संघ राज्य प्रशासन, लद्दाख

सूचना प्रौद्योगिकी विभाग

THE ADMINISTRATION OF
UNION TERRITORY OF LADAKH

INFORMATION TECHNOLOGY
DEPARTMENT

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Subject: Aadhaar assistance incentive structure for the departments of School Education and ICDS.

ORDER No: - 41-IT(UTL) of 2022
Dated: - 08-09-2022

The assistance paid to Registrars for Aadhaar generation and successful mandatory biometric update on attaining the age of 5/15 years and maximum fee that can be charged from applicants for Aadhaar services are as given table below.

S. No.	Services	Assistance from UIDAI (incl. GST)	Maximum Fee that may be collected by operator from the applicants (incl. GST)
1	Aadhaar Generation (Successful)	Rs. 100.00	Nil (Free of cost)
2	Successful Mandatory Biometric Update (MBU)/MBU along with demographic update	Rs. 100.00	Nil (Free of cost)
3	Full Biometric with or without Demographic update	Nil	Rs. 100.00
4	Only Demographic update	Nil	Rs. 50.00
5	e-Aadhaar download and colour print on A4 sheet	Nil	Rs. 30.00
6	Aadhaar Generation (CELC tablets)	Rs. 50	Nil (Free of cost)
7	Mobile number updation (CELC tablets)	Nil	Rs. 50

*Demographic Update: Changes made to Name, Date of Birth, Address and Mobile number.
*Biometric Update: Changes made to Photo, Fingerprints and Iris.

The following modifications have been made to **Annexure A of Order No: 32-IT(UTL) of 2022, dated 18.07.2022: -**

1. **For Ladakh e-Governance Agency (LeGA):**

For the services mentioned in sr. nos. 1 and 2 of the table above; i.e., every successful Aadhaar generation/Mandatory Biometric Update (MBU)/MBU along with demographic update; Registrar - Aadhaar will transfer Rs. 100 (on receipt of assistance from UIDAI), to the block level official account. Out of Rs. 100, the BDC/BDO will pay Rs. 80/- per successful transaction to the ECMP (Enrolment Client Multiple Platform) Operator, and retain Rs. 20/- per successful transaction in the designated official account for meeting time to time administrative expenses on Aadhaar activities (IEC, stationery etc. for Aadhaar). The assistance received from the UIDAI will be transferred to the designated official account by the Registrar, Aadhaar, UT Ladakh on quarterly basis or at the rate it is received from UIDAI. A separate account will be maintained detailing receipt and expenditure of the moneys, which will be submitted to the Registrar Aadhaar, Ladakh on a quarterly basis. For services at sr. no. 3, 4 and 5 of the above table, which is the maximum fee to be collected from the applicant, the operator can keep the entire amount, i.e., Rs. 100 for sr. no. 3, Rs. 50 for sr. no. 4 and Rs. 30 for sr. no. 5.

2. **For ICDS Department:**

As the Anganwari workers have been issued the CELC tablets and are authorized for services mentioned at sr. no. 6 and 7 of the above table only. For services at sr.no 6 of the above table; i.e., every successful Aadhaar generation; Registrar Aadhaar will transfer Rs. 40 out of Rs. 50 (on receipt of assistance from UIDAI, i.e., on quarterly basis) to the operators (Anganwari Workers). The remaining funds will be held by the Registrar Aadhaar, which can be used for Aadhaar-related tasks like IEC, buying new tablets, or buying other Aadhaar related things. For services at sr. no. 7 of the above table, which is the maximum fee to be collected from the applicant, the operator can keep the entire amount, i.e., Rs. 50.

3. **For School Education Department:**

For services mentioned in sr. no 1 and 2 of the above table: i.e., every successful Aadhaar generation/Mandatory Biometric Update (MBU)/MBU along with demographic update; Registrar Aadhaar will transfer Rs. 80 out of Rs. 100 (on receipt of assistance from UIDAI, i.e., on quarterly basis) to the operators of the School Education Department. The remaining funds will be held by the Registrar Aadhaar, which can be used for Aadhaar-related tasks like IEC, buying new ECMP kits, or buying other Aadhaar related things. For services at sr. no. 3, 4 and 5 of the above table, which is the maximum fee to be collected from the applicant, the operator can keep the entire amount, i.e., Rs. 100 for sr. no. 3, Rs. 50 for sr. no. 4 and Rs. 30 for sr. no. 5.

4. The concerned official will ensure that the operators do not charge the applicants for services which are to be offered free of cost (Sr. no. 1, 2 and 6 in table above), and also ensure that the operators in no case overcharge or add any overhead to the charge mentioned for services at sr. no 3, 4, 5 and 7 in the table above. The official shall ensure prominent display of the rate list for the various services at least five places including outside and inside the premises where Aadhaar activities will be carried out.
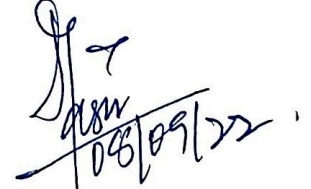
By Order of Registrar, Aadhaar, Ladakh.

No: Pr.Secy/IT/UTL/2022/76-86   Dated: 08 .09.2022

Copy to the: -

i.   Dy. Dir General, UIDAI Regional Office, Chandigarh.
ii.   Deputy Commissioner, Leh & Kargil for information.
iii.   Director Rural Development, Ladakh for information and necessary action.
iv.   Director School Education, Ladakh for information and necessary action.
v.   Director ICDS, Ladakh for information and necessary action.
vi.   All BDOs, for information.
vii.   OSD to LG Ladakh for information of the Hon'ble LG.
viii.   PS to Advisor to LG for kind information of the Advisor.
ix.   UIDAI Managers, Leh & Kargil.

(Abdul Majid Tantray) KAS,
Deputy Secretary,
Information Technology Department,
UT of Ladakh.