



संघ राज्य प्रशासन, लद्दाख
आवास एवं शहरी विकास विभाग

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THE ADMINISTRATION OF
UNION TERRITORY OF LADAKH
HOUSING & URBAN DEVELOPMENT
DEPARTMENT

दूरभाष /tele: : 01982-259305

Subject: Constitution of Internal Complaints Committee under Sexual Harassment of woman at work places (prevention, prohibition, & redressal) Act,2013.

Order No: 03-LA-H&UDD of 2023

Dated: 16 .06.2023

In pursuance of section-4 (I) of the Sexual Harassment of woman at work places (prevention, prohibition & redressal) Act, 2013, sanction is hereby accorded to the constitution of Internal Complaints Committee, comprising the following, to register into and dispose up of the complaints, if any, of Sexual Harassment against employees of the Directorate of Housing & Urban Development Department Ladakh.

Sr. No	Name	Designation	Position
1	Dr. Zahida Banoo, KAS,	Director, H&UDD	Chairperson
2	Ms. Skalzang Angmo	Senior Assistant	Member
3	Ms. Zahara Banoo	Tax Collector	Member
4	Ms. Dechen Angmo	Expert/Social Worker	Member

Mandate of the committee.

The committee shall;

- submit its report on each complaint, received on sexual harassment against women employee (s) of Directorate of H&UDD, Ladakh.
- shall submit report about the total no. of complaints received and action taken report on each to the Administrative Department.
- the committee shall also submit status report on quarterly/annually and provide related information as and when required.
- the term of office shall be a maximum of three years from the date of their nomination.
- any member or the Chairman of the internal committee shall be removed from the committee if, he/she;
 - contravenes the provisions of section 16; or
 - has been convicted for an offence or an inquiry into an offence under any law for the time being/in force is pending against him/her; or
 - has been found guilty in any disciplinary proceedings is pending against him/her; or

16/06/23

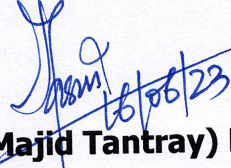
- iv. has so abused his position as to render his continuance in office prejudicial to the public interest.
- f) The vacancy, if created by any means, or any casual vacancy shall be filled by fresh nominations in accordance with the provisions of the relevant section of the rules.

By order of the Competent Authority.

Sd/-
Sanjeev Khirwar, IAS,
Principal Secretary to the Administration,
Housing & Urban Development Department.

Copy to the:

1. Inspector General of Police Ladakh.
2. Deputy Commissioner/CEO LAHDC, Leh/Kargil.
3. Dr. Zahida Banoo, Director H&UDD, UT Ladakh.
4. DIO, NIC Ladakh for uploading on the UT website.
5. OSD with HLG for information of the Hon'ble Lieutenant Governor.
6. Private Secretary to Commissioner/Secretary GAD for information of the Commissioner/Secretary.
7. All the members for compliance.
8. Order file/e-office file.


(अब्दुल मजीद तांत्रे) कै.ए.एस/(Abdul Majid Tantray) KAS,

उप सचिव / Deputy Secretary,
Housing & Urban Development Department.

Dated: .06.2023.

No:H&UDD/Pr.Sec/