



File No: A/9/2022-S&TW

**THE ADMINISTRATION OF UNION TERRITORY OF LADAKH**

**Social & Tribal Welfare Department**

E-mail: swladakh@gmail.com

UT Secretariat, Leh

Dated: 02.03.2022

**OFFICE MEMORANDUM**

**Subject: Reservation for Economically Weaker Section (EWS) in direct recruitment in civil posts and services in the Administration of Ladakh.**

The 10% reservation for Economically Weaker Section (EWS) for direct recruitment in civil posts and services under the Administration of Union territory of Ladakh is governed by the Jammu and Kashmir Reservation Rules, 2005, as amended by SRO 114 dated 28.05.2008, SRO 154 dated 27.05.2009, SRO 418 dated 12.11.2010, SRO 412 dated 13.12.2012, SRO 165 dated 08.03.2019, SRO 518 dated 02.09.2019 and S.O. 14 dated 23.04.2020 (hereinafter referred to as the Rules).

**2. QUANTUM OF RESERVATION**

The persons belonging to EWS who are not covered under the scheme of reservation for SCs, STs and ALCs shall get 10% reservation in direct recruitment in civil posts and services under the Administration of Union territory of Ladakh.

**3. CRITERIA OF INCOME & ASSETS**

3.1 Economically Weaker Section has been defined under clause (ixa)<sup>1</sup> of Rule 2 of the Rules, as under.—

*“(ixa) “Economically Weaker Sections (EWSs)” means persons. —*

- (i) Who are not covered under the scheme of reservation for SCs, STs and Socially and Educationally Backward Classes as defined under clause (m), clause (n) and clause (o) of section 2 of the J&K Reservation Act, 2004*
- (ii) Whose family has gross annual income below Rs.8.00 lakh (Rupees eight lakh only) and;*
- (iii) Whose family does not possess other assets as specified in proviso to clause (viii) of rule 21.”*

3.2 Proviso<sup>2</sup> to clause (viii) of rule 21 of the Rules, further prescribes as follows.—

*“Provided that persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income.—*

<sup>1</sup> Clause (ixa) inserted by SRO 518, dated 02.09.2019.

<sup>2</sup> Clause (viii) inserted by SRO 518, dated 02.09.2019.

- (i) 5 acres of agricultural land and above;
- (ii) Residential flat of 1000 sq.ft. and above;
- (iii) Residential plot of 100 sq yards and above in notified municipalities;
- (iv) Residential plot of 200 sq yards and above in areas other than the notified municipalities.

*Explanation: Income shall include income from all sources i.e. salary, agriculture, business profession etc., for the financial year prior to the year of application.”*

#### **4. INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY AND VERIFICATION OF CERTIFICATE.—**

4.1 The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority.

4.2 As per the Rule 18<sup>3</sup> of the Rules, the Competent Authority to issue EWS certificate is as follows.—

- (i) District Magistrate
- (ii) Additional District Magistrate
- (iii) Sub-Divisional Magistrate
- (iv) Tehsildar

4.3 As per Rule 21 of the Rules, the Competent Authority shall scrutinize the application and conduct such enquiries as may be necessary for verification of the details of the applicant with regard to eligibility of the applicant for the certificate claimed by him/her.

4.4 As per the Rules, the forms for application for issuance of Income and Asset Certificate and the Income and Asset Certificate to be produced by Economically Weaker Section shall be as per Form VII-A and Form XIV-A (Forms attached).

**(Padma Angmo), IIS**  
Secretary,  
Social & Tribal Welfare Department

To

1. All Administrative Secretaries, UT Ladakh
2. Additional Director General of Police, UT Ladakh
3. Divisional Commissioner, UT Ladakh
4. Deputy Commissioner/CEO, LAHDC, Leh/Kargil
5. All HoDs

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<sup>3</sup> Inserted by SRO 518, dated 02.09.9019.

Copy to: -

1. OSD to Hon'ble Lt Governor for information of the Hon'ble Lt. Governor, UT of Ladakh
2. OSD to Advisor to Hon'ble Lt. Governor for information of the Advisor, UT of Ladakh
3. Assistant Commissioners (Revenue), Leh/Kargil - for compliance
4. Technical Director NIC for uploading on the websites
5. Order file

FORM VIIA  
**APPLICATION FOR ISSUANCE OF INCOME AND ASSET CERTIFICATE**

To

The Competent Authority

\_\_\_\_\_  
\_\_\_\_\_

Sir,

I request that a certificate of Income and Assets be produced by Economically Weaker Section (EWS) as per the Jammu and Kashmir Reservation Rules, 2005, may be issued in my favour. The grounds of claim and other particulars are given as under:

1. Name of the applicant \_\_\_\_\_
2. Fathers name/guardian/  
person upon whom dependent \_\_\_\_\_
3. Place of residence of the applicant  
a. Village/Mohalla \_\_\_\_\_  
b. Tehsil \_\_\_\_\_  
c. District \_\_\_\_\_
4. Place of residence of father/guardian  
/persons upon whom dependent \_\_\_\_\_
5. Whether the applicant is a  
permanent resident of the state \_\_\_\_\_
6. Occupation of the father/guardian  
/person upon whom dependent \_\_\_\_\_
7. Total income from all the sources  
of the applicant/father/person upon  
whom dependent per annum \_\_\_\_\_
8. Date of application \_\_\_\_\_
9. I solemnly declare that my family does not own or possess any of the following assets:
  - I. 5 acres of agricultural land and above;
  - II. Residential flat of 1000 sq.ft. and above;
  - III. Residential plot of 100 sq yards and above in notified municipalities;
  - IV. Residential plot of 200 sq yards and above in areas other than the notified municipalities.

**I further declare that the entries made above are true and nothing has been concealed**

Signature of the Applicant

**(For the use in the Office of Competent Authority)**

Application received on.....along with.....enclosures and entered in the Register at SI No.....

FORM XIVA

**The Administration of Union Territory of Ladakh**

(Name & Address of the authority issuing the certificate)

**INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. ....

Date:.....

VALID FOR THE YEAR.....

This is to certify that Shri/Smt./Kumari .....son/daughter/wife of permanent resident of ..... Village/Street..... Post Office .....District..... in the Union Territory of Ladakh, Pin Code ..... whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her family\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year ..... His/her family does not own or possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. It is certified that Shri/Smt./Kumari ..... does not belong to any of the categories defined in the clause (m), (n) and (o) of the section 2 of the Jammu and Kashmir Reservation Act, 2004 (XIV of 2004).

Signature with seal of Office.....

Name .....

Designation.....

Insert recent passport  
size attested  
photograph of the  
applicant

\*Netel: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2:The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.