



संघ राज्य प्रशासन, लद्दाख

स्कूल शिक्षा विभाग

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THE ADMINISTRATION OF  
UNION TERRITORY OF LADAKH  
SCHOOL EDUCATION DEPARTMENT

दूरभाष /tele: : 01982-259305

लेह/Leh, dated: 16/06/2023

e-file: No: M/969/2023-SED/ 189-201

**Subject: Constitution of Internal Complaints Committee under Sexual Harassment of woman at work places (prevention, prohibition, & redressal) Act, 2013.**

**Order No: 20 -LA(SED) of 2023**

**Dated: 16.06.2023**

In pursuance of section-4 (I) of the Sexual Harassment of woman at work places (prevention, prohibition & redressal) Act, 2013, sanction is hereby accorded to the constitution of Internal Complaints Committee, comprising the following, to register into and dispose up of the complaints, if any, of Sexual Harassment against employees of the Directorate of School Education Ladakh.

Sr.No	Name	Designation	Position
1	Smt.Sonam Dolkar	Principal	Chairperson
2	Diskit Angmo	Co-ordinator SAMAGRA SHIKSHA	Member
3	Siara Banoo	Legal Assistant	Member
4	Stanzin Saldon	Expert/Social Worker	Member

### **Mandate of the committee.**

The committee shall;

- submit its report on each complaint, received on sexual harassment against women employee (s) of Directorate of School Education, Ladakh.
- shall submit report about the total no of complaints received and action taken report on each to the Administrative Department.
- the committee shall also submit status report on quarterly/annually and provide related information as and when required.
- the term of office shall be a maximum of three years from the date of their nomination.
- any member or the Chairman of the internal committee shall be removed from the committee if, he/she;
  - contravenes the provisions of section 16; or

*Jain*  
16/06/23



- ii. has been convicted for an offence under any law for the time being/in force is pending against him/her; or
  - iii. has been found guilty in any disciplinary proceedings is pending against him/her; or
  - iv. has so abused his position as to render his continuance in office prejudicial to the public interest.
- f) The vacancy, if created by any means, or any casual vacancy shall be filled by fresh nominations in accordance with the provisions of the relevant section of the rules.

***By order of the Competent Authority.***

Sd/-  
**Sanjeev Khirwar, IAS,**  
Principal Secretary to the Administration,  
School Education Department.

Copy to the:

1. Inspector General of Police Ladakh.
2. Deputy Commissioner/CEO LAHDC, Leh/Kargil.
3. Director School Education, UT Ladakh.
4. DIO, NIC Ladakh for uploading on the UT website.
5. OSD with HLG for information of the Hon'ble Lieutenant Governor.
6. Chairperson/all members of the committee for compliance.
7. Private Secretary to Advisor top HLG for information of the Advisor.
8. Private Secretary to Commissioner/Secretary GAD for information of the Commissioner/Secretary.
9. Order file/e-office file.

(अब्दुल मजीद तांब्रे) कै.ए.एस/(Abdul Majid Tantray) JKAS,

उप सचिव /Deputy Secretary,  
School Education Department,  
Union Territory of Ladakh.