I/2784/2021

THE ADMINISTRATION OF UNION TERRITORY OF LADAKH
Rural Development & PR Department
Tele/Fax: 01982-255567, 255568: e-mail: ladakhdivcom@gmail.com

Notification,
Ladakh, the 17th of December, 2021

S.O.72. In exercise of the powers conferred by S.O 282(E) dated 21.01.2020, the Hon'ble Lieutenant Governor of Union territory of Ladakh hereby makes the following Rules, namely. -

1. Short title and commencement. -

(1) These Rules may be called the Union territory of Ladakh Rural Development (Subordinate) Service Recruitment Rules, 2021.

(2) These Rules shall come into force from the date of their publication in the Official Gazette.

2. Definitions. - In these Rules, unless the context otherwise requires. –

(a) "Administration" means Administration of the Union territory of Ladakh;

(b) "Administrative Department" means the Department of the Administration in the Union territory Secretariat holding the administrative charge of the Service;

(c) "Appointed day" shall mean the day as defined under section 2 (a) of the Jammu and Kashmir Reorganization Act, 2019.

(d) "Board" means the appropriate recruitment board;

(e) "Cadre" means the sanctioned strength of the Service under these Rules;

(f) "Chief Executive Officer" means Chief Executive Officer, of the concerned LAHDC;

(g) "District cadre" means the cadre comprising of the posts as may be notified by the Administration;

(h) "LAHDC" means Ladakh Autonomous Hill Development Council, as constituted under the relevant Act;

(i) "Member of the Service" means a person appointed to a post in the Rural Development (Subordinate) Service under the provisions of these Rules;

(j) "Rules" means the Union territory of Ladakh Rural Development (Subordinate) Service Recruitment Rules;

(k) "Resident of Union territory of Ladakh" means any person who satisfies the criteria of residence as may be prescribed for the purpose of employment under the Administration of Union territory of Ladakh under any Act, Rule or Regulation or Order having force of law in the Union territory of Ladakh;

(l) "Schedule" means the Schedule(s) annexed to these Rules;

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(m) "Service" means Service as constituted under these Rules; and

(n) "Union territory" means the Union territory of Ladakh.

3. Constitution of the Service. -

From the date of commencement of these Rules, there shall be constituted the Union territory of Ladakh Rural Development (Subordinate) Service.

4. Initial Constitution. -

On the date of commencement of these Rules, persons who have already been appointed substantively to a post in the cadre of J&K Rural Development (Subordinate) Service and finally allotted for service in the Union territory of Ladakh in accordance with the provisions of section 89(2) of the J&K Reorganization Act, 2019, shall be deemed to have been appointed to the Service at the initial constitution.

Provided that a person appointed by a competent authority substantively to a post in the cadre of J&K Rural Development (Subordinate) Service on the recommendations of a Board after the appointed day shall also be deemed to have been appointed to the Service at the initial constitution and the services rendered by him prior to the commencement of these Rules shall count for the purposes of rules regulating his conditions of service.

5. Strength and composition of the Service. -

(1) The authorized permanent strength of the Cadre and the nature of the posts included therein shall be determined by the Administration, from time to time, and shall at the initial constitution of the Service under these Rules, be such as specified in Schedule-I.

(2) The Administration shall, at the interval of every five years or at such other intervals as may be necessary, re-examine the strength and composition of the Cadre of the Service and make such alteration therein as it deems fit.

6. Qualification and Method of Recruitment. -

(1) No person shall be eligible for appointment or promotion to any post unless he possesses the qualifications as laid down in Schedule-II annexed to these Rules.

(2) Appointment to the Service shall be made: -

(a) By direct recruitment; or

(b) By promotion, failing which by absorption:

Provided that the terms and manner of appointment by absorption shall be as notified by the Administration by a general or special order; and

Provided further that the competent authority to appoint a person to the Service by absorption shall be the Administration.

7. Probation. -

(1) Every person on appointment to the Service, by direct recruitment shall be on probation for a period of two years. Person on appointment to the

Service by promotion or by absorption shall be on probation for a period of six months.

Provided that the period of probation may extend in accordance with the instructions issued by the Administration from time to time; and

Provided further that other matters relating to probation, will be governed by the instructions issued by the Administration in this regard from time to time.

