly	Head Assistant	Section Officer	S.No.3 and Government order No. 468-(JK(GAD) of 2023 dated: 17.04.2023.	The official working as Head Assistant in the pay level L-6 -B (35600-112800) at Sr.No 1 of Head Assistant seniority proposed for promotion as a Section Officer in the pay level L-7(44900-142400) against clear vacancy in the office of CAO Leh.
14	Sh. Rigzin Sandup	01.04.2015	VAEA	AEA	JAEO	S.No. 87 and Government order No. 468-(JK(GAD) of 2023 dated: 17.04.2023.	The official working as AEA in the pay level L-6 (35400-112400) at Sr. No 1 of Agri. Extn. Asstt. proposed for promotion as a JAEO in the pay level L-6E (35900-113500) against clear vacancy. From the time of appointment he has not got any promotion to the next higher post. As per the Recruitment Rule,2022 of Point No. ii. 10% by promotion from Agriculture Extension Assistant, having not less than three (03) years substantive service as Agriculture Extension Assistant.

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15	Sh. Abass Ali Ajaz	01.04.2015	VAEA	AEA	JAEO	S. No. 1 and Government order No. 468-(JK(GAD) of 2023 dated: 17.04.2023.	The official working as AEA in the pay level L-6 (35400-112400) at Sr. No 2 of AEA proposed for promotion as a JAEO in the pay level L-6E (35900-113500) against clear vacancy. From the time of appointment he has not got any promotion to the next higher post. As per the Recruitment Rule, 2022 of Point No. ii. 10% by promotion from Agriculture Extension Assistant, having not less than three (03) years substantive service as Agriculture Extension Assistant.
16	Sh. Mohd Shah	01.04.2016	VAEA	AEA	JAEO	S. No. 73 and Government order No. 468-(JK(GAD) of 2023 dated: 17.04.2023.	The official working as AEA in the pay level L-6 (35400-112400) at Sr.No 3 of AEA proposed for promotion as a JAEO in the pay level L-6E (35900-113500) against clear vacancy. From the time of appointment he has not got any promotion to the next higher post. As per the Recruitment Rule, 2022 of Point No. ii. 10% by promotion from Agriculture Extension Assistant, having not less than three (03) years substantive service as Agriculture Extension Assistant.
17	Sh. Mohd Hassan(S)	11.01.1986	Mali	Field Assistant Grade-I	JAEO		The official working as Field Assistant Grade-I in the pay level L-6 (35400-112400) at Sr. No 1 as per the Final Seniority list of the Field Assistant Grade-I and his case has been proposed for promotion as a JAEO as per the point No. 3 i.e; 35% by promotion from field assistant grade-I having not less than three years substantive service as field assistant grade-I, who possess basic agriculture training course (BAT) certificate.
18	Sh. Mohd Ghulam	11.12.1991	Jr. Assistant	Senior Assistant	Head Assistant	S. No. 17 and Government order No. 505-(JK(GAD) of 2022 dated: 05.05.2022.	The official working as Sr. Assistant in the pay level L-5 (29200-92300) at Sr. No 1 of seniority Assistant proposed for promotion as a Head Assistant in the pay level L-6B (35600-112800) against clear vacancy in the office of DAO Extension Kargil. He is the senior most senior Assistant in the office of CAO, Leh/Kargil as per the Final Seniority list and also, he has crossed his 50 years of the age. None of the Senior Assistant appeared for the DPC qualified Secretariat Assistant Course (SAC) Examination but attended the Secretariat Assistant Course (SAC).
19	Nissar Hussain	23.12.1991	Jr. Assistant	Senior Assistant	Head Assistant	S. No. 81 and Government order No. 468-(JK(GAD) of 2023 dated: 17.04.2023.	The official working as Senior Assistant in the pay level L-5 (29200-92300) at Sr. No 2 of Sr. Assistant seniority proposed for promotion as a Head Assistant in the pay level L-6B (35600-112800) against resultant vacancy in the office of CAO Kargil. He is the 2nd senior most senior Assistant in the office of CAO, Leh/Kargil as per the Final Seniority list and also, he has crossed his 50 years of the age. None of the Senior Assistant appeared for the DPC qualified Secretariat Assistant Course (SAC) Examination but attending the Secretariat Assistant Course.

