



THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
Legal Metrology Department, UT Secretariat, Ladakh

Notification

Ladakh, the _____ February, 2023

. -----In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in supersession of all earlier notifications on the subject matter, the Lieutenant Governor (Administrator) of Union territory of Ladakh, hereby makes the following rules regulating the method of recruitment to the post of **Assistant Controller** in the Ladakh Legal Metrology Department, namely:

1. Short title and commencement.- (i) These rules may be called the Ladakh Administration, **Assistant Controller** in Ladakh Legal Metrology Department "Group B Gazetted Post" Recruitment Rules, 2023.

(ii) These rules shall come into force from the date of their publication in the Official Gazette.

2. Number of posts, classification and Level in the Pay Matrix.- The number of said posts, its classification and Level in the Pay Matrix attached thereto shall be as specified in column (2), (3) & (4) of the Schedule annexed hereto.

3. Method of recruitment, age limit, other qualifications.- The method of recruitment to the said post, age limit, qualifications and other matters relating to said posts shall be as specified in columns (5) to (13) of the Schedule annexed hereto.

4. Disqualification.- No person, (a) shall be qualified for appointment to the said post unless the person is a Resident of Union territory of Ladakh and must possess a Resident Certificate issued by a Competent Authority in accordance with the Union Territory of Ladakh, Grant of Resident Certificate (Procedure) Order, 2021;

Provided that, this disqualification shall not apply in any case where a special procedure is established under any applicable law;

Provided further that the **Lieutenant Governor** (Administrator), by order, may in interest of administration waive the application of this disqualification for appointment to a specific post(s)

(b) who has entered into or contracted a marriage with a person having spouse living;

OR

(c) who having a spouse living, has entered into or contracted a marriage with any person(s) shall be eligible for appointment to the said post.

Provided that the Lieutenant Governor (Administrator) of Ladakh may, if satisfied that such marriage is permissible under the personal law, applicable to such person(s) and the other party to the marriage or there are other grounds for so doing, exempt any person from the operation of these rules.

5. Power to relax.- Where the **Lieutenant Governor** (Administrator) is of the opinion that, it is necessary or expedient to do so, he may, by order for reasons to be recorded in writing and in consultation with UPSC, relax any of the provisions of these rules with respect to any class or category of persons.

6. Savings.- Nothing in these rules shall affect reservations, relaxation in age-limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, and the other special categories of persons in accordance with the instructions or orders issued by the **Administration of Union territory of Ladakh or by the Central Government** from time to time in this regard.

Dr. B. D. Mishra
Lieutenant Governor,
Ladakh

By order and in the name of the Lieutenant Governor, Ladakh

(Yetindra M. Maralkar, IAS)
Secretary,
FCS&CA, Department,
UT Ladakh

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ASSISTANT CONTROLLER IN LADAKH LEGAL METROLOGY DEPARTMENT

1	Name of Post	Assistant Controller
2	Number of Post (Year 2023)	01* (One) 2023 *Subject to variation dependent on workload
3	Classification	General Central Service Group "B" Gazetted (Non-Ministerial)
4	Level of the Pay Matrix	Level-8 (47600-151100)
5	Whether Selection Post or Non-Selection Post.	Selection
6	Age limit for Direct Recruits.	N.A.
7	Educational and other qualifications required for direct recruits.	N.A.
8	Whether age and educational qualifications prescribed for the direct recruits will apply in the case of promotes?	N.A.
9	Period of probation, if any.	N.A.
10	Method of Recruitment, whether by Direct Recruitment or by Promotion or by deputation/transfer and Percentage of the vacancies to be filled by various methods.	By Promotion, failing which by deputation.
11	In case of recruitment By promotion /deputation /transfer, grades from which promotion /deputation /transfer to be made.	Promotion From Inspector (Level-6E in the Pay Matrix) having 06 (Six) years of regular service in the grade rendered after appointment thereto on a regular basis. Note : <i>The eligibility service for promotion to the post of Assistant Controller shall continue to be 03 (three) years for persons holding the feeder post of Inspector on regular basis on the date of Notification of these Rules.</i> Deputation From officers under Central/State Governments/UTs 1. (a) holding analogues post on regular basis in the parent cadre/department; or (b) With 06 (Six) years regular service in the Pay Level – 6 in the pay matrix; and 2. having qualification of Bachelor in Science with Physics as one of the subject or Bachelor of Engineering from a recognized University.

12	If a D.P.C exists, what is its composition?	<p>Group-B (Gazetted) Departmental Promotion Committee</p> <p>1. Administrative Secretary, Legal Metrology : Chairperson</p> <p>2. Administrative Secretary, GAD : Member</p> <p>3. Administrative Secretary, Finance : Member</p>
13	Circumstances in which Union Public Service Commission is to be Consulted in making recruitment.	Consultation with UPSC is necessary for appointment on deputation.

**Union Public Service Commission
(Recruitment Rules Branch)**

File Reference Diary No.: _____ & Date

Officer dealing with the Case: _____

**Check list for referring RR proposals of Assistant
Controller Legal Metrology Department to U.P.S.C**

New Sl. No.	Details	Reply of Department		
1	If the proposal is for framing RRs: -	Yes		
(a)	Whether order regarding creation of post enclosed?	Yes	Enclosed as Annexure "I"	
(b)	Whether signed copy of Annexure-II attached?	Yes	Enclosed as Annexure "II"	
(c)	Whether, as a one time-measure, the mode of recruitment to the post was ever decided in consultation with the Commission?		No	
(d)	If yes, please give the reference number and date of UPSC letter under which the approval of the Commission was conveyed to the Ministry.			N.A.
(e)	In case the post was created more than a year ago, whether a statement has been attached showing how the post is being made operational since its creation?			N.A.
2	If the proposal is for amendment of existing RRs: -		No	
(a)	Whether copy of existing RRs attached?			N.A.
(b)	Whether signed copy of Annexure-III attached?			N.A.
(c)	Whether reasons for amending the RRs specified?			N.A.
(d)	Whether recruitment to the post had become infructuous or been found difficult in the past, and if so, whether it was due to any provisions of the existing RRs?			N.A.
(e)	If yes, whether the details regarding such infructuous cases have been provided?			N.A.

(f)	Whether earlier reference No. of the Commission intimated			N.A.
3	If the proposal is for deciding the method of recruitment as a onetime measure, pending finalization of RRs:-		No	
(a)	Whether the information in the prescribed proforma has been furnished?			N.A.
(b)	Whether the status of framing the RRs of the post has been indicated?			N.A.
(c)	In case one time mode of recruitment is proposed for filling up a SAG level post, whether copies of the approval of the ACC and Minister-in-charge for filling up the post has been enclosed?			N.A.
4	Whether the draft 13-column schedule attached?	Yes		
5	Whether the draft covering notification attached?	Yes		
6	If the proposal is from a Ministry/Department: -		No	
(a)	Whether DOP&Trg. had approved the proposal?			N.A.
(b)	Whether copies of the notes exchanged with DOP&Trg. attached?			N.A.
(c)	Whether the proposal has been approved by the Competent Authority in the Ministry/ Department of Govt of India?			N.A.
(d)	If answer to (c) is yes, by whom: Minister-in-Charge/ Secretary/ Joint Secretary in the Ministry? (Kindly refer to Clause 2.1.1 of DoPT Circular)			N.A.
7	If the proposal is from a UT Admn: -	Yes		
(a)	Whether framing/amending the RRs is within the delegated powers of the Administrator/Lt. Governor of the UT?	Yes		
(b)	If not, whether the proposal has been forwarded through the nodal Ministry?			N.A.

8	If the proposal is from a UT Admn. or a statutory body, whether it has been certified that the proposal has the approval of the competent authority?	Yes, enclosed as “Annexure III”		
9(a)	Whether the RRs are being framed/amended to implement the judgment/directions of any court/Tribunal?		No	
(b)	Whether any court case is involved		No. Certificate is enclosed as “Annexure IV”	
(c)	Whether the details of the court case(s) have been given as per the attached proforma?			N.A.
10	Whether the detailed list of duties attached to the post attached?	Yes Details at Para 3 of “Annexure- II”		
11	Whether the detailed list of duties attached to the feeder post attached?	Yes, Annexure “V”		
12	Whether the hierarchy chart showing the designations, pay scale and sanctioned strength of each post in the hierarchy attached?	Yes, Annexure “VI”		
13	In case promotion has been proposed as a method of recruitment, whether existing RRs of the feeder post as well as the existing RRs of all other lower posts in the hierarchy furnished?	Yes, Annexure “VII”		
14	Whether along with promotion, deputation has been proposed under the "failing which" clause?	Yes		
15	In case the post/feeder post was re-designated, whether copy of order reg. resignation of the post attached?			N.A.
16	In case there is a variation in the number of post or in the number of feeder post, whether copies of orders regarding creation/abolition of posts, as the case may be, attached?			N.A.
17	In case there is a variation in the pay scale of the post or that of the feeder post, whether copies of orders regarding upgradation of the pay scale attached?			N.A.

18(a)	Whether it has been ensured the educational qualifications and experience proposed for direct recruitment/deputation match with the duties and Responsibilities of the post?	Yes		
18(b)	Whether age limit prescribed is in order			N.A.
18(c)	Whether provision for filling short-term vacancies made in the Recruitment Rules when direct recruitment is the only method			N.A.
19	Whether direct recruitment proposed under the failing which clause along with promotion is in order?			N.A.
20	Whether the educational qualifications proposed for direct recruitment/deputation are in accordance with the norms prescribed in any Act or laid down by any statutory authority (e.g., UGC, AICTE)			N.A.
21	Whether the term 'or equivalent' has been avoided in the clause relating to educational qualifications for direct recruits/deputation it's in accordance with para 3.8.1 of the DOP&Trg. Guidelines dated 31.12.2010?	Yes		
22(a)	In case EQ of direct recruits are being modified and are to be applied to promotees, whether safeguards provided for feeder grade incumbents?			N.A.
(b)	Whether as per guidelines Eqs are to be insisted upon for promotees	Yes		
(c)	Will EQs for direct recruits apply to promotees (for Scientific and Technical posts in Senior Time Scales and above).			N.A.
23(a)	Whether the quota proposed for promotion is as per the norms? (Kindly refer Clause 3.11.2 of DoPT circular)	Yes		
(b)	If not, the reasons for proposing higher promotion quota have been given?			N. A

(c)	Has composite method been proposed in cases where the firm strength of the feeder post is only one?			N.A.
(d)	Whether counting of combined regular service in the feeder post and the next lower post for promotion has been proposed?		No	
(e)	If yes, whether the reasons stated?			N.A.
(f)	Certificate to the effect that feeder post has no other promotional avenues	Yes Annexure "VIII"		
24(a)	Whether a provision for training in the field relevant to the duties of the post has been incorporated while proposing the eligibility condition for promotion under col. (11)?		No	
(b)	If no, reasons furnished?	The promotees are having the requisite qualification required for the post		
(c)	If the qualifying service required for promotion is proposed to be enhanced on account of the revised guidelines of DOP&Trg., whether a clause for retention of existing eligibility service for feeder grade incumbents has been inserted under col. (11)?	Yes		
25(a)	If deputation has been proposed as a method of recruitment, whether the field of deputation proposed is as per norms?			N.A.
25(b)	Whether short-term contract also included		No	
25(c)	Whether along with promotion, deputation has been prescribed under the failing which clause.	Yes		
26(a)	If re-employment of armed forces personnel (AFP) has been proposed, whether the rank of AFP indicated?		No	
(b)	Whether absorption has been included as a method of recruitment?		No	
(c)	If so, whether it has been provided that officers of only Central/State Governments shall be eligible for consideration for absorption?			N.A.

(d)	Whether it has been specifically provided under col. (13) that consultation with UPSC shall be necessary for considering absorption?			N.A.
27(a)	Whether direct recruitment has been proposed?		No	
(b)	If yes, whether promotional avenue is available for direct recruits?			N.A.
28(a)	If direct recruitment/absorption/ re-employment of AFP have been included as methods of recruitment, whether composition of Departmental Confirmation Committee specified?			N.A.
28(b)	Composition of DPC intimated	Yes		
29(a)	Whether the proposal involves direct recruitment to a Group `B' Non-Gazetted post?		No	
(b)	If yes, please mention the name of the recruiting agency			N.A.
(c)	If recruitment is being made by an agency other than SSC, whether a copy of the no-objection certificate issued by SSC is attached?			N.A.
30	Certificate to the effect that the draft RRs have been uploaded on the website of the concerned Ministry/ Department for 30 days, seeking comments of the stake holders be enclosed.	Yes Annexure "IX"		

ANNEXURE-II

Form to be filled by the Ministry/Department while forwarding proposals to the Department of Personnel & Training and the Union Public Service Commission for framing Recruitment Rules for posts.

1	a) Name of the posts	Assistant Controller
	b) Name of the Ministry/Department	Legal Metrology Department
	c) Number of Posts	01* (One) 2023 *Subject to variation dependent on workload
	d) Scale of pay	Level 8 (47600-151100)
	e) Class and service to which the posts belong	Legal Metrology Group 'B' (Gazetted)
	f) Ministerial or non-Ministerial of F.R.9 (17)	Non-Ministerial
2	Appointing Authority	Administrator
3	Duties of the post in detail	The duties and functions of the Assistant Controller is mainly: - <ul style="list-style-type: none"> • To supervise and monitor the activities of his subordinate officers in implementations of the provisions under the different Legal Metrology Rules. • To Compound the cases registration by inspector Legal Metrology • To Conduct inspection of commercial establishments under the Legal Metrology Act, 2009 and Packaged commodity Rule, 2011
4	Describe briefly the method(s) adopted for filling the posts	In the erstwhile State of J&K the post of Assistant Controller is filled by 50% by direct recruitment and 50% by promotion from Inspector
5	Methods of recruitment proposed	100% by promotion from Inspector (Level-6E in the Pay Matrix)
6	If promotion is proposed as a method of recruitment-	100% by promotion from Inspector (Level-6E in the Pay Matrix)
	a) Designation and number of the posts proposed to be included in the field of promotion.	Inspector – (02)

b) Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (As per extant of GOI instructions)	06 (Six) years
c) Percentage of vacancies in the grade proposed to be filled by promotion	100 %
d) Have Recruitment Rules been framed for the post proposed in the field of promotion? If framed in consultation with the Commission, please quote Commission's reference No. If consultation with the Commission was not required, please attach a copy of rules framed. A copy of the rules should be sent DOPT along with the proposal.	Yes (Copy enclosed)
e) If Recruitment Rules were not framed for the posts in the field of promotion;	N.A.
i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the percentage of vacancies filled by each of the methods.	N.A.
ii) Please state briefly the educational qualifications possessed by the persons in the field of promotion	N.A.
iii) In case the feeder posts are filled by promotion, the Recruitment Rules for the still lower posts including the lowest post to which direct recruitment is one of the methods of recruitment may be furnished.	Copy of the rule enclosed
f) (i) Is the promotion to be made on selection or non-selection basis?	Selection
ii) Reasons for the proposal (i) above	Method will be by selection if promotion is within Group 'B'

	g) If a DPC exists, what is its composition?	Group-B (Gazetted) Departmental Promotion Committee 1.Administrative Secretary, Legal Metrology, Chairperson 2.Administrative Secretary, GAD Member 3.Administrative Secretary Finance Member
	h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	No
7	If promotion is not proposed as a method, please state why it is not considered Desirable/ possible/ necessary.	N.A.
8	If direct recruitment is proposed as a method of recruitment, please state	N. A
	a) The percentage of vacancies proposed to be filled by direct recruitment.	N. A
	b) Indicate if there are any promotional avenues for the direct recruits?	N. A
	c) (i) Age for direct recruits (As per extant GOI instructions) (ii) Is age relaxation for Government Servants?	N.A.
	d) Educational and other qualifications required for direct recruits. (It may please be noted that the essential qualifications prescribed are relax able at Commission's discretion in case of candidates otherwise well-qualified Essential Desirable	N.A.
	e) Whether essential qualifications to be prescribed are in accordance with any Act(s)? If so, please quote the relevant Act(s) under which it is necessary and also	N.A.

	supply relevant extracts from the Act (s)	
	f) Has the post been advertised by the Commission in the past? If so, please quote Commission's reference No.	No
9	If direct recruitment is not proposed as a method, please state why it is not considered desirable / possible / necessary.	There is only one post for promotion.
10	i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?	N.A.
	ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	N.A.
11	a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	N.A.
	b) The percentage of vacancies proposed to be filled by this method.	N.A.
	c) The period to which deputation will be limited.	N.A.
	d) The names of the posts of grades or services etc. from which deputation/absorption is proposed	N.A.
12	a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled	In case of failure to fill the vacancies by the proposed method, the vacancies will be filled by Deputation from officers under Central/State Governments/UTs holding analogous posts on regular basis in the parent cadre/department.

	b) Whether the Recruitment Rules relate to a post which has been upgraded from Group 'C' to Group 'B' or Group 'B' to Group 'A' or with in the same group? If so, whether the necessary provisions for initial constitution has been proposed.	N.A.
	c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	N.A.
13	a) Special circumstances, If any, other than those covered by the rules, in which the Commission may be required to be consulted.	N.A.
	b) Whether the Department of Personnel and Training have concurred in the proposal?	N.A.
14	If these proposals are being sent in response to any reference from the Commission, please quote Commission's reference No.	N.A.
15	Name, address and telephone number of the Ministry's representatives with whom whose proposals may be discussed, if necessary, for clarification/ early decision.	(Yetindra M. Maralkar) IAS, Secretary, FCS&CA, Department, UT Ladakh Ph. No: - 01982-259220

Signature of the Officer sending the proposals
Telephone No. _____

Place: -

Date: -

Annexure-III

CERTIFICATE

It is certified that the draft Recruitment Rules of Assistant Controller has been approved by the Competent Authority (HLG) in e-file No.(Copy of the approval enclosed).

**(Yetindra M. Maralkar) IAS,
Secretary,
FCS&CA, Department,
UT Ladakh**

Annexure-IV

CERTIFICATE

It is certified that there is no Court case(s) pending in the Department on the draft Recruitment Rules of Assistant Controller of Legal Metrology Department, UT of Ladakh.

**(Yetindra M. Maralkar) IAS,
Secretary,
FCS&CA, Department,
UT Ladakh**

Annexure-V

Duties of feeder post

Inspector under Legal Metrology Act and Rule.

1. Stamping/verification of Weights and Measures instruments.
2. Inspection of commercial establishments.

Annexure-VI

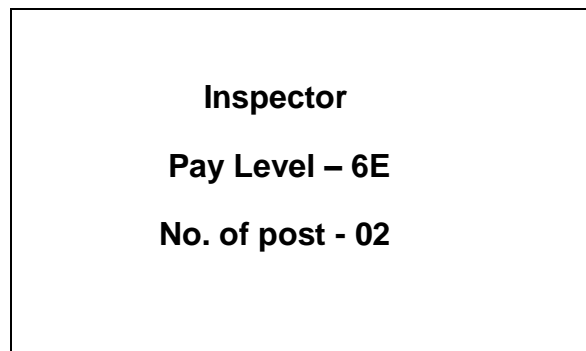
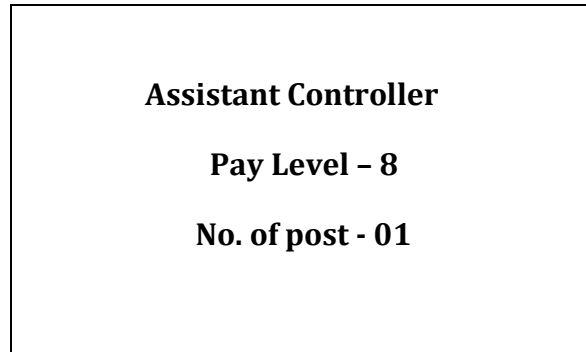
Hierarchy Chart, Designation, Sanction Strength and Pay scale of Post

Assistant Controller
Sanction Strength = 1
Pay Scale = 47600-151100
Level 8

100% Promotion form
Inspector
Pay Scale = 35900113500
Level 6-E
Having 5-year service on same level

Annexure-VII

Hierarchy chart, showing method of promotion from feeder



Annexure-VIII

Certificate

It is certified that the feeder post (Inspector) to the post of Assistant Controller has no other promotional avenues.

**(Yetindra M. Maralkar) IAS,
Secretary,
FCS&CA, Department,
UT Ladakh**

Annexure – IX

Certificate

It is certified that the draft Recruitment Rules of Assistant Controller was uploaded on the Official website of the Administration of Union territory of Ladakh vide O.M. No. _____ dated _____ 2023 (Copy enclosed) inviting comments from the stakeholder, for a period of one month and no comments received from stakeholders.

**(Yetindra M. Maralkar) IAS,
Secretary,
FCS&CA, Department,
UT Ladakh**