

भारत सरकार  
GOVERNMENT OF INDIA



# लद्दाख का राजपत्र The Ladakh Gazette

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भाग II- खण्ड 1  
Part II-Section 1

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केन्द्र-शासित प्रदेश लद्दाख प्रशासन  
ADMINISTRATION OF UNION TERRITORY OF LADAKH

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Home Department  
UT Secretariat, Ladakh  
Notification

Ladakh, the 6<sup>th</sup> January, 2022

**S.O.06** In exercise of the powers conferred by S.O 282(E) dated 21.01.2020, the Hon'ble Lieutenant Governor of Union territory of Ladakh hereby makes the following Rules, namely.-

**1. Short title and commencement.-**

- (i) These Rules may be called the Union territory of Ladakh Sainik Welfare (Subordinate) Service Recruitment Rules, 2022.
- (ii) These Rules shall come into force from the date of their publication in the Official Gazette.

2. **Definitions.-** In these Rules, unless the context otherwise requires.-

- (a) **“Administration”** means Administration of the Union territory of Ladakh;
- (b) **“Administrative Department”** means the Department of the Administration in the Union territory Secretariat holding the administrative charge of the Service;
- (c) **“Appointed day”** shall have the same meaning as defined under section 2 (a) of the Jammu and Kashmir Reorganization Act, 2019;
- (d) **“Board”** means the appropriate recruitment board;
- (e) **“Cadre”** means the sanctioned strength of the Service under these Rules;
- (f) **“Ex-Serviceman”** means a person covered under the expression of ex-serviceman as defined by the Government of India, Ministry of Personnel, Public Grievances and Pension, Department of Personnel and Training;
- (g) **“District cadre”** means the cadre comprising of the posts as may be notified by the Administration;
- (h) **“Head of the Department”** means the Major Head of the Department holding the control of the organization;
- (i) **“Member of the Service”** means a person appointed to a post in the Sainik Welfare (Subordinate) Service under the provisions of these Rules;
- (j) **“Post”** means a permanent post carrying a definite time scale sanctioned by the competent authority;
- (k) **“Resident of Union territory of Ladakh”** means any person who satisfies the criteria of residence as may be prescribed for the purpose of employment under the Administration of Union territory of Ladakh under any Act, Rule, Regulation or Order having force of law in Union territory of Ladakh;
- (l) **“Rules”** means the Union territory of Ladakh Sainik Welfare (Subordinate) Service Recruitment Rules;
- (m) **“Schedule”** means the Schedule(s) annexed to these Rules;
- (n) **“Service”** means Service as constituted under these Rules;
- (o) **“Union territory”** means the Union territory of Ladakh; and
- (p) **“Zila Sainik Welfare Office”** means a district level Sainik Welfare Office.

3. **Constitution of the Service.-**

From the date of commencement of these Rules, there shall be constituted the Union territory of Ladakh Sainik Welfare (Subordinate) Service.

3. **Initial Constitution.-**

On the date of commencement of these Rules, persons who have already been appointed substantively to a post in the cadre of Jammu and Kashmir Sainik Welfare (Subordinate) Service and finally allotted for service in the Union territory of Ladakh in accordance with the provisions of section

89(2) of the J&K Reorganization Act, 2019, shall be deemed to have been appointed to the Service at the initial constitution.

Provided that a person appointed by a competent authority substantively to a post in the cadre of J&K Sainik Welfare (Subordinate) Service after the appointed day shall also be deemed to have been appointed to the Service at the initial constitution and the services rendered by him prior to the commencement of these Rules shall count for the purposes of rules regulating his conditions of service.

**5. Strength and Composition of the Service.-**

(i) The authorised permanent strength of the cadre and the nature of the posts included therein shall be determined by the Administration, from time to time, and shall, at the initial constitution of the Service under these Rules, be such as specified in the Schedule-I.

(ii) The Administration shall, at the interval of every five years or at such other intervals as may be necessary, re-examine the strength and composition of the Cadre of the Service and make such alterations therein as it deems fit.

**6. Qualification and Method of Recruitment.-**

(1) No person shall be eligible for appointment or promotion to any post in the Service unless he possesses the requisite qualification as laid down in Schedule-II annexed to these Rules.

(2) Appointment to the service shall be made:-

- a) By direct recruitment, or
- b) By promotion, or
- c) Partly by (a) and partly by (b) in the ratio and in manner as mentioned against each post in Schedule-II.

**7. Probation.-**

Every person appointed to the service by direct recruitment shall be on probation for two years. Person on appointment to the Service by promotion or by absorption shall be on probation for a period of six months.

**8. Age of recruitment.-**

No person who is less than 25 years or more than 52 years of age on the 1<sup>st</sup> day of January of the year in which applications are invited, shall be eligible for appointment to any post in the Service by direct recruitment.

Provided that the minimum age limit shall not be applicable to the Ex-servicemen who have 50% or more disability attributable/ aggravated to military service and who are in receipt of disability pension, for re-employment in Sainik Welfare Department.

**9. Training and Departmental Examination.-**

Persons appointed to the Service shall be required to undergo such training from time to time and to pass such departmental examinations, as the Administration may prescribe.

**10. Eligibility of Government Servants for direct Recruitment.-**

An Ex-serviceman who is already in Government service may apply through proper channel for direct recruitment to a vacant post in the service, if he possesses the educational and other qualifications prescribed for recruitment to posts as indicated in Schedule-II of these rules.

**11. Maintenance of seniority list.-**

The Director, Sainik Welfare, U.T. Ladakh shall maintain up to date and final seniority list of Members of the Service.

**12. Disqualification for appointment.-**

No person shall be qualified for appointment to the Service unless the person is an Ex-serviceman and a Resident of Union territory of Ladakh.

Provided that this rule shall not apply to persons allotted service in Union territory of Ladakh under the provisions of section 89(2) of Jammu and Kashmir Reorganization Act, 2019, or such Rules as may be prescribed by the Administration.

**13. Interpretation.-**

If any question arises relating to the interpretation of these Rules, the matter shall be referred to the Administrative Department whose decision thereon shall be final and binding.

**14. Repeal and Savings.-**

(i) All the Rules corresponding to these Rules in force immediately before the commencement of these Rules are hereby repealed.

(ii) Notwithstanding such repeal, any appointment order made or action taken under the provisions of the Rules so repealed shall be deemed to have been made or taken under the corresponding provisions of these Rules.

(iii) Nothing in these Rules shall affect reservations, relaxation in age-limit and other concessions required to be provided for the Scheduled Tribes/ Scheduled Castes and other special categories of person in accordance with orders issued by the Administration from time to time in this regard.

**15. Residuary Matters.-**

In regards to the matters not specifically covered by these Rules, the members of the Service shall be governed by Rules/ Regulations and Orders as may be prescribed by the Administration.

By Order of the Lieutenant Governor.

Sd/-  
**(Tashi Dolma), JKAS**  
Additional Secretary to the Administration  
Home Department, UT Ladakh  
Dated : 06.01.2022

No:-Home/UTL/SW/01/2021

**Copy to the:**

1. Joint Secretary, (JK&L) Ministry of Home Affairs, GOI.
2. All the Administrative Secretaries, UT Ladakh.
3. Additional Director General of Police (ADGP), UT Ladakh.
4. Deputy Commissioner/CEO LAHDC, Leh.
5. Deputy Commissioner/CEO LAHDC, Kargil.
6. All Divisional Head of the Departments, UT Ladakh.
7. OSD to Hon'ble Lieutenant Governor, Union territory of Ladakh for information of Hon'ble Lieutenant Governor.

8. Private Secretary to Advisor for information of the Advisor.
9. District Informatics Officer, NIC, Ladakh for uploading in the UT Website.
10. I/C Archives, Archaeology and Museums.
11. Office Order File.

**Ladakh Sainik Welfare (Subordinate) Service Recruitment Rules, 2022**  
**SCHEDULE - I**  
**SO : 06 dated: 06.01.2022**

S.No	Designation of the Post	Pay Level & Structure	No. of Posts
<b>Directorate of Sainik Welfare</b>			
1.	Section Officer	Level-7 (44900-142400)	01
2.	Accountant	Level-6B (35600-112800)	01
3.	PA/ Stenographer	Level-6 (35400-112400)	01
4.	Junior Assistant	Level-4 (25500-81100)	01
3.	Drivers-Grade II	Level-2 (19900-63200)	01
<b>Total</b>			<b>05</b>
<b>Zila Sainik Welfare Offices</b>			
1.	Assistant Secretary	Level-6E (35900-113500)	01
2.	Head Assistant	Level-6B (35600-112800)	02
3.	Senior Assistant	Level-5 (29200-92300)	02
4.	Junior Assistant	Level-4 (25500-81100)	03
5.	Welfare Organizer	Level-2 (19900-63200)	02
6.	Drivers-Grade II	Level-2 (19900-63200)	01
7.	Peon-cum-Chowkidar	Level-SL1 (14800-47100)	04
8.	Chowkidar	Level-SL1 (14800-47100)	01
<b>Total</b>			<b>16</b>
<b>Grand Total</b>			<b>21</b>

Sd/-

**(Tashi Dolma), JKAS**  
Additional Secretary to the Administration  
Home Department, UT Ladakh

**Ladakh Sainik Welfare (Subordinate) Service Recruitment Rules, 2022****SCHEDULE – II****SO : 06 dated : 06.01.2022**

<b>Pay Level &amp; Structure</b>	<b>Designation</b>	<b>Minimum qualification for direct recruitment</b>	<b>Proposed method of recruitment</b>
Level-7 (44900-142400)	Section Officer		100% by promotion from Assistant Secretary.
Level-6E (35900-113500)	Assistant Secretary		100% by promotion from Head Assistants having not less than three years regular service as such.
Level-6B (35600-112800)	Head Assistant		100% by promotion from Senior Assistants from among the persons having not less than three years regular service as such and having good knowledge of drafting.
Level-6B (35600-112800)	Accountant		By deputation from Accounts Subordinate Service.
Level-6 (35400-112400)	PA/ Stenographer	<p>i. Graduate or having certificate of graduation from Defence services.</p> <p>ii. Should have minimum speed of 65 words and 35 words shorthand and type writing respectively.</p> <p>iii. Should have six months certificate course in computer application from recognized institution.</p> <p>iv. Should bear an Exemplary character.</p> <p>v. Should qualify entrance test as per prescribed syllabus.</p>	100% by direct recruitment.
Level-5 (29200-92300)	Senior Assistant		<p>i. 50% by promotion from Junior Assistants having not less than three years regular service as such.</p> <p>ii. 50% by promotion from Welfare Organizers having not less than three years regular service as such.</p>
Level-4 (25500-81100)	Junior Assistant	<p>i. Graduate or above or having certificate of graduation from Defence services with knowledge of Type writing having not less than 35 words speed per minute.</p> <p>ii. Should be an Ex-Servicemen retired in the rank of JCO/ NCO</p>	<p>i. 75% by direct recruitment.</p> <p>ii. 25% by promotion from Peon-cum-Chowkidars/ Chowkidar having not less than three years regular service as such.</p>

		<p>from the Army or equivalent in Navy/Air Force.</p> <p>iii. Should bear an Exemplary character from the Defence Services.</p> <p>iv. Possess six months certificate course in computer applications from recognized institution.</p> <p>v. Should qualify entrance test as per prescribed syllabus.</p>	
<b>Pay Level &amp; Structure</b>	<b>Designation</b>	<b>Minimum qualification for direct recruitment</b>	<b>Proposed method of recruitment</b>
Level-2 (19900-63200)	Welfare Organizer	<p>i. Graduate or above or having certificate of graduation from Defence services with knowledge of Type writing having not less than 35 words speed per minute.</p> <p>ii. Should be an Ex-Servicemen retired in the rank of JCO/NCO from the Army or equivalent in Navy/ Air Force.</p> <p>iii. Should bear an Exemplary character at the time of retirement from the Defence Services.</p> <p>iv. Should have six months certificate course in computer applications from recognized institution.</p> <p>v. Should qualify entrance test as per prescribed syllabus.</p> <p>vi. Should be medical category AYE (SHAPE-I).</p>	<p>i. 75% by direct recruitment.</p> <p>ii. 25% by promotion from Peon-cum-Chowkidars/ Chowkidar having not less than three years regular service as such.</p>
Level-2 (19900-63200)	Driver Grade-II	<p>i. Should be 10<sup>th</sup> pass with driving license of Light Motor Vehicle (LMV) with (TRANS) or having certificate from Defence Services.</p> <p>ii. Should be an Ex-Serviceman of Driver Trade in the Army.</p> <p>iii. Should bear an Exemplary character at the time of retirement from the Defence Services.</p> <p>iv. Should be medical category AYE (SHAPE-I).</p> <p>(v) Should pass driving test</p>	100% by direct recruitment in Grade-II.



		conducted by the Directorate.	
Level-SL1 (14800-47100)	Peon-cum- Chowkidar/ Chowkidar	i. Should be Matric and above or having certificate from Defence Services.  ii. Should be an Ex-Serviceman.  iii. Should bear an Exemplary character at the time of retirement from the Defence Services.  iv. Should qualify the entrance test as per the prescribed syllabus.	100% by direct recruitment.

**Sd/-**  
**(Tashi Dolma), JKAS**  
Additional Secretary to the Administration  
Home Department, UT Ladakh

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