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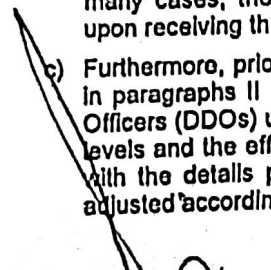
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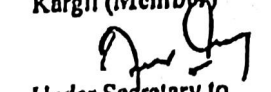
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No	Working Yr/yr	07.01.1988	Ordinary	Senior Assistant	Head Assistant	D.No. 107 and Government order No. 488-(JK/GAD) of 2023 dated: 17.04.2023.	The official working as Sr. Assistant in the pay level L-8 (20200-92300) of Sr. No 3 of Sr. Assistant Seniority proposed for promotion as a Head Assistant in the pay level L-8B (35400-112800) against clear vacancy in the office of CAO Leh. She is the 3rd senior most senior Assistant in the Agriculture Deptt. UT-Ladakh as per the Final Seniority list. Besides she has crossed 60 years of the age. None of the Senior Assistants appeared before DPC qualified Secretarial Assistant Course (SAC) Examination but attended the SAC and also, she was adjusted as Va Head/Asstt. vide CAO, Leh order no. 390-Estt. of 2021 dated: 19.07.2021 after the distribution of the post by the Jammu and Kashmir to the UT of Ladakh vide BRO No. 723, 25th of Oct 2019. After thorough discussions, the committee unanimously decided to give her the retrospective effect from the date she was placed as Va Head/Assistant post vide order No. 390/Estt. Of 2021 dated: 19.07.2021.


3. Recommendations/Decisions of the Departmental Promotion Committee: -

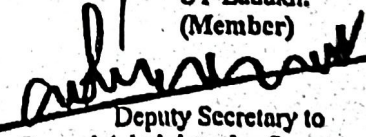
- In relation to the officials mentioned in paragraph II, the committee recommended their Time-Bound Promotion (In-situ) from the respective eligible dates as indicated in column No. 6. The issuance of Time-Bound Promotion (TBP) will be subject to the receipt of Vigilance Clearance Certificates for each case from the Chief Vigilance Officer, UT-Ladakh.
- Concerning the officials outlined in paragraph III (from Serial No. 1st to 20th), the committee recommended their confirmation for the next higher posts. This confirmation shall take effect from the date of the Departmental Promotion Committee (DPC) Meeting held on 08.08.2023 and in some cases it was unanimously decided by the Departmental Committee members to give them retrospective effect for the benefits of all the employees of the Agriculture Department, UT-Ladakh. However, due to the pending Vigilance Clearance Certificates in many cases, the issuance of Promotion/Time-Bound Promotion orders will be contingent upon receiving the Vigilance Certificate from the Chief Vigilance Officer, Ladakh.
- Furthermore, prior to the issuance of orders conferring benefits to all employees mentioned in paragraphs II and III, as permitted by the rules, the respective Drawing and Disbursing Officers (DDOs) under the oversight of the Head of Department (HoD) shall verify their pay levels and the effective dates for implementing these changes. This verification should align with the details present in the service books/records, and the employees' pay should be adjusted accordingly.



Chief Agriculture Officer
Kargil (Member)


Under Secretary to
Administrative Secretary
Agriculture Department
UT Ladakh


(Nodal Officer Agriculture)
Chief Agriculture Officer
Leh (Member Convener)


Additional Secretary, Finance
UT-Ladakh.
(Member)


Deputy Secretary to
General Administrative Secretary
(GAD)(Member)
UT-Ladakh


रविंदर कुमार आई.ए.एस./Ravinder Kumar IAS
प्रशासनिक सचिव/Administrative Secretary
कृषि विभाग/Agriculture Department
केंद्र शासित प्रदेश लद्दाख/Union Territory of Ladakh.
(Chairperson)

No: - Adm.secy(DPC-Div.)UTL/2022-23/(110)/ 264-60

Dated: -14.08.2023

Copy to the: -

1. Commissioner/Secretary, General Administration Department, UT-Ladakh for kind information.
2. Deputy Commissioner/CEO, LAHDC, Leh/Kargil for kind information.
3. Copy to the members of the committee for information and necessary action.
4. DIO, NIC, Leh, with the request to kindly, upload on UT, Ladakh website.
5. Office File.