(2) If, during the period of probation or any extension thereof, as the case may be, the Administration is of the opinion that a person appointed to the Service has not successfully completed the period of probation, the Administration may discharge the directly recruited candidate from the Service, or revert the promotee to the post held by him prior to his promotion.

8. Training and Departmental Examination. -

Persons appointed to the Service shall be required to undergo such training from time to time during the course of probation and to pass such examination(s) as the Administration may prescribe;

Provided that the Administration may exempt, either wholly or partly, from such training or departmental examination(s) person who have passed a departmental examination or undergone training declared by the Administration to be equivalent to a departmental examination or training prescribed under these Rules.

9. Eligibility for direct recruitment. -

The age limit and other qualifications for direct recruitment shall be as prescribed by the Administration;

Provided that a person already in Government service would be required to apply through proper channel for direct recruitment against a vacant post in the Service, if he possesses the educational and other qualifications prescribed for recruitment to such posts.

10. Maintenance of seniority lists. -

The Chief Executive Officer in case of District Cadre Posts and the Administrative Department in respect of other posts shall maintain up to date and final seniority list of Members of the Service.

Provided that the seniority of Members of the Service shall be maintained in accordance with the rules as may be notified by the Administration by a general or special order.

11. Disqualification for appointment. -

No person shall be qualified for appointment to the Service unless the person is a Resident of Union territory of Ladakh.

Provided that this rule shall not apply to persons allotted service in the Union territory of Ladakh under the provisions of section 89(2) of Jammu and

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Kashmir Reorganization Act, 2019, or such Rules as may be prescribed by the Administration.

12. Interpretation. -

If any question arises relating to the interpretation of these Rules, the matter shall be referred to the Administrative Department whose decision thereon shall be final and binding.

13. Repeal and Savings. -

(1) All the Rules corresponding to these Rules in force immediately before the commencement of these Rules are hereby repealed.

(2) Notwithstanding such repeal, any appointment order made or action taken under the provisions of the Rules so repealed shall be deemed to have been made or taken under the corresponding provisions of these Rules.

(3) Nothing in these Rules shall affect reservations, relaxation in age-limit and other concessions required to be provided for the Scheduled Tribes/ Scheduled Castes and other special categories of person in accordance with orders issued by the Administration from time to time in this regard.

14. Residuary Matters. -

In regard to the matters not specifically covered by these Rules, the members of the Service shall be governed by Rules/regulations and orders as may be prescribed by the Administration.

Sd/-
(Saugat Biswas) IAS
Secretary,
Rural Development & PR Department.

No. A-55011/1/2021-RD&PR SECTION/8875-89 Dated: -17.12.2021

Copy to the:

1. All the Administrative Secretaries.
2. Additional Director General of Police, Ladakh.
3. Joint Secretary (JKL), Ministry of Home Affairs, GoI.
4. Divisional Commissioner, Ladakh.
5. Secretary to Lieutenant Governor for information of the Hon'ble Lieutenant Governor.
6. Deputy Commissioner/CEO, LAHDCs, Leh/Kargil.
7. All Heads of the Departments.
8. Director, Rural Development.
9. Technical Director, NIC, Leh for uploading the notification on the UT website and publication in e-Gazette.
10. Private Secretary to Advisor, Ladakh for kind information of the Advisor.
11. Private Secretaries to the Chairman/Chief Executive Councilor, LAHDC, Leh /Kargil for information of the respective Hon'ble CECs.
12. District Informatics Officer, NIC, Leh/Kargil for uploading the notification on their respective District websites.
13. Assistant Director Information, Leh/Kargil for necessary action.
14. Superintendent, Archives, Archaeology and Museums.
15. Order/S.O file (w.2.s.c).

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(Zakir Hussain)KAS
OSD with Secretary,
Rural Development PR Department.

Ladakh Rural Development (Subordinate) Service Recruitment Rules, 2021

SCHEDULE – I

S.O.72 dated: -17.12.2021

S.No	Designation of the post	Pay Level and Structure	No. of posts
1.	Section officer	L-7 (44900-142400)	01
2.	Assistant Accounts Officer	L-7 (44900-142400)	12
3.	Statistical Officer	L-7 (44900-142400)	13
4.	Legal Assistant	L-6E (35900-113500)	01
5.	Headquarter Assistant G-I	L-6E (35900-113500)	01
6.	Panchayat Inspector G-I	Level-6D (35800-113200)	12
7.	Panchayat Inspector G-II	Level-6 (35400-112400)	19
8.	Mukhya Sevika	Level-6 (35400-112400)	02
9.	Chauffeur	L-6C (35700-113100)	03
10.	Head Assistant	L-6B (35600-112800)	05
11.	Jr. Scale Stenographer	L-6B (35600-112800)	02
12.	Accountant	L-6B (35600-112800)	03
13.	Junior Engineer	L-6 (35400-112400)	71
14.	Steno typist	L-5 (29200-92300)	02
15.	Sr. Assistant	L-5 (29200-92300)	16
16.	Junior Statistical Assistant	L-5 (29200-92300)	02
17.	Accounts Assistant	L-5 (29200-92300)	03
18.	Panchayat Accounts Assistant	L-5 (29200-92300)	111
19.	Jr. Assistant	L-4 (25500-81100)	53
20.	Driver Grade-I	L-4 (25500-81100)	04
21.	Draftsman	L-4 (25500-81100)	02
22.	Store keeper	L-4 (25500-81100)	01
23.	Village Level Worker (VLW)/ Multipurpose Worker (MPW)	L-2 (19900-63200)	178
24.	Gram Sevika	L-2 (19900-63200)	10
25.	Driver Grade – II	L-2 (19900-63200)	06
26.	Works Supervisor	L-2 (19900-63200)	41
27.	Mirabs	SL-1 (14800-47100)	23
28.	Orderly/Chowkidar	SL-1 (14800-47100)	94
Total			**691**

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(Zakir Hussain) KAS
OSD with Secretary,
Rural Development & PR Department.

Ladakh Rural Development (Subordinate) Service Recruitment Rules, 2021.
SCHEDULE – II
(Ministerial)

S.O.72 dated: -17.12.2021

Schedule- II (A)

Pay Level & Structure	Designation	Minimum qualification for direct recruitment	Method of recruitment
Level -7 (44900-142400)	Section Officer	-	100% by promotion from Head Assistant having not less than three (03) years substantive service as Head Assistant.
Level-6B (35600-112800)	Head Assistant	-	100% by promotion from Senior Assistant/Steno typist/Storekeeper on the basis of common seniority, having not less than three (03) years substantive service as Senior Assistant/Steno typist/Storekeeper and also having passed Secretariat Assistant Training Course Examination; Provided that 25% of posts to be filled up in a calendar year shall be earmarked for promotion of those Senior Assistant, who have not qualified the Secretariat Assistant Training Course Examination, but have crossed the age of 50 years as on 1st January of the year in which such promotion is being considered; Provided further that in case of Senior Assistants who have qualified the Secretariat Assistant Training Course Examination during his/her period of probation as Junior Assistant shall not be required to qualify the said examination again.
Level -5 (29200-92300)	Senior Assistant /Steno Typist/ Storekeeper	-	100% by promotion from Junior Assistant in order of seniority, having not less than three (03) years substantive service as Junior Assistant and also having qualified Secretariat Assistant Training Course Examination.
Level -4 (25500-81100)	Junior Assistant	Graduate from any recognized University with minimum 200 hrs or six-month	i. 75% by direct recruitment. ii. 25% by promotion from matriculate orderlies/Chowkidar in

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		Certificate Course in Computer Applications from any Government recognized institute and to qualify type test with speed of not less than 35 words per minute on computer key board.	order of seniority, having not less than three (03) years substantive service in that category as such on the recommendation of DPC, and to qualify type test with speed of not less than 30 words per minute. Provided that a person appointed by direct recruitment or by promotion shall have to undergo and qualify the Secretariat Assistant Training Course Examination during the period of probation.
Level -SL 1 (14800-47100)	Orderly/ Chowkidar	Minimum Matric and Maximum (10+2)	100% by direct recruitment.

Schedule- II (B)
(Executive)

Pay Level & Structure	Designation	Minimum qualification for direct recruitment	Method of recruitment
Level-6E (35900-113500)	Headquarter Assistant G-I	-	100% promotion from Panchayat Inspector G-II/Mukhya Sevika, having not less than five (05) years of substantive service.
Level-6D (35800-113200)	Panchayat Inspector G-I	-	100% by promotion from Panchayat Inspector G-II/Mukhya Sevika, having not less than five (05) years of substantive service.
Level-6 (35400-112400)	Panchayat Inspector G-II	-	100% by promotion from VLW/ MPW having not less than five (05) years of substantive service in that category in the following manner: - a) 75% from General Seniority of VLWs/MPWs; b) 20% from Graduate VLWs/ MPWs; and c) 5% from VLWs/MPWs with post Graduate Diploma in Rural Development from Recognized University/Board provided that where sufficient number of eligible persons in this feeding category is not available, the balance posts will go to (b) above.

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Level-6 (35400-112400)	Mukhya Sevika	-	100% promotion from Gram Sevika, having not less than five (05) years of substantive service in that category in the following manner: - a) 75% from General Seniority of Gram Sevika; b) 20% from Graduate Gram Sevika; and c) 5% from Gram Sevika with post Graduate Diploma in Rural Development from Recognized University/Board provided that where sufficient number of eligible persons in this feeding category is not available, the remaining posts will go to (b) above.
Level -2 (19900-63200)	Village Level Worker(VLW)/ Multi-Purpose Worker (MPW)	10+2	a) 70% by direct recruitment; and b) 30% by promotion from Mirabs with minimum qualification of matric and having not less than five (05) years substantive service in that category.
Level -2 (19900-63200)	Gram Sevika	10+2	(a) 70% by direct recruitment; and (b) 30% by promotion from female Mirabs with minimum qualification of matric and having not less than five (05) years substantive service.
Level-SL 1 (14800-47100)	Mirabs	Minimum Matric & Maximum 10+2	100% by direct recruitment.

Schedule-II (C)
(Technical)

Level-6E (35900-113500)	Legal Assistant	-	100% by deputation from Legal (Subordinate) Service.
Level-6 (35400-112400)	Junior Engineer	-	a) 90% by deputation from Ladakh Public Works (R&B) Department (subordinate) Service. b) 10% by promotion from amongst the Works Supervisor(s) appointed by the competent authority in the

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			Rural Development Department under the Recruitment Rules of 1990 and having undergone a degree or Diploma Course in Engineering from a recognized Institution. In case, the non-availability of eligible Works Supervisor(s) under promotion quota, these remaining posts shall also be diverted to the deputation quota from Ladakh Public Works (R&B) Department (subordinate) Service.
Level-4 (25500-81100)	Draftsman	-	100% by deputation from Ladakh Public Works (R&B) Department (subordinate) Service.
Level-2 (19900-63200)	Works Supervisor	-	100% by deputation from Ladakh Public Works (R&B) Department (subordinate) Service.

Schedule-II (D)

Level -5 (29200-92300)	Panchayat Accounts Assistant	Graduation from any recognized University.	100% by direct recruitment.

Schedule-II (E)

Level -6B (35600-112800)	Junior Scale Stenographer	i. Graduation from any recognized University with minimum speed of 65 and 35 words per minute in shorthand and computer type writing respectively. ii. Six-month certificate course in Computer Application from any recognized institute.	100% by direct recruitment.

Schedule-II (F)

Level -7 (44900-142400)	Assistant Accounts Officer	-	By deputation from Ladakh Accounts (Subordinate) Service.
Level -6B (35600-112800)	Accountant	-	By deputation from Ladakh Accounts (Subordinate) Service.

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Level -5 (29200-92300)	Accounts Assistant	-	By deputation from Ladakh Accounts (Subordinate) Service.

Schedule-II (G)

Level -7 (44900-142400)	Statistical Officer	-	By deputation from Ladakh Economics & Statistics (Subordinate) Service.
Level -5 (29200-92300)	Junior Statistical Assistant	-	By deputation from Ladakh Economics & Statistics (Subordinate) Service.

Schedule-II (H)

Level-6C (35700-113100)	Chauffeur	-	100% by promotion from Driver Grade-I, having minimum five (05) years substantive service as Driver Grade-I.
Level -4 (25500-81100)	Driver Grade-I	-	100 % by promotion from Driver Grade-II, having minimum five (05) years substantive service as Driver grade-II.
Level-2 (19900-63200)	Driver Grade-II	10th pass with driving license of Light Motor Vehicle (LMV)/TRANS.	100% by direct recruitment.

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(Zakir Hussain) KAS
OSD with Secretary,
Rural Development & PR Department.