



**THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
FINANCE DEPARTMENT, CIVIL SECRETARIAT**

Phone No: - 01982-255819 email:-adsecy-finance@ladakh.gov.in

**Subject: Re-delegation of Financial Powers to Subordinate
Authorities of Lieutenant Governor of U.T Administration of
Ladakh.**

**Order No: -29 /Adsecy-F of 2021
Dated: 29.12/2021**

In exercise of the powers vested under Rule 13 (3) of the Delegation of Financial Powers Rules, 1978 and in light of Delegation of Financial Powers to Lieutenant Governor of UT of Ladakh, by Department of JKL Affairs, Ministry of Home Affairs vide No. 17011/4/2019-L Dated 31st October 2019, the Hon'ble Lt. Governor, UT of Ladakh is hereby pleased to re-delegate his powers to incur Contingent Expenditure and Miscellaneous Expenditure under Schedule V and VI to the Subordinate Authorities of the U.T. Administration of Ladakh to the extent mentioned in Annexure I and II to this order.

The powers delegated vide this order are subject to the following conditions:-

1. The powers shall be exercised subject to the provisions of the rules, orders, restrictions or scales mentioned in Column (3) for the items specified in Column (2) of the Annexure to Schedule V and for Schedule VI and strictly in accordance with the provisions of General Financial Rules 2017, Manual of Procurement of Goods and Services 2017, Manual for Procurement of works 2019, Manual for Procurement of Consultancy and Other Services 2017, Delegation of Financial Power Rules 1978, Economy Instructions issued by the Government Of India, Ministry of Finance, Fiscal Codes and Procedures, Orders/Instructions/Circulars/Directions etc. issued by Government of India, Ministry of Home Affairs, Ministry of Finance, CVC & Other Ministries and Finance Department, UT Administration from time to time an also within the approved budgetary allocation for the Departments for the year.
2. The ban on engagement of Casual worker, need based worker, daily wagers etc. Shall continue to be enforced. Also, department shall refrain from making fresh engagement under projects/schemes.
3. No splitting of proposals shall be allowed in case such splitting is done to avoid the necessity of obtaining sanction from the Competent Authority.
4. The delegated powers of Subordinate Authorities under Schedule V (Annexure-I) and Schedule VI (Annexure-II) of DFPRs shall be exercised without the consultation of Finance Department(unless specifically mentioned).

5. The proposal for incurring Contingent Expenditure (Schedule V) and Miscellaneous Expenditure (Schedule VI) over and above the delegated powers to the officers mentioned at Annexure I & Annexure II shall continue to be submitted to the **next higher competent authority as per Annexure I & Annexure II.**
6. No powers delegated to Heads of Department/Secretaries/Heads of Office shall be further re-delegated to any subordinate authority. Drawing and Disbursing Officer (DDO) shall have no financial power to incur any expenditure unless s/he also acting as Head of office. Further, The Head of office designated as Disbursing officer by the Lt. Governor or by the Head of Department shall function as the Drawing and Disbursing Officer for drawing bills and making payments on behalf of the department and is responsible for all moneys received or disbursed in his office and maintenance of accounts thereof.
7. The Powers delegated to the Head of Offices should be exercised by the Gazetted Officer as per condition mentioned under Rule 14 of Delegation of Financial Powers Rules. Also, Head of Departments to ensure that the powers provided to Head of Offices shall not be exercised by the Outsourced/ Re-employed Officer/Employee who has been given charge on temporary basis.


By the Approval of the Hon'ble Lieutenant Governor.

No:-Adbely-F/2021-22/304-91
Dated: . 29.12.2021

Sd/-
(Advisor & Secretary),
Finance Department, UT Ladakh

Copy to:-

1. Principal Secretary Planning, Development & Monitoring Department, UT Ladakh.
2. All Administrative Secretaries, UT Ladakh for information.
3. All Head of Departments, UT Ladakh for information.
4. All Head of Offices, UT Ladakh for information.
5. District Informatics Officer, NIC Ladakh for uploading on the UT Website.
6. OSD to Hon'ble Lt. Governor, UT Ladakh for kind information of Hon'ble Lt. Governor, UT Ladakh.
7. Private Secretary to Advisor to Hon'ble Lt. Governor, UT Ladakh for kind information of Advisor to Hon'ble Lt. Governor, UT Ladakh.
8. Order/e-office file.


(D.C RAJATHKUMAR) IDAS,
Additional Secretary
Finance Department, UT Ladakh

ANNEXURE I

Order No: 29 / Adsecy-F of 2021

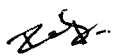
Dated: - 12/2021

Sr. No	Authority	Schedule V	
		Contingent Expenditure	
		Extent of Powers	
		Recurring	Non-Recurring including GeM
1	Advisor to the Lieutenant Governor	₹ 10.00 lakhs	₹ 100.00 lakhs
2	Finance Secretary	₹ 7.50 lakhs	₹ 75.00 lakhs
3	Administrative Secretaries	₹ 5.00 lakhs	₹ 50.00 lakhs
4	Head of Departments	₹ 3.00 lakhs	₹ 30.00 lakhs
5	Head of Offices	Upto ₹50,000/- in each case	Upto ₹ 2,50,000/- in each case subject to overall annual ceiling of ₹ 10,00,000/-

NOTE:-

General Conditions:

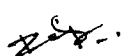
1. The Authorities at Sr. No. 1, 2 & 3 shall exercise the powers mentioned against them for all departments where they are holding the charge of Administrative Secretary.
2. The fees for Barrister, Advocates, Pleaders, and Arbitrators etc. shall be fixed as per the Orders/Instructions/Guidelines issued by the Ministry of Law and Justice, Government of India, and by U.T. Administration from time to time.
3. The powers to sanction rent for the accommodation of Offices and other Public institutions in Private Buildings required for non-residential purposes when suitable Govt. Building is not available, lies with respective Administrative Secretaries as per the prescribed ceiling of financial powers with prior concurrence of Finance Department.
4. The powers to sanction rent for the private accommodation hired for residential purposes when suitable Govt. Building is not available, lies with General Administration Department(Estates) as per budgetary limit with subject to following conditions.
 - a. Rent is recommended by Rent Assessment Committee.
 - b. Hiring of accommodation at the rent recommended by committee is approved by Hon'ble Lt. Governor in consultation with Finance Department.



5. The Authorities mentioned at Sr. No. 3, 4 & 5 shall not exercise the powers for purchase of Motor Vehicles as mentioned at sl. no. 10 under Annexure to Schedule V of DFPR without the prior approval of the Finance Department.

Powers of Heads of Office is only for below stated items:

6. The Heads of Office shall have financial powers only for making payments of Electricity bills, Fuel Charges only for Government vehicles & Heating arrangement in Government Buildings(as allowed by respective administrative secretaries), gas, water charges, fees to PSUs, Municipality and Government departments.
7. The Heads of Office shall have financial powers for Repairs of Fixtures and Furniture within the prescribed ceiling of financial powers. However, Prior approval of Administrative Secretary/HoD be obtained for fresh purchase of Fixtures & Furniture as per the scales prescribed for the office/Government building and subject to rules laid down in chapter 6 'Procurement of Goods and Services' in GFR 2017.
8. The Heads of Office shall have financial powers only for making payments of telephone/internet charges provided the approval for getting telephone/internet connections has been obtained from the competent authority.
9. The Heads of Office shall have financial powers only for repairs and maintenance of office equipment's and electronic items.
10. The Heads of Office shall also have powers for procurements of stores required for working and management of an office like stationary, cartridges, files, register, paper, folders, service postage stamps, etc.
11. The power delegated to Heads of Office does not include payments of fines, penalties or delay charges, etc.



ANNEXURE II

Order No: 29 / Adsecy-F of 2021

Dated: 27.12/2021

Sr. No	Authority	Schedule VI	
		Miscellaneous Expenditure	
		Extent of Powers	
		Recurring	Non-Recurring including GeM
1	Advisor to the Lieutenant Governor	₹ 2.00 lakhs	₹ 5.00 lakhs
2	Finance Secretary	₹ 1.50 lakhs	₹ 4.00 lakhs
3	Administrative Secretaries	₹ 1.00 lakhs	₹ 3.00 lakhs
4	Head of Departments	₹ 0.50 lakhs	₹ 1.00 lakhs
6	Head of Offices	Annual ceiling of ₹ 2,500/-.	

NOTE:-

1. The Authorities at Sr. No. 1, 2 & 3 shall exercise the powers mentioned against them for all departments where they are holding the charge of 'Administrative Secretary'.

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