



THE ADMINISTRATION OF UNION TERRITORY OF LADAKH  
Office of the Chief Vigilance Officer  
UT Secretariat (Vigilance Section)

Subject: Seeking of Vigilance Clearance-reg.

Circular No: 01 Home (Vig) of 2021  
Dated: 05-03-2021

It is being observed that inadequate details of postings, tenure, designation, name, parentage and residence in respect of officers/officials are sent by concerned Administrative Departments to Home Department seeking vigilance clearance from ACB/vigilance cell.

It has been further observed that employees are directly forwarding their posting details to Home Department bypassing their Administrative Department (s).

It is, therefore, impressed upon all the Administrative Secretaries /HODs/Heads of PSU's to provide complete posting details of employees in original duly countersigned by their controlling officer as per below Proforma.

S.No	Full Name, Parentage & Residence (both permanent and present)	Date of Birth (D.O.B)	Date of appointment (D.O.A)	Posting held with Designation from first Appointment to till date		Period of deputation/ attachment etc.	
				From	To	From	To


Further, the above details should be authenticated by the concerned HOD/DDO/Controlling Officer in original and instead of furnishing the bio data details in piece meal, complete details on consolidated basis should be furnished to enable the Home Department (Vig) to process vigilance clearances in one go without having to seek missing details from the indenting departments time and again.

The posting details shall be forwarded through concerned Administrative Department to Home Department (Vigilance Section).

**This issues with the approval of Competent Authority.**

  
Additional Secretary  
(Vigilance)  
ladakh-vigil@ladakh.gov.in  
dated: 05-03-2021

No:-Home/Vig(8)/2020-42-48

 Copy to:

1. All Administrative Secretaries.
2. Additional Director General of Police.
3. All Deputy Commissioners/HODs /Heads of PSUs.
4. OSD with Lieutenant Governor for kind information of the Hon'ble Lieutenant Governor.
5. Private Secretary to Advisor for kind information of the Advisor.
6. Incharge NIC for uploading the Circular on GAD website.
7. Circular file.

**THE ADMINISTRATION OF UNION TERRITORY OF LADAKH**  
**Office of the Chief Vigilance Officer**  
**Vigilance & Anti-Corruption Bureau Ladakh**  
**UT Secretariat**

**Subject: Vigilance Clearance-reg.**

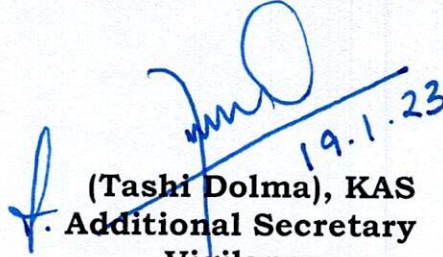
**Circular No: 01/CVO/UTL of 2023**  
**Dated: 19-01-2023**

It has been observed that while submitting the proposal for grant of Vigilance Clearance the integrity certificate submitted is signed by officers of different level.

The integrity profile of an officer/official contains crucial departmental inputs on his/her integrity status, which forms the basis for grant of Vigilance Clearance. The said certificate should be signed by the concerned Head of Department (HoD).

The applicant is requested to furnish the Integrity Certificate in prescribed format duly signed by the Heads of Department/ Directors/Chief Engineers/ Registrar University of Ladakh/ Administrative Secretaries for obtaining vigilance clearance.

All other conditions for grant of Vigilance Clearance remain same as mentioned in Circular No:01 Home (Vig) of 2021 Dated: 05-03-2021 issued by this office.

  
**(Tashi Dolma), KAS**  
**Additional Secretary**  
**Vigilance**

[ladakh-vigil@ladakh.gov.in](mailto:ladakh-vigil@ladakh.gov.in)

Dated: 19-01-2023

No: CVO/ UTL(08)/2023-04

Copy to:

1. All Administrative Secretaries.
2. Additional Director General of Police.
3. Secretary to Lieutenant Governor for kind information of the Hon'ble Lieutenant Governor.
4. Deputy Commissioners/HODs.
5. Private Secretary to Advisor for kind information of the Advisor.
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## **INTEGRITY CERTIFICATE**

This is to certify that Shri/Smt. \_\_\_\_\_ is presently holding the post of \_\_\_\_\_ on regular basis in our Organization/Department/Institute.

It is certified that no vigilance / disciplinary case and departmental enquiry is either pending or contemplated against him/ her.

It is further certified that no Major/Minor penalty has been imposed upon the officer/official during the last 10 years and he/she has submitted the Annual Property Return (PR) for the year \_\_\_\_\_ within the prescribed time.

**Signature of H.O.D.**

**Name & Designation/ Seal